



Tuesday, February 25, 2014

MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

4:45 P.M. - BUILDING AND CONTRACTS

5:00 P.M. - CLOSED SESSION

6:00 P.M. - DINNER

6:30 P.M. - OPEN SESSION

GREENWOOD - BUILDING E

6901 CHARLES STREET

TOWSON, MARYLAND 21204

A. CLOSED SESSION

1. Closed Agenda

B. PLEDGE OF ALLEGIANCE

C. SILENT MEDITATION IN REMEMBRANCE OF THOSE WHO HAVE SERVED EDUCATION IN BALTIMORE COUNTY

D. AGENDA

1. Consideration of the February 25, 2014 Agenda

E. MINUTES

1. Consideration of the Open and Closed Meeting Minutes February 11, 2014

F. SELECTION OF SPEAKERS

1. Selection of Speakers

G. PUBLIC COMMENT

1. Advisory and Stakeholder Groups
2. General Public Comment

H. NEW BUSINESS - PERSONNEL MATTERS (Dr. Grillo)

1. Retirements
2. Resignations

I. NEW BUSINESS - CONTRACT AWARDS (Mr. Gay/Mr. Dixit)

1. RGA-116-13 -- Contract Extension and Modification: Visitor Identification System
2. RGA-123-13 -- Contract Modification: Professional Development, Coaching, and Consulting Services

J. WORK SESSION REPORT - BOARD OF EDUCATION POLICIES (first reading) (Ms. Williams)

1. Proposed Changes to Policy 1200 - COMMUNITY RELATIONS: Community Involvement

2. Proposed Changes to Policy 1270 - COMMUNITY RELATIONS: Parent and Family Involvement
3. Proposed Deletion of Policy 2132 - ADMINISTRATION: Central Office Personnel - Consultant
4. Proposed Revision of Policy 2310 - PERSONNEL: Administrative Operations - Organization Charts and Structural Relationships
5. Proposed Changes to Policy 3210 - NON-INSTRUCTIONAL SERVICES: Purchasing - Purchasing Guidelines
6. Proposed New Policy 3710 - SCHOOL SAFETY AND SECURITY: Safety and Security Equipment
7. Proposed Changes to Policy 5580 - STUDENTS: Bullying, Harassment, or Intimidation

K. WORK SESSION REPORTS

1. Blueprint 2.0 Goal 1: Academics - Report on Students & Teachers Accessing Tomorrow (S.T.A.T.) (Mr. Imbriale/Mr. Brown)

L. INFORMATION

1. Financial Report For the Months Ending December 31, 2012 and 2013

M. ANNOUNCEMENTS

1. Public Hearing on the Proposed Boundary for Hereford High School - February 26, 2014 at 6:00 p.m. at Loch Raven High School. Snow date February 27, 2014, 6:00 p.m., Carver Center
2. Public Hearing on the Proposed Boundary for Mays Chapel Elementary School - February 26, 2014, at 7:00 p.m. at Loch Raven High School. Snow date February 27, 2014, 7:00 p.m., Carver Center
3. Next Board Meeting- March 11, 2014, Greenwood, Building E, 7:00 p.m.



Agenda Item Details

Meeting Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Category E. MINUTES

Subject 1. Consideration of the Open and Closed Meeting Minutes February 11, 2014

Access Public

Type Action, Minutes

Recommended Consideration of Meeting Minutes (Date)
Action

Public Content

[2014 2 18_TENTMINS021114_FINALMAH.doc \(103 KB\)](#)

Administrative Content

Executive Content

TENTATIVE MINUTES

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, February 11, 2014

The Board of Education of Baltimore County met in open session at 5:20 p.m. in Room 114, Building E, Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

OPEN SESSION MINUTES

Mr. Schmidt reminded Board members of community functions and Board of Education events scheduled in February, March, and April.

Pursuant to the Annotated Code of Maryland, State Government Articles, §§10-508 (a)(1), (a)(3), (a)(7), (a)(8) and upon motion of Mr. Janssen, seconded by Mr. McDaniels, the Board commenced its closed session at 5:21 p.m.

CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 5:21 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and the following staff members were present: Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Chief Operations Officer; Mr. D. Mychael Dickerson, Chief Communications Officer; Ms. Verletta White, Chief Academic Officer; Dr. Lisa Grillo, Chief Human Resources Officer; Dr. Alpheus Arrington, Executive Director, Department of Human Resources; Margaret-Ann F. Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Counsel to the Board of Education; and Ms. Debi Decker, Sr. Executive Assistant to the Board.

Dr. Grillo and Dr. Arrington reviewed the personnel matters (appointments, certifications, deaths, retirements and resignations) being presented to the Board during its open session later that evening.

Dr. Grillo and Dr. Arrington exited the room at 5:26 p.m.

Mr. Nussbaum updated the Board on the transfer of property to Baltimore County. On motion by Mr. Janssen, seconded by Mr. McDaniels, the Board unanimously approved the conveyance of property subject to the conditions required by Project Open Space, and authorized the Board President to sign the deed conveying the property.

Ms. Howie updated the Board on active litigation in state court involving the Board of Education.

On motion of Mr. Janssen, seconded by Mr. McDaniels, the Board adjourned its closed session at 5:55 p.m. to convene an administrative function session. Staff exited the room at 5:55 p.m.

ADMINISTRATIVE FUNCTION SESSION

At 5:55 p.m. the Board received an update on the following items:

- Amendment to the Superintendent's Contract

On a motion by Mr. Parker, seconded by Mr. Galla, the Board unanimously agreed to review the superintendent's contract at a later date.

Mr. Schmidt provided a report to Board members on the following topics:

- Hybrid School Board legislation
- Hereford High School
- Annapolis Meeting with legislators

On motion of Mr. Janssen, seconded by Ms. Johnson, the Board adjourned its administrative function session at 6:15 p.m. for a brief dinner recess.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:07 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by McKenna Porter, president of the Baltimore County Student Council and a senior from Hereford High School, and Noah Konkus, also a senior from Hereford High School, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

AGENDA

Mr. Schmidt asked Dr. Dance whether there were any additions to the agenda. Dr. Dance requested to add under New Business, Action Taken in Closed Session, to the evening's agenda. In accordance with Board of Education Policy 8314, the Board voted unanimously to add this item to this evening's agenda.

MINUTES

Hearing no additions or corrections to the Report on the Public Hearing on January 23, 2014, and the Open and Closed Minutes of January 28, 2014, Mr. Schmidt declared the minutes approved as presented on the Web site.

Mr. Schmidt informed the audience of the sessions in which Board members had participated earlier in the afternoon.

SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Schmidt announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

Mr. Schmidt stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board's practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County.

The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Mr. Schmidt also asked speakers to observe the timer, which alerts the speaker that his/her allotted time has ended. He asked speakers to conclude their remarks when they see his/her time is up.

SPECIAL ORDER OF BUSINESS – RECOGNITION OF THE OFFICE OF
PURCHASING

On motion of Mr. Janssen, seconded by Mr. Parker, the Board unanimously adopted a RESOLUTION honoring the Office of Purchasing for having received the Outstanding Agency Accreditation Achievement Award – OA4, from the National Institute for Public Procurement (NIGP). Ms. Barbara Burnopp, executive director, Fiscal Services, and Mr. Richard Gay, manager, Office of Purchasing, as well as staff members from the Office of Purchasing, were present to receive the RESOLUTION, which read:

WHEREAS, Based on an abiding commitment to students and staff, as described in *Blueprint 2.0* Baltimore County Public Schools endeavors to establish and maintain organizational effectiveness through ensuring efficiencies in all schools and offices throughout the organization; and

WHEREAS, The school system's Department of Fiscal Services has received the Outstanding Agency Accreditation Achievement Award – OA4 from the Institute for Public Procurement (NIGP); and

WHEREAS, This award, presented to the Office of Purchasing, recognizes excellence in public procurement by demonstrating conformity with a rigorous body of standards for a solid purchasing operation and responding to the challenge of a detailed application that demonstrates best practices; and

WHEREAS, This award distinction has only been attained by 127 governments throughout the United States and Canada; therefore, Baltimore County Public Schools, Office of Purchasing, belongs to an elite group of purchasing organizations that represent the highest sustained standards of quality and efficiency in government; and

WHEREAS, This accreditation that remains in effect until 2016, brings attention to the strength and quality of the school system's Office of Purchasing and the Department of Fiscal Services; now, therefore, be it further

RESOLVED, That the Board of Education, herewith assembled in regular session on the eleventh day of February, in the year two thousand fourteen, expresses gratitude and sincere appreciation to the Department of Fiscal Services, Office of Purchasing for its vision and extraordinary efforts.

SUPERINTENDENT'S REPORT

Dr. Dance informed the Board of the following:

Honors and Achievements

Dr. Dance reported that Carroll Manor Elementary School had become the first school in Baltimore County, one of only eight in Maryland, and one of 400 in the nation to earn the prestigious Recognized ASCA Model Program (RAMP) certification from the American School Counselor Association for the quality of its counseling department.

BCPS added three more teachers from Franklin High, Woodholme Elementary, and Scotts Branch Elementary, to the roster of National Board certified teachers, bringing our system's total to 121.

Students from nine BCPS high schools earned 330 national 2014 Scholastic Art & Writing Awards – more than a third of all those awarded in Maryland.

High School Schedules

Dr. Dance reported that meetings have been held with parents and community leaders who have expressed concerns about the high school schedules. He stated that work will continue with principals and school communities as options within the 8-period schedule move forward. Dr. Dance stated that he will be meeting with community members later this month to discuss their concerns.

Black History Month

Dr. Dance spoke about in honor of Black History Month, the major system wide activity this year (as in past years) is the Black Saga Competition. Through this competition, hundreds of elementary and middle school students of every race and ethnicity will form teams – after school hours – to learn hundreds of facts about the African American role in American history.

School teams compete in regional semifinals, a countywide event (to be held on February 22 at New Town High School) and next month at a statewide championship.

In addition, schools across the county are celebrating Black History Month with a variety of activities, guest speakers and interesting lessons. Chemistry classes at Catonsville High School are learning about Vivien Thomas, a surgical assistant at Johns Hopkins Hospital who developed operative techniques, designed and fabricated surgical equipment and served as part of the team that devised a groundbreaking heart surgery to correct a congenital heart defect known as "Blue Baby" syndrome. Catonsville High English students are conducting a rhetorical analysis of Dr. Martin Luther King's "Letter from a Birmingham Jail," including a comparison to Henry David Thoreau's "On the Duty of Civil Disobedience." And at Pikesville Middle School, students will make school wide presentations each morning about notable African Americans.

Meetings with State and Local Government Leaders

Dr. Dance reported that, in the past month, he had the opportunity to speak before the County's Planning Board, the State Board of Public Works, and Baltimore County delegation. Dr. Dance provided to these leaders BCPS' vision and progress and described the support the school system needs in order to move forward.

Stakeholder Satisfaction Survey

Dr. Dance asked all Team BCPS members to take the annual Stakeholder Satisfaction Survey, which will be available online through the end of the month. The anonymous survey is available in multiple languages and in custom versions for parents, teachers, and students, central office staff, school staff and community members.

PRESIDENT'S REPORT

Mr. Schmidt reported on the January 16, 2014, Joint Area Education Advisory Council meeting which was a follow-up to the meeting held last November. The chairpersons of each area council will receive a link to all policies coming up for review. This will allow for the policies to be fully reviewed and commented on by council members and stakeholders in their respective areas. Additionally, the councils were given a copy of draft Policy 1230, in order to provide input to the Policy Review Committee.

Mr. Schmidt thanked the Department of Physical Facilities for the work they have done during this difficult winter season.

Mr. Schmidt stated that the proposed high school schedule change is an operational function and decision of the superintendent, not one made by the Board. Mr. Schmidt asked Dr. Dance to meet with those individuals who have expressed concern over the proposed changes.

PUBLIC COMMENT ON PROPOSED CHANGES/DELETIONS TO THE BOARD OF
EDUCATION POLICIES

PUBLIC COMMENT ON PROPOSED DELETION TO POLICY 2300

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 3250

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED DELETION TO POLICY 3260

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED DELETION TO POLICY 4301

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 5110

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 5320

No one signed up to speak.

ADVISORY AND STAKEHOLDER COMMENTS

Miss McKenna Porter, Baltimore County Student Council President, reported that the annual food drive netted ten tons of food collected by middle and high schools across the county. The school that collected the greatest amount of food will be honored at the spring Student Council Bull Roast. Upcoming student council events include a trip to Annapolis to speak with the legislators, and a state wide conference in March in Ocean City.

Mr. John Redmond, representing the Teachers Association of Baltimore County, spoke about the teacher evaluation system and the need to pilot the program for another year.

Ms. Jessica Paffenbarger, Chair of the Citizens Advisory Committee for Gifted and Talented Education, spoke of the independent study program which has been piloted for the past two years and the BCPS personnel who will be recognized at the February 27, 2014, Maryland State Advisory Council Awards program.

GENERAL PUBLIC COMMENT

Ms. Liz Soper deferred to Mr. Michael Quinn, from the Pot Spring community, who spoke about his participation as the chairperson for the recent boundary committee, the meetings held, and his satisfaction with how the meetings were conducted. Mr. Quinn expressed his support of Option A.

Mr. Galla exited the room at 7:47 p.m.

Ms. Emma Reider, deferred to Mr. Tanner Baldwin, a junior at Hereford High School, who read a letter from former Principal, John Bareska, stating his support for the hybrid four-block scheduling at Hereford High School.

Mr. Galla entered the room at 7:49 p.m.

Mr. Steve Shaw, parent of Pot Spring Elementary School students, spoke about the socio-economic affects that Option B would have on the school community.

Ms. Debra Chodkowski deferred to Ms. Jody Taylor, parent of students who attend Pot Spring Elementary School, who spoke about the recent boundary study conducted and expressed concern about the Option B. Mr. Pete Nettle deferred to Ms. Susan Battle-McDonald, a parent of Dulaney High School students, spoke of her concerns about the proposed high school scheduling changes.

Ms. Johnson exited the room at 8:04 p.m.

Mr. Collins exited the room at 8:05 p.m.

Ms. Jennifer Bushey deferred her time to Ms. Mary Pat Kahle, resident of the Pot Spring community, who spoke about the boundary study and her support of Option A.

Mr. Collins and Ms. Johnson entered the room at 8:09 p.m.

Mr. Michael Quinn deferred his time to Mr. Justin Buckingham, parent of a second grade student who attends Pot Spring Elementary School, who spoke about the adverse effect of Option B being recommended by the boundary committee.

Mr. Michael Bayer, representing the Rodgers Forge Community Association, expressed concern over the proposed changes to Dumbarton Middle Schools' grounds, including the bus loops and parking lots.

