



Tuesday, January 14, 2014

MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

5:00 P.M. - BUILDING AND CONTRACTS

5:15 P.M. - CLOSED SESSION

6:30 P.M. - DINNER

7:00 P.M. - OPEN SESSION

GREENWOOD - BUILDING E

6901 CHARLES STREET

TOWSON, MARYLAND 21204

A. CLOSED SESSION

1. Closed Session Agenda

B. PLEDGE OF ALLEGIANCE

C. SILENT MEDITATION IN REMEMBRANCE OF THOSE WHO HAVE SERVED EDUCATION IN BALTIMORE COUNTY

D. AGENDA

1. Consideration of the January 14, 2014 Agenda

E. MINUTES

1. Consideration of the Open and Closed Minutes for December 3, 2013
2. Consideration of the Open and Closed Minutes for December 17, 2013

F. SELECTION OF SPEAKERS

1. Selection of Speakers

G. SPECIAL ORDER OF BUSINESS -Recognition of Western School of Technology - Blue Ribbon School

H. SUPERINTENDENT'S REPORT

1. Dr. S. Dallas Dance, Superintendent of Schools

I. PUBLIC COMMENT

1. Advisory and Stakeholder Groups
2. General Public Comment

J. PRESIDENT'S REPORT

1. Lawrence Schmidt, Esq., Board President

K. OLD BUSINESS - POLICIES (Ms. Williams) (Third Reading)

1. Proposed Changes to Policy 1110 - COMMUNITY RELATIONS: Communications with the Public-Media,

Public Relations and Publications, Events, Television, and Web Site

2. Proposed Deletion of Policy 2000 - ADMINISTRATION: Administrative and Supervisory Personnel
3. Proposed Deletion of Policy 2111 - ADMINISTRATION: Central Office Personnel - Superintendent
4. Proposed Changes to Policy 3230 - NON-INSTRUCTIONAL SERVICES: Purchasing - Qualification of Vendors
5. Proposed Changes to Policy 6202 - INSTRUCTION: Technology Acceptable Use Policy (TAUP) for Students

L. OLD BUSINESS

1. Consideration of the Naming of the New Central Area Elementary School (Ms. Lichter/Mr.Coco)
2. Adoption of FY 2015 County Capital Budget Request (Ms. Burnopp)

M. NEW BUSINESS - PERSONNEL MATTERS (Dr. Grillo)

1. Retirements
2. Resignations
3. Leaves of Absence
4. Deceased - Recognition of Service
5. Certificated Appointments
6. Area Education Advisory Council Appointments

N. NEW BUSINESS - ADMINISTRATIVE APPOINTMENTS (Dr. Dance)

1. Consideration of Administrative Appointments
2. Recognition of Administrative Appointments

O. NEW BUSINESS - CONTRACT AWARDS (Mr. Gay/Mr. Dixit)

1. RGA-132-14 -Consultant - Standard Documentation of Services to Students with Disabilities

P. NEW BUSINESS - SIGNAGE FOR RODGERS FORGE ELEMENTARY SCHOOL (Ms. Lichter)

1. Consideration of the Installation of the Proposed Sign at Rodgers Forge Elementary School

Q. REPORT (Dr. Dance)

1. Blueprint 2.0 Goal 4: Report on Superintendent's Proposed FY 2015 Operating Budget (exhibit to follow)

R. INFORMATION

1. Revised Superintendent's Rule 1110 - COMMUNITY RELATIONS: Communication with the Public-Publications, Radio, Television, and Digital Media
2. Revised Superintendent's Rule 3230 - NON-INSTRUCTIONAL SERVICES: Purchasing-Qualification of Vendors
3. Revised Superintendent's Rule 5140 - STUDENTS: Enrollment and Attendance-Special Permission Transfer
4. Revised Superintendent's Rule 6202 - INSTRUCTION: Technology Acceptable Use Policy (TAUP) for Students

5. Southeast Area Advisory Council Meeting Minutes for June, September, and October 2013

S. ANNOUNCEMENTS

1. Joint Advisory Council Meeting - January 16, 2014, 6:30 - 7:30 p.m., Greenwood, Building E
2. Public Hearing - Operating Budget for FY 15, January 21, 2014, 7:00 p.m., West Towson Elementary School (snow date January 22)
3. Next Board Meeting - January 28, 2014, 6:30 p.m., Greenwood, E Building

TENTATIVE MINUTES

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, December 03, 2013

The Board of Education of Baltimore County met in closed session at 4:30 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Andrew W. Nussbaum, Esquire, Counsel to the Board of Education Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

The Board entertained oral argument in Hearing Examiner's Case #14-11. The matter was heard in closed session.

In addition to the above listed Board members, the following persons were present for oral argument: the Appellant; Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Chief Operations Officer; Margaret-Ann F. Howie, Esquire, General Counsel; Ms. Valerie Thompson, Esquire, Associate General Counsel; Andrew W. Nussbaum, Esquire, Legal Counsel to the Board of Education; and Ms. Debi Decker, Sr. Executive Assistant.

The proceedings of the hearing were recorded by a court reporter. The hearing concluded at 5:11 p.m. and the Board began its deliberations.

Board members deliberated on the case without staff present.

The deliberation was concluded at 5:30 p.m.

OPEN SESSION MINUTES

Mr. Schmidt reminded Board members of community functions and Board of Education events scheduled in September and October.

Pursuant to the Annotated Code of Maryland, State Government Articles, §§10-508(a)(1), (a)(7), and (a)(8) and upon motion of Mr. Janssen, seconded by Mr. Galla, the Board commenced its closed session at 5:32 p.m.

CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 5:32 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla.

In addition, Dr. S. Dallas Dance, Superintendent of Schools, and the following staff members were present: Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Chief Operations Officer; Ms. Verletta White, Chief Academic Officer, Dr. Lisa Grillo, Chief Human Resources Officer, Dr. Alpheus Arrington, Executive Director, Human Resources, Margaret-Ann F. Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Counsel to the Board of Education; and Ms. Debi Decker, Sr. Executive Assistant.

Dr. Grillo reviewed with Board members personnel matters to be considered on the evening's agenda.

Dr. Grillo and Dr. Arrington exited the room at 5:40 p.m.

Ms. Howie updated the Board on litigation on the Mays Chapel appeal and on a grievance filed by TABCO.

Mr. Sines and Ms. White exited the room at 5:45 p.m.

On motion of Mr. Janssen, seconded by Mr. Galla, the Board adjourned its closed session at 5:46 p.m.

ADMINISTRATIVE FUNCTION SESSION

At 5:46 p.m. the Board convened an administrative function session. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and the following staff members were present: Ms. Michele O. Prumo, Chief of Staff; Andrew W. Nussbaum, Esquire, Counsel to the Board of Education; and Ms. Debi Decker, Sr. Executive Assistant. The Board discussed its meeting minutes and performance measures.

Mr. Nussbaum exited the room at 6:05 p.m.

Mr. Nussbaum entered the room at 6:07 p.m.

On motion of Mr. Janssen, seconded by Mr. Moniodis, the Board adjourned its administrative function session at 6:26 p.m. for a brief dinner recess.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 7:02 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Boy Scout Troop #818 from Phoenix, Maryland, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Mr. Schmidt informed the audience of the sessions in which Board members had participated earlier in the afternoon.

Hearing no additions or corrections to the Open and Closed Minutes of September 10, 2013, Mr. Schmidt declared the minutes approved as presented on the Web site.

Mr. Schmidt informed the audience that the content of the agenda would remain as published, however, the order of the agenda will be changed at the request of Mr. Moniodis, Chairman of the Building and Contracts Committee. Contract items will be handled first.

SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Schmidt announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

Mr. Schmidt stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board's practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific

student or employee matters, or to comment on matters that do not relate to public education in Baltimore County.

The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Mr. Schmidt also asked speakers to observe the timer, which lets the speaker know when time is up. He asked speakers to conclude their remarks when they see his/her time is up.

BUILDING AND CONTRACT AWARDS

The Building and Contracts Committee, represented by Mr. Moniodis, recommended approval of items 1-4 (exhibit Q).

The Board unanimously approved these recommendations:

1. RGA-103-13 Contract Extension and Modification: Autism Student Education Program Consultative Services Partnership Classrooms at White Oak School
2. RGA-120-07 Contract Modification: Maryland's Tomorrow/Advance Path Academy
3. RGA-110-14 Camera Field Production Unit Components
4. RGA-127-14 Faculty Professional Development Streaming Content and Related Services

Mr. Dixit informed the Board that all capital construction projects are currently on schedule.

ADVISORY AND STAKEHOLDER COMMENTS

Miss McKenna Porter, Baltimore County Student Council President, spoke about the recent Council activities, including a recent food drive, which netted in excess of three tons of food.

Ms. Abby Beytin, President of the Teachers Association of Baltimore County, spoke about the Association's grievance and the workload required of teachers.

Mr. Jim Aldon, Baltimore County Public Schools Organization, described the composition of the Accounting Office and that Office's roles and responsibilities.

PUBLIC COMMENT ON THE PROPOSED NAMING OF THE OF THE
CENTRAL AREA SCHOOL

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 1110

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED DELETION OF POLICY 2000

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED DELETION OF POLICY 2111

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED DELETION OF POLICY 2132

Ms. Abby Beytin expressed her concern with the deletion of Policy 2132 and asked that content to be reviewed and clarified. Mr. Schmidt asked counsel to further review the policy.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 3230

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 4104

No one signed up to speak.

PUBLIC COMMENT ON PROPOSED CHANGES TO POLICY 6202

No one signed up to speak.

GENERAL PUBLIC COMMENT

Ms. Jessica White, parent from Pot Springs Elementary School, expressed her concern about redistricting in the greater Towson area.

Ms. Connie Wittich deferred her time to Regina DeSantis, a parent from Hereford High School. Ms. DeSantis read a letter from her son expressing his opposition to the proposed schedule changes.

Ms. Kim Butz deferred to Vickie Locas, parent from the Hereford area, who spoke about her concern of the lack of college preparatory classes if the scheduling changes are implemented at Hereford High School.

Ms. Tina Will deferred her time to Trisha Gerardi, parent of students who attend Pot Spring Elementary School, who, in turn, expressed concern about the redistricting of the schools in the area and the need to consider diversity.

Ms. Ann Rudy deferred to Howard Bolling, who resides in the Hereford area. Mr. Bolling spoke about the need to keep the current programs and scheduling at Hereford High School.

Mr. Gerry Dougherty, resident of Baltimore County, spoke of his concerns about redistricting for the Pot Spring area and asked that diversity be considered.

Ms. Kelly Huffman deferred to Anita Rasmussen, parent of a student at Hereford High School, who spoke of her concern about redistricting in the area and the proposed schedule change.

Ms. Thea Mussman, representing the Loch Raven Village, expressed her opposition to the Loch Raven Elementary School reopening and the closing of Halstead Academy.

Ms. Amy Nozemack deferred to Caitlin Dowel, student at Hereford High School, who spoke of her concern about the proposed schedule changes.

SUPERINTENDENT'S REPORT

Partnership With The Baltimore County Public Library

Dr. Dance reported to the Board that, in order to produce globally competitive graduates, BCPS formally kicked off a new initiative with the county library system: Students Achieve in Libraries (S.A.I.L.), a multi-tiered campaign to serve all Baltimore County Public Schools students and teachers. Through S.A.I.L., every BCPS student will be issued a public library card, and they will also have access to the BCPS wireless network in their local library branches. Teachers will have extended loan periods for materials and no overdue fees.

High School All Honors Concert

Dr. Dance spoke of the recently held High School All Honors Concert. The program showcased the musical talents and abilities of students.

Teacher Town Hall Meeting

Dr. Dance informed the Board that he will be hosting two Teacher Town Hall meetings this year. The first will be held on December 5, at New Town High School, and the second will take place next April at Kenwood High School.

Both meetings will be live-streamed on BCPS-TV and the BCPS Web site, starting at 5 p.m.

Student Town Hall Meetings

Dr. Dance spoke about the high school student town hall meetings he held last year and his plans to continue these meetings, which will now include middle school students. Dr. Dance informed Board members that school year's first student town hall meetings— for middle and high school students – will take place next week at Dundalk and Sollers Point high schools. Each town hall event will allow students to express their views about education and schools, and both meetings will be available throughout county high and middle schools and to the public through live-streaming on BCPS-TV and the BCPS website.

Students from the eastern side of the county will be invited to the initial sessions. Meetings with students from the western half of Baltimore County will be held next spring.

Face-to-Face

Dr. Dance spoke about the instructional digital conversion, and the opportunities for face-to-face dialogue to continue. He spoke of the importance of these types of meetings and forums to continue in the future.

PRESIDENT'S REPORT

Maryland Business Roundtable

Mr. Schmidt reported on the 20th Annual Maryland Business Roundtable (MBRT) for Education meeting. The MBRT is a coalition of more than 100 leading employers that have made a long-term commitment to support education reform and improve student achievement in Maryland. MBRT works to achieve meaningful, measurable and systemic improvement in schools.

The strategic roles of MBRT are to influence policies and practices affecting education, align and leverage public/private expertise and resources, and impact educational outcomes and workforce readiness.

Mr. Schmidt informed the audience that BCPS was honored to have three schools (Owings Mills HS, Pikesville HS, and Chesapeake HS) named as a Maryland Business Roundtable for Education STEM Innovation School. An MBRT STEM Innovation School is one that is fully invested in accelerating teacher and student growth in STEM through the use of programs and resources provided by Maryland's Science, Technology, Engineering and Mathematics Innovation Network ("STEMnet"). With the support of the Governor, the General Assembly, our state delegation, MSDE, local school systems and STEM teachers across the state, STEMnet provides the electronic platform that will ensure universal access to Maryland's vast STEM resources.

Elementary School at Mays Chapel Site

Mr. Schmidt spoke of his support and the Board's approval of construction of an elementary school in Mays Chapel area as one step in relieving the overcrowding in the central area. The construction of this site is well underway for opening in August 2014. Mr. Schmidt emphasized that by having a 21st century learning environment in the Mays Chapel community will afford students many opportunities.

Mr. Schmidt thanked Ms. Margaret-Ann Howie, school system's attorney; Mr. Andy Nussbaum, Board's attorney; and Mr. Adam Rosenblatt, assistant county attorney for their outstanding work and commitment of time to handle the various lawsuits arising from the construction of this school.

Board Recognition Ceremony

Mr. Schmidt informed the audience of the first of two recognition ceremonies held last month at Owings Mills High School prior to the regularly scheduled Board of Education meeting. Mr. Schmidt spoke about the number of students and staff recognized at the ceremony.

Update on BoardDocs™

Beginning with the Board meeting of December 17, Mr. Schmidt reminded the audience that the Board will begin to migrate into the Web-based program called BoardDocs™. This new program will permit the Board to hold paperless meetings. The process will be gradual and as the process is implemented, stakeholders will be informed through the BCPS Web site.

OLD BUSINESS

Board of Education Policies

The Board Policy Committee, represented by Ms. Williams, recommended approval of eight policies (exhibits B through I). This is the third reading.

The Board approved the following proposed policies (favor-9-0):

- Proposed Changes to Policy 2361 – ADMINISTRATION: Administrative Operations-Distribution of Non-School Materials
- Proposed Changes to Policy 3215 – NON-INSTRUCTIONAL SERVICES: Contract Execution
- Proposed Deletion of Policy 3240 – NON-INSTRUCTIONAL SERVICES: Purchasing-Modification of Award of Contract
- Proposed Deletion of Policy 4501 – PERSONNEL: Temporary Employment-Summer School Teachers
- Proposed Deletion of Policy 4502 – PERSONNEL: Temporary Employment-Curriculum Development Workshop Participants
- Proposed Deletion of Policy 6701 – INSTRUCTION: Extracurricular Activities-Extracurricular Activities
- Proposed Changes to Policy 6702 – INSTRUCTION: Extracurricular Activities-Extracurricular Activities
- Proposed Changes to Policy 8315 – INTERNAL BOARD POLICIES: Operations-Participation by the Public

NEW BUSINESS

On motion of Mr. Janssen, seconded by Mr. McDaniels, the Board approved the personnel matters (9-0) as presented on exhibits J through O (Copy of the exhibits are attached to the formal minutes).