Mr. Hunter Ackley deferred his time to Ms. Taya Mussman, resident from Loch Raven Village, who voice opposition to the reopening of Loch Raven Elementary School, the renovations planned for Halstead Academy, and the related costs.

Ms. Joy Brown deferred to Mr. Mike Matson, parent of students who attend Pinewood Elementary School, who expressed his support for Option B of the proposed boundary study for Mays Chapel Elementary School.

Mr. Collins spoke about his recent visit to Hereford High School.

OLD BUSINESS

Proposed FY2015 Operating Budget

The total budget for all funds is \$1,771,929,823. It includes \$945,905,352 in local funding from Baltimore County, \$697,995,463 in state funds, \$92,158,926 in federal grants and contributions, and \$35,870,082 in funds from service charges and other sources as presented in exhibit L-1.

Mr. Collins asked Ms. Burnopp about the funding for increasing the graduation rate and where specifically the funds are allotted. Ms. Burnopp explained to Mr. Collins that the funding is provided in the work session document provided to Board members.

On motion of Mr. Parker, seconded by Ms. Johnson, the Board approved the FY2015 Operating Budget request (favor-10; abstained-1; opposed-0). Mr. Janssen abstained and Mr. Galla, student member, did not vote on this item.

FY 2014 Capital Budget Supplement

On motion of Mr. Janssen, seconded by Mr. Parker, the Board approved the FY2014 Capital Budget Supplement. The total FY 2014 supplemental appropriation to the capital budget of \$17,244,721 is from Baltimore County government and \$11,715,000 from the state of Maryland. The funds will be used to install air conditioning at Parkville Middle School, and Featherbed Lane, Scotts Branch, Wellwood International, and Hawthorne elementary schools.

Baltimore County funds come from a debt premium generated from a December 12, 2012, bond sale and designed for air conditioning improvements to the aforementioned Baltimore County Public Schools on September 3, 2013, by the county council in Bill No. 47-13. State of Maryland funds are derived from the Air Conditioning Initiative of the FY 2014 Capital Improvement Program and approved by the Board of Public Works on August 21, 2013, for air conditioning projects at the same five county schools as presented in exhibit L-2 (favor-11; abstained-0; opposed-0). Mr. Galla, student member, did not vote on this item.

NEW BUSINESS

PERSONNEL MATTERS

On motion of Mr. Moniodis, seconded by Mr. McDaniels, the Board approved the personnel matters as presented on exhibit M 1-5 (Copies of the exhibits are attached to the formal minutes).

On motion of Mr. Moniodis, seconded by Mr. McDaniels, the Board approved the administrative appointment (favor-11; abstained-1; opposed-0, Mr. Parker abstained) as presented in exhibit N (Copy of the exhibit is attached to the formal minutes).

NAME

FROM

TO

PAUL L. TAYLOR JR.
(Effective February 12, 2014)

Assistant Administrator,
Engineering and
Construction
Department of Physical
Facilities

Coordinator, Planning
Office of Strategic Planning
and Program Evaluation

ACTION TAKEN IN CLOSED SESSION

On motion of Mr. Uhlfelder, seconded by Mr. Gilliss, the Board unanimously confirmed the action taken in closed session.

BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee, represented by Mr. Moniodis, recommended approval of items 1-14 (exhibit P). Ms. Williams did not vote on item numbers 5 and 6.

The Board approved these recommendations.

CONSIDERATION OF THE NAMING OF THE PATAPSCO HIGH SCHOOL AND CENTER
FOR THE ARTS STADIUM

On motion of Mr. Parker, seconded by Mr. Collins, the Board unanimously approved the naming of the Patapsco High School and Center for the Arts stadium in honor of former teacher Betty Edwards, as presented in exhibit Q.

Mr. Collins exited the room at 8:51 p.m.

CONSIDERATION OF THE INSTALLATION OF A NEW MARQUEE AND ELECTRONIC
SIGN AT PIKESVILLE HIGH SCHOOL

On motion of Mr. Janssen, seconded by Ms. Johnson, the Board approved the installation of the new marquee and electronic sign at Pikesville High School as presented in exhibit R (favor- 11; Mr. Collins was not present for the vote).

Mr. Collins entered the room at 9:02 p.m.

Mr. Janssen exited the room at 9:03 p.m.

Mr. Janssen entered the room at 9:05 p.m.

WORK SESSION REPORTS

The Board received the following reports:

Report on the Proposed Boundary for Mays Chapel Elementary School

Ms. Jane Lichter, assistant superintendent, Elementary Schools, Zone 1, Mr. Steven Coco, principal, Mays Chapel Elementary School, and Mr. Matthew Cropper, Cropper GIS, reported that Mays Chapel Elementary School will open in August 2014. This 700-seat elementary school in the Central area of Baltimore County will help relieve significant and persistent overcrowding in the region.

In accordance with Board of Education Policy and Rule 1280, the superintendent convened a committee of school and community representatives to create and recommend to the Board of Education a new attendance zone for Mays Chapel Elementary School, as well as for the elementary schools in the vicinity that will experience capacity relief as a result of the opening of the new school. BCPS engaged consultant Matthew Cropper of Cropper GIS to facilitate the boundary study process.

The Boundary Study Committee, comprised of principals, teacher/staff representatives, and parent representatives from each potentially-impacted school, met five times between October 16, 2013, and December 11, 2013, to formulate and review various boundary change options. In all, approximately fifteen iterations of boundary changes were created and considered over the two-month period. In December, the committee agreed by consensus on four viable options that met the goals and guidelines of the study process. A public meeting was held on December 12, 2013, when the four options were presented in detail. An online survey was posted to solicit public input on the four scenarios. The survey ran from December 12-19, 2013, and 467 responses were received. The boundary study committee reconvened on January 6, 2014, to review the survey results and any other input received, and ultimately favored two options. One of those options, B1, was selected to be recommended to the Board of Education.

The public attended committee meetings to observe the process, and information was posted on the BCPS Web site regularly. Committee meetings and the public information session were live-streamed on the BCPS Web site and the BCPS Education Channel.

The advantages of the recommended boundary change, B1, include:

Students who can presently walk to school still have that opportunity.

Fewer students and neighborhoods are affected in the process than in other favored scenarios.

Satellite boundary areas separate from, and not contiguous with, the boundary/neighborhoods surrounding the school building are fully addressed (Lutherville Laboratory and Pot Spring Elementary School boundaries).

More flexibility for boundary adjustments when near-future redistricting plans are underway, such as projects represented in FY15 Capital Improvement Plan that continue to modernize schools and relieve overcrowding.

A projected 83.86% utilization (587 FTE students) for the new Mays Chapel Elementary School and capacity relief to six regional schools.

An average change of less than 1.5 percentage points in minority and free and reduced-price meal-eligible students from current to recommended student composition of the six impacted schools (change in minority student composition ranging from an increase of eight percentage points to a decrease of three percentage points, and change in students eligible from free and reduced-price meals ranging from seven percentage points to a decrease of four percentage points).

The following comments, questions, and concerns were addressed by Board members:

Mr. Collins asked whether the boundary could be “tweaked” to permit some Pot Spring students the opportunity to remain at the school.

Mr. Bowler asked about the changes to the free and reduced meals student (FARMS) percentages and the minority population shifts at Pot Spring Elementary School. Ms. Lichter responded that the actual number attending now is 263 students; if Option B is selected, the number of students would be 204. Ms. Lichter stated that the number of minority students is not available, but she would provide to the Board.

Mr. Janssen reiterated that due to the decreased population of students being decreased at Pot Spring, the percentage of FARMS students would also decrease.

Mr. Uhlfelder asked whether all the data presented to the Board had been provided to the boundary committee. Mr. Cropper responded that all the same information was supplied. Mr. Uhlfelder inquired about the online survey participants and what schools they responded from. Mr. Cropper shared the responses came from residents and families residing in the Riderwood, Pot Spring, and Pinewood school communities. Mr. Cropper also stated that because the largest number of comments had been received from these three schools, the committee needed to consider that the comments were not evenly distributed to reflect the total population within the boundary decision.

Mr. Schmidt stated his concern about the redistricting occurring within two years of the last boundary change for West Towson. Mr. Cropper explained that the current fourth and fifth grade students would stay at the schools to which they are currently assigned. Mr. Cropper also stated that the proposed impending changes to Hampton, Timonium, Cromwell Valley schools had been part of the committee's consideration. He also informed the Board that Option B provided a minimal amount of impact to the southern portion of some school communities, and allows some flexibility to boundary changes in the future.

Mr. Collins again stated that he felt the boundary could be changed to support parent requests to allow 10 to 15 students to remain at Pot Spring Elementary School.

Dr. Dance stated that the Board could direct the boundary committee to reconvene and to discuss further its recommendation.

Mr. Collins again asked whether the boundary could be "tweaked" to accommodate 10 or 12 FARMS eligible students of the Pot Spring community. Mr. Uhlfelder stated that finding this small amount of students would not be easily accomplished based on where families live.

Mr. Schmidt stated that the process has been followed, the committee has voted and provided a recommendation that the superintendent has brought forward to the Board. Board members need to keep in mind that timing is important to the opening of the school in August of this year.

Mr. Janssen expressed his concern regarding the possibility of some students being selected to attend schools and some not, based on criteria mentioned by a Board member.

Mr. Bowler exited the room at 9:36 p.m.

Mr. Bowler entered the room at 9:40 p.m.

Mr. Collins moved to direct staff to review the viability of reducing the FARMS population at Pot Spring Elementary School. The motion was not seconded. Mr. Galla expressed his concern about the “picking and choosing” of students and the “disrespect” of the process should the Board agree to remand to the boundary committee a review of the Option selected. It would be a bad precedent.

Mr. Parker reminded the Board of its responsibility to the students of BCPS to provide the best and same opportunities for all, regardless of where they live.

Mr. Schmidt thanked the committee members for their work and announced that the Board of Education will hold a public hearing on the recommended boundary change on February 26, 2014, at 7 p.m., at Loch Raven High School.

Report on the Proposed Boundary for Hereford High School

Ms. Kara Calder, executive director and Ms. Maria Lowry, assistant superintendent, presented to the Board the proposed boundary for Hereford High School. With the exception of a small geographical area in the vicinity of Quaker Bottom Road, Hereford Middle School students matriculate to Hereford High School. In September 2013, BCPS initiated a boundary study process for Hereford High School with the goal of aligning the Hereford Middle School catchment area with the high schools. A boundary study committee, comprised of principals, teacher/staff representatives, and parent/ PTA representatives from Hereford High School and the two adjacent and potentially-impacted schools – Dulaney and Franklin high schools – met on November 6, 2013. Upon review of the objectives and guiding principles of the boundary study process, the committee unanimously agreed that the boundary change scenario that would align the middle school boundary with that of Hereford High School should be presented to the community for review and input.

The public information session was held December 4, 2013, and an online survey was posted to solicit public input on the scenario. The survey ran from December 4 – 11, 2013, and garnered 36 responses. The boundary study committee reconvened on December 16, 2013, to review the survey results, and unanimously agreed to recommend the scenario to Ms. Maria Lowry, Assistant Superintendent for High Schools.

The boundary recommendation will include 27 homes in the vicinity of Quaker Bottom Road between Thornton Mill Road and East Quaker Bottom Road, currently zoned to Dulaney High School. This change will create a catchment area for Hereford High School that will fully encompass the existing Hereford Middle School boundary, thereby creating a 100% feeder from Hereford Middle School to Hereford High School.

There are currently three high school students in the affected neighborhood; one attends Herford High School (via special permission transfer) and two attend Dulaney High School. Students at Dulaney will be permitted to stay, if requested. Over the next five years, the maximum increase to Hereford High School student enrollment (and corresponding decrease at Dulaney) is projected to be nine students. Capital construction currently underway at Hereford High School (to be completed in 2015) will result in an increase of seats, which will support the school in accommodating the added student enrollment.

Mr. Moniodis asked whether a particular community is being affected by the boundary change. Ms. Calder stated the change follows parcel lines, but she would provide further clarification if Mr. Moniodis required.

ANNOUNCEMENTS

Mr. Schmidt made the following announcements:

- Schools and offices will be closed on Monday, February 17, 2014, in observance of Presidents' Day.
- The Board of Education will hold its next meeting on Tuesday, February 25, 2014, at Greenwood. The meeting will begin with an open session at approximately 5:15 p.m. The Board will then adjourn to meet in closed session. The open session will reconvene at approximately 6:30 p.m. The public is welcome to all open sessions.
- A Public Hearing on the recommended boundary changes for Hereford High School and Mays Chapel Elementary School will be held on February 26, 2014, at 6 p.m. and 7 p.m., respectively, at Loch Raven High School. The snow date is February 27, 2014, at George Washington Carver Center for the Arts and Technology, same times.

ADJOURNMENT

Because there was no further business, the Board adjourned its meeting at 9:56 p.m.

Respectfully submitted,

S. Dallas Dance
Secretary-Treasurer



Agenda Item Details

Meeting Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Category H. NEW BUSINESS - PERSONNEL MATTERS (Dr. Grillo)

Subject 1. Retirements

Access Private

Type Information

Public Content

Administrative Content

Executive Content

[022514RET.pdf \(13 KB\)](#)

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

February 25, 2014

RETIREMENTS

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/OFFICE</u>	<u>YRS. OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Sherri Bell	Assistant Principal	Glyndon Elementary	25.0	07/01/14
Linda James	Administrative Secretary III	e-Learning Center	12.1	03/01/14
Deborah Jeffers	Paraeducator	Lansdowne High	8.0	11/01/13
Mary Lavery	Assistant Principal	White Oak School	34.0	07/01/14
Donna Luxenburg	Special Education Teacher	Fort Garrison Elementary	31.0	07/01/14
Marilyn Rosenblatt	Mathematics Teacher	Pikesville Middle	38.5	07/01/14
Janice Siebenhaar	Special Education Teacher	Red House Run Elementary	30.0	07/01/14
Mary Tourangeau	Guidance Counselor	Perry Hall Middle	31.5	07/01/14
Pamela Weitz	Resource Teacher	Office of Special Education	32.4	02/01/14



Agenda Item Details

Meeting Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Category H. NEW BUSINESS - PERSONNEL MATTERS (Dr. Grillo)

Subject 2. Resignations

Access Private

Type Information

Public Content

Administrative Content

Executive Content

[022514 RESIGNATIONS.pdf \(110 KB\)](#)

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204
February 25, 2014**

RESIGNATIONS

ELEMENTARY – 7

Chase Elementary School

Brad S. Kratz, 01/14/14, 5.0 mos.
Grade 5

Featherbed Lane Elementary School

Erin M. Lundberg, 02/07/14, 7.0 yrs., 6.0 mos.
Grade 4

Owings Mills Elementary School

Meghan C. Nixon, 02/10/14, 3.0 yrs., 6.0 mos.
Grade 4

Pinewood Elementary School

Cheri E. Bain, 01/23/14, 3.0 yrs., 5.0 mos.
Grade 2

Sandalwood Elementary School

Katherine A. McDermott, 01/24/14, 1.0 yr., 9.0 mos.
Grade 2

Michelle Offit, 01/31/14, 6.0 mos.
Grade 4

Westowne Elementary School

Julie R. Abe, 06/30/14, 7.0 yrs.
Prekindergarten

SECONDARY – 6

Bridge Center

Kripa P. Kelly, 01/28/14, 7.0 yrs., 5.0 mos.
Resource Teacher

Crossroads Center

Daniel A. Escalante, 06/30/14, 1.0 yr.
Mathematics

Dumbarton Middle School

Yao X. Chui, 01/17/14, 5.0 mos.
Chinese

Franklin High School

Brian Quinlan, 06/30/14, 1.0 yr., 8.0 mos.
Spanish

Overlea High School

Linda L. Lynch, 02/27/14, 6.0 yrs., 6.0 mos.
Mathematics

Woodlawn High School

Breanna M. Rutke, 06/30/14, 4.0 yrs.
Special Education-Self-Contained

SEPARATION FROM LEAVE – 1

Sarah A. Dey, granted Second Child Rearing Leave, 12/26/11-12/26/13, resigning 01/02/14, 12.0 yrs., 5.0 mos.