On motion of Mr. Janssen, seconded by Ms. Williams, the Board approved the administrative appointments (9-0) as presented in exhibit P (Copy of the exhibit is attached to the formal minutes).

Dr. Dance recognized the administrative appointments approved by the Board.

RUSSELL BROWN
(Effective December 4, 2013)

Deputy Chief of
Organizational
Accountability Officer
Cleveland Municipal District

Chief Accountability and
Performance Management

SHANE D. JENSEN
(Effective December 4, 2013)

Teacher/Music
Harford County Public
Schools

Specialist
Office of Music and
Dance Education

BETH G. REED
(Effective December 4, 2013)

Teacher/Resource
Office of Secondary
English/Language Arts

Specialist
Office of Secondary
English/Language Arts

ACTION TAKEN IN CLOSED SESSION

On motion of Ms. Williams, seconded by Mr. McDaniels, the Board confirmed the action taken in closed session concerning H.E. 14-11 (favor-9; abstained-0; opposed-0).

INFORMATION

The Board received the following as information:

- A. Revised Superintendent's Rule 2361 – ADMINISTRATION: Administrative Operations General: Distribution of Non-School Materials
- B. Revised Superintendent's Rule 3215 – NON-INSTRUCTIONAL SERVICES: Purchasing-Contract Execution
- C. Deletion of Superintendent's Rule 3240 – NON-INSTRUCTIONAL SERVICES: Purchasing - Distribution of Non-School Material Modification of Award of Contract
- D. Deletion of Superintendent's Rule 4501 – PERSONNEL: Temporary Employment - Temporary and Part-Time Employment: Summer School Teachers
- E. Deletion of Superintendent's Rule 4502 – PERSONNEL: Temporary Employment - Temporary and Part-Time Employment: Curriculum Development Workshop Participants

- F. Revised Superintendent's Rule 6702 – INSTRUCTION: Extracurricular Activities – Intramural, Informal, Interscholastic, and Corollary Athletics Programs

ANNOUNCEMENTS

Mr. Schmidt made the following announcements:

- The Board of Education will hold its next meeting on Tuesday, December 17, 2013, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. The Board will then adjourn to meet in closed session. The meeting will reconvene at approximately 6:30 p.m. The public is welcome to attend all open sessions

ADJOURNMENT

Because there was no further business, the Board adjourned its meeting at 8:24 p.m.

Respectfully submitted,

S. Dallas Dance
Secretary-Treasurer

/dd

TENTATIVE MINUTES

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, December 17, 2013

The Board of Education of Baltimore County met in open session at 5:04 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present.

OPEN SESSION MINUTES

Mr. Schmidt reminded Board members of community functions and Board of Education events scheduled in January and that he would be utilizing the BoardDocs™ program this evening.

Pursuant to the Annotated Code of Maryland, State Government Articles, §§10-508(a)(7) and (a)(8) and upon motion of Mr. Janssen, seconded by Mr. Parker, the Board commenced its closed session at 5:06 p.m.

CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 5:06 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and the following staff members were present: Ms. Michele O. Prumo, Chief of Staff; Mr. Michael G. Sines, Chief Operations Officer; Ms. Verletta White, Chief Academic Officer, Mr. D. Mychael Dickerson, Chief Communications Officer; Margaret-Ann F. Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Counsel to the Board of Education; Ms. Debi Decker, Sr. Executive Assistant, and Ms. Brenda Stiffler, Sr. Executive Assistant.

Ms. Howie advised the Board on appeal letter received and a proposed response.

Mr. Nussbaum provided legal advice regarding two summary affirmances to be considered that evening.

On motion of Mr. Janssen, seconded by Mr. Collins, the Board adjourned its closed session at 5:30 p.m.

ADMINISTRATIVE FUNCTION SESSION

At 5:31 p.m. the Board held an administrative function session to discuss the Superintendent. All staff members exited the room.

The Board adjourned its administrative function session at 6:31 p.m. for a brief meal break.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 6:51 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael J. Collins, Edward J. Gilliss, Esquire, Mr. Rodger C. Janssen, Ms. Marisol A. Johnson, Mr. Charles McDaniels, Jr., Mr. George J. Moniodis, Mr. H. Edward Parker, Mr. David Uhlfelder, Romaine N. Williams, Esquire, and Mr. Jonathan P. Galla. In addition, Dr. S. Dallas Dance, Superintendent of Schools, and staff members were present. Mr. Schmidt congratulated student board member Jonathan Galla on his admission to Harvard College.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by former student Board member, Olivia Adams, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

MINUTES

Hearing no additions or corrections to the Open and Closed Minutes of September 24, 2013, October 8, 2013, October 22, 2013, November 5, 2013, and November 19, 2013, Mr. Schmidt declared the minutes approved as presented on the Web site.

Mr. Schmidt informed the audience of the sessions in which Board members had participated earlier in the afternoon.

Mr. Schmidt then reported, on behalf of the Board, on the Board's discussions with Dr. Dance regarding the SUPES Academy. Mr. Schmidt called Dr. Dance "an energetic, youthful and tireless proponent for Baltimore County Public Schools and its 108,000 students" and stated that he was "convinced" that Dr. Dance's full focus was on student achievement in BCPS.

SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Schmidt announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

Mr. Schmidt stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board's practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County.

The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Mr. Schmidt also asked speakers to observe the timer, which lets the speaker know when time is up. He asked speakers to conclude their remarks when they see his/her time is up.

ADVISORY AND STAKEHOLDER COMMENTS

Ms. Abby Beytin, President of the Teachers Association of Baltimore County, spoke about the workload of teachers, the English Language Arts Curriculum implementation, and the need for more time before implementing the digital platform.

Ms. Jessica Paffenbarger, Chair of the Citizens Advisory Committee for Gifted and Talented Education, spoke about Dr. Dance's attendance at the November meeting and Ms. Kelly Smith, Coordinator, English Language Arts, attended the December meeting and provided an update on the language arts curriculum. Ms. Alicia Fales, from the Career and Technology Office will be the guest speaker.

Ms. Beverly Coleman, Chair of the Southwest Area Education Advisory Council, provided an update on the recent meeting held at Halethorpe Elementary School. Ms. Coleman briefed the Board on the meeting topics discussed which included gifted and talented education, mathematics, and special education.

GENERAL PUBLIC COMMENT

Ms. Michele Guyton deferred her time to Dr. Gregory Guyton, parent of students from Hereford High School. Dr. Guyton spoke about successes of his children and the need for the scheduling to remain as it is and not changed to an eight-period day.

Ms. Debbie Radebaugh deferred her time to Delegate Wade Kach who spoke about the Hereford High School proposed schedule changes and the need for the schedule to remain as it currently is. The delegate congratulated Mr. Galla on his admission to Harvard, and remarked that his success could be attributed to the current four-period day, two semester schedule.

Mr. Schmidt explained the Board's role with regard to the scheduling proposal and that is a decision to be made by the superintendent.

Mr. Galla clarified that his schedule and his acceptance into Harvard College, is not as a result of his current class schedule at Hereford High School as implied by Delegate Kach.

Ms. Kelly Fleming deferred her time to Ms. Barbara Willett, teacher from Hereford High School. Ms. Willett spoke of her opposition of the proposed high school schedule changes.

Ms. Cassidy Nozemack deferred her time to Ms. Sue Battle-McDonald, parent from Dulaney High School, spoke of her opposition of the proposed high school schedule changes.

Ms. Elizabeth Dodson deferred her time to Ms. Sarah Atkins, student at Hereford High School, spoke of her opposition of the schedule changes proposed for high schools and the survey taken at her school and the comments received from students in not supporting the changes.

Ms. Ashlyn Nozemack deferred her time to Ms. Maggie Hurd, parent of a student who attends Hereford High School. Ms Hurd spoke about her children's success at Hereford High School based on the current schedule.

Ms. Michele DiPasquale deferred her time to Mr. James Brooks, parent of students who attend Hereford High School and Sparks Elementary School, who spoke of his support of the current schedule at Hereford High School.

Ms. Justine Stull, parent from Westowne Elementary School, spoke of her concerns about air conditioning at Westowne Elementary and the relief strategies for the southwest area.

Ms. Connie Wittich, deferred her time to a 2012 graduate of Hereford High School ("Celine" last name withheld), who spoke of her education at Hereford and the success she has enjoyed as a result of the current four-period day schedule.

Ms. Marianne Moore, former BCPS teacher, spoke about block scheduling, the Common Core, and career readiness.

Mr. Collins exited the room at 7:57 p.m.

NEW BUSINESS

BUILDING AND CONTRACTS

The Building and Contracts Committee, represented by Mr. Moniodis, recommended approval of items 1-3 (exhibit B) as listed below:

1. PCR-297-11 Contract Modification: Vehicle Towing
2. RGA-131-14 Document Management Software
3. RGA-130-14 Survey Platform

Mr. Janssen stated that he will be opposing item #3. By a vote of 9 in favor, no abstentions, and 1 opposing, the contract exhibit was approved.

Mr. Collins entered the room after the vote at 8:02 p.m.

Mr. Dixit informed the Board of the award received for the renovation work completed at Milford Mill Academy. The award was for the *Best K-12 Education Project* in the category of Renovation and Expansion as determined by Engineering News-Record (ENR), a national publication that provides news, analysis, and data for the construction industry worldwide. Annually, ENR sponsors and convenes a panel of judges with architectural engineering expertise and experience to evaluate projects throughout the Mid-Atlantic region within the category of Renovation and Expansion.

ACTION TAKEN IN CLOSED SESSION

On motion of Mr. Janssen, seconded by Mr. Parker, the Board confirmed the action taken in closed session in Case Numbers H.E. 14-21 and 14-25 (favor-11; abstained-0; opposed-0).

WORK SESSION REPORTS

The Board received the following reports:

- A. **Report on the Proposed FY 2015 County Capital Budget** – Ms. Barbara Burnopp, Executive Director, Department of Fiscal Services, summarized the county capital funding request. She stated that the Board is scheduled to approve the capital budget at its January 14, 2014, meeting. This is the first reading.

INFORMATION

The Board received the following as information:

- A. Minority and Small Business Enterprise (MBE) – 2012 Annual Report
- B. Financial Report for Months Ending October 31, 2012 and 2013

ANNOUNCEMENTS

Mr. Schmidt made the following announcements:

- The Board of Education will hold its next meeting on Tuesday, January 14, 2014, at Greenwood. The meeting will begin with an open session at approximately 5:15 p.m. The Board will then adjourn to meet in closed session. The open session will reconvene at approximately 7:00 p.m. The public is welcome to all open sessions. On Thursday, January 16, from 6:30 - 7:30 p.m., there will be a Joint Education Advisory Committee Meeting to be held in E Building, Room 114 (Board Room).
- On Tuesday, January 21, 2014, the Baltimore County Board of Education will convene a public hearing to seek the community's input on the operating budget for FY 2015. The public hearing will be held at West Towson Elementary School at 7:00 p.m. Sign-up for the public to comment will begin at 6:00 p.m. at West Towson Elementary School on the day of the hearing. The snow date is Wednesday, January 22, 2014.

ADJOURNMENT

Because there was no further business, the Board adjourned its meeting at 8:13 p.m.

Respectfully submitted,

S. Dallas Dance
Secretary-Treasurer

/dd

**Agenda Item Details**

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	K. OLD BUSINESS - POLICIES (Ms. Williams)
Subject	1. Proposed Changes to Policy 1110 - COMMUNITY RELATIONS: Communications with the Public-Media, Public Relations and Publications, Events, Television, and Web Site
Access	Public
Type	Action
Recommended Action	That the Board of Education approved the proposed changes to Policy 1110. This is the third reading.

Public Content

[_011414-Policy 1110.pdf \(30 KB\)](#)

Administrative Content

Executive Content

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: January 14, 2014
TO: **BOARD OF EDUCATION**
FROM: S. Dallas Dance, Superintendent
SUBJECT: **CONSIDERATION OF THE PROPOSED CHANGES TO BOARD OF
EDUCATION POLICY 1110, PUBLICATIONS, RADIO, TELEVISION,
AND DIGITAL MEDIA**

ORIGINATOR: Mychael Dickerson, Chief Communications Officer

**RESOURCE
PERSON(S):**

RECOMMENDATION

That the Board of Education approves the proposed changes to Policy 1110. This is the third reading.

Attachment I – Policy Analysis
Attachment II – Policy 1110

**POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 1110
PUBLICATIONS, RADIO, TELEVISION, AND DIGITAL MEDIA**

Statement of Issues or Questions Addressed

In accordance with Board of Education Policy and Superintendent's Rule 8130, Policy 1110 is scheduled for review in school year 2013-2014. Policy 1110 identifies the importance of effective communications and public relations in supporting student achievement and community involvement. Staff is recommending that Policy 1110 be revised to: (1) include a policy statement that more accurately reflects the Board's commitment to providing effective communications about the school system; (2) include clear standards of communication; (3) include an implementation section; and (4) conforms with the Policy Review Committee's policy editing conventions.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. Board of Education Policy 1100, *Communications with the Public*
2. Board of Education Policy 1270, *Parent and Family Involvement*

Legal Requirements

1. 5 U.S.C. §552a, Privacy Act of 1974
2. The Copyright Act of 1976, Title 17 of the United States Code, *as amended*
3. 20 U.S.C. §1232g, *Family Educational Rights and Privacy Act (FERPA)*
4. 47 U.S.C. §230, Communications Decency Act
5. *Annotated Code of Maryland, State Government Article §§10-611-628, Maryland Public Information Act*
6. COMAR 13A.08.02, *Student Records*

Similar Policies Adopted by Other Local School Systems

1. Montgomery County Board of Education, Policy KBA, *Policy on Public Information*
<http://www.montgomerycountyschoolsmd.org/departments/policy/pdf/kba.pdf>

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other alternatives were considered.

Timeline

First reading – November 19, 2013

Public comment – December 3, 2013

Third reading/vote – January 14, 2014

COMMUNITY RELATIONS: Communications with the Public

Publications, Radio, Television, and DIGITAL MEDIA [Web Site]

I. POLICY STATEMENT [Introduction]

- A. The Board of Education of Baltimore County (Board) BELIEVES THAT EFFECTIVE COMMUNICATIONS AND PUBLIC RELATIONS CONTRIBUTE TO STUDENT ACHIEVEMENT BY PROVIDING INFORMATION THAT PROMOTES PARENT AND COMMUNITY SUPPORT AND INVOLVEMENT. THE BOARD IS COMMITTED TO DISSEMINATING INFORMATION ABOUT BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS), ITS PROGRAMS, ACTIVITIES, AND ACCOMPLISHMENTS BY USING A VARIETY OF MEDIA RESOURCES.[supports communication with the public regarding school and school system information and activities directly through school and school system publications, events, television programming, and the Baltimore County Public Schools' (BCPS) Web site.
- B. The Board also recognizes the value of participation by external persons who are engaged in the production and distribution of accurate information about the school system to the public through the press and other media.]

II. STANDARDS

- A. THE SUPERINTENDENT OR HIS/HER DESIGNEE SHALL SERVE AS THE PRIMARY SPOKESPERSON FOR MATTERS OF SYSTEMWIDE INTEREST.
- B. EACH SCHOOL PRINCIPAL IS AUTHORIZED TO KEEP PARENTS AND OTHERS INFORMED ABOUT AN INDIVIDUAL SCHOOL'S PROGRAMS AND ACTIVITIES.
- C. School system employees shall NOT RELEASE INFORMATION THAT IS PRIVATE OR CONFIDENTIAL AS IDENTIFIED BY LAW, BOARD POLICY, OR SUPERINTENDENT'S RULES, AND SHALL OTHERWISE comply with laws and regulations pertaining to the U.S. Copyright Act, U.S. Privacy Act, Family Educational Right to Privacy Act, [Freedom of Information Act, and] COMMUNICATIONS

[Telecommunications] Decency Act, AND THE MARYLAND PUBLIC
INFORMATION ACT.

II. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS
POLICY. [The Superintendent will establish rules and procedures for
implementing this policy.]

Legal References: 5. U.S.C. §552a, PRIVACY ACT OF 1974
THE COPYRIGHT ACT OF 1976, TITLE 17 OF THE UNITED
STATES CODE, *AS AMENDED*
20 U.S.C. §1232g, *FAMILY EDUCATIONAL RIGHTS AND
PRIVACY ACT (FERPA)*
47 U.S.C. §230, COMMUNICATIONS DECENCY ACT
Annotated Code of Maryland, State Government Article §10-611-628,
MARYLAND PUBLIC INFORMATION ACT
COMAR 13A.08.02, *STUDENT RECORDS*
[Copyright Act of 1976, 17 U.S.C. §101
Family Educational Right and Privacy Act of 1974, 20 U.S.C.
§1232G]

RELATED POLICIES: BOARD OF EDUCATION POLICY 1100,
COMMUNICATIONS WITH THE PUBLIC
BOARD OF EDUCATION POLICY 1270, *PARENT AND
FAMILY INVOLVEMENT*

Policy
Adopted: 10/09/69
Revised: 06/09/97
Revised: 03/10/09
REVISED: _____

Board of Education of Baltimore County

**Agenda Item Details**

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	K. OLD BUSINESS - POLICIES (Ms. Williams) (Third Reading)
Subject	2. Proposed Deletion of Policy 2000 - ADMINISTRATION: Administrative and Supervisory Personnel
Access	Public
Type	Action
Recommended Action	That the Board of Education approve the proposed deletion of Policy 2000. This is the third reading.

Public Content

[011414-Policy 2000.pdf \(24 KB\)](#)

Administrative Content

Executive Content

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: January 14, 2014
TO: **BOARD OF EDUCATION**
FROM: S. Dallas Dance, Superintendent
SUBJECT: **CONSIDERATION OF THE PROPOSED DELETION OF BOARD OF
EDUCATION POLICY 2000, ADMINISTRATIVE AND SUPERVISORY
PERSONNEL**

ORIGINATOR: Lisa Grillo, Chief Human Resource Officer

RESOURCE
PERSON(S): Frances Allen, Manager, Personnel

RECOMMENDATION

That the Board of Education approves the proposed deletion of Policy 2000. This is the third reading.

Attachment I – Policy Analysis
Attachment II – Policy 2000

**POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 2000
ADMINISTRATIVE AND SUPERVISORY PERSONNEL**

Statement of Issues or Questions Addressed

In accordance with Board of Education Policy and Superintendent's Rule 8130, Policy 2000 is scheduled for review in school year 2013-2014. Policy 2000 outlines the Board's intent to create administrative and supervisory positions to support the school system's goals. Staff is recommending that the policy be deleted, because the creation of positions to further the goals of the school system is already contained in Board Policy 8120 and the process of approving these positions is found in Department of Human Resources' procedures. As such, staff believes Policy 2000 is redundant and can be deleted.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the deletion of this policy.

Relationship to Other Board of Education Policies

1. Board of Education Policy 8120, *Purpose, Role, and Responsibilities of the Board of Education*

Legal Requirements

None.

Similar Policies Adopted by Other Local School Systems

1. Montgomery County Board of Education, Policy GEA-RA, *Selection and Appointment of Administrators, Supervisors and Interns*.
<http://www.mcps.k12.md.us/departments/policy/>
2. Prince George's County Board of Education, Policy 4112, *Appointment of Personnel*
<http://www1.pgcps.org/generalcounsel/boardpolicies/bp0000.aspx>

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other alternatives were considered.

Timeline

First reading – November 19, 2013

Public comment – December 3, 2013

Third reading/vote – January 14, 2014

ADMINISTRATION:

Administrative and Supervisory Personnel

- I. It is the intent of the Board of Education of Baltimore County (Board) to activate such administrative and supervisory positions as necessary to promote the attainment of the school system's goals and for the safe, effective, and efficient operation of the school system.
- II. Appointments of administrative and supervisory personnel shall be made by the Board upon recommendation of the Superintendent.
- III. In order to enable safety, efficiency, and economy in the staff's operations, the Board directs the Superintendent to maintain current job descriptions for all administrative and supervisory positions.

Legal References: *Annotated Code of Maryland*, Education Article §6-201
COMAR 13A.02.03

Policy
Adopted: 9/18/68
Revised: 1/13/09]

Board of Education of Baltimore County

**Agenda Item Details**

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	K. OLD BUSINESS - POLICIES (Ms. Williams)
Subject	3. Proposed Deletion of Policy 2111 - ADMINISTRATION: Central Office Personnel - Superintendent
Access	Public
Type	Action
Recommended Action	That the Board of Education approve the deletion of Policy 2111. This is the third reading.

Public Content

[_011414-Policy 2111.pdf \(27 KB\)](#)

Administrative Content

Executive Content

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: January 14, 2014

TO: **BOARD OF EDUCATION**

FROM: S. Dallas Dance, Superintendent

SUBJECT: **CONSIDERATION OF THE PROPOSED DELETION OF BOARD OF EDUCATION POLICY 2111, SUPERINTENDENT**

ORIGINATOR: Lisa Grillo, Chief Human Resource Officer

RESOURCE PERSON(S):

RECOMMENDATION

That the Board of Education approves the proposed deletion of Policy 2111. This is the third reading.

Attachment I – Policy Analysis
Attachment II – Policy 2111

**POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 2111
SUPERINTENDENT**

Statement of Issues or Questions Addressed

In accordance with Board of Education Policy and Superintendent's Rule 8130, Policy 2111 is scheduled for review in school year 2013-2014. Policy 2111 provides for the appointment of the Superintendent by the Board and outlines the duties and responsibilities of the position. Staff is recommending that the policy be deleted, because the appointment, term, and qualifications of a county superintendent, as well as the powers and duties of the county superintendent, are outlined in the Education Article of the *Annotated Code of Maryland*. The Board has indicated its desire to delete policies that merely restate the law; as such, staff is recommending the policy be deleted.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the deletion of this policy

Relationship to Other Board of Education Policies

1. Policy 8120: Purpose, Role, and Responsibilities of the Board of Education.

Legal Requirements

None

Similar Policies Adopted by Other Local School Systems

1. Anne Arundel County Board of Education, Policy 301.2, *Powers, Duties, and Responsibilities-Superintendent*
http://www.aacps.org/aacps/boe/board/newpolicy/Sections/section_300/policy301.02.pdf
2. Harford County Board of Education, Policy 22-0006, *Duties of Board Officers*
http://www.hcps.org/BOE/PoliciesProcedures/docs/School_System_Governance/0006-000%20Duties%20of%20Board%20Officers.pdf
3. Prince George's County Board of Education, Policy 8265, *Evaluating the Superintendent*
<http://www1.pgcps.org/generalcounsel/boardpolicies/bp8000.aspx>

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other alternatives were considered.

Timeline

First reading – November 19, 2013

Public comment – December 3, 2013

Third reading/vote – January 14, 2014

ADMINISTRATION: Central Office Personnel

Superintendent

I. Appointment

- A. It shall be the responsibility of the Board of Education of Baltimore County (Board) to appoint the Superintendent. He/she shall meet the certification requirements as prescribed by law and shall be responsible directly to the Board and subject to its control and decisions.

II. Duties/Responsibilities and Delegation

- A. The Superintendent shall ensure that the laws relating to the schools, the enacted and published bylaws and policies of the State Board of Education, and the rules and regulations and the policies of the Board are followed.
- B. The Superintendent shall, upon the request of the Board, transmit written or verbal reports regarding students', schools', and offices' measures of progress and the results of the administration of the Board's policies.
- C. In executing the policies of the Board and otherwise in performing the duties as prescribed herein, the Superintendent has the responsibility and authority to direct the work of all school employees.

Legal References: *Annotated Code of Maryland*, Education Article §4-102, §4-201, and §4-204

Policy
Adopted: 9/18/68
Revised: 1/13/09]

Board of Education of Baltimore County

**Agenda Item Details**

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	K. OLD BUSINESS - POLICIES (Ms. Williams)
Subject	4. Proposed Changes to Policy 3230 - NON-INSTRUCTIONAL SERVICES: Purchasing - Qualification of Vendors
Access	Public
Type	Action
Recommended Action	That the Board of Education approve the proposed changes to policy 3230. This is the third reading.

Public Content

[_011414-Policy 3230.pdf \(27 KB\)](#)

Administrative Content

Executive Content

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: January 14, 2014

TO: **BOARD OF EDUCATION**

FROM: S. Dallas Dance, Superintendent

SUBJECT: **CONSIDERATION OF THE PROPOSED CHANGES TO BOARD OF
EDUCATION POLICY 3230, *QUALIFICATION OF VENDORS***

ORIGINATOR: Michael Sines, Chief Operations Officer

**RESOURCE
PERSON(S):** Barbara Burnopp, Executive Director, Fiscal Services

RECOMMENDATION

That the Board of Education approves the proposed changes to Policy 3230. This is the third reading.

Attachment I – Policy Analysis
Attachment II – Policy 3230

**POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 3230
QUALIFICATION OF VENDORS**

Statement of Issues or Questions Addressed

In accordance with Board of Education Policy and Superintendent's Rule 8130, Policy 3230 is scheduled for review in school year 2013-2014. Policy 3230 outlines the Board's expectations for vendors seeking to do business with Baltimore County Public Schools. Staff is recommending that the policy be revised to: (1) include a policy statement; (2) outline standards, including that all procurement activity will be conducted in accordance with federal and state law; (3) include an implementation section; and (4) conform with the Policy Review Committee's editing conventions.

Cost Analysis and Fiscal Impact on School System

No fiscal impact anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. Board of Education Policy 3215, *Contract Execution*
2. Board of Education Policy 3231, *Vendor Performance Evaluation*
3. Board of Education Policy 3250, *Selection of Construction Consultants*

Legal Requirements

1. None

Similar Policies Adopted by Other Local School Systems

1. Anne Arundel County Board of Education Policy DEA, *Purchasing Procedures*
http://www.aacps.org/aacps/boe/board/newpolicy/Sections/section_400/policy405.01.pdf
2. Montgomery County Board of Education Policy DJA, *MCPS Procurement Practices and Bid Awards*
<http://www.montgomeryschoolsmd.org/departments/policy/pdf/dja.pdf>
3. Prince George's County Board of Education Policy 3323, *Bids*
<http://www1.pgcps.org/generalcounsel/boardpolicies/bp3000.aspx>

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

Staff considered deletion of the policy; however, staff determined that the policy could assist vendors, because it provides general expectations for vendors who wish to do business with the school system.

Timeline

First reading – November 19, 2013
Public comment – December 3, 2013
Third reading/vote – January 14, 2014

NON- INSTRUCTIONAL SERVICES: Purchasing

Qualification of Vendors

I. POLICY STATEMENT

THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) IS COMMITTED TO SECURING QUALIFIED VENDORS FOR THE PROCUREMENT OF EQUIPMENT, GOODS, AND SERVICES.

II. STANDARDS

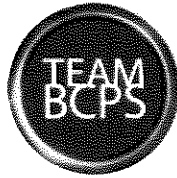
- A. ALL PROCUREMENT ACTIVITY CONDUCTED BY BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS) SHALL BE DONE IN ACCORDANCE WITH FEDERAL AND STATE LAW AND REGULATIONS. VENDORS AGREE TO BE BOUND BY THESE LAWS AND REGULATIONS AS PART OF THEIR SOLICITATION FOR BUSINESS.
- B. Vendors seeking TO DO BUSINESS WITH BCPS [contracts] shall provide evidence of their ability to perform the scope, responsibilities, terms, and conditions of a[n] POTENTIAL award of contract.
- C. THE OFFICE OF PURCHASING SHALL BE RESPONSIBLE FOR ESTABLISHING PROCEDURES TO [The Superintendent shall establish rules to] define, evaluate, and document A PROSPECTIVE [the] vendor's ability to perform satisfactorily within the requirements of a given contract or agreement. [for commodities, consulting, services, equipment, supplies, and on construction or renovation projects.]

III. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

Policy
Adopted: 07/13/99
Revised: 08/13/08
REVISED: _____

Board of Education of Baltimore County

**Agenda Item Details**

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	K. OLD BUSINESS - POLICIES (Ms. Williams)
Subject	6. Proposed Changes to Policy 6202 – INSTRUCTION: Technology Acceptable Use Policy (TAUP) for Students
Access	Public
Type	Action
Recommended Action	That the Board of Education approve the proposed changes to policy 6202. This is the third reading.

Public Content

[_011414-Policy 6202.pdf \(47 KB\)](#)

Administrative Content

Executive Content

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: January 14, 2014

TO: **BOARD OF EDUCATION**

FROM: S. Dallas Dance, Superintendent

SUBJECT: **CONSIDERATION OF THE PROPOSED CHANGES TO BOARD OF
EDUCATION POLICY 6202, TECHNOLOGY ACCEPTABLE USE
POLICY (TAUP) FOR STUDENTS**

ORIGINATOR: Michael Sines, Chief Operations Officer
Lisa Grillo, Chief Human Resource Officer

**RESOURCE
PERSON(S):** Lloyd Brown, Executive Director, Information Technology
Frances Allen, Manager, Personnel

RECOMMENDATION

That the Board of Education approves the proposed changes to Policy 6202. This is the third reading.