Agenda Item Details

Meeting Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Category I. NEW BUSINESS - CONTRACT AWARDS (Mr. Gay/Mr. Dixit)

Subject 1. RGA-116-13 -- Contract Extension and Modification: Visitor Identification System

Access Public

Type Action (Consent)

Public Content

That the Board of Education approves the following contract recommendation.

[022514_RGA-116-13-10.pdf \(19 KB\)](#)

Administrative Content

Executive Content

1. Contract Extension and Modification: Visitor Identification System

Contract #: RGA-116-13 (Anne Arundel County Public Schools, #08SC-32)

Term:	N/A	Extension:	3 months	Contract Ending Date:	6/30/18
Estimated contract authority:			\$		280,000
Estimated modification amount:			\$		369,280
New estimated total contract authority:			\$		620,480

Board meeting date:	February 25, 2014
Bid issued:	N/A
Pre-bid meeting date:	N/A
Due date:	N/A
No. of vendors issued to:	N/A
No. of bids received:	N/A
No. of no-bids received:	N/A

Description:

The Board approved this contract on March 5, 2013, effective through March 31, 2018. There is an annual license renewal fee of \$480 per school or office for the visitor identification system. BCPS currently has this system in 174 locations at an annual cost of \$83,520. If no other sites are added, the total cost for the remainder of the five-year contract would be \$334,080. However, there is the potential for ten more systems for new schools and/or offices during the next five years. Installation of each new system has a one-time cost of approximately \$1,600. With the annual fee thereafter, each new system, will be an additional \$4,800 per year. The total for the additional new sites could be \$35,200. The modification of this contract, therefore, includes funding authority as a contingency for additional equipment for those locations as they become known. The extension of three months moves the term of the contract from March 31, 2018, to the end of the 2018 fiscal year.

Through October of this school year, 198,565 visitors have been logged into the system by school and office staffs. Through use of this system, 33 registered sex offenders have been identified and denied access into our schools. State laws and local procedures are followed when these persons are identified by the visitor identification system.

Blueprint 2.0, Goal 2, is safety and security. The use of the visitor identification system enhances the security at all of our facilities.

Recommendation:

Award of extension and modification is recommended to:

Raptor Technologies, LLC

Houston, TX

Responsible school or office:

Department of School Safety and Security

Contact person:

Dale R. Rauenzahn

Funding source:

Operating budget



Agenda Item Details

Meeting Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Category 1. NEW BUSINESS - CONTRACT AWARDS (Mr. Gay/Mr. Dixit)

Subject 2. RGA-123-13 -- Contract Modification: Professional Development, Coaching, and Consulting Services

Access Public

Type Action (Consent)

Public Content

That the Board of Education approves the following contract recommendation.

[022514_RGA-123-13-5.pdf \(16 KB\)](#)

Administrative Content

Executive Content

2. Contract Modification: Professional Development, Coaching, and Consulting Services
Contract #: RGA-123-13

Term: N/A **Extension:** 1 year **Contract Ending Date:** 6/30/15
Estimated contract authority: \$ 100,600
Estimated modification amount: \$ 315,000
New estimated total contract authority: \$ 415,600

Board meeting date: February 25, 2014

Description:

The Board approved this contract on June 11, 2013, effective through June 30, 2014. This contract modification and extension are proposed to accommodate training for more participants and to extend the training program for one year. The increased cost of \$315,000 includes an estimated \$48,000 for FY2014 and an estimated \$267,000 for training in FY2015. These services will allow the system to institute and maintain our own diversity and equity training over the coming years in anticipation of our changing student population.

Blueprint 2.0 outlines the goals and priorities that the system observes and implements to ensure all BCPS students are globally competitive upon graduation. Included among priorities outlined in *Blueprint 2.0* is the challenge of raising the bar and closing achievement gaps. The work with Pacific Educational Group builds the capacity of BCPS staff to systemically engage in equity work. Pacific Educational Group provides coaching and consulting, as well as tools and protocols essential in advancing the system's ability to provide service and support of its diverse student population. The Department of Research, Accountability, and Assessment has designed an evaluation of this year's efforts to include a mixed-method reporting of the impact of training on individual, professional, and organizational capacity. Evaluation results will be available at the conclusion of this academic year that will enable BCPS to assess its collective capacity, to undertake the equity work necessary, and to achieve the priority of raising the bar and closing achievement gaps.

Recommendation:

Award of contract modification is recommended to:

Pacific Educational Group, Inc. San Francisco, CA

Responsible school or office: Office of Equity and Cultural Proficiency

Contact person: Lisa Williams

Funding Source: Operating budget



Agenda Item Details

Meeting Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Category J. WORK SESSION REPORT - BOARD OF EDUCATION POLICIES (first reading) (Ms. Williams)

Subject 1. Proposed Changes to Policy 1200 - COMMUNITY RELATIONS: Community Involvement

Access Public

Type Report

Public Content

That the Board of Education reviews the proposed changes to Policy 1200 - COMMUNITY RELATIONS: Community Involvement. This is the first reading of this policy.

[1200_Policy Analysis_PRC_2-10-14.pdf \(115 KB\)](#)

[1200_Policy_PRC_2-10-14.pdf \(61 KB\)](#)

Administrative Content

Executive Content

**POLICY ANALYSIS
FOR
BOARD OF EDUCATION POLICY 1200
COMMUNITY INVOLVEMENT**

Statement of Issues or Questions Addressed

In accordance with Board of Education Policy and Superintendent's Rule 8130, Policy 1200 is scheduled for review in school year 2013-2014. Policy 1200 outlines the Board's commitment to supporting community interest and involvement in the school system. Staff is recommending that the policy be revised to: (1) include a policy statement that establishes the Board's commitment to community involvement and links that involvement to student success; (2) outline standards for encouraging and supporting community involvement; (3) include an implementation section; and (4) conform with the Policy Review Committee's editing conventions.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. Board of Education Policy 1210, *Relationship with Parent-Teacher (Student) Associations*
2. Board of Education Policy 1230, *Area Education Advisory Councils (AEAC)*
3. Board of Education Policy 1270, *Parent and Family Involvement*

Legal Requirements

None

Similar Policies Adopted by Other Local School Systems

1. Montgomery County Board of Education, Policy ABA, *Community Involvement*
<http://www.montgomeryschoolsmd.org/departments/policy/pdf/aba.pdf>

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other alternatives were considered.

Timeline

1. First Reading - February 25, 2014
2. Public Comment – March 11, 2014
3. Third Reading/Vote – April 22, 2014

COMMUNITY RELATIONS: Community Involvement

COMMUNITY INVOLVEMENT

I. POLICY STATEMENT

- A. THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) IS COMMITTED TO FOSTERING AND SUPPORTING COMMUNITY INTEREST AND INVOLVEMENT IN BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS) AND RECOGNIZES CITIZEN SUPPORT OF THE SCHOOLS AS AN ESSENTIAL COMPONENT TO STUDENT SUCCESS.
- B. The Board [of Education of Baltimore County (Board)] encourages community participation and input regarding the school budget process, academic programs, Board policies, and other school system activities.

II. STANDARDS

- A. COMMUNITY INVOLVEMENT WILL BE ENCOURAGED AND SUPPORTED TO ENSURE THE INTERESTS AND VALUES FROM ACROSS THE COUNTY ARE HEARD AND CONSIDERED BY THE BOARD, SUPERINTENDENT, SCHOOL ADMINISTRATORS, AND OTHER EDUCATIONAL LEADERS, THEREBY ENHANCING THE DECISION-MAKING PROCESS.
- B. The SUPERINTENDENT WILL [Board directs the Superintendent to] establish mechanisms to enhance the public's understanding of and involvement in school-system activities THROUGH DIVERSE METHODS OF COMMUNICATION AND OTHER COLLABORATIVE INITIATIVES.

III. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

Related Policies: Board of Education Policy 1210, *RELATIONSHIP WITH PARENT-TEACHER (STUDENT) ASSOCIATIONS*

POLICY 1200

[Board of Education Policy 1220]

Board of Education Policy 1230, *AREA EDUCATION ADVISORY COUNCILS (AEAC)*

Board of Education Policy 1270, *PARENT AND FAMILY INVOLVEMENT*

POLICY

Adopted: 10/06/69

Revised: 02/10/09

REVISED _____

Board of Education of Baltimore County



Agenda Item Details

Meeting Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Category 1. WORK SESSION REPORT - BOARD OF EDUCATION POLICIES (first reading) (Ms. Williams)

Subject 2. Proposed Changes to Policy 1270 - COMMUNITY RELATIONS: Parent and Family Involvement

Access Public

Type Report

Public Content

That the Board of Education reviews the proposed changes to Policy 1270 - COMMUNITY RELATIONS: Parent and Family Involvement. This is the first reading of this policy.

[1270 Policy PRC 2-10-14.pdf \(69 KB\)](#)

[1270 Policy Analysis PRC 2-10-14.pdf \(22 KB\)](#)

Administrative Content

Executive Content

**POLICY ANALYSIS
FOR
BOARD OF EDUCATION POLICY 1270
PARENT AND FAMILY INVOLVEMENT**

Statement of Issues or Questions Addressed

The *No Child Left Behind Act of 2001* mandates that local education agencies (which would include the Board of Education of Baltimore County) develop a written parental involvement policy. Additionally, the Act requires each LEA to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the policy in improving the academic quality of the schools served with Title I, Part A funds. Policy 1270 constitutes the Board's parental involvement policy.

Policy 1270 outlines the Board's expectations and recognizes that schools, parents, families, and communities must collaborate to support student achievement in preparation for college and career readiness. The Board values and promotes school, parent/guardian, family, and community engagement to ensure the academic and personal success of all students. Staff and community stakeholders are recommending that the policy be revised to include a compliance section establishing Policy 1270 as the school system's Parent and Family Involvement policy and to outline the Board's expectations for the annual review and evaluation of the policy and the effectiveness of the school system's parental involvement programs.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. Board of Education Policy 1100, *Communication with the Public*
2. Board of Education Policy 1200, *Community Involvement*
3. Board Of Education Policy 1210, *Parent-Teacher (Student) Associations*
4. Board Of Education Policy 1230, *Area Education Advisory Councils (AEAC)*
5. Board of Education Policy 1240, *Visitors to Schools*
6. Board of Education Policy 1260, *School Volunteers*
7. Board of Education Policy 4000, *Precepts, Beliefs, and Values of the Baltimore County Public Schools*

Legal Requirements

1. 20 U.S.C. §6301, *et seq.*, *No Child Left Behind Act of 2001*, as amended by Section 1118(a)(2) of the *Elementary and Secondary Education Act (ESEA)*
2. *Annotated Code of Maryland*, Education Article §4-112, *Advisory Committees*

Similar Policies Adopted by Other Local School Systems

1. Anne Arundel County Board of Education, Policy KH, *Parent/Family/Community Involvement*
<http://www.aacps.org/aacps/boe/board/newpolicy/tableofcontents500.asp>
2. Baltimore City Board of School Commissioners, Policy KCA, *Family and Community Engagement Policy*
<http://www.boarddocs.com/mabe/bcps/board.nsf/public#>
3. Calvert County Board of Education, Policy 8123, *(Community) of the Board of Education Regarding Parent, Family, and Community Involvement*
<http://www.calvertnet.k12.md.us/departments/administration/policies/policysection.asp?section=8000>
4. Carroll County Board of Education, Policy KC, *Parent/Family/Community Involvement*
<http://www.boarddocs.com/mabe/ccps/Board.nsf/Public#>
5. Harford County Board of Education, Policy 10-0004-000, *Parent/Community Involvement*
<http://www.hcps.org/>
6. Howard County Board of Education, Policy 10000, *Parent, Family, and Community Involvement*
http://www.hcpss.org/board/policies/policies_10000.shtml
7. Montgomery County Board of Education, Policy ABA, *Community Involvement*
<http://www.montgomeryschoolsmd.org/departments/policy/aba.shtm>
8. Prince George's County Board of Education, Policy 0105, *Parent Involvement in Schools*
<http://www1.pgcps.org/generalcounsel/boardpolicies/bp0000.aspx>

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other alternatives were considered.

Timeline

1. First Reading - February 25, 2014
2. Public Comment – March 11, 2014
3. Third Reading/Vote – April 22, 2014

COMMUNITY RELATIONS: Community Involvement

Parent and Family Involvement

I. Policy Statement

- A. The Board of Education of Baltimore County (Board) recognizes that schools, parents, families, and communities must collaborate to support ACADEMIC [student] achievement, ENSURING THAT EVERY STUDENT IS PREPARED FOR COLLEGE AND CAREER OPPORTUNITIES. The Board values and promotes school, parent/guardian, family, and community involvement as PARTNERS IN PROVIDING A SUSTAINABLE SYSTEM OF SUPPORT FOR [essential to] the academic AND PERSONAL success of all students.
- [B. Baltimore County Public Schools shall comply with the requirements of the *No Child Left Behind Act 2001* as it relates to parent and family involvement and such compliance shall include an annual evaluation of the content and effectiveness of this policy and its implementing rule.]