Attachment I – Policy Analysis
Attachment II – Policy 6202

**POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 6202
TELECOMMUNICATIONS ACCESS TO
ELECTRONIC INFORMATION, SERVICES, AND NETWORKS
RENAMED AS, "TECHNOLOGY ACCEPTABLE USE POLICY (TAUP) FOR STUDENTS"**

Statement of Issues or Questions Addressed

In accordance with Board of Education Policy and Superintendent's Rule 8130, Board of Education Policy 6202 is scheduled for review in school year 2013-2014. Policy 6202 outlines standards for students' acceptable use of technology. Staff is recommending that the policy be revised to: (1) rename the policy to clearly distinguish it from the employee acceptable use policy; (2) include a policy statement; (3) include an implementation section; and (4) conform with the Policy Review Committee's editing conventions.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. Board of Education Policy 1110, *Media, Public Relations and Publications, Events, Television, and Web Site*
2. Board of Education Policy 4008, *Data Governance*
3. Board of Education Policy 4104, *Technology Acceptable Use Policy (TAUP) for Employees and Approved Non-Employees*
4. Board of Education Policy 5230, *Student Records*
5. Board of Education Policy 5550, *Disruptive Behavior*
6. Board of Education Policy 5580, *Bullying, Harassment, or Intimidation*
7. Board of Education Policy 5590, *Students' Expressions*
8. Board of Education Policy 5600, *Students' Rights and Responsibilities*
9. Board of Education Policy 6002, *Selection of Instructional Materials*

Legal Requirements

1. 18 U.S.C. §§2510-2522, *Electronic Communications Privacy Act*
2. 20 U.S.C. §794d, *Section 508 of the Rehabilitation Act of 1973*
3. 20 U.S.C. §1232g, *Family Educational Rights and Privacy Act*
4. 20 U.S.C. §§1400-1419, *Individuals with Disabilities Education Act*
5. 29 U.S.C. 794, *Section 504 of the Rehabilitation Act*
6. 47 U.S.C. §254(h), *Children's Internet Protection Act*
7. *Annotated Code of Maryland*, Education Article §7-305, *Suspension and Expulsion*
8. *Annotated Code of Maryland*, Education Article §7-308, *Searches of Students and Schools*
9. *Annotated Code of Maryland*, Education Article §26-101, *Disturbing Activities at School or College; Molesting or Threatening Students*
10. *Annotated Code of Maryland*, State Government Article §§10-611 – 10-630, *Access to Public Records*

11. COMAR 13A.05.01, *Provision of a Free Appropriate Public Education*
12. COMAR 13A.05.02, *Administration of Services for Students with Disabilities*
13. COMAR 13A.05.04.01, *Public School Library Programs*
14. COMAR 13A.08.01.11, *Disciplinary Action*

Similar Policies Adopted by Other Local School Systems

1. Carroll County Board of Education, Policy IJND, *Telecommunications Policy*
[http://www.boarddocs.com/mabe/ccps/Board.nsf/legacy-content/84Q3Y93BE44A/\\$FILE/IJND%20Regulations.pdf](http://www.boarddocs.com/mabe/ccps/Board.nsf/legacy-content/84Q3Y93BE44A/$FILE/IJND%20Regulations.pdf)
2. Harford County Board of Education, Policy Number 24-0046-000, *Instructional Technology Acceptable Use Policy for Students*
<http://www.hcps.org/BOE/PoliciesProcedures/docs/Students/0046-000%20Instructional%20Technology%20Acceptable%20Use%20Policy%20for%20Students.pdf>
3. Howard County Board of Education, Policy 8080, *Acceptable Use of Technology*
<http://www.hcpss.org/board/policies/8080.pdf>
4. Prince George's County Board of Education, Policy 0115, *Information Technology Services – Acceptable Usage Guidelines*
<http://www1.pgcps.org/generalcounsel/boardpolicies/bp0000.aspx>
5. Talbot County Public Schools, Policy Number 10.32, *Acceptable Use of Technology and Internet Safety for Students*
[http://www.tcps.k12.md.us/files/1512/8590/6900/10.32-AR ACCEPTABLE USE OF TECHNOLOGY INTERNET SAFETY FOR STUDENTS.pdf](http://www.tcps.k12.md.us/files/1512/8590/6900/10.32-AR%20ACCEPTABLE%20USE%20OF%20TECHNOLOGY%20INTERNET%20SAFETY%20FOR%20STUDENTS.pdf)

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other alternatives were considered.

Timeline

First reading – November 19, 2013

Public comment – December 3, 2013

Third reading/vote – January 14, 2014

INSTRUCTION: Instructional Services

TECHNOLOGY ACCEPTABLE USE POLICY (TAUP) FOR STUDENTS
[Telecommunications Access to Electronic Information, Services, and Networks]

I. POLICY STATEMENT

- A. The Board of Education of Baltimore County (Board) BELIEVES [recognizes] that, as [telecommunications and other new] technologies change the ways that information may be accessed, communicated, and transferred by members of society, THESE [those] changes may also ENHANCE [alter] instruction and student learning. THE BOARD FURTHER BELIEVES THAT PROVIDING ACCESS TO INFORMATION TECHNOLOGIES AND NETWORK RESOURCES IS KEY IN EQUIPPING STUDENTS WITH THE SKILLS NEEDED TO BECOME LIFELONG LEARNERS AND TO COMPETE IN THE 21ST CENTURY.
- B. The Board SUPPORTS THE [expects that the employees will integrate] thoughtful use of electronic resources throughout the curriculum TO PROVIDE STUDENTS WITH THE SKILLS NEEDED TO EVALUATE AND USE THESE RESOURCES FOR COMPLETION OF ASSIGNMENTS, PROJECTS, OR OTHER EDUCATIONAL PURPOSES.

[The Board supports access by students to information resources along with the development by employees of appropriate skills to access, analyze, and evaluate such resources.]

II. STANDARDS

- A. STUDENTS SHALL HAVE ACCESS TO AVAILABLE SCHOOL SYSTEM TECHNOLOGY RESOURCES [For students, telecommunications in the Baltimore County Public Schools are] for educational purposes, such as accessing curriculum-related information, sharing resources, and promoting innovation in learning. Learning how to use this wealth of information and how to communicate electronically are fundamental to PREPARING [prepare] citizens and future employees for the 21st century.

POLICY 6202

- B. AS PART OF THEIR ANNUAL STUDENT BEHAVIOR HANDBOOK TRAINING, STUDENTS WILL BE REQUIRED TO REVIEW THE *TECHNOLOGY ACCEPTABLE USE POLICY (TAUP) FOR STUDENTS*.
- C. STUDENTS WHO USE BCPS TECHNOLOGY ARE RESPONSIBLE FOR USING THOSE RESOURCES IN ACCORDANCE WITH FEDERAL AND STATE LAW AND REGULATIONS, BOARD POLICIES, SUPERINTENDENT'S RULES, AND SCHOOL SYSTEM PROCEDURES.
- D. Students shall be held responsible for THE appropriate USE OF BCPS TECHNOLOGY AND WILL BE SUBJECT TO DISCIPLINARY ACTION FOR ANY VIOLATION OF THE *TECHNOLOGY ACCEPTABLE USE POLICY*. [behavior as specified in the Telecommunications Acceptable Use Policy for Students form (Rule 6202, Form A).
- E. Telecommunications extend the classroom beyond the school building by providing access to information resources on local, state, national, international, and commercial electronic networks. Telecommunications, because they may lead students to any publicly available fileserver in the world, will open classrooms to electronic information resources that may change daily and which have not been evaluated by educators for use by students of various ages. The Board [of Education] expects that employees will provide guidance and instruction to students in the appropriate use of such resources. [as specified in the Telecommunications Acceptable Use Policy for Students Form (Rule 6202, Form A) and the Telecommunications Acceptable Use Policy for Employees Form (Rule 4104, Form A).]

III. IMPLEMENTATION

THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY. [The Board authorizes the Superintendent to develop appropriate procedures for implementing this policy, to review and evaluate its effect on student achievement and instruction, and to develop appropriate discipline procedures.]

- Legal References:
- 18 U.S.C. §§2510-2522, *ELECTRONIC COMMUNICATIONS PRIVACY ACT*
 - 20 U.S.C. §794D, *SECTION 508 OF THE REHABILITATION ACT OF 1973*
 - 20 U.S.C. §1232G, *FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT*
 - 20 U.S.C. §§1400-1419, *INDIVIDUALS WITH DISABILITIES EDUCATION ACT*
 - 20 U.S.C. §794D, *SECTION 508 OF THE REHABILITATION ACT OF 1973*
 - 29 U.S.C. 794, *SECTION 504 OF THE REHABILITATION ACT*
 - 47 U.S.C. §254(h), *Children's Internet Protection Act*
 - [18 U.S.C. §§2701-2711, *Electronic Communications Privacy Act*
 - 20 U.S.C. §1232g, *Family Educational Rights and Privacy Act*
 - 20 U.S.C. §794d, *Section 508 of the Rehabilitation Act of 1973*]
 - Annotated Code of Maryland*, Education Article §7-305, *SUSPENSION AND EXPULSION*
 - Annotated Code of Maryland*, Education Article §7-308, *SEARCHES OF STUDENTS AND SCHOOLS*
 - Annotated Code of Maryland*, Education Article §26-101, *DISTURBING ACTIVITIES AT SCHOOL OR COLLEGE; MOLESTING OR THREATENING STUDENTS*
 - ANNOTATED CODE OF MARYLAND*, STATE GOVERNMENT ARTICLE §§10-611 to 10-630, *ACCESS TO PUBLIC RECORDS*
 - COMAR 13A.05.01, *PROVISION OF A FREE APPROPRIATE PUBLIC EDUCATION*
 - COMAR 13A.05.02[.13H], *ADMINISTRATION OF SERVICES FOR STUDENTS WITH DISABILITIES*
 - COMAR 13A.05.04.01, *PUBLIC SCHOOL LIBRARY PROGRAMS*
 - COMAR 13A.08.01.11, *DISCIPLINARY ACTION*
 - [COMAR 13A.08.01.14]

POLICY 6202

Related Policies: BOARD OF EDUCATION POLICY 1110, *MEDIA, PUBLIC RELATIONS AND PUBLICATIONS, EVENTS, TELEVISION, AND WEB SITE*
BOARD OF EDUCATION POLICY 4008, *DATA GOVERNANCE*
BOARD OF EDUCATION POLICY 4104, *TECHNOLOGY ACCEPTABLE USE POLICY (TAUP) FOR EMPLOYEES AND APPROVED NON-EMPLOYEES*
BOARD OF EDUCATION POLICY 5230, *STUDENT RECORDS*
Board of Education Policy 5550, *DISRUPTIVE BEHAVIOR*
[Board of Education Policy 5570]
BOARD OF EDUCATION POLICY 5580, *BULLYING, HARASSMENT, OR INTIMIDATION*
BOARD OF EDUCATION POLICY 5590, *STUDENTS' EXPRESSIONS*
BOARD OF EDUCATION POLICY, 5600, *STUDENTS' RIGHTS AND RESPONSIBILITIES*
[Board of Education Policy 5660]
BOARD OF EDUCATION POLICY 6002, *SELECTION OF INSTRUCTIONAL MATERIALS*

Policy
Adopted: 06/09/97
Revised: 03/11/03
Revised: 04/22/08
Edited: 07/01/11
REVISED: _____

Board of Education of Baltimore County



Agenda Item Details

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	L. OLD BUSINESS
Subject	1. Consideration of the Naming of the New Central Area Elementary School (Ms. Lichter)
Access	Public
Type	Action
Recommended Action	That the Board of Education approve the naming of the new elementary school in the central area as "Mays Chapel Elementary School."

Public Content

[January 2014 BOE Exhibit Mays Chapel.pdf \(97 KB\)](#)

Administrative Content

Executive Content

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: January 14, 2014

TO: **BOARD OF EDUCATION**

FROM: S. Dallas Dance, Superintendent

SUBJECT: **CONSIDERATION OF THE NAMING OF THE CENTRAL AREA
ELEMENTARY SCHOOL**

ORIGINATOR: Jane Lichter, Elementary Assistant Superintendent, Zone 3

RESOURCE

PERSON(S): Stephen Coco, Principal

RECOMMENDATION

That the Board of Education approve the naming of the new elementary school in the central area as "**Mays Chapel Elementary School.**"

**Agenda Item Details**

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	L. OLD BUSINESS
Subject	2. Adoption of FY 2015 County Capital Budget Request (Ms. Burnopp)
Access	Public
Type	Action (Consent)

Public Content

That the Board of Education adopts the Superintendent's FY 2015 county capital budget request.

Attachment I - FY 2015 State and County Capital Budget Request

[011414 FY 2015 State and County Capital Budget Request.pdf \(14 KB\)](#)

Administrative Content

Executive Content

Baltimore County Public Schools
FY 2015 State and County Capital Budget Request
January 14, 2014

Attachment I

Proj. #	Miscellaneous Projects	State Request FY2015 (Note #1)	State Recommended as of 11/14/13	County Request FY2015	Reallocation of Prior Year Funds
13.004	Fuel Tank Replacements	\$0	\$0	\$0	
13.011	Access for the Disabled	\$0	\$0	\$0	
13.115	CN Area Elementary School (New School @ Mays Chapel)	\$0	\$0	\$702,000	
13.116	Kitchen Equipment Upgrades	\$0	\$0	\$0	
13.117	Transportation Improvements - Bus Depots	\$0	\$0	\$2,000,000	
13.117	Transportation Improvements - Preliminary Estimate)	\$0	\$0	\$3,000,000	
13.119	Site Acquisition	\$0	\$0	\$2,000,000	
13.120	York Road Corridor (Sparks ES - Addition)	\$1,518,000	\$1,518,000	(\$5,000)	Project cost reduced
13.122	NW Corridor Elementary School (New School @ Ballard Green)	\$10,199,000	\$0	(\$3,639,000)	Updated cost projections
13.XXX	Catonsville ES - Renovation/Addition (Bloomsbury Site)	\$9,654,000	\$0	\$13,551,000	
13.XXX	SW Area Elementary School (Westowne ES - Replacement)	\$8,085,000	\$0	\$24,156,000	
13.123	SW Area Elementary School (Relay ES - Replacement)	\$8,680,000	\$0	\$22,061,000	
13.XXX	SW Area Elementary School (Westchester ES - Addition)	\$1,216,000	\$700,000	\$4,540,000	
13.121	CN Area Elementary School (Loch Raven ES - Renovation / Addition)	\$7,667,000	\$0	\$21,349,000	
13.XXX	CN Area Elementary School (Cromwell Valley ES Magnet - Ren./Add)	\$5,936,000	\$0	\$13,074,000	
13.XXX	CN Area Elementary School (Padonia International - Renovation)	\$0	\$0	\$965,000	
13.XXX	CN Area Elementary School (Halstead Academy - Renovation)	\$0	\$0	\$1,166,000	
13.XXX	Sollers Point Technical High School Bond Repayment	\$0	\$0	(\$107,445)	Excess funding
13.XXX	Eastwood ES Bond Repayment	\$0	\$0	\$167,361	
Subtotal:		\$52,955,000	\$2,218,000	\$104,979,916	
Proj. #	High School Systemic Renovation & Modernization	State Request FY2015 (Note #1)	State Recommended as of 11/14/13	County Request FY2015	Reallocation of Prior Year Funds
13.200	Hereford HS - Renovation & Addition, Funding	\$8,341,070	\$8,341,070	\$9,826,756	
13.200	Pikesville HS - Renovation, Planning/Funding	\$10,966,000	\$0	\$7,974,000	
13.200	Overlea HS - Systemic Renovation	\$3,939,000	\$3,939,000	\$17,900,000	
13.200	Miscellaneous Projects	\$0	\$0	\$0	
Subtotal:		\$23,246,070	\$12,280,070	\$35,700,756	
Proj. #	Major Maintenance	State Request FY2015 (Note #1)	State Recommended as of 11/14/13	County Request FY2015	Reallocation of Prior Year Funds
13.665	Catonsville ES - Renovation	\$0	\$0	(\$9,285,000)	Incorporated with renovation/addition
13.665	Warren ES - Windows and Exterior Doors	\$0	\$0	(\$315,000)	Project on hold, awaiting rec. from 10 year plan
13.665	Dumbarton MS - Renovation	\$11,304,000	\$0	(\$2,588,000)	Updated cost projections
13.665	Padonia International ES - Renovation	\$0	\$0	\$0	
13.665	Modification for Instruction/Capacity	\$0	\$0	\$4,700,000	
13.665	Kenwood HS - Piping Replacement	\$0	\$0	\$1,250,000	
13.665	Miscellaneous Projects	\$0	\$0	\$0	
Subtotal:		\$11,304,000	\$0	(\$6,238,000)	

**Baltimore County Public Schools
FY 2015 State and County Capital Budget Request
January 14, 2014**

Attachment I

Proj. #	Alterations/Code Updates/Restoration	State Request FY2015 (Note #1)	State Recommended as of 11/14/13	County Request FY2015	Reallocation of Prior Year Funds
13.666	Various Schools - Env. Discharge Control	\$0	\$0	\$0	
13.666	Various Schools - Sec Com and Card Access	\$0	\$0	\$0	
13.666	Various Schools - Alterations for Office Space	\$0	\$0	\$0	
13.666	Miscellaneous Projects	\$0	\$0	\$2,000,000	
Subtotal:		\$0	\$0	\$2,000,000	

Proj. #	Roof Replacements	State Request FY2015 (Note #1)	State Recommended as of 11/14/13	County Request FY2015	Reallocation of Prior Year Funds
13.671	Glenmar ES	\$790,000	\$790,000	(\$25,000)	Project cost reduced
13.671	Riverview ES	\$653,000	\$653,000	\$1,000	
13.671	Scotts Branch ES	\$740,000	\$740,000	\$1,000	
13.671	Cromwell Valley Magnet ES	\$0	\$0	(\$1,073,000)	Incorporated with renovation/addition
13.671	Owings Mills ES	\$552,000	\$0	\$1,268,000	
13.671	Woodmoor ES	\$718,000	\$0	\$997,000	
13.671	Deer Park ES	\$663,000	\$663,000	\$1,239,000	
13.671	Orems ES	\$538,000	\$538,000	\$762,000	
13.671	Oliver Beach ES	\$660,000	\$660,000	\$955,000	
13.671	Chesapeake Terrace ES	\$627,000	\$627,000	\$893,000	
13.671	Rosedale Center	\$769,000	\$0	\$1,056,000	
13.671	Miscellaneous Projects	\$0	\$0	\$0	
Subtotal:		\$6,710,000	\$4,671,000	\$6,074,000	

Proj. #	Site Improvements	State Request FY2015 (Note #1)	State Recommended as of 11/14/13	County Request FY2015	Reallocation of Prior Year Funds
13.672	Miscellaneous Projects	\$0	\$0	\$0	
Subtotal:		\$0	\$0	\$0	
Totals:		\$94,215,070	\$19,169,070	\$142,516,672	

Notes:

1. The request has been adjusted for state formula cost adjustments.

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

January 14, 2014

RETIREMENTS

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/OFFICE</u>	<u>YRS. OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Marta Cover	Physical Education Teacher	Victory Villa Elementary	25.6	03/01/14
Pamela Cramer	Administrative Secretary III	Sandalwood Elementary	30.1	02/01/14
Jill Edwards	Speech Language Pathologist	Franklin Elementary	28.5	02/01/14
Ronald Friedman	Music Instrumental Teacher	Riverview Elementary	30.0	02/01/14
Barbara Fuller	Communications Specialist II	Office of Special Programs	30.3	01/01/14
Joyce Goodson	Mathematics Teacher	Owings Mills High	21.0	07/01/14
Jean Harrison	Kindergarten Teacher	Glenmar Elementary	31.5	01/01/14
Veronica Henry	Resource Teacher	Office of Instructional Technology	40.4	01/01/14
Kenneth Hopkins	Technology Education Teacher	Randallstown High	33.4	01/01/14
Rosalia Liberto	Special Education Teacher	Perry Hall Middle	12.0	07/01/14
Cynthia Massey	Office Secretary	Office of Special Programs	30.4	01/01/14
Shelby Nemec	Office Secretary	Cromwell Elementary Magnet	17.4	02/01/14
Sharon Owens	Clerk IV	Office of Payroll	33.2	01/01/14
Teresa Payne	Reading Teacher	Rosedale Center	13.4	01/01/14
Virginia Profili	Special Education Teacher	Chatsworth School	37.5	02/01/14
Joseph Ritz	Bus Attendant	Office of Transportation	8.2	11/01/13
Beth Schmidt	Library Media Specialist	Victory Villa Elementary	31.3	12/01/13
Eva Wilson	English Teacher	Randallstown High	22.2	11/01/13

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204
January 14, 2014**

RESIGNATIONS

ELEMENTARY – 8

Deer Park Elementary School
Angela M. Cole, 10/25/13, 1.0 mo.
Grade 5

Imagine Discovery Elementary Charter School
Jamie M. Ferguson, 06/30/13, 5.0 yrs.
Grade 2

Lutherville Laboratory
Lori J. Sappington, 12/04/13, 8.0 yrs., 4.0 mos.
Grade 5

Norwood Elementary School
Jean A. Kapsambelis, 11/15/13, 3.0 mos.
Grade 2

Randallstown Elementary School
Trevlin C. Alexander, 11/29/13, 3.0 mos.
Art

Sandy Plains Elementary School
Heather E. Holland, 12/03/13, 6.0 yrs., 4.0 mos.
Special Education – Self-Contained

Seventh District Elementary School
Marcia S. Simonetta, 12/20/13, 7.0 yrs., 4.0 mos.
Library Science Media

Timber Grove Elementary School
Stephanie N. Hunter, 11/21/13, 3.0 mos.
Grade 1

SECONDARY – 9

Catonsville High School
Nancy L. Rapa, 11/07/13, 5.0 yrs., 8.0 mos.
Nurse

Deer Park Middle School
LeRay Allen, 01/09/14, 5.0 yrs., 5.0 mos.
Technology Education

Kenwood High School
Kathy Reaves, 12/05/13, 3.0 mos.
Technology Education

Loch Raven High School
Sarah E. Paquette, 01/02/14, 6.0 yrs., 5.0 mos.
Spanish

Meadowood Education Center
Eileen M. Nolan, 12/20/13, 12.0 yrs., 8.0 mos.
Science

Parkville High School
Hara Laskaris-Hackett, 11/21/13, 3.0 mos.
Music – Instrumental

Patapsco High School
Joseph E. Hoffman, 12/20/13, 3.0 yrs., 4.0 mos.
Mathematics

Woodlawn Middle School
Priscilla G. Digalbo, 11/15/13, 3.0 mos.
English

Woodlawn High School
Arlisa S. Ledbetter, 12/03/13, 4.0 yrs., 4.0 mos.
English

CENTRAL OFFICE - 1

Curriculum & Instruction
Dr. Lisa M. Norman, 11/12/13, 1.0 mo.
Supervisor

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204
January 14, 2014**

LEAVES

SHANNON W. GAHAN – (Elementary) – Pinewood Elementary School
Effective January 11, 2014, through January 11, 2015

DAWN C. HINES – (Elementary) – Formerly Chapel Hill Elementary School
Effective April 23, 2014, through April 23, 2016

ALLYSON T. JONES – (Elementary) – Martin Boulevard Elementary School
Effective January 16, 2014, through January 16, 2016

LINDSEY M. SPRINGER – (English) – Catonsville High School
Effective December 23, 2013, through December 23, 2015

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

January 14, 2014

Deceased: Recognition of Service

The Board gratefully acknowledges the service of the employee listed below:

Denise Winter

Paraeducator-Special Education
Red House Run Elementary School

11/18/13

Years of Service: 13.0 yrs., 2.0 mos.

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

January 14, 2014

RECOMMENDED CERTIFICATED APPOINTMENTS

<u>NAME</u>	<u>SCHOOL LOCATION</u>
Adam Capece	Balto Highlands Elem
Sarah Mintz	Colgate Elementary
Philip Thom	Dundalk High School
Erin Hitchcock	Eastern Tech High
Paul Lange	Fullerton Elementary
Amanda Gebren	Gen John Stricker Mi
Meghan Swiecicki	Home And Hospital
Fred Mongan	Kenwood High School
Katherine Koegler	Middleborough Elem
Patrick Dougherty	Milford Mill Academy
Courtney Walls	Norwood Elementary
Timothy Mitchell	Perry Hall High
Ryan Yanchocik	Pikesville High
Kristina Kubala	Pine Grove Elem
Lauren Mccusker	Sandalwood Elem
Kristina Stuller	Shady Spring Elem
Stephanie Little	Woodlawn High

**Agenda Item Details**

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	M. NEW BUSINESS - PERSONNEL MATTERS (Dr. Grillo)
Subject	6. Area Education Advisory Council Appointments
Access	Private
Type	Action
Recommended Action	That the Board of Education approve Lily Rowe to the Central Area Education Advisory Council.

Public Content

Administrative Content

Executive Content

**BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204**

January 14, 2014

RECOMMENDED APPOINTMENTS

NAME

FROM

TO

CHRISTINE M. SCHUMACKER
(Effective January 14, 2014)

Coordinator, Secondary
Science, Office of Science,
Prek-12

Director of Science
Office of Science,
Prek-12

**Agenda Item Details**

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	O. NEW BUSINESS - CONTRACT AWARDS (Mr. Gay/Mr. Dixit)
Subject	1. RGA-132-14 -Consultant - Standard Documentation of Services to Students with Disabilities
Access	Public
Type	Action (Consent)

Public Content

That the Board of Education approves the following contract recommendation.

[011414_RGA-132-14.pdf \(28 KB\)](#)

Administrative Content

Executive Content

1. **Contract:** Consultant—Standard Documentation of Services to Students with Disabilities
Contract #: RGA-132-14

Term: 6 months **Extension:** N/A **Contract Ending Date:** 6/30/14
Estimated contract authority: \$ 36,000

Board meeting date: January 14, 2014
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of consultant services that will provide written procedures and training documentation to support the implementation of a standard documentation method for students with disabilities who are tracked through the TIENET® system (Technology for Improving Education). The contracting for these consulting services are in direct response to the recommendations from the special education audit to develop an *Individualized Education Program (IEP) snapshot* that provides essential information for instructional and behavioral support to teachers and other personnel who have no need for the full IEP to implement a student's identified services. The consultant will also develop strategies to assist in the collection of the data and system functional requirements, and will provide written procedures and training documentation to support a standard method of documenting the provision of related services to students with disabilities. This will also include professional development to related service providers regarding the utilization of technology to enhance documentation for students with disabilities. The recommended consultant has many years of experience in information technology and special education.

As a response to the recommendation from the special education audit to develop a single standard operating procedural manual for special education, the consultant will assist staff in the development of a Special Education Standard Operation Procedural Manual that will define BCPS' procedures to ensure compliance with state and federal regulations regarding provisions for students with disabilities. This manual will be used by IEP teams, school-based staff, and administrators in providing required services and support to students with disabilities and students suspected of having a disability.

Recommendation:

Award of contract is recommended to:

Donna Banning

Cockeysville, MD

Responsible school or office:

Department of Special Education and Student
Support Services

Contact person:

Debra Brooks

Funding source:

Operating budget

**Agenda Item Details**

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	P. NEW BUSINESS - SIGNAGE FOR RODGERS FORGE ELEMENTARY SCHOOL (Ms. Lichter)
Subject	1. Consideration of the Installation of the Proposed Sign at Rodgers Forge Elementary School
Access	Public
Type	Action
Recommended Action	That the Board of Education approve the installation of the proposed sign at Rodgers Forge Elementary School.

Public Content

[Gardenville Sign Site Drawing Rodgers Forge.pdf \(72 KB\)](#)
[Rodgers Forge ES - January 14 2014 BOE Exhibit.pdf \(7 KB\)](#)
[7330-13011 School Sign Packet Rodgers Forge.pdf \(821 KB\)](#)

Administrative Content

Executive Content

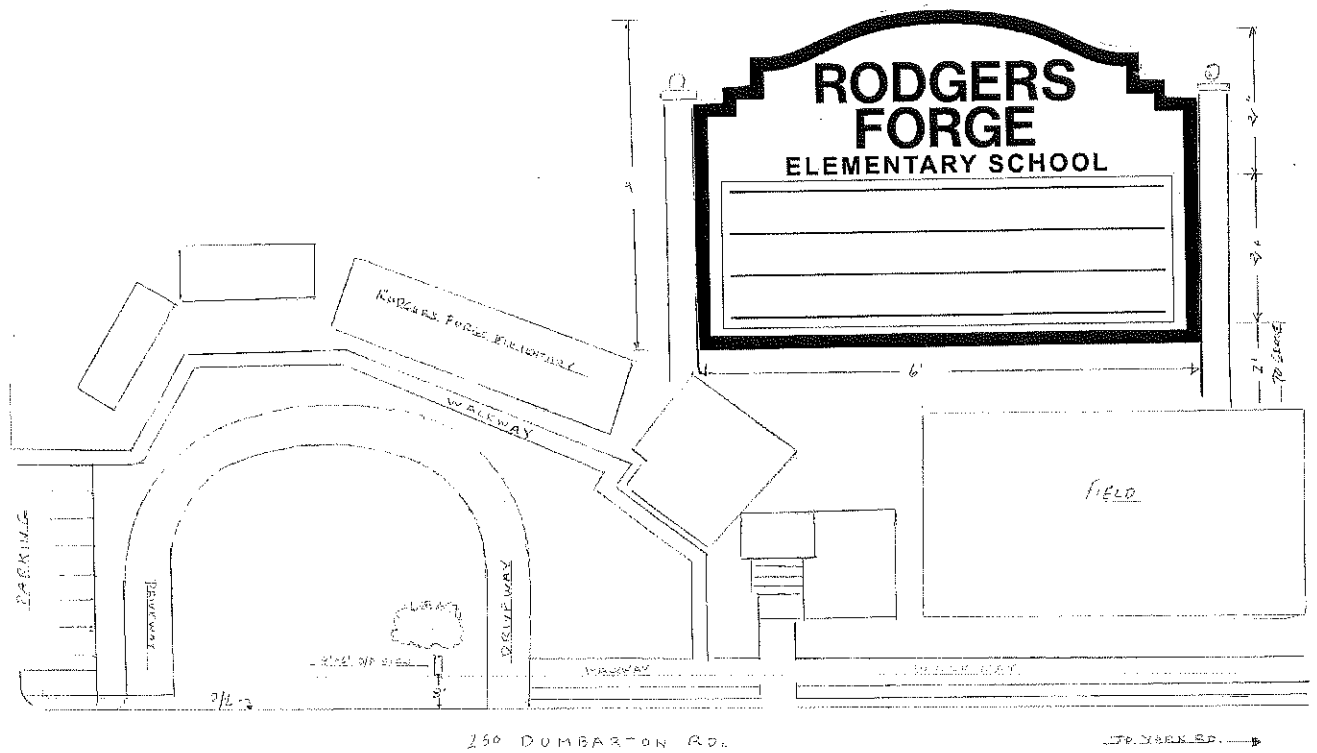
BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: January 14, 2014
TO: **BOARD OF EDUCATION**
FROM: S. Dallas Dance, Superintendent
SUBJECT: Rodgers Forge Elementary School Sign
ORIGINATOR: Jane Lichter, Elementary Assistant Superintendent, Zone 3
RESOURCE
PERSON(S): Melissa Fanshaw, Principal

RECOMMENDATION

That the Board of Education approves the installation of the proposed sign at Rodgers Forge Elementary School.

Rodgers Forge Elementary School is requesting to install a new manual changeable copy school sign that will be located at the entrance of the bus loop in the front of the school along Dumbarton Road. The request is submitted on behalf of the Rodgers Forge Elementary School Sign Committee in collaboration with the School Improvement Team. The Rodgers Forge Community Association was consulted and has approved the design. Through this sign, the community will be kept informed of school events. This project will be funded by an anonymous donor.



RODGERS
FORGE

GARDENVIEW SIGN CO.
1011 HAZELWOOD AVE.
BETHESDA, MD. 20816





Agenda Item Details

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	Q. REPORT (Dr. Dance)
Subject	1. Blueprint 2.0 Goal 4: Report on Superintendent's Proposed FY 2015 Operating Budget (exhibit to follow)
Access	Public
Type	Report

Public Content

That the superintendent's proposed FY 2015 operating budget be introduced to the Board of Education.

The superintendent will introduce his proposed FY 2015 operating budget, which was developed based on *Blueprint 2.0*, to the Board of Education. Additional information will be available at the meeting. A public hearing on the operating budget is scheduled for January 21, 2014 (snow date January 22, 2014) at 7:00 p.m. West Towson Elementary School. A work session of the Board is scheduled for January 28, 2014 (snow date January 29, 2014). Adoption of the FY 2015 operating budget request is scheduled for February 11, 2014.