II. COMPLIANCE [Definition]

- A. [Consistent with Section 1118 of the *Elementary and Secondary Education Act*,] Board Policy 1270 AND [along with] its implementing Superintendent's Rule and school system procedures shall constitute the school system's *PARENT AND FAMILY INVOLVEMENT* Policy AS REQUIRED BY SECTION 1118 OF THE *ELEMENTARY AND SECONDARY EDUCATION ACT*.
- B. BALTIMORE COUNTY PUBLIC SCHOOLS SHALL COMPLY WITH THE REQUIREMENTS OF THE PARENT AND FAMILY INVOLVEMENT PROVISIONS OF THE *NO CHILD LEFT BEHIND ACT 2001*. IN ACCORDANCE WITH THE LAW, BCPS WILL INCLUDE PARENTS IN ITS ANNUAL REVIEW AND EVALUATION OF THE CONTENT AND EFFECTIVENESS OF THIS POLICY, AS WELL AS THE SCHOOL SYSTEM'S PARENTAL INVOLVEMENT PROGRAMS.

III. Implementation

- [A.] The Board directs the Superintendent to implement this policy.

POLICY 1270

Legal References: 20 U.S.C. §6301, *et seq.*, *No Child Left Behind Act of 2001*, as amended by Section 1118(a)(2) of the *Elementary and Secondary Education Act (ESEA)*
Annotated Code of Maryland, Education Article §4-112, *Advisory Committees*

Related Policies: Board of Education Policy 1100, *Communication with the Public*
Board of Education Policy 1200, *Community Involvement*
Board of Education Policy 1210, *Relationship with Parent-Teacher (Student) Associations*
[Board of Education Policy 1220, *Citizens Advisory Committee*]
Board of Education Policy 1230, *Area Education Advisory Councils (AEAC)*
Board of Education Policy 1240, *Visitors to Schools*
Board of Education Policy 1260, *School Volunteers*
Board of Education Policy 4000, *Precepts, Beliefs, and Values of the Baltimore County Public Schools*

POLICY

Board of Education of Baltimore County

Adopted: 05/23/91
Revised: 07/13/04
Revised: 05/20/08
Revised: 09/08/09
Revised: 09/07/10
Revised: 05/10/11
Edited: 07/01/11
Revised: 04/12/12
Revised: 05/07/13
Revised: _____

**Agenda Item Details**

Meeting	Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	1. WORK SESSION REPORT - BOARD OF EDUCATION POLICIES (first reading) (Ms. Williams)
Subject	3. Proposed Deletion of Policy 2132 - ADMINISTRATION: Central Office Personnel - Consultant
Access	Public
Type	Report

Public Content

That the Board of Education reviews the proposed deletion of Policy 2132 - ADMINISTRATION: Central Office Personnel - Consultant. This is the first reading.

[2132 Policy 2-10-14.pdf \(67 KB\)](#)

Administrative Content

Executive Content

**POLICY ANALYSIS
FOR
BOARD OF EDUCATION POLICY 2132
CONSULTANT**

Statement of Issues or Questions Addressed

In accordance with Board of Education Policy and Superintendent's Rule 8130, Policy 2132 is scheduled for review in school year 2013-2014. Policy 2132 was presented to the Board for first reader on November 19, 2013, with a recommendation that the policy be deleted. The policy was removed from the agenda after comments were received objecting to the deletion of the prohibition against supervising employees. Policy 2132 permits consultants to be hired for the school system, which is more appropriately a function of the Department of Fiscal Services. After further review, staff is recommending that Policy 2132 be deleted and that guidelines for hiring consultants be transferred to and included in Policy 3210, *Purchasing Guidelines*.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the deletion of this policy.

Relationship to Other Board of Education Policies

1. Board of Education Policy 3210, *Purchasing Guidelines*

Legal Requirement

1. None

Similar Policies Adopted by Other Local School Systems

A search of Maryland LEA policy web sites found no similar policy.

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

Staff considered placing this prohibition in Department of Fiscal Services' procedures.

Timeline

1. First Reading - February 25, 2014
2. Public Comment – March 11, 2014
3. Third Reading/Vote – April 22, 2014

ADMINISTRATION: Central Office Personnel

Other Personnel: Consultant

- I. Consultants shall exercise no administrative authority over the work of employees of the Board of Education of Baltimore County (Board), but shall act only as advisers in those fields in which they are qualified to offer expert assistance.
- II. All administrative supervision of Board or Baltimore County Public Schools' (BCPS) employees is the responsibility of those employees to whom the responsibility has been delegated.

Policy
Adopted: 9/18/68
Revised: 1/13/09]

Board of Education of Baltimore County



Agenda Item Details

Meeting	Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	J. WORK SESSION REPORT - BOARD OF EDUCATION POLICIES (first reading) (Ms. Williams)
Subject	4. Proposed Revision of Policy 2310 - PERSONNEL: Administrative Operations - Organization Charts and Structural Relationships
Access	Public
Type	Report

Public Content

That the Board of Education reviews the proposed revisions of Policy 2310 - PERSONNEL: Administrative Operations - Organization Charts and Structural Relationships. This is the first reading.

[2310 Policy 2-10-14.pdf \(169 KB\)](#)

Administrative Content

Executive Content

POLICY ANALYSIS
FOR
BOARD OF EDUCATION POLICY 2310
ORGANIZATION CHARTS AND STRUCTURAL RELATIONSHIPS
RENAMED AS, "ORGANIZATION CHARTS"

Statement of Issues or Questions Addressed

In accordance with Board of Education Policy and Superintendent's Rule 8130, Policy 2310 is scheduled for review in school year 2013-2014. Policy 2310 outlines the Board's responsibility to provide an effective program of instruction and requires an organization chart annually be prepared by the Superintendent and submitted to the Board for approval. Staff is recommending that the policy be revised to: (1) include a policy statement that aligns the preparation of organization charts with the stated mission and goals of the school system; (2) include standards that provide for the annual presentation of organization charts of those positions that report to the Superintendent; (3) include an implementation section; (4) conform to the Policy Review Committee's policy editing conventions.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. None

Legal Requirements

1. None

Similar Policies Adopted by Other Local School Systems

A search of Maryland LEA policy Web sites found no similar policy.

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

Staff considered recommending deletion of the policy. However, staff determined that the policy should remain because the requirement that organization charts be presented to the Board annually was not included in any other policy or written procedure.

Timeline

1. First Reading - February 25, 2014
2. Public Comment – March 11, 2014
3. Third Reading/Vote – April 22, 2014

PERSONNEL: Administrative Operations

Organization Charts [and Structural Relationships]

I. POLICY STATEMENT [Responsibility/Relationship]

[A.] TO ACHIEVE THE STATED MISSION AND GOALS OF THE SCHOOL SYSTEM, the Board of Education of Baltimore County (Board) MUST MAINTAIN AN ORGANIZATIONAL STRUCTURE FOCUSED ON PERFORMANCE, ACCOUNTABILITY, AND MEETING THE SCHOOL SYSTEM'S GOAL OF ORGANIZATIONAL EFFECTIVENESS. [shall establish efficient means to provide an effective program of instruction for all students under the direction of the Superintendent.]

II. GUIDELINES

A. [B.] An organization chart shall be prepared annually by the Superintendent [to reflect the relationship of all employees within the school system,] and shall be submitted to the Board for approval.

1. THE ORGANIZATION CHART SHALL INCLUDE THE POSITIONS THAT REPORT DIRECTLY TO THE SUPERINTENDENT.

III. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

[Legal Reference: *Annotated Code of Maryland*, Education Article, §4-101]

Related Policy: Board of Education Policy 8120, *PURPOSE, ROLE, AND RESPONSIBILITIES OF THE BOARD OF EDUCATION*

Policy

Board of Education of Baltimore County

Adopted: 09/18/68

Revised: 03/10/09

REVISED: _____



Agenda Item Details

Meeting Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Category J. WORK SESSION REPORT - BOARD OF EDUCATION POLICIES (first reading) (Ms. Williams)

Subject 5. Proposed Changes to Policy 3210 - NON-INSTRUCTIONAL SERVICES: Purchasing - Purchasing Guidelines

Access Public

Type Report

Public Content

That the Board of Education reviews the proposed changes to Policy 3210 - NON-INSTRUCTIONAL SERVICES: Purchasing - Purchasing Guidelines. This is the first reading.

[Policy 3210 022514.pdf \(33 KB\)](#)

Administrative Content

Executive Content

**POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 3210
PURCHASING GUIDELINES**

Statement of Issues or Questions Addressed

Board of Education Policy 3210 is being reviewed as a result of the recommended deletion of Policy 2132, *Consultant*. Consultants are independent contractors whose services are procured in accordance with the Board's purchasing guidelines. As such, the procurement of consultant services is more appropriately a Department of Fiscal Services activity and not a personnel policy as currently reflected.

Staff is recommending that Policy 3210 be revised to add a section concerning consultants that: (1) defines "consultants;" (2) includes guidelines for procuring consultant services; (3) prohibits consultants from exercising authority over school system employees; and (4) requires a written agreement for consultant services.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. None

Legal Requirements

1. None

Similar Policies Adopted by Other Local School Systems

A search of Maryland LEA policy web sites found no similar policy concerning the procurement of consultant services.

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other alternatives were considered.

Timeline

First Reading - February 25, 2014

Public Comment - March 11, 2014

Third Reading/Vote - April 22, 2014

NON-INSTRUCTIONAL SERVICES: Purchasing

Purchasing Guidelines

I. Policy Statement

[A.]The Board of Education of Baltimore County (Board) expects that all funds expended for goods and services shall be used in the most effective and efficient manner possible and that the procurement of materials, supplies, equipment, library media, and textbooks for Baltimore County Public Schools (BCPS) will be conducted in accordance with the laws of the state of Maryland.

II. DEFINITION

CONSULTANT – AN INDEPENDENT CONTRACTOR, AN ESTABLISHED BUSINESS, AND/OR AN INDIVIDUAL WHO RECEIVES A PAYMENT FOR PROFESSIONAL SERVICES IN ACCORDANCE WITH THE TERMS OF A WRITTEN CONSULTANT CONTRACT. A CONSULTANT IS NOT AN EMPLOYEE OF THE BOARD.

III. [II.]Procedures

- A. The Office of Purchasing, serving as the designated agent of the Board, shall administer all procurement activities in accordance with state law, Board policies, Superintendent's Rules, and school system procedures.
- B. The Office of Purchasing shall provide for the procurement of goods and services through bids and contracts; requisitions/purchase orders; procurement cards; published catalogs of operational and instructional supplies, equipment, media, and textbooks; and through the electronic transmission of requisitions and purchase orders.
- C. The Office of Purchasing will encourage minority business enterprise participation in all contracts.
- D. The Office of Purchasing will encourage and solicit the use of green product cleaning supplies.

IV. [III.] Formal Bids

- A. In accordance with §§5-112 and 7-106 of the Education Article, formal, advertised bids shall be obtained for all construction and renovation

projects and for the purchase of equipment and supplies, excluding books and other materials of instruction and emergencies.

- B. The Board shall reserve the right to waive any informality in all bids; reject any or all bids, re-advertise for new proposals, and utilize contracts awarded or negotiated by other governmental agencies.

V. [IV.] Award of Contracts

- A. The Board shall accept contract recommendations for consideration at its regularly scheduled meeting. The Board reserves the right to approve, defer, or deny an award of contract. Staff shall take all necessary action to observe and enact the decision of the Board.
- B. In approving contract recommendations, the Board may authorize the addition of a percentage of the overall project or award value as a contingency fee or change order allocation. Expenditure of said funds shall be closely monitored by staff.
- C. The Superintendent shall establish and publish procedures for bidders and/or vendors to appeal contract-related decisions.

VI. [V.] Informal Bids and Price Solicitations

[A.] The Office of Purchasing shall have the option to issue bids, requests for proposals, or solicit price quotations for any requirements that do not require formal bids. This action shall be based upon the best interest of the school system, value of the purchase, its function, the length of the contract, the need to ensure the vendor's performance, to maintain reliable sources of supply, and to encourage a competitive buying atmosphere.

VII. [VI.] Relations with Vendors

[A.] The Office of Purchasing shall encourage fair and equal treatment of all prospective vendors and bidders and shall be consistent with the practices of the Board. Understanding, confidence, respect, and fairness are the foundation for the policy of the Board in its relationship with vendors.

VIII. CONSULTANTS

- A. CONSULTANT SERVICES SHALL BE PROCURED THROUGH THE OFFICE OF PURCHASING AND SHALL COMPLY WITH ESTABLISHED SCHOOL SYSTEM PURCHASING PROCEDURES.
- B. CONSULTANTS SHALL EXERCISE NO ADMINISTRATIVE AUTHORITY OVER THE WORK OF EMPLOYEES OF THE BOARD, BUT SHALL ACT ONLY AS ADVISERS IN THOSE FIELDS IN WHICH THEY ARE QUALIFIED TO OFFER EXPERT ASSISTANCE.
- C. A WRITTEN AGREEMENT IS REQUIRED.

IX. [VII.] Implementation

- [A.] The Board directs the Superintendent to implement this policy.

Legal References: *Annotated Code of Maryland, Education Article §5-112, Bids*
Annotated Code of Maryland, Education Article §7-106, Textbooks,
Materials of Instruction, and Supplies
Annotated Code of Maryland, State Finance and Procurement
Article, §14-302, Procurement from Minority Business
COMAR 21.11.03.04, *Minority Business Enterprise Policies*

Related Policies: Board of Education Policy 3125, *School Activity Funds*
Board of Education Policy 3200, *Purchases from Minority and*
Small Business Enterprises
Board of Education Policy 3209, *Purchasing Principles*
Board of Education Policy 3225, *Furniture, Fixtures, and Equipment*
Board of Education Policy 3231, *Vendor Performance Evaluation*
BOARD OF EDUCATION POLICY 3250, *SELECTION OF*
DESIGN AND CONSTRUCTION CONSULTANTS
Board of Education Policy 3620, *Inventories*
Board of Education Policy 6002, *Selection of Instructional Materials*
Board of Education Policy 7000 Series, *New Construction*
Board of Education Policy 8360 Sub Series, *Ethics Code*

POLICY 3210

Board of Education of Baltimore County

Policy

Adopted: 09/18/68

Revised: 07/12/84

Revised: 08/10/93

Revised: 07/13/99

Revised: 10/02/07

Revised: 12/04/12

REVISED: _____



Agenda Item Details

Meeting	Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	J. WORK SESSION REPORT - BOARD OF EDUCATION POLICIES (first reading) (Ms. Williams)
Subject	6. Proposed New Policy 3710 - SCHOOL SAFETY AND SECURITY: Safety and Security Equipment
Access	Public
Type	Report

Public Content

That the Board of Education reviews the proposed new Policy 3710 - SCHOOL SAFETY AND SECURITY: Safety and Security Equipment. This is the first reading.