Administrative Content

Executive Content

Superintendent's Proposed FY 2015 Operating Budget

Supporting Our Core Values

S. Dallas Dance
Superintendent
January 14, 2014





TEAM BCPS

Budget Process



Core Values

- **Learning is our core purpose.**
- **Effective teaching is the most essential factor in student learning.**
- **Effective leaders support learning at all levels.**
- **Organizational development is essential to becoming a world-class school system.**
- **Trusting relationships and our core values foster learning at all levels.**
- **All members of Team BCPS are partners in building, sustaining, and investing in excellence.**

Theory of Action

BLUEPRINT 2.0

Creating a culture of deliberate excellence
for every student,
every school,
every community

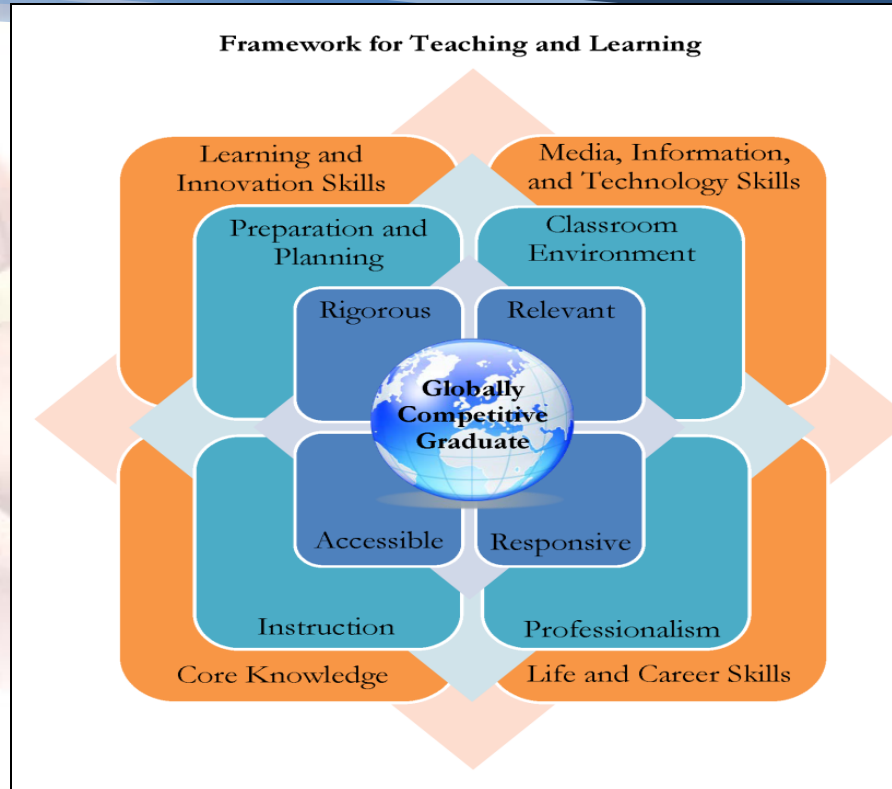
GLOBALY COMPETITIVE GRADUATES

To equip every student with the critical 21st century skills needed to be globally competitive, BCPS must ensure that every school has an equitable, effective digital learning environment, and every student has equitable access to learning and developing proficiency in a second language.

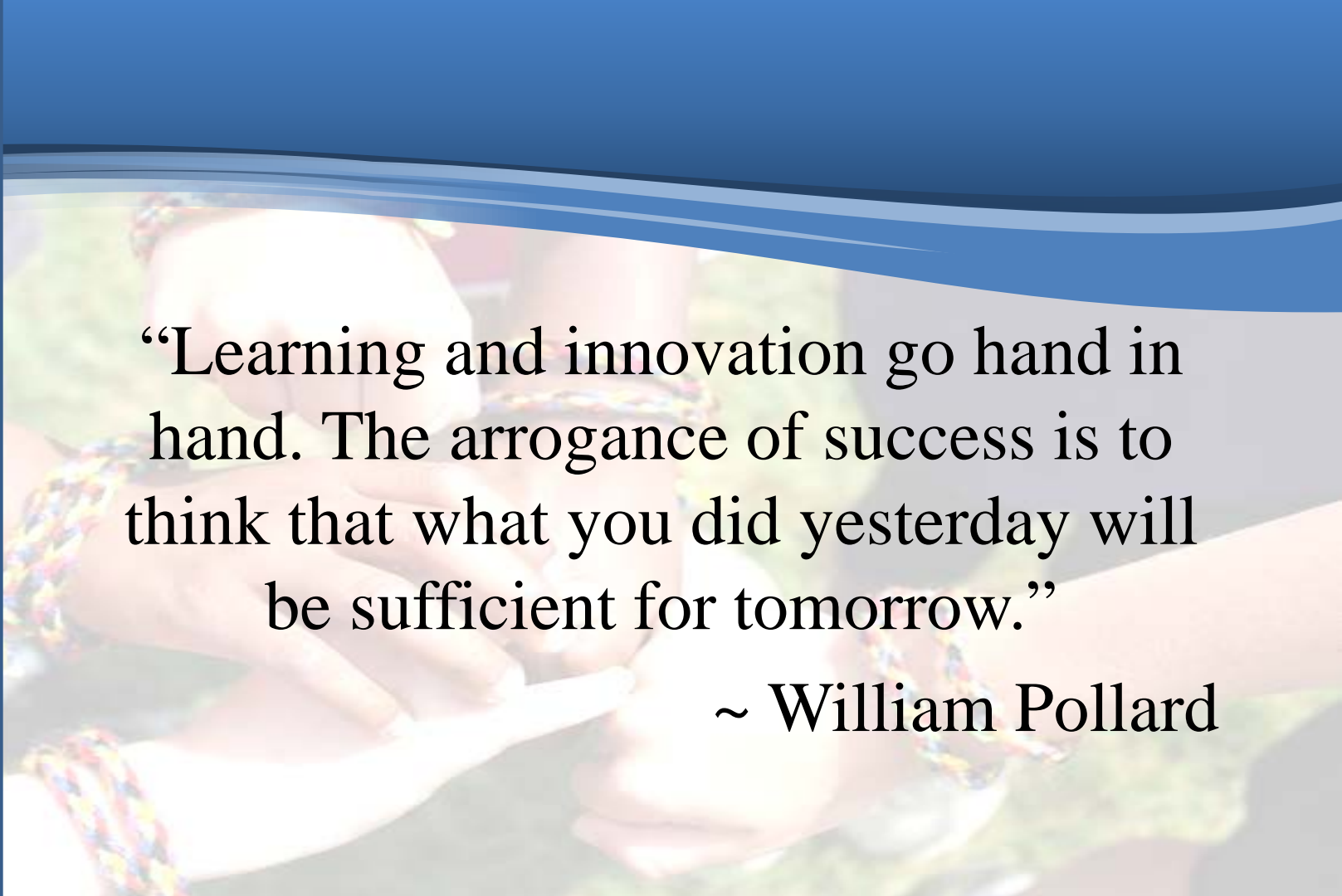


Team BCPS

21st Century Learning



TEAM BCPS

The background of the slide features a photograph of several hands, likely belonging to children, holding a white, curved object together. The hands are adorned with colorful, braided bracelets. The image is overlaid with a semi-transparent blue banner at the top and a white text box in the center.

“Learning and innovation go hand in hand. The arrogance of success is to think that what you did yesterday will be sufficient for tomorrow.”

~ William Pollard



Our Successes

TEAM BCPS

Our Successes

- 20 Maryland Blue Ribbon Schools of Excellence, including 16 National Blue Ribbon Schools
- 2nd highest overall graduation rate in the nation; 4th highest graduation rate for African American males



Our Successes

- More than ½ of high schools ranked among the best in the nation
- 23-point gain in 2013 SAT scores
- Accepted into prestigious League of Innovative Schools, a national Digital Promise initiative



Increase in the BCPS Operating Budgets

\$ in millions

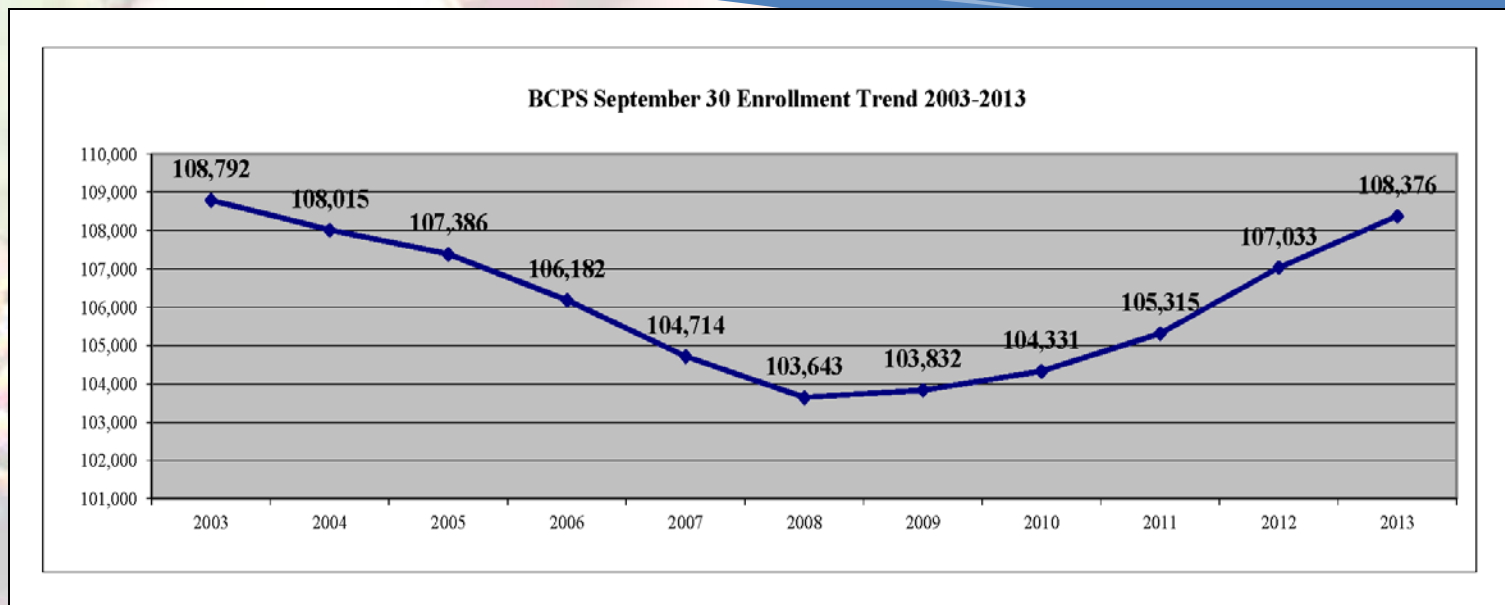
Year	\$ Amount	\$ Change	% Change
FY 2008	\$1,135.3	\$80.5	7.6%
FY 2009	1,172.4	37.1	3.3%
FY 2010	1,196.7	24.3	2.1%
FY 2011	1,210.9	14.2	1.2%
FY 2012	1,226.7	15.8	1.3%
FY 2013	1,272.2	45.4	3.7%
FY 2014	1,311.2	38.9	3.1%
2008-2014		\$256.2	15.5%



A Historical Perspective

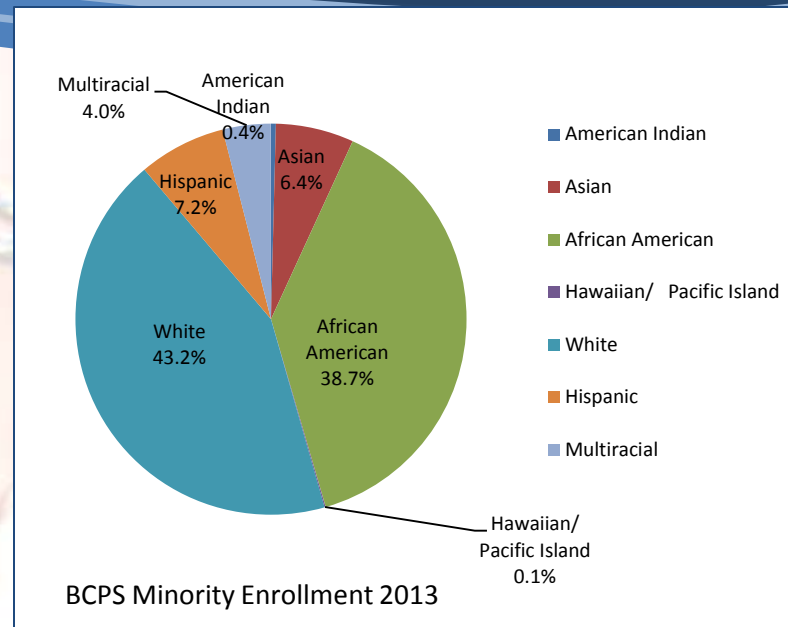
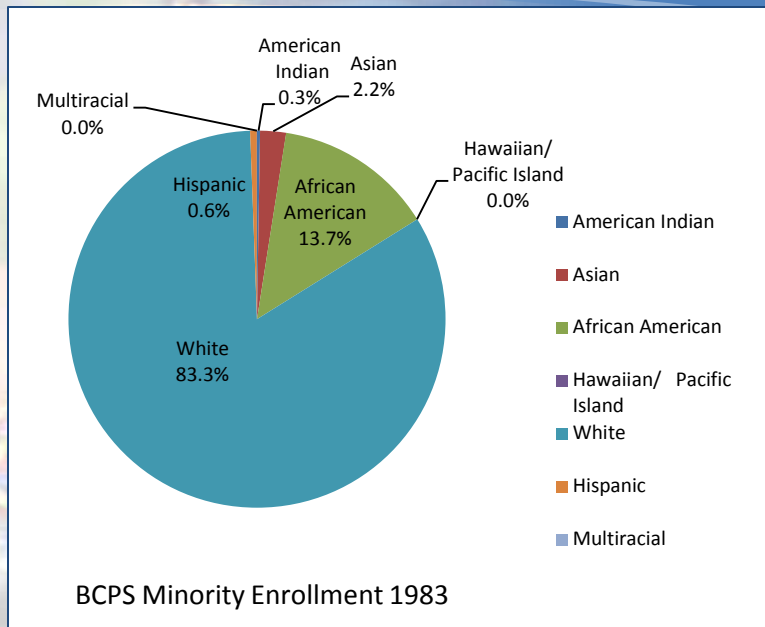
TEAM BCPS

Enrollment History



Source: BCPS September 30 Official Enrollment Report, 2003-2013

Demographic History



Source: BCPS September 30, 2013, Minority Enrollment Reports

Note: Reporting groups have changed over time. Hawaiian/Pacific Islander data not available for 1983.