[New Policy 3710.pdf \(44 KB\)](#)

Administrative Content

Executive Content

**POLICY ANALYSIS
FOR
BOARD OF EDUCATION POLICY 3710
SAFETY AND SECURITY EQUIPMENT**

Statement of Issues or Questions Addressed

The Board of Education of Baltimore County has approved funding in the FY 14 operating budget for school safety and security equipment. A new policy has been drafted to outline standards and responsibilities for implementing these security and safety programs.

Cost Analysis and Fiscal Impact on School System

The Board has approved \$2.5 million for school safety and security equipment in its FY 14 operating budget, and an additional \$2.5 million has been requested in the FY 15 operating budget.

Relationship to Other Board of Education Policies

1. Board of Education Policy 1240, *Visitors to Schools*

Legal Requirements

1. None

Similar Policies Adopted by Other Local School Systems

A search of Maryland LEA websites found no similar policy.

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other alternatives were considered.

Timeline

1. First Reading - February 25, 2014
2. Public Comment – March 11, 2014
3. Third Reading/Vote – April 22, 2014

NON-INSTRUCTIONAL SERVICES: SAFETY AND SECURITY

SAFETY AND SECURITY EQUIPMENT

I. POLICY STATEMENT

THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) IS COMMITTED TO PROVIDING A SAFE AND SECURE ENVIRONMENT IN ALL BALTIMORE COUNTY PUBLIC SCHOOLS' (BCPS) OFFICES AND SCHOOLS. AS PART OF THIS GOAL, THE BOARD SUPPORTS THE USE OF SAFETY AND SECURITY EQUIPMENT AS ONE MEANS OF PROVIDING PROTECTION AGAINST SECURITY THREATS.

II. STANDARDS

- A. THE BOARD AUTHORIZES THE SUPERINTENDENT TO DEVELOP AND IMPLEMENT SAFETY AND SECURITY MEASURES IN PROPERTY OWNED AND LEASED BY THE BOARD.
- B. THE SUPERINTENDENT SHALL DETERMINE CONSEQUENCES FOR INDIVIDUALS WHO FAIL TO COMPLY WITH ESTABLISHED PROCEDURES RELATED TO SAFETY AND SECURITY.

III. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

RELATED POLICIES: BOARD OF EDUCATION POLICY 1240, *VISITORS TO SCHOOLS*

POLICY
ADOPTED: _____

BOARD OF EDUCATION OF BALTIMORE COUNTY



Agenda Item Details

Meeting	Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	J. WORK SESSION REPORT - BOARD OF EDUCATION POLICIES (first reading) (Ms. Williams)
Subject	7. Proposed Changes to Policy 5580 - STUDENTS: Bullying, Harassment, or Intimidation
Access	Public
Type	Report

Public Content

That the Board of Education reviews the proposed changes to Policy 5580 - STUDENTS: Bullying, Harassment, or Intimidation. This is the first reading.

[Policy_5580.pdf \(82 KB\)](#)

Administrative Content

Executive Content

POLICY ANALYSIS
FOR
BOARD OF EDUCATION POLICY 5580
BULLYING, HARASSMENT, OR INTIMIDATION
RENAMED AS, "BULLYING, CYBERBULLYING, HARASSMENT, OR INTIMIDATION"

Statement of Issues or Questions Addressed

In accordance with Board of Education Policy and Superintendent's Rule 8130, Board of Education Policy 5580 is scheduled for review in school year 2013-2014. In accordance with State law, the Board is required to develop a policy prohibiting bullying, harassment, and intimidation; Policy 5580 is the Board's policy. Staff is recommending that the policy be revised to: (1) prohibit cyberbullying and include this term in the policy title; (2) provide a definition of bullying, harassment, and intimidation; (3) include an implementation section; and (4) conform with the Policy Review Committee's editing conventions.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. Board of Education Policy 5500, *Student Conduct*
2. Board of Education Policy 5510, *Positive Behavior*
3. Board of Education Policy 5550, *Disruptive Behavior*
4. Board of Education Policy 5560, *Suspensions, Assignment to Alternative Programs, or Expulsion*
5. Board of Education Policy 5600, *Students' Responsibilities and Rights*
6. Board of Education Policy 6202, *Technology Acceptable Use Policy (TAUP) for Students*

Legal Requirements

1. 20 U.S.C. §1232g, *Family Educational Rights and Privacy Act (FERPA)*
2. *Annotated Code of Maryland*, Criminal Law Article §3-805, *Misuse of Electronic Mail*
3. *Annotated Code of Maryland*, Education Article §7-424, *Reporting Incidents of Harassment or Intimidation Against Students*
4. *Annotated Code of Maryland*, Education Article §7-424, *Model Policy Prohibiting Bullying, Harassment and Intimidation*
5. COMAR 13A.01.04.03, *School Safety*

Similar Policies Adopted by Other Local School Systems

1. Anne Arundel County Board of Education, Policy JCCA, *Bullying/Cyberbullying/Harassment and Intimidation/Hazing/Bias Behavior*
http://www.aacps.org/aacps/boe/board/newpolicy/Sections/section_900/JCCA_policy.pdf

2. Baltimore City Board of School Commissioners, Policy JICK, *Bullying, Harassment, or Intimidation of Students*
[http://www.boarddocs.com/mabe/bcpss/Board.nsf/files/8YQPMZ652CEA/\\$file/JICK%20-%20Bullying%2C%20Harassment%20or%20Intimidation%20of%20Students%20FINAL.pdf](http://www.boarddocs.com/mabe/bcpss/Board.nsf/files/8YQPMZ652CEA/$file/JICK%20-%20Bullying%2C%20Harassment%20or%20Intimidation%20of%20Students%20FINAL.pdf)
3. Frederick County Board of Education, Policy 437, *Bullying-Harassment-Intimidation*
<http://apps.fcps.org/dept/legal/437.pdf>
4. Howard County Board of Education, Policy 1060, *Bullying, Cyberbullying, Harassment, or Intimidation*
<http://www.hcpss.org/board/policies/1060.pdf>
5. Montgomery County Board of Education, Policy JHF, *Bullying, Harassment, or Intimidation*
<http://www.montgomeryschoolsmd.org/departments/policy/pdf/jhf.pdf>

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other alternatives were considered by staff.

Timeline

1. First Reading - February 25, 2014
2. Public Comment – March 11, 2014
3. Third Reading/Vote – April 22, 2014

STUDENTS: CONDUCT

Bullying, CYBERBULLYING, Harassment, or Intimidation

I. POLICY STATEMENT

THE BOARD OF EDUCATION OF BALTIMORE COUNTY IS COMMITTED TO ENSURING THAT EVERY STUDENT LEARNS IN AN ENVIRONMENT THAT IS SAFE AND SECURE AND CONDUCIVE TO LEARNING. TO PROTECT THE RIGHTS OF ALL STUDENTS TO A SAFE AND SECURE LEARNING ENVIRONMENT, THE BOARD PROHIBITS BULLYING, CYBERBULLYING, HARASSMENT, INTIMIDATION, AND OTHER ACTS OR FORMS OF AGGRESSIVE AND VIOLENT BEHAVIORS BY ANY PERSON ON SCHOOL PROPERTY, AT A SCHOOL-SPONSORED ACTIVITY OR EVENT, ON A SCHOOL BUS, OR BY THE USE OF ELECTRONIC COMMUNICATION AT A BALTIMORE COUNTY PUBLIC SCHOOL (BCPS) OR AFFECTING THE SCHOOL SETTING.

II. DEFINITIONS

A. BULLYING, HARASSMENT, OR INTIMIDATION MEANS ANY INTENTIONAL CONDUCT, INCLUDING VERBAL, PHYSICAL, OR WRITTEN CONDUCT OR AN ELECTRONIC COMMUNICATION THAT:

1. CREATES A HOSTILE EDUCATIONAL ENVIRONMENT BY SUBSTANTIALLY INTERFERING WITH A STUDENT'S EDUCATIONAL BENEFITS, OPPORTUNITIES, OR PERFORMANCE, OR WITH A STUDENT'S PHYSICAL OR PSYCHOLOGICAL WELL-BEING AND IS:
 - a. MOTIVATED BY AN ACTUAL OR PERCEIVED PERSONAL CHARACTERISTIC INCLUDING RACE, NATIONAL ORIGIN, MARITAL STATUS, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, RELIGION, ANCESTRY, PHYSICAL ATTRIBUTES, SOCIOECONOMIC STATUS, FAMILIAL STATUS, OR PHYSICAL OR MENTAL ABILITY OR DISABILITY; OR
 - b. THREATENING OR SERIOUSLY INTIMIDATING; AND
2. OCCURS ON SCHOOL PROPERTY, AT A SCHOOL ACTIVITY OR EVENT, OR ON A SCHOOL BUS; OR
3. SUBSTANTIALLY DISRUPTS THE ORDERLY OPERATION OF A SCHOOL.

III. [I.] Prohibition

- A. The Board [of Education of Baltimore County (Board)] prohibits [students engaging in intentional conduct involving] bullying, CYBERBULLYING, harassment, or intimidation OF ANY STUDENT ON SCHOOL PROPERTY, AT A SCHOOL ACTIVITY OR EVENT, ON A SCHOOL BUS, OR BY THE USE OF ELECTRONIC COMMUNICATION AT A PUBLIC SCHOOL OR AFFECTING THE SCHOOL SETTING. [that substantially interferes with a student's educational opportunities].
- B. The Board prohibits any reprisal or retaliation against [an] individualS who report[s] an act of bullying, CYBERBULLYING, harassment, or intimidation OR WHO ARE VICTIMS, WITNESSES, BYSTANDERS, OR OTHERS WITH RELIABLE INFORMATION ABOUT AN ACT OF BULLYING, CYBERBULLYING, HARASSMENT, OR INTIMIDATION.

IV. STANDARDS

- A. THE BOARD ENCOURAGES PREVENTION AND INTERVENTION METHODS AS PART OF A SYSTEMWIDE PROGRAM, INCLUDING APPROPRIATE CONSEQUENCES FOR PERSONS ENGAGED IN, MAKING FALSE ACCUSATIONS, AND/OR COMMITTING ACTS OF REPRISAL OR RETALIATION RELATED TO BULLYING, CYBERBULLYING, HARASSMENT, AND INTIMIDATION.
- B. The BOARD DELEGATES AUTHORITY TO THE Superintendent TO [shall] take necessary and appropriate actions to:
 - 1. Establish, implement, and maintain procedures TO ENSURE THAT ALL SCHOOLS COMPLY WITH [based on] the Maryland State Board of Education's (MSDE) model policy prohibiting bullying, harassment, and intimidation in schools.
 - 2. Create a reporting process for use in schools THAT INCLUDES [; establish proper] system-wide reporting to MSDE.
 - 3. ESTABLISH PROCEDURES FOR PROMPT INVESTIGATION OF ACTS OF BULLYING, CYBERBULLYING, HARASSMENT, OR INTIMIDATION.
 - 4. [3.] Publicize this policy.

5. [4.] Develop AND[/] conduct educational programs for students, parents, teachers, staff, administrators, and volunteers in order to implement the policy in an effort to prevent bullying, CYBERBULLYING, harassment, and intimidation incidents in schools.

V. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

Legal ReferenceS: 20 U.S.C. §1232g, *FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)*
ANNOTATED CODE OF MARYLAND, CRIMINAL LAW
ARTICLE §3-805, *MISUSE OF ELECTRONIC MAIL*
ANNOTATED CODE OF MARYLAND, EDUCATION ARTICLE
§7-424, *REPORTING INCIDENTS OF HARASSMENT OR*
INTIMIDATION AGAINST STUDENTS
Annotated Code of Maryland, Education Article §7-424.1, MODEL
POLICY PROHIBITING BULLYING, HARASSMENT AND
INTIMIDATION
COMAR 13A.01.04.03, *SCHOOL SAFETY*

Related PolicIES[y]:BOARD OF EDUCATION POLICY 5500, *STUDENT CONDUCT*
Board of Education Policy 5510, [*School Discipline*] *POSITIVE*
BEHAVIOR
BOARD OF EDUCATION POLICY 5550, *DISRUPTIVE*
BEHAVIOR
BOARD OF EDUCATION POLICY 5560, *SUSPENSIONS,*
ASSIGNMENT TO ALTERNATIVE PROGRAMS, OR
EXPULSION
BOARD OF EDUCATION POLICY 5600, *STUDENTS'*
RESPONSIBILITIES AND RIGHTS
BOARD OF EDUCATION POLICY 6202, *TECHNOLOGY*
ACCEPTABLE USE POLICY (TAUP) FOR STUDENTS

Policy
Adopted: 07/14/09
REVISED: _____

Board of Education of Baltimore County



Agenda Item Details

Meeting Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Category K. WORK SESSION REPORTS

Subject 1. Blueprint 2.0 Goal 1: Academics - Report on Students & Teachers Accessing Tomorrow (S.T.A.T.) (Mr. Imbriale/Mr. Brown)

Access Public

Type Report

Public Content

[S T A T BOE Update Exec Summary 2.10.14.pdf \(50 KB\)](#)

[STAT BOE Presentation 2.25.14.pdf \(936 KB\)](#)

Administrative Content

Executive Content

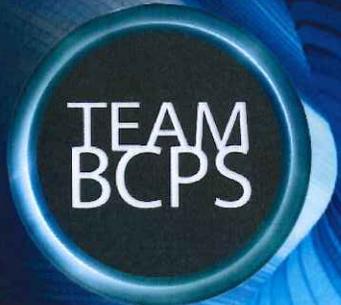
**Baltimore County Public Schools
Departments of Digital Learning and Information Technology**

**S.T.A.T. Student and Teachers Accessing Tomorrow
Executive Summary**

S.T.A.T.—Students and Teachers Accessing Tomorrow—is a fundamental shift in teaching and learning to meet the *Blueprint 2.0* Theory of Action: *To equip every student with the critical 21st century skills needed to be globally competitive, BCPS must ensure that every school has an equitable, effective digital learning environment.* All students will have access to a digital learning device and personalized, interactive curriculum that incorporates technology.

S.T.A.T. touches everything we do at BCPS—curriculum, instruction, assessment, professional development, infrastructure, policy, budget, and communications. What sets BCPS apart in implementing a 1:1 initiative is our focus on putting curriculum first. BCPS’ teachers are creating a digitally-enhanced curriculum in the core content areas that redefines how to deliver instruction in a blended learning environment, while raising expectations in alignment with new academic standards that place greater emphasis on critical thinking and analytical skills.

The rationale for S.T.A.T. is personalizing learning for each of our students to make our district mantra of "All Means All" a reality. BCPS is increasingly diverse, both racially and economically. The 1:1 technology can extend educator capacity to engage students with tools that are intuitive to them, differentiate instruction, and provide timely feedback to support more rigorous demands.



ST.A.T.

STUDENTS & TEACHERS ACCESSING TOMORROW

BCPS' Theory of Action

To equip every student with the critical 21st century skills needed to be globally competitive, BCPS **must ensure** that every school has an equitable, effective digital learning environment.

All students will have access to a digital learning device and personalized, blended, interactive curriculum.



Curriculum Conversion

Instructional Conversion

Assessment Conversion

Organizational Development Conversion

Infrastructure Conversion

Policy Conversion

Budget Conversion

Communications Conversion

BCPS S.T.A.T. Timeline - DRAFT

School Year	2013-14	2014-15	2015-16	2016-17	2017-18	2018 --
Technology Specifications		K-5	K-5 6-8	9-12		Institutionalization
1:1 Rollout	Teacher Devices prek-12	1-3	K, 4, 5 1-3	K, 4, 5 6-8	9-12	
Professional Development	1-3	K-5	6-8	9-12		
	K-12					
Curriculum Development	1-3 K-12	K-12	K-12	K-12	K-12	
Policies & Procedures	----->					
Budgetary Alignment	----->					
Communications	----->					

Curriculum Conversion



- Curriculum First
 - Digitally enhanced in the core content areas
 - Aligned with new academic standards that place greater emphasis on critical thinking and analytical skills

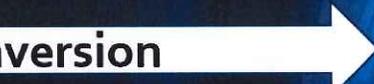
- Developing BCPS One

Instructional Conversion



- Lighthouse Schools Program
 - 10 Lighthouse Schools to begin implementation in fall 2014
 - Models of interactive and blended instruction
 - Serve as learning labs
 - Receive intensive professional development
 - Access to wireless internet and high-speed broadband
- Conducted hands-on device review
- Redefining how to deliver instruction in a blended learning environment

Assessment Conversion



- Development of formative and summative performance-based assessments tied to new academic standards
- Extend educator capacity with tools that are **intuitive** to them, **differentiate** instruction, and provide **timely feedback**

Organizational Development Conversion



- Created Organizational Development Plan
 - Lighthouse Schools
 - Overall Systemic Plan
 - C&I staff
 - Staff development teachers
 - Principals

Infrastructure Conversion



- Updating wireless networks in schools
 - 71 schools in 2013-14
 - 25 completed as of 1/6/14

- Developed technology classroom specifications

- Baltimore County Public Library partnership

Policy Conversion



- Revising 4104 policy and rule - Telecommunications Access to Electronic Information, Services, and Networks (personnel)
- Revised 6202 policy and rule – Technology Acceptable Use Policy (TAUP) for Students (instruction)
- Revising/aligning the BCPS Student Handbook

Budget Conversion

- Proposed 5-Year Budget Plan
- Implement S.T.A.T. beginning in FY2015 with elementary schools and stagger over a three-year period through FY2017
- Implement S.T.A.T. in middle schools in FY2017
- Implement S.T.A.T. in high schools in FY2018

2014 PROPOSED 5-YEAR BUDGET 2014-2018
 Budget Conversion Worksheet - FY2015
 Five Year Landing Plan - Input Preparation - 02/18/2014

Account Type	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Elementary												
Competition	186,214	187%	336,200	336,200	336,200	336,200	336,200	336,200	336,200	336,200	336,200	336,200
F-Card Competition	179,369	187%	328,494	328,494	328,494	328,494	328,494	328,494	328,494	328,494	328,494	328,494
Headline	1,000,000	100%	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Private Revenue	1,800,714	100%	1,800,714	1,800,714	1,800,714	1,800,714	1,800,714	1,800,714	1,800,714	1,800,714	1,800,714	1,800,714
Office and Classroom Supplies	1,400,000	100%	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000
Instructional Materials	4,000,000	100%	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000
5-yr Budget Budget	7,486,938		7,486,938									
Net Page Allocation	\$		\$		\$		\$		\$		\$	
High School												
Competition	85,714	100%	171,428	171,428	171,428	171,428	171,428	171,428	171,428	171,428	171,428	171,428
F-Card Competition	82,021	100%	164,042	164,042	164,042	164,042	164,042	164,042	164,042	164,042	164,042	164,042
Headline	10,000	100%	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Private Revenue	200,000	100%	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Office and Classroom Supplies	1,000,000	100%	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Instructional Materials	3,000,000	100%	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
5-yr Budget Budget	4,085,714		4,085,714									
Net Page Allocation	\$		\$		\$		\$		\$		\$	
Middle School												
Competition	100,000	100%	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
F-Card Competition	95,000	100%	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000
Headline	10,000	100%	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Private Revenue	200,000	100%	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Office and Classroom Supplies	1,000,000	100%	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Instructional Materials	3,000,000	100%	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
5-yr Budget Budget	4,200,000		4,200,000									
Net Page Allocation	\$		\$		\$		\$		\$		\$	
High School												
Competition	1,000,000	100%	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
F-Card Competition	950,000	100%	950,000	950,000	950,000	950,000	950,000	950,000	950,000	950,000	950,000	950,000
Headline	100,000	100%	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Private Revenue	200,000	100%	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Office and Classroom Supplies	1,000,000	100%	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Instructional Materials	3,000,000	100%	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
5-yr Budget Budget	5,200,000		5,200,000									
Net Page Allocation	\$		\$		\$		\$		\$		\$	

*Budgetary Control Accounts (BCCAs) are the largest accounts and are used to set the annual budget.
 The asterisk will be indicated based on conversion over the five year plan.
 All budget control accounts are a subset of the BCCAs. The asterisk will be indicated on the budgetary control accounts.
 *Budgetary Control Accounts (BCCAs) are the largest accounts and are used to set the annual budget.
 The asterisk will be indicated based on conversion over the five year plan.
 All budget control accounts are a subset of the BCCAs. The asterisk will be indicated on the budgetary control accounts.
 *Budgetary Control Accounts (BCCAs) are the largest accounts and are used to set the annual budget.
 The asterisk will be indicated based on conversion over the five year plan.
 All budget control accounts are a subset of the BCCAs. The asterisk will be indicated on the budgetary control accounts.

Communications Conversion



- Branding the Instructional Digital Conversion
 - **S.T.A.T.** - Students (and) Teachers Accessing Tomorrow

- S.T.A.T. Web site – updated regularly



ST.A.T.

The logo features the letters 'S', 'T', 'A', and 'T' in a bold, blue, sans-serif font. The letter 'A' is replaced by a cluster of five colored squares: a red square at the top, a teal square to the left, a yellow-green square to the right, and two blue squares at the bottom. A white hand cursor icon is positioned over the center of these squares.

STUDENTS & TEACHERS ACCESSING TOMORROW



Agenda Item Details

Meeting Feb 25, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Category L. INFORMATION

Subject 1. Financial Report For the Months Ending December 31, 2012 and 2013

Access Public

Type Information, Report

Public Content

Attached are the General Fund Comparison of FY2012 and FY2013 Revenues, Expenditures, and Encumbrances - Budget and Actual for the periods ended December 31, 2012 and 2013.

[022514 Financial Report for Months Ending December 31, 2012 and 2013.pdf \(281 KB\)](#)

Administrative Content

Executive Content

FINANCIAL REPORT FOR THE MONTHS ENDING DECEMBER 2012 AND 2013

General Fund Comparison of FY2013 and FY2014 Revenues, Expenditures, and Encumbrances-Budget and Actual

These data are presented using Maryland State Department of Education (MSDE) categories. Amounts included reflect actual revenues, expenditures, and encumbrances to date and do not reflect forecasts of revenues and expenditures. Figure 1 presents an overview of the FY2013 and FY2014 general fund revenue budget. Figure 2 provides an overview of the FY2014 general fund expenditure budget. Figure 3 compares the percent of the budget obligated as of December 31, 2012 and 2013. Figure 4 is a comparative statement of budget-to-actual revenues, expenditures, and encumbrances.

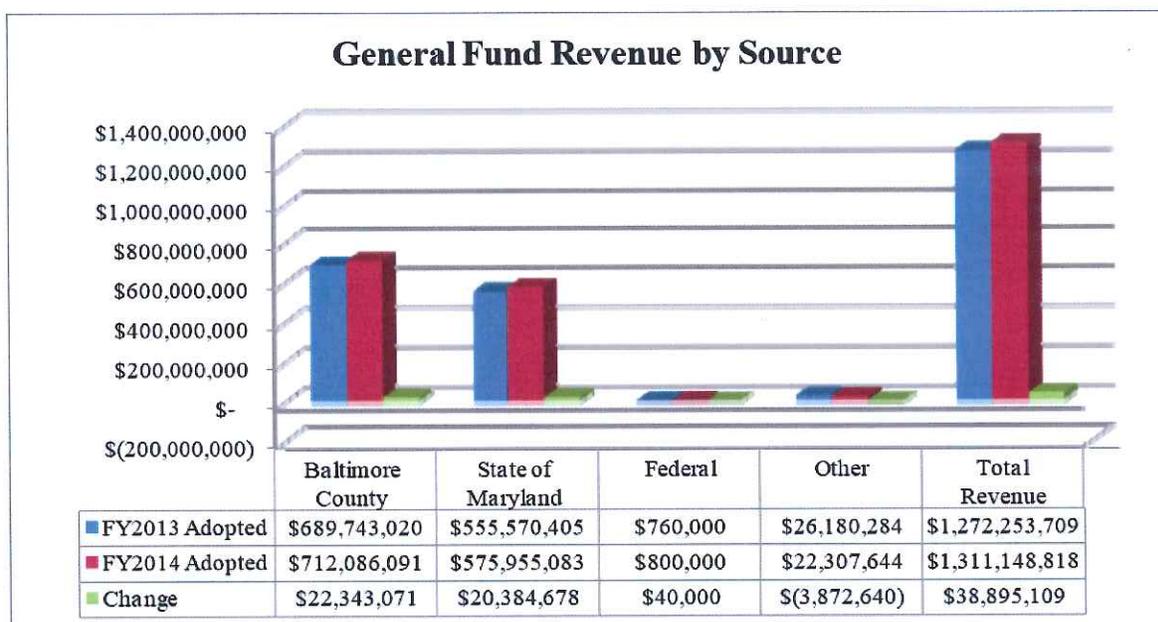


Figure 1

Year-to-Date Comparison

- Baltimore County Revenue*** – The FY2014 county appropriation represents 54% of total budgeted revenues and increased \$22.3 million, a 3.2% increase over the FY2013 budget. Increased enrollment resulted in \$11.5 million in additional funding for FY2014. Additionally, increased funding was also provided to support the obligation of the Board to fund a portion of the Maryland State Teachers’ Retirement and Pension System employers’ pension contribution (a \$4.2 million increase over the prior year’s contribution) and normal salary increases (\$15.1 million). County funds are drawn based on cash flow requirements. The year-to-date county revenue recognized is \$266.1 million, 37.4% of the budget, as compared to \$222.3 million, 32.2% of the budget for FY2013. The increase in revenue over that of the prior year is primarily related to the timing of cash requirements for payroll.
- State of Maryland Revenue*** – The FY2014 state appropriation represents 44% of total budgeted revenues and increased approximately \$20.4 million, 3.7% over the FY2013

budget. The increase in the budgeted revenue is a result of an overall increase in enrollment, numbers of students eligible for free and reduced-price meals, and decreased local wealth factors. The majority of state funds are received bi-monthly in equal installments. As of December 2013, three of the state payments had been received.

- **Federal Revenue** – The FY2014 federal budgeted revenue results from funding for teachers in the ROTC program and is approximately the same as the prior year.
- **Other Revenues** – The other revenue budget is comprised of re-appropriations of funds from the prior year’s fund balance, tuition, and out-of-county living arrangement payments from other local education agencies, which are estimated to be \$2.1 million and are generally collected at year end. The budgeted revenue decreased significantly over the prior year because of a \$2.5 million decrease in the re-appropriated fund balance to approximately \$15.2 million from the \$17.7 million utilized in the prior year. The year-to-date revenue consists primarily of the re-appropriated fund balance and tuition and other sundry revenues.

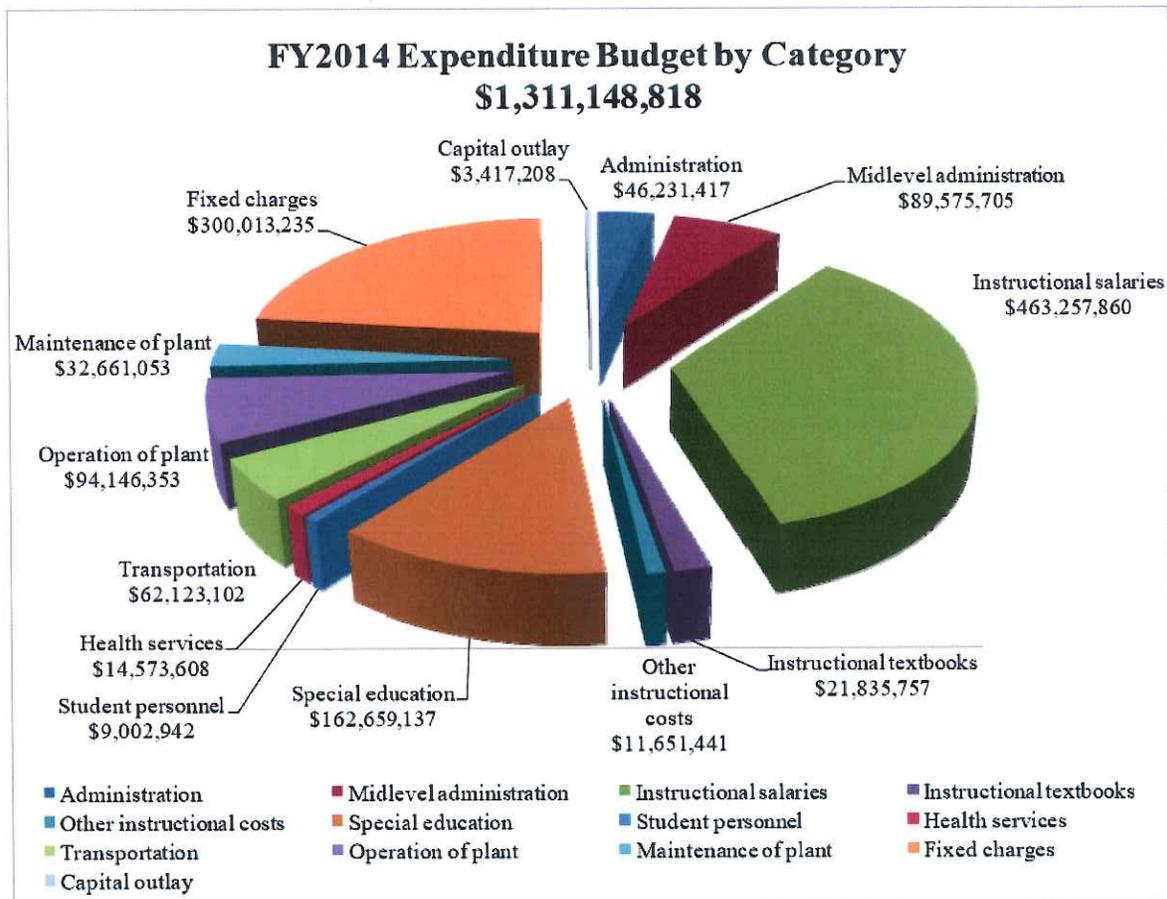


Figure 2 (Detail included in Figure 4)

Total Expenditures and Encumbrances – Year-to-date expenditures and encumbrances through December 2013 are \$647.8 million, 49.4% obligated, compared to \$619.2 million, 48.7% obligated, for the same period in FY2013. Salary expenditures within categories that are primarily comprised of 12-month positions (e.g., administration, midlevel administration, operation of plant, maintenance of plant, and capital outlay) average 45.5% of the budget amount

and are in line considering the percent of the fiscal year that has elapsed. Salary expenditures in categories with large concentrations of 10-month school-based personnel (e.g., instructional salaries, special education, student personnel, health services, and transportation) average 40.5% of the budget, which is in line with the percentage of the school year that has elapsed.