Demographic History

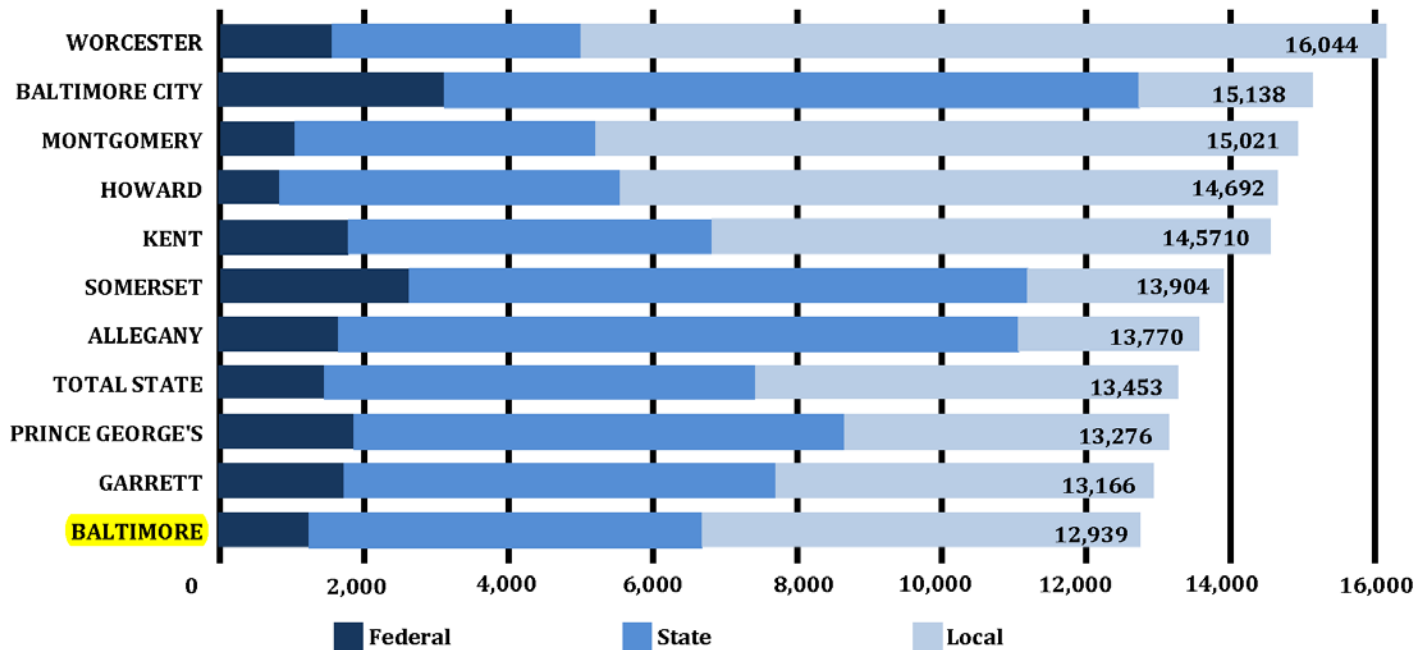
At a Glance	2002-2003	2012-2013	% Change
Number of ELL students (K-12)	1,958	4,480	128.8%
Students eligible to receive free and reduced-price meals	30,782	49,183	59.8%
Number of homeless students	659	2,124	222.3%

Total Cost Per Student

Year	BCPS	State Average	BCPS % Compared to State Average
FY 2009	\$12,236	\$13,013	94.0
FY 2010	\$12,967	\$13,297	97.5
FY 2011	\$12,939	\$13,453	96.2

Source: Maryland Department of Education Fact Book 2011-2012

Total Cost Per Student in Maryland 2011



Source: Maryland Department of Education Fact Book 2011-2012



Proposed FY 2015 Operating Budget

TEAM BCPS

FY 2015 Budget FYIs

- No authority to tax, bond, or issue debt
- State aid to education is fully funded
- Year three of state pension costs require funding above legislative minimum
- BCPS requests funding above MOE



FY 2015 Budget Principles

- 
- Managing Growth
 - Raising the Bar and Closing the Gaps
 - Investing in the Future

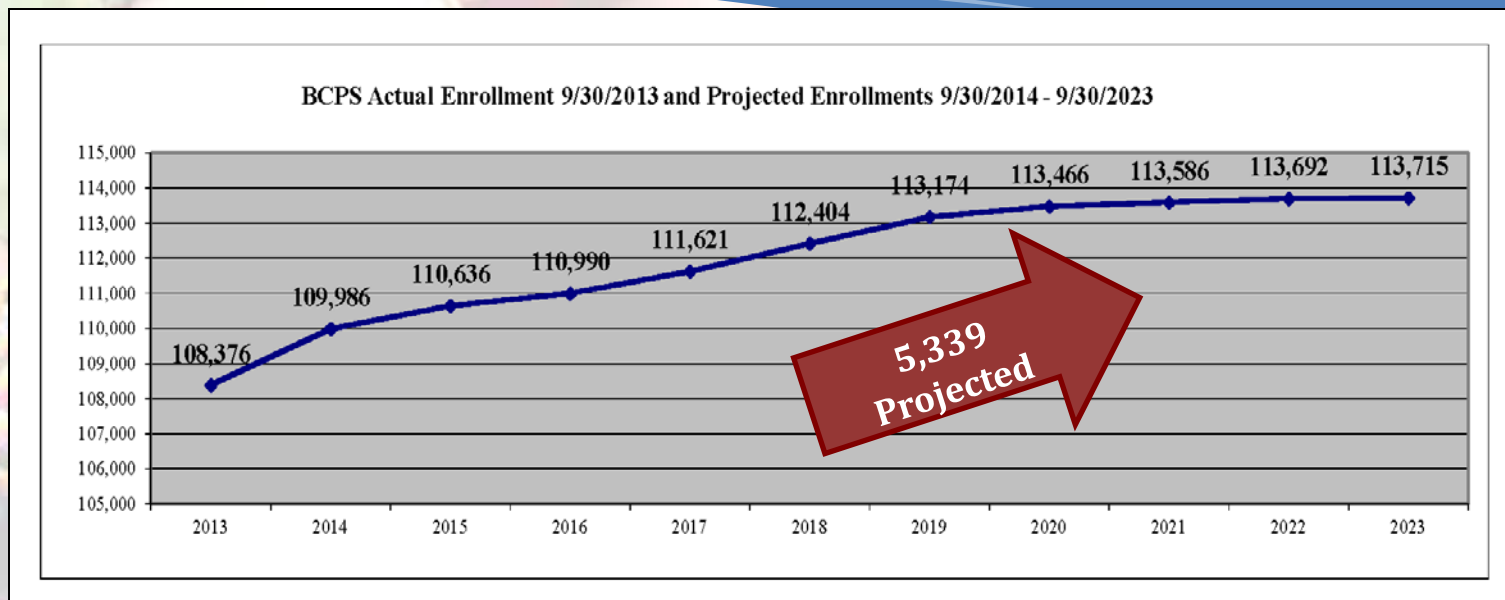


Budget Principle #1

Managing Growth

TEAM BCPS

Enrollment Change FY 2013-2023



Source: Office of Strategic Planning, January 2, 2014



Managing Growth

Additional teaching positions for enrollment growth	60.3 FTEs	\$2.4 million
New Northwest-area elementary school start-up costs and new Lutherville-area elementary school staff and transportation	27.7 FTEs	\$2.6 million
Homeless and special education transportation	15.0 FTEs	\$0.6 million
School counselors	4.0 FTEs	\$0.2 million



Budget Principle #2

**Raising the Bar
and Closing the Gaps**

TEAM BCPS



TEAM BCPS

Raising the Bar and Closing the Gaps

Instructional Materials and Resources		\$3.9 million
Prekindergarten Expansion, 360 Seats	18.5 FTEs	\$1 million
Accelerated Math Achievement		\$1 million
AdvancePath Credit Recovery		\$0.6 million
Equity Leadership Training		\$0.3 million
High School/College Dual Enrollment		\$0.3 million
Elementary Language Acquisition Pilot	2.0 FTEs	\$0.1 million



Budget Principle #3

**Investing in Our
Future**

TEAM BCPS



TEAM BCPS

Investing In Our Future

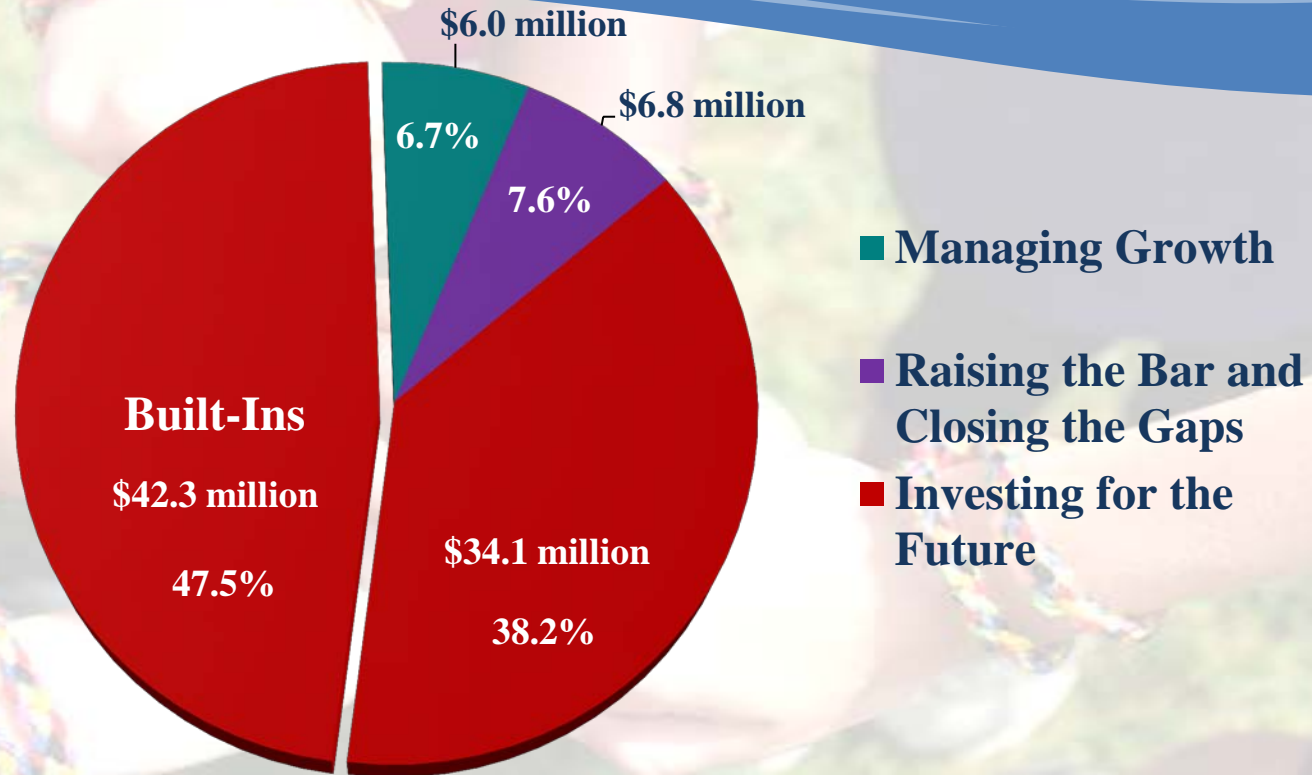
Employee Health and Retirement Benefits		\$22.0 M
Salary Increments on Existing Pay Scales		\$14.1 M
Worker's Compensation	1.0 FTE	\$3.6 M
Utilities and Performance Contracting		\$2.6 M
Total	1.0 FTE	\$42.3M



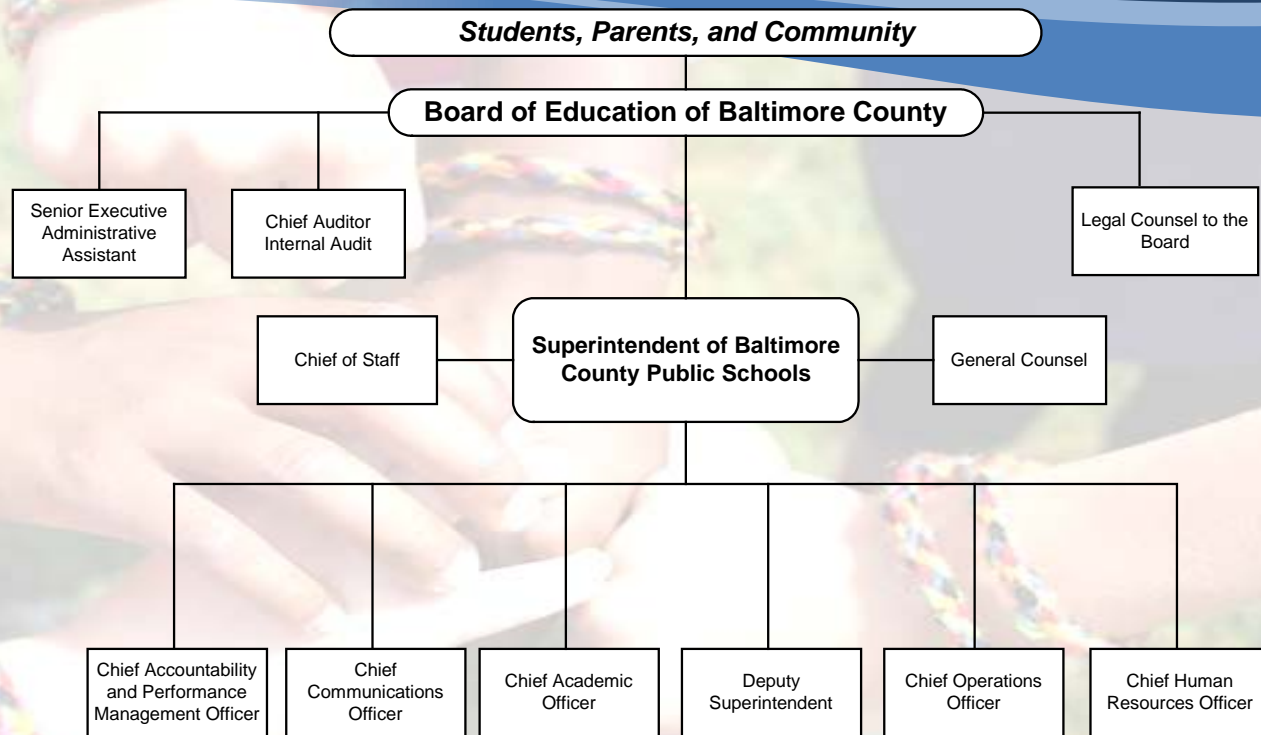
Investing In Our Future

Salary Adjustments for Prospective Bargaining Unit Agreements		\$24.2 M
Complete Wireless Classroom Infrastructure		\$4.0 M
School Safety and Security Systems and Equipment	4.0 FTEs	\$3.2 M
Instructional Digital Conversion		\$2.1 M
School Facilities Maintenance		\$0.3 M
Applicant Tracking System		\$0.3 M

FY 2015 Operating Budget Principles



Organizational Chart



Investments in Success

Enrollment Growth and Maintenance of Effort

School Year	Enrollment	Above Maintenance of Effort
FY 2009	103,643	5.6%
FY 2010	+189	4.9%
FY 2011	+499	0%
FY 2012	+984	0%
FY 2013	+1,718	0%
FY 2014	+1,343	0%
FY 2015 (est.)	+1,306	5.7%

Increase in the Operating Budgets

\$ in millions

Year	\$ Amount	\$ Change	% Change
FY 2008	1,135.3	80.5	7.6%
FY 2009	1,172.4	37.1	3.3%
FY 2010	1,196.7	24.3	2.1%
FY 2011	1,210.9	14.2	1.2%
FY 2012	1,226.7	15.8	1.3%
FY 2013	1,272.2	45.4	3.7%
FY 2014	1,311.2	38.9	3.1%
FY 2015 (est.)	1,383.6	72.4	5.5%
2008-2015		\$328.6	21.9%



Redirected Resources

Attrition	-\$8.0 million
Bridge Center Closing	-\$1.2 million
Curricular Programs	-\$1.1 million
Administrative Position (1)	-\$0.2 million
Other	-\$0.2 million