Additionally, the salary budget increased \$15.7 million to provide funding for additional teachers because of increased enrollment, \$12.1 million for salary increments, and to fund a principal and secretary position for the new elementary school in the central area.

The nonsalary expenditures are budgeted for an overall net increase of \$23.2 million, or 4.9% over the prior year. The changes in these expenditures are in a number of categories throughout the budget. The nonsalary budget for Administration was increased by \$8 million, a 68.5% increase, to provide funding of \$4 million for network services for the first phase of the wireless classroom implementation; and, \$4 million for a new comprehensive student data system. The budget for Other Instructional Costs was increased by \$4.1 million, a 53.9% increase, to provide \$2.8 million for Common Core Curriculum development; and \$0.9 million for out-of-county living costs and education fees estimated to be payable to other state and local educational agencies. The nonsalary budget for Operation of Plant has a net increase of \$2.1 million, primarily attributable to \$2.5 million of one-time funding for school safety and security equipment. The budget for Fixed Charges was increased by \$9.3 million to provide funding for increased costs of employee benefits including, \$5 million for additional funding for state and county retirement, \$6.1 million for increased contributions to the Other Post Employment Benefits (OPEB) fund, and \$1.3 million for additional payroll FICA costs resulting from the increase in the salaries budget. These were offset by a decrease in health benefit costs of \$4.8 million.

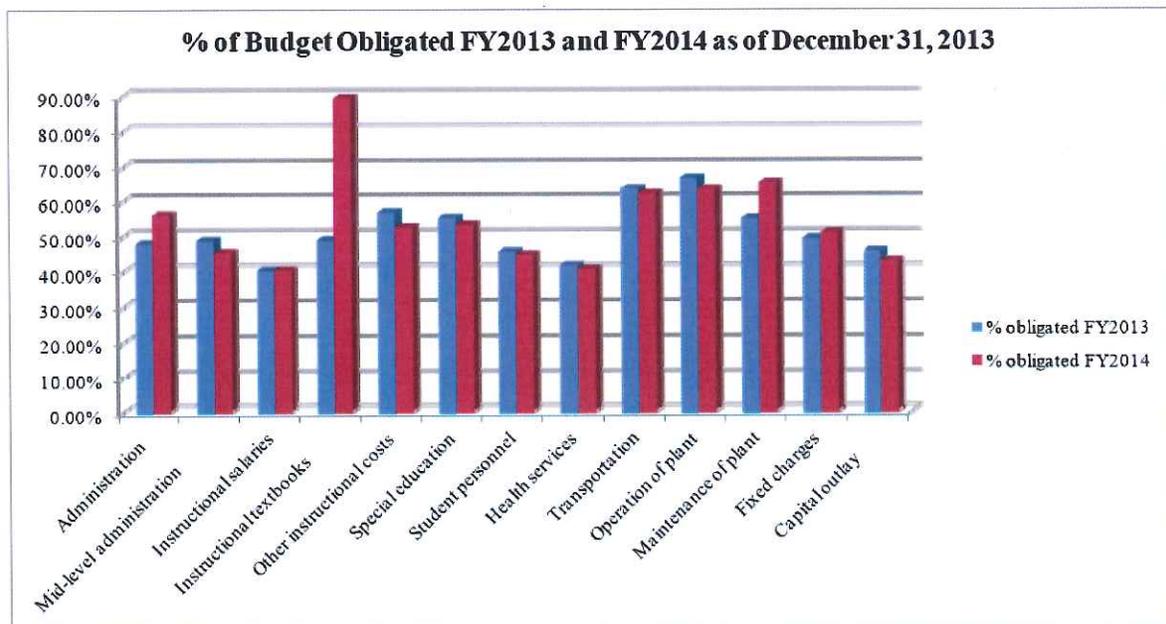


Figure 3

- **Administration and Midlevel Administration** – The budget for nonsalary administration expenditures is increased by \$8 million to provide funding for Phase 1 of the wireless

classroom implementation and also, for a new student data system. The increase in Administration expenditures of \$8.3 million over the prior year is attributable to funds that have been encumbered for these initiatives. Midlevel administration nonsalary expenditures are budgeted at approximately the same level as the prior year. The decrease in Midlevel expenditures of approximately \$2.1 million as compared with the prior year is primarily the result of an encumbrance for assessment software that was utilized in the prior year, but not encumbered for the current year.

- **Instructional Salaries** – The budget for instructional salaries had a net increase of \$7.6 million in FY2014. The budget was increased to provide for 101 additional instructional positions because of anticipated enrollment increases, for normal salary step increases, and was offset by a decrease in average salaries due to turnover.
- **Instructional Textbooks and Supplies** – A significant portion of the instructional textbooks and supplies category is spent early in the fiscal year as orders are placed with vendors for textbooks and classroom supplies needed for the opening of school. The FY2014 budget for this category has increased by \$1 million for school technology over that of the prior year. The increase in expenditures for this category of \$9.4 million over that incurred in the prior year results from encumbrances for new Grades K-5 phonics and other language arts textbooks and for start-up costs of the new elementary school. The remaining budget will be spent during the school year to purchase additional consumable classroom supplies, textbooks, and other media.
- **Other Instructional Costs** – This category is comprised of commitments for contracted services, staff development, equipment, and other costs used to support the instructional programs. The budget for this category increased by \$4 million to provide funding for development of the Common Core Curriculum, expansion of AdvancePath, and estimated increased out-of-county living costs. To date, \$6.1 million, 52.4% of the FY2014 budgeted funds, have been committed. In the prior year, \$4.3 million, 56.7%, had been committed. The increase in expenditures of \$1.8 million over that expended at the same time in the prior year is a result of the encumbrance of AdvancePath costs. It is expected that the remaining funds will be utilized by year end.
- **Special Education** – The special education category includes costs associated with the educational needs of students receiving special education services. The FY2014 salary budget increased by \$1.8 million, which included funding for enrollment growth and salary step increases. Of the FY2014 special education nonsalary budget of \$41.4 million, \$34.8 million, or 84%, is for placement of children in nonpublic schools. To date, \$32.7 million of the funds for nonpublic placement have been committed, which is comparable with the prior year.
- **Student Personnel and Health Services** – Year-to-date FY2014 expenditures for student personnel and health services are currently in line with the budget.
- **Transportation** – This category includes all costs associated with providing school transportation services for students between home, school, and school activities. Much of the transportation nonsalary budget is committed early in the fiscal year to reflect the anticipated annual expenditures for contracts with private bus operators, fuel for vehicles, cost of bus

maintenance, and other nonsalary expenditures. The nonsalary budget increase is primarily attributable to an increase in funding for new school buses of \$1.6 million, offset by decreases in expected fuel costs and the cost of private bus operators.

- **Operation of Plant** – This category contains salary costs for personnel for care and upkeep of grounds and buildings. Additionally, costs of utilities (including telecommunications costs, gas and electric, fuel oil, sewer, and water) are also included. The salary budget increased by \$1.6 million, 3.7% over the prior year. This increase is primarily for salary step increases for school based custodians. The nonsalary expenditure budget for this category has increased \$2.1 million, a 4.4% increase over the prior year. This increase is primarily attributable to a one-time cost of \$2.5 million for school safety and security equipment, offset by a decrease in the cost of rent for facilities. Encumbrances for utilities have been established for approximately the full amount of the budgeted annual costs of \$28 million. Other expenditures in this category include the cost of building rent, \$4.2 million; supplies and materials, \$3 million; trash removal, \$1.2 million; and other related expenditures. As of December 2013, or 80% of the nonsalary budget has been committed, compared to 85% committed at December 2012.
- **Maintenance of Plant and Capital Outlay** – The maintenance category consists of activities related to the service and upkeep of building systems. The nonsalary expenditure budget for this category decreased by \$2 million, a significant portion of this is related to a decrease in funding for the state Aging Schools Program. Year-to-date nonsalary expenditures and encumbrances are \$15.4 million, 80.8% of the budgeted amount, as compared with \$13.4 million, or 63.6%, in the prior fiscal year. The increase in percent share of expenditures over the prior year is related primarily to the timing of encumbrances for contracted services to maintain facilities. Capital outlay nonsalary expenditures are 66.7% expended as of December 2013, as compared to 64.7% expended as of December 2012.
- **Fixed Charges** – This category includes the cost of employee benefits and other fixed costs. Health insurance, including the contribution to retired employees (OPEB) plan, and employer FICA, comprise 76.5% and 20% of the fixed charges budget, respectively. The FY2014 budget was increased by \$9.3 million, which includes \$6.1 million for OPEB contributions, \$5 million for an increase in the contributions to the State Teachers' Retirement and Pension Fund and County Retirement Fund, and \$1.3 million for social security taxes related to increased salaries. These increases were offset by a decrease in health benefit costs of \$4.8 million.

Baltimore County Public Schools
Comparison of FY2013 and FY2014 Revenues, Expenditures, and Encumbrances
Budget and Actual
For the Periods Ended December, 2012 and 2013
General Fund

	FY2013				FY2014				
	Adjusted	Total	Remaining	Percentage	Adopted	Total	Remaining	Percentage	
	Budget	Rev/Exp/Enc. as of 12/31/12	Budget as of 12/31/12	Earned or Obligated	Budget	Rev/Exp/Enc. as of 12/31/13	Budget as of 12/31/13	Earned or Obligated	
Revenues:									
Baltimore County	\$ 689,743,020	\$ 222,348,186	\$ 467,394,834	32.2%	\$ 712,086,091	266,111,676	\$ 445,974,415	37.4%	
State of Maryland	555,570,405	271,309,927	284,260,478	48.8%	575,955,083	282,401,698	293,553,385	49.0%	
Federal	760,000	286,025	473,975	37.6%	800,000	329,484	470,516	41.2%	
Other	26,180,284	20,358,820	5,821,464	77.8%	22,307,644	16,985,686	5,321,958	76.1%	
Total Revenues	\$ 1,272,253,709	\$ 514,302,958	\$ 757,950,751	40.4%	\$ 1,311,148,818	\$ 565,828,544	\$ 745,320,274	43.2%	
Expenditures and Encumbrances:									
Administration									
salary	\$ 25,041,561	\$ 11,640,754	\$ 13,400,807	46.5%	\$ 26,450,863	\$ 12,375,085	\$ 14,075,778	46.8%	
non-salary	11,736,535	5,947,624	5,788,911	50.7%	19,780,554	13,479,889	6,300,665	68.1%	
subtotal	36,778,096	17,588,378	19,189,718	47.8%	46,231,417	25,854,974	20,376,443	55.9%	
Mid-level Administration									
salary	79,664,053	37,214,344	42,449,709	46.7%	81,671,469	37,501,658	44,169,811	45.9%	
non-salary	7,832,972	5,419,542	2,413,430	69.2%	7,904,236	3,000,760	4,903,476	38.0%	
subtotal	87,497,025	42,633,886	44,863,139	48.7%	89,575,705	40,502,418	49,073,287	45.2%	
Instruction:									
Instructional Salaries	salary	455,656,497	183,457,460	272,199,037	40.3%	463,257,860	186,495,810	276,762,050	40.3%
Instructional Textbooks	non-salary	20,837,559	10,168,056	10,669,503	48.8%	21,835,757	19,524,892	2,310,865	89.4%
Other Instructional Costs	non-salary	7,572,440	4,292,562	3,279,878	56.7%	11,651,441	6,106,335	5,545,106	52.4%
Special Education									
salary	119,398,061	49,868,758	69,529,303	41.8%	121,210,513	49,854,751	71,355,762	41.1%	
non-salary	41,457,563	38,660,715	2,796,848	93.3%	41,448,624	36,571,187	4,877,437	88.2%	
subtotal	160,855,624	88,529,473	72,326,151	55.0%	162,659,137	86,425,938	76,233,199	53.1%	
Student Personnel									
salary	8,617,556	3,933,792	4,683,764	45.6%	8,806,087	3,962,758	4,843,329	45.0%	
non-salary	171,111	62,410	108,701	36.5%	196,855	52,665	144,190	26.8%	
subtotal	8,788,667	3,996,202	4,792,465	45.5%	9,002,942	4,015,424	4,987,518	44.6%	
Health Services									
salary	13,858,234	5,634,946	8,223,288	40.7%	14,064,882	5,715,716	8,349,166	40.6%	
non-salary	458,849	312,602	146,247	68.1%	508,726	189,613	319,114	37.3%	
subtotal	14,317,083	5,947,548	8,369,535	41.5%	14,573,608	5,905,329	8,668,279	40.5%	
Transportation									
salary	34,687,921	14,372,540	20,315,381	41.4%	35,405,874	14,461,259	20,944,615	40.8%	
non-salary	26,072,673	24,225,810	1,846,863	92.9%	26,717,228	24,087,875	2,629,353	90.2%	
subtotal	60,760,594	38,598,350	22,162,244	63.5%	62,123,102	38,549,134	23,573,968	62.1%	
Operation of Plant									
salary	43,056,852	20,024,012	23,032,840	46.5%	44,662,967	20,092,726	24,570,241	45.0%	
non-salary	47,397,200	40,275,289	7,121,911	85.0%	49,483,386	39,610,580	9,872,806	80.0%	
subtotal	90,454,052	60,299,302	30,154,750	66.7%	94,146,353	59,703,306	34,443,047	63.4%	
Maintenance of Plant									
salary	13,563,978	5,591,908	7,972,070	41.2%	13,630,043	5,935,599	7,694,444	43.5%	
non-salary	21,079,814	13,408,467	7,671,347	63.6%	19,031,010	15,384,904	3,646,106	80.8%	
subtotal	34,643,792	19,000,376	15,643,416	54.8%	32,661,053	21,320,504	11,340,549	65.3%	
Fixed Charges									
non-salary	290,727,510	143,140,180	147,587,330	49.2%	300,013,235	151,955,036	148,058,199	50.6%	
Capital Outlay									
salary	2,972,038	1,276,248	1,695,790	42.9%	3,021,476	1,197,119	1,824,357	39.6%	
non-salary	392,732	254,094	138,638	64.7%	395,732	263,787	131,945	66.7%	
subtotal	3,364,770	1,530,342	1,834,428	45.5%	3,417,208	1,460,906	1,956,302	42.8%	
Total Salary	\$ 796,516,751	\$ 333,014,763	\$ 463,501,988	41.8%	\$ 812,182,034	\$ 337,592,481	\$ 474,589,553	41.6%	
Total Non-Salary	475,736,958	286,167,352	189,569,606	60.2%	498,966,784	310,227,524	188,739,260	62.2%	
Total Expenditures and Encumbrances	\$ 1,272,253,709	\$ 619,182,115	\$ 653,071,594	48.7%	\$ 1,311,148,818	\$ 647,820,005	\$ 663,328,813	49.4%	

FINANCIAL REPORT
FEDERAL, STATE, AND LOCAL GRANTS
SPECIAL REVENUE FUND
FOR THE PERIOD ENDING DECEMBER 31, 2013

The following is the report of federal, state, and local grant budgets and expenditures, for the period ending December 31, 2013. Expenditure amounts reflect actual expenses/obligations to date since the inception of the grant and do not reflect forecasts of expenditures. Budget amounts include the total grant awards, which cover the entire grant period, not just the current fiscal year.

Background

The special revenue fund accounts for resources received and spent on restricted federal, state, and local grants. These grants include specific requirements regarding how the funds may be used and the period of time in which the funds must be spent. Many grants cross fiscal years and some include grant periods of more than one year. The attached report includes inception to date expenditures for all grants open during FY2014, including those that may end during FY2014.

Sources of Grant Funds

The largest source of grant funds is the federal government, which accounts for over 95% of the grant funds received. Federal grants include formula driven entitlement grants such as Title I and Special Education Passthrough, and competitive grants such as Race to the Top. The Title I and Special Education entitlement grants represent over 73% of all grant funds received. Federal funds also include expenditures of Medicaid reimbursements for services provided to special education Medicaid-eligible students.

The largest expenditure of grant funds or 80% is for salaries and benefits. Grant funding is expected to pay for over 570 positions during FY2014. This is down significantly from a high of 918 positions in FY2011 when the last of the American Recovery and Reinvestment Act (ARRA) grants, which provided additional funds for the Title I and Special Education programs, were phased out. Almost all of the ongoing federal programs have experienced a decline in funding over the last few years. The Race to the Top program ends in September 2014.

The largest grants include Title I, Special Education, and Title II – Improving Teacher Quality. Title I provides funding to certain schools to improve the academic performance of disadvantaged children. Special Education funds are received based on the number of students with disabilities and the funds are used primarily for special education teachers, instructional assistants, and related services. The Title II program provides professional development opportunities for teachers, principals, and paraprofessionals.

Baltimore County Public Schools
Special Revenue Fund - Federal, State and Local Grants
Budget vs. Actual
As of December 31, 2013

<u>Grant Type</u>	<u>Grant Budget</u>	<u>Inception to Date Expenditures & Encumbrances</u>	<u>Remaining Available Balance</u>
Alternative Education Programs - Federal	\$ 434,514	\$ 319,616	\$ 114,898
Career and Technology Programs - Federal	2,060,248	1,390,686	669,562
Career and Technology Programs - State	180,488	109,667	70,821
Total Career & Technology Programs	2,240,736	1,500,353	740,383
Infants and Toddlers Programs - Federal	5,216,413	3,252,634	1,963,779
Infants and Toddlers Programs - State	1,502,896	711,392	791,504
Total Infants & Toddlers Programs	6,719,309	3,964,026	2,755,283
Race to the Top - Federal	9,518,424	7,253,899	2,264,525
Special Education Programs - Federal	47,051,428	31,924,096	15,127,332
Special Education Programs - State	2,737,888	1,098,816	1,639,072
Total Special Education Programs	49,789,316	33,022,912	16,766,404
Third Party Billing - Medicaid - Federal	5,806,810	2,514,804	3,292,006
Title I Programs - Federal	62,968,355	47,631,413	15,336,942
Title II Teacher Quality - Federal	10,841,101	6,116,464	4,724,637
Title III World Languages - Federal	673,412	405,712	267,700
Other Miscellaneous Programs - Federal	2,133,399	1,999,549	133,850
Other Miscellaneous Programs - State	2,440,236	1,184,693	1,264,543
Other Miscellaneous Programs - Local	408,532	314,351	94,181
Total Other Miscellaneous Programs	4,991,167	3,498,593	1,492,574
Total Federal Programs	\$ 146,704,104	\$ 102,808,873	\$ 43,895,231
Total State Programs	6,870,508	3,104,968	3,765,940
Total Local Programs	408,532	314,351	94,181
Total Grant Programs	\$ 153,983,144	\$ 106,227,792	\$ 47,755,352

CAPITAL PROJECT STATUS REPORT
ADDITIONS AND NEW SCHOOL CONSTRUCTION PROJECTS
THROUGH DECEMBER 31, 2013

Below is a status report of capital additions and new school construction projects as of December 31, 2013. The report includes the project name and description, an estimated completion date, approved budget, expenditures to date, encumbrances (open purchase orders), and the remaining balance.

PROJECT NAME	ESTIMATED COMPLETION DATE	TOTAL BUDGET	EXPENDED	ENCUMBERED	REMAINING BALANCE
ELEMENTARY SCHOOL-DESIGN	TO BE DETERMINED	\$ 562,164	\$ -	\$ -	\$ 562,164
NEW ELEMENTARY SCHOOL - LUTHERVILLE AREA	AUGUST 2014	28,774,695	8,005,505	10,821,034	9,948,155
NEW ELEMENTARY SCHOOL - NORTHWEST AREA	AUGUST 2015	21,380,000	286,511	776,943	20,316,546
NEW ELEMENTARY SCHOOL - TOWSON AREA	IN DESIGN	3,000,000	-	-	3,000,000
NEW ELEMENTARY SCHOOL - SOUTHWEST AREA	TO BE DETERMINED	1,450,000	-	-	1,450,000
NEW ELEMENTARY SCHOOL - SOUTHWEST AREA	FEASIBILITY STUDY - TWO SITES	50,000	36,063	4,997	8,940
CARVER CENTER REPLACEMENT	CLOSEOUT	73,010,652	63,696,433	2,032,149	7,282,070
DUNDALK HIGH & SOLLERS POINT - FURNITURE	COMPLETE	1,200,000	996,377	34,529	169,094
DUNDALK HIGH & SOLLERS POINT CONSTRUCTION	CONSTRUCTION COMPLETE	101,047,368	90,126,852	5,299,551	5,620,965
DUNDALK HIGH & SOLLERS POINT- DESIGN	CONSTRUCTION COMPLETE	6,494,330	6,426,377	56,945	11,009
WEST TOWSON ELEMENTARY SCHOOL	CONSTRUCTION COMPLETE	22,573,157	21,614,962	6,658	951,537
STONELEIGH ELEMENTARY SCHOOL - ADDITION	CONSTRUCTION COMPLETE	17,515,430	14,781,677	218,718	2,515,035
HAMPTON ELEMENTARY SCHOOL - ADDITION	CLOSEOUT	14,193,857	12,773,241	204,334	1,216,282
YORK ROAD CORRIDOR ADDITIONS	TO BE DETERMINED	5,900,000	-	-	5,900,000
SPARKS- ELEMENTARY SCHOOL - ADDITION	JULY 2015	2,966,000	62,419	268,687	2,634,894
Total		\$ 300,117,653	\$ 218,806,416	\$ 19,724,546	\$ 61,586,691

FINANCIAL REPORT
OFFICE OF FOOD AND NUTRITION SERVICES
ENTERPRISE FUND
FOR THE MONTHS ENDING DECEMBER 31, 2012 AND 2013

The following is the proprietary fund *Comparison of FY2013 and FY2014 Revenue and Expenses – Budget and Actual* for the periods ending December 31, 2012 and December 31, 2013. Amounts included reflect actual revenues and expenses to date and do not reflect forecasts of revenues and expenses. Figure 1 is a comparative statement of budget-to-actual revenues and expenses. Figure 2 demonstrates the revenue breakdown by category.

Background

Proprietary Fund Financial Statements are used to reflect activities that operate like commercial enterprises. The Office of Food and Nutrition Services operates as an enterprise fund. An enterprise fund charges fees for services which are provided to customers.

The Office of Food and Nutrition Services directs the Child Nutrition Programs consisting of the National School Lunch, School Breakfast, After-School Snack, Supper, Fresh Fruit and Vegetable, and the Summer Food Service Program for the students of Baltimore County Public Schools. These are federally subsidized programs providing the revenue to operate within the district. The program regulations are administered at the national level by the United States Department of Agriculture (USDA). The Maryland State Department of Education (MSDE) is responsible for the program operation within the state. The Office of Food and Nutrition Services operates within federal and state requirements. Federal revenue is received on a per meal basis. MSDE provides the majority of state funds in six equal installments.

Budget

The Office of Food and Nutrition Services' adopted budget is based on past performance and future expectations. At the beginning of the fiscal year, an adjusted budget is prepared to reflect the prior year end activity and actual factors. The report includes the adjusted budget.

Revenue

Based on a 180 days operating year, as of December 2013, 79 days or 43.9% of the school year has lapsed. Schools closed for two days in December, due to inclement weather, reducing the number of actual serving days to 77. Year-to-date operating revenues (food sales) total \$5,631,294 or 44%, compared to \$5,498,123 or 41.4%, for the same period in FY2013, a \$133,171 increase. This change is driven by an increase in a la carte sales, which is partially offset by a reduction in paid lunches. Federal reimbursement is \$11,927,278 or 44.1%, year-to-date through December 2013 compared to \$10,608,959 or 42.7%, as of December 2012, a \$1,318,319 increase. This change is due to an increase in the free meal program participation and an increase in the federal reimbursement rates. Breakfast reimbursable meals increased 18.1% and lunch reimbursable meals increased 0.9% over the same period in FY13. State revenues are \$439,098 or 49.6%, year-to-date through December 2013 compared to \$369,636 for the same period in FY2013, a \$69,462 increase.

Expenses

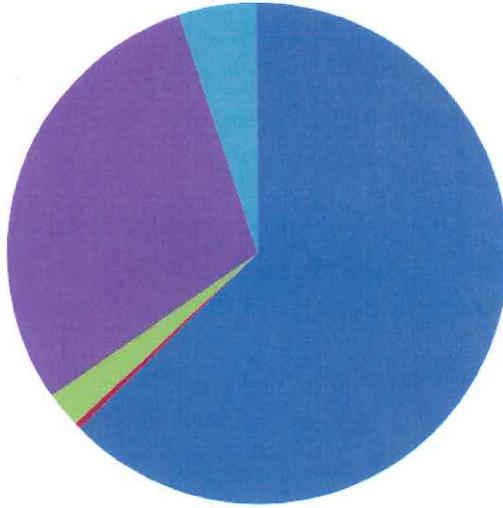
Year-to-date expenses through December, 2013 are \$18,322,716 or 42.7%, compared to \$17,717,618 or 43.2%, for same period in FY2013. This increase of \$605,098 is the result of the increase in meals served as well as the increase in price due to the decision to switch from paper milk cartons to plastic bottles.

Baltimore County Public Schools
Comparison of FY2013 and FY2014 Revenues and Expenses
Budget and Actual
For the periods Ended December 2012 and 2013
Proprietary Fund

	FY2013				FY2014			
	Adjusted Budget	Total Rev/Exp as of 12/31/2013	Remaining Budget	% of Budget Earned or Spent	Adjusted Budget	Total Rev/Exp as of 12/31/2012	Remaining Budget	% of Budget Earned or Spent
Operating revenues:								
Charges for sales and services	\$13,282,290	\$ 5,498,123	\$ 7,784,167	41.4%	\$12,785,935	\$ 5,631,294	\$ 7,154,641	44.0%
Operating expenses:								
Cost of food sold	17,741,230	7,387,315	10,353,915	41.6%	18,942,043	8,138,333	10,803,710	43.0%
Salaries, wages, and benefits	19,804,437	9,000,299	10,804,138	45.4%	20,603,051	8,785,754	11,817,297	42.6%
Supplies	1,298,500	620,507	677,993	47.8%	1,324,000	626,539	697,461	47.3%
Maintenance and repair of equipment	700,500	303,578	396,922	43.3%	750,500	318,600	431,900	42.5%
Administration and support	749,630	267,860	481,770	35.7%	790,000	181,626	608,374	23.0%
Other	736,535	138,059	598,476	18.7%	538,500	271,863	266,637	50.5%
Total operating expenses	41,030,832	17,717,618	\$ 23,313,214	43.2%	42,948,094	18,322,716	24,625,378	42.7%
Operating income (loss)	(27,748,542)	(12,219,495)	(15,529,047)	44.0%	(30,162,159)	(12,691,421)	\$(17,470,738)	42.1%
Nonoperating revenues (expenses):								
Federal reimbursement of food service costs	24,867,462	10,608,959	14,258,503	42.7%	27,022,737	11,927,278	15,095,459	44.1%
State reimbursement of food service costs	833,080	369,636	463,444	44.4%	884,922	439,098	445,824	49.6%
Federal donated commodities	2,000,000	833,333	1,166,667	41.7%	2,249,500	937,292	1,312,208	41.7%
Interest income and other	48,000	41,981	6,019	87.5%	5,000	80,652	(75,652)	1613.0%
Total nonoperating revenues	27,748,542	11,853,909	15,894,633	42.7%	30,162,159	13,384,319	\$ 16,777,840	44.4%
Income (loss)	\$ -	\$ (365,586)	\$ 365,586		\$ -	\$ 692,898	\$ (692,898)	

Figure 1

Total Revenue FY2014 Through December 31, 2013



■ Federal reimbursement	\$11,927,278	62.7%
■ Interest Income and Other	\$80,652	0.4%
■ State Reimbursement	\$439,098	2.3%
■ Charges for Sales and Services	\$5,631,294	29.6%
■ Federal Donated Commodities	\$937,292	5.0%