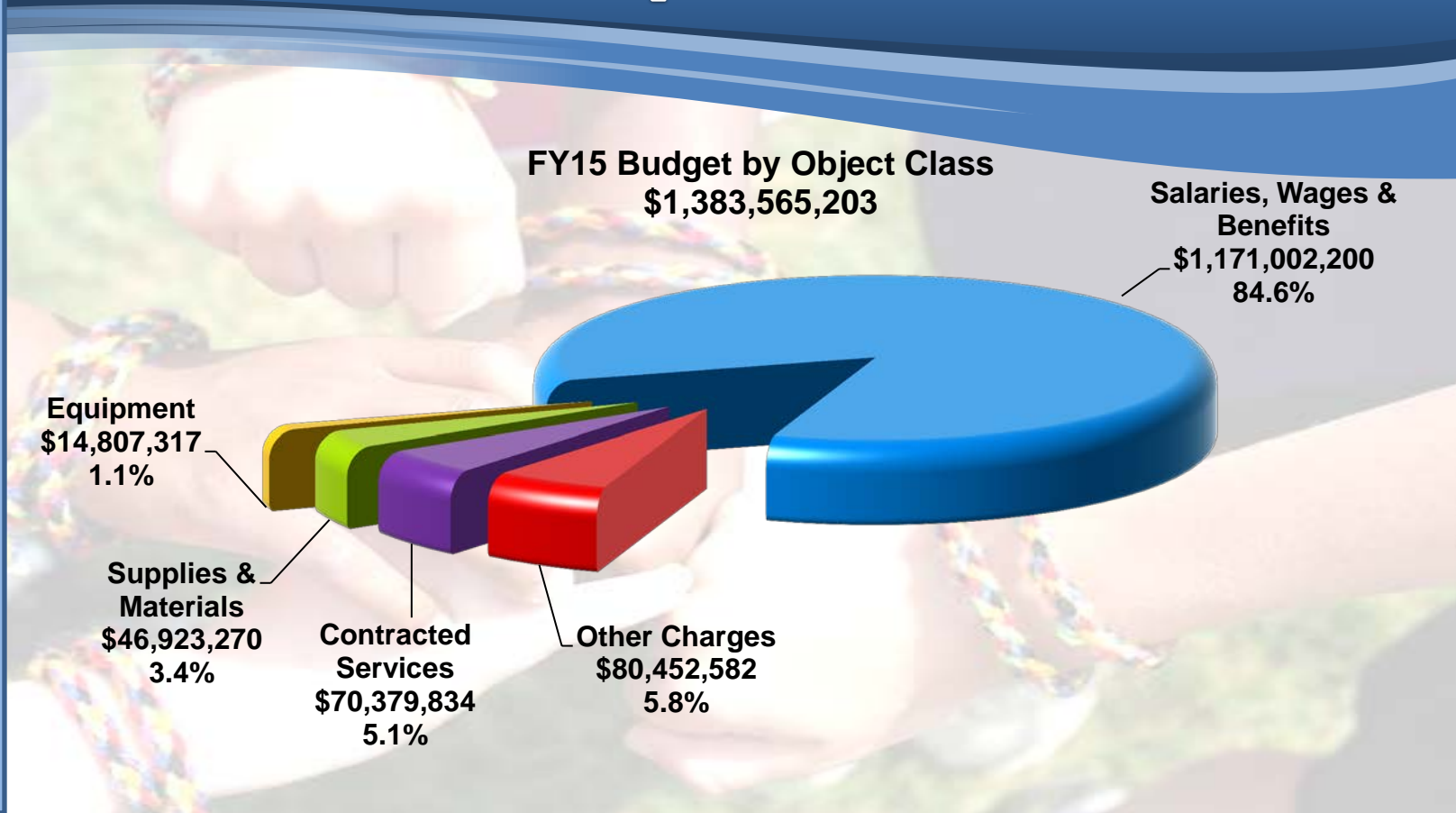
Proposed FY 2015 – General Fund Revenue

Source	FY 2014 Adjusted Budget	FY 2015 Proposed	+/-	% Change
County	\$712,086,091	\$766,494,324	\$54.4 M	7.6%
State	575,955,083	597,122,267	\$21.2 M	3.7%
Other	23,107,644	19,948,612	\$- 3.2 M	-13.5%
Total General Fund	\$1,311,148,818	\$1,383,565,203	\$72.4 M	5.5%



FY2015 General Fund Budget Breakdown

Expenditures



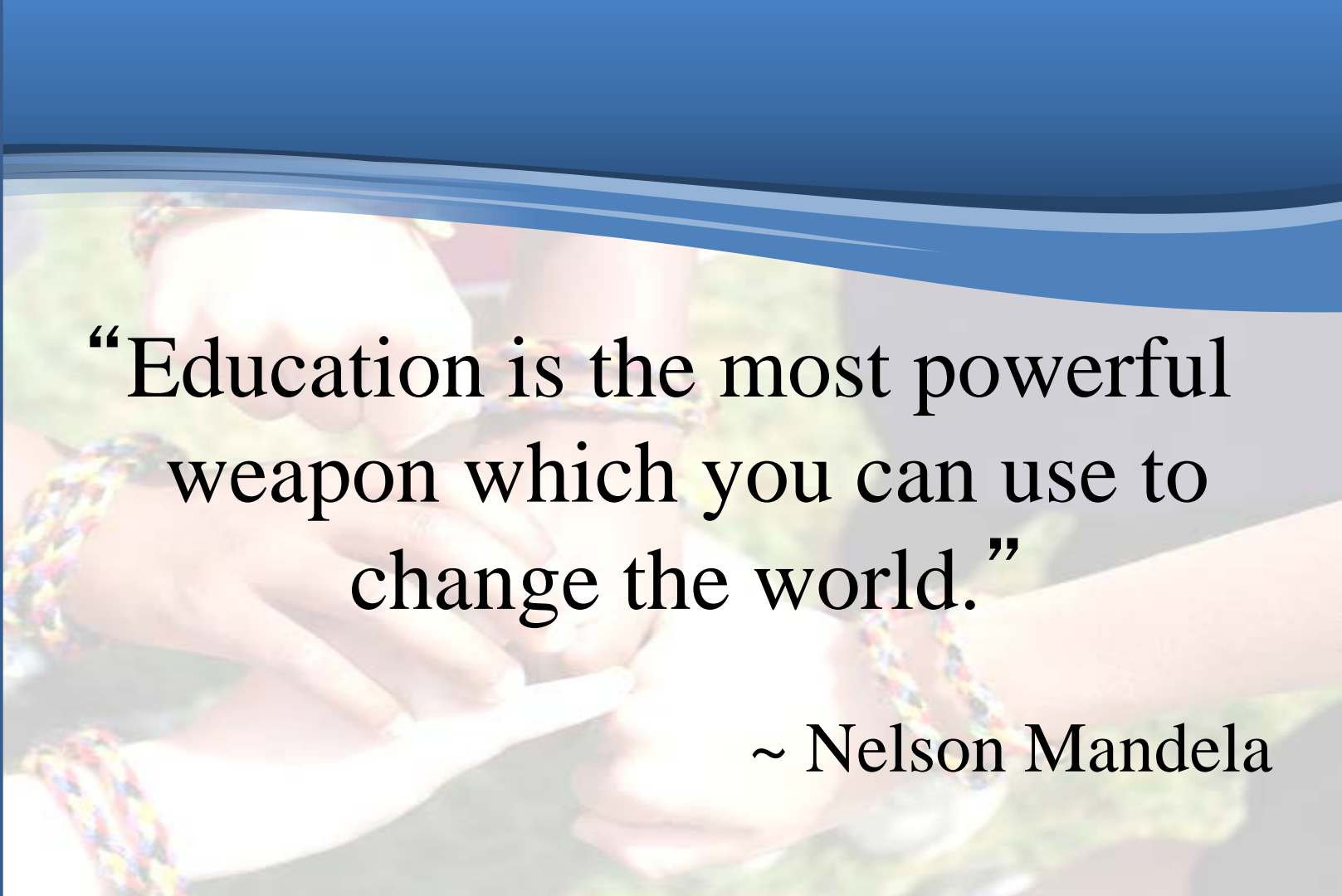
Proposed FY 2015 – All Funds

Fund	FY14 Adj Budget	FY15 Proposed	Difference	% Change
FY15 Proposed	Difference	% Change	Fund	FY14 Adj Budget
1,383,565,203	72,416,385	5.5%	General Fund	1,311,148,818
70,386,054	(3,088,534)	-4.2%	Special Revenue Fund	73,474,588
\$1,453,951,257	\$69,327,851	5.0%	Operating Budget Subtotal	\$1,384,623,406

Key Dates

Superintendent presents FY 2015 Proposed Operating Budget	January 14, 2014
Public Hearing West Towson Elementary School	January 21, 2014 7 p.m.
SNOW DATE for Public Hearing West Towson Elementary School	January 22, 2014 7 p.m.
Board of Education Work Session Greenwood, Building E, Room 114	January 28, 2014 6:30 p.m.
Board of Education adopts FY 2015 Operating Budget	February 11, 2014 7 p.m.
FY 2015 Board Proposed Operating Budget due to the County Executive	March 1, 2014

TEAM BCPS



“Education is the most powerful
weapon which you can use to
change the world.”

~ Nelson Mandela



Agenda Item Details

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	R. INFORMATION
Subject	1. Revised Superintendent's Rule 1110 - COMMUNITY RELATIONS: Communication with the Public-Publications, Radio, Television, and Digital Media
Access	Public
Type	Information

Public Content

[_011414_Rule_1110.pdf \(23 KB\)](#)

Administrative Content

Executive Content

COMMUNITY RELATIONS: Communication with the Public

Publications, Radio, Television, and DIGITAL MEDIA [Web Site]

I. PURPOSE

TO IMPLEMENT BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) POLICY 1110 BY ESTABLISHING GUIDELINES AND RESPONSIBILITIES FOR THE DISSEMINATION OF INFORMATION TO THE PUBLIC.

II. GUIDELINES [General]

- A. THE DEPARTMENT OF COMMUNICATIONS AND COMMUNITY OUTREACH IS DESIGNATED BY THE SUPERINTENDENT TO OVERSEE ALL INFORMATIONAL SERVICES FOR BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS) AND PROVIDE GUIDANCE AND ASSISTANCE TO EMPLOYEES CONCERNING THE DISSEMINATION OF INFORMATION.
 - B. ALL COMMUNICATIONS ISSUED ON BEHALF OF BCPS OR AN INDIVIDUAL SCHOOL SHALL COMPLY WITH ALL FEDERAL, STATE, AND LOCAL LAWS, AND WELL AS BOARD POLICY AND SUPERINTENDENT'S RULES.
 - C. THE DEPARTMENT OF COMMUNICATIONS AND COMMUNITY OUTREACH SHALL APPROVE THE RELEASE OF INFORMATION CONCERNING ANY SCHOOL EMERGENCY.
 - D. THE MEDIA WILL HAVE ACCESS TO ALL SCHOOL EVENTS TO WHICH THE PUBLIC HAS BEEN INVITED.
- [1. All employees shall comply with Board Policy and Superintendent's Rule 6202 including Form A and Form E when communicating with the public. Communications shall not include abusive, harassing, libelous, obscene, offensive, profane, pornographic, threatening, sexually explicit, or illegal material.
 - 2. Employees and students shall comply with Superintendent's Rule 1111, Copyright and Intellectual Property, when communicating with the public.
 - 3. All communications shall employ the conventions of Standard English or other applicable languages.]

III. [A.] PRESS AND MEDIA RELATIONS

- A. THE DEPARTMENT OF COMMUNICATIONS AND COMMUNITY OUTREACH SHALL BE RESPONSIBLE FOR:
 - 1. COORDINATING THE DISSEMINATION OF INFORMATION ABOUT THE SCHOOL SYSTEM TO THE PRESS AND OTHER MEDIA. [The release of information concerning the school system to the press and other media shall be coordinated by the Office of Communications.]
 - 2. WHEN AUTHORIZED BY THE SUPERINTENDENT, TO PROVIDE A STATEMENT IN THE NAME OF THE SUPERINTENDENT.
- B. OFFICES SHALL BE RESPONSIBLE FOR:
 - 1. SENDING TO THE DEPARTMENT OF COMMUNICATIONS AND COMMUNITY OUTREACH FOR PRIOR APPROVAL ALL INFORMATION PRIOR TO RELEASE.
- C. INDIVIDUAL SCHOOLS
 - 1. THE SCHOOL PRINCIPAL SHALL BE RESPONSIBLE FOR the release of information to the media that relates exclusively to an individual school. [shall be the responsibility of the principal.]
 - a. THE PRINCIPAL [Principals] shall inform HIS/HER [their area] assistant superintendent[s] and the DEPARTMENT OF COMMUNICATIONS AND COMMUNITY OUTREACH [Office of Communications] PRIOR TO [when] conveying information to the media.
 - 2. THE SCHOOL PRINCIPAL, OR HIS/HER DESIGNEE, SHALL BE RESPONSIBLE FOR DISSEMINATING INFORMATION ABOUT THE SCHOOL TO PERSONS REPRESENTING THE MEDIA OR OTHER ORGANIZATIONS.
 - a. THE PRINCIPAL OR HIS/HER DESIGNEE IS RESPONSIBLE FOR REVIEWING THE OPT-OUT DESIGNATION FOR STUDENTS FOR EVENTS OTHER THAN PUBLIC EVENTS AND ENSURING THAT THOSE STUDENTS ARE NOT PHOTOGRAPHED OR TAPED, OR OTHERWISE RECORDED.

[C. Publications, Events, Television, and Web site

RULE 1110

The Superintendent and designated staff shall communicate with the public directly through publications, events, television, and the Baltimore County Public Schools' (BCPS) Web site.

1. The production/publication of systemwide information for presentation/distribution to the public shall be coordinated by the Office of Communications.
2. The production/publication of information pertaining exclusively to an individual school/office for presentation/distribution to the public shall be the responsibility of the principal/office head. Principals/office heads shall inform their area assistant superintendent/division head as well as the Office of Communications when sharing productions/publications with the public.
 - a. Staff and students who act as representatives of a school/office shall obtain prior permission of the principal/office head prior to communicating information to the public.
 - b. Principals shall designate an employee (webmaster) to coordinate and monitor electronic publications, such as a school web site. The webmaster shall comply with Policy and Rule 6202, including form A and Form E, as well as Rule 4006, Form B.]

IV. COMPLIANCE

ANY EMPLOYEE DEEMED TO HAVE VIOLATED BOARD POLICY 1110 OR THIS RULE MAY BE SUBJECT TO DISCIPLINARY ACTION, UP TO AND INCLUDING TERMINATION.

LEGAL REFERENCES: 20 U.S.C. §1232G. *FAMILY EDUCATIONAL RIGHT AND PRIVACY ACT* (FERPA)
COMAR 13A.08.02, *STUDENT RECORDS*

RULE 1110

RELATED POLICIES: BOARD OF EDUCATION POLICY 1100, *COMMUNICATIONS
WITH THE PUBLIC*
BOARD OF EDUCATION POLICY 1270, *PARENT AND FAMILY
INVOLVEMENT*

RELATED RULE: SUPERINTENDENT'S RULE 1120, *COPYRIGHT*

[Legal References: Federal Laws
Copyright Act of 1976, 17 U.S.C. §101
Family Educational Right and Privacy Act of 1974,
20 U.S.C. §1232G
State Law
Annotated Code of Maryland, State Government Article,
§10-611-628
COMAR 13A.08.02

Related Policies: Board of Education Policy 4006
Board of Education Policy 6202]

Rule	Superintendent of Schools
Approved: 10/09/69	
Revised: 06/09/97	
Revised: 01/13/04	
Revised: 03/10/09	
REVISED: _____	



Agenda Item Details

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	R. INFORMATION
Subject	2. Revised Superintendent's Rule 3230 - NON-INSTRUCTIONAL SERVICES: Purchasing- Qualification of Vendors
Access	Public
Type	Information

Public Content

[_011414 Rule 3230.pdf \(18 KB\)](#)

Administrative Content

Executive Content

NON-INSTRUCTIONAL SERVICES: Purchasing

Qualification of Vendors

I. PURPOSE

TO IMPLEMENT BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) POLICY 3230 BY ESTABLISHING GUIDELINES FOR BUSINESSES SEEKING TO DO BUSINESS WITH BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS). [In accordance with Board Policy 3230, the Office of Purchasing shall establish procedures for prospective vendors who seek to be qualified to submit proposals for solicitations issued by the school system.]

II. GUIDELINES

A. Contractors - CONSTRUCTION AND RENOVATION PROJECTS

1. VENDORS [Contractors] wishing to submit proposals for BCPS construction and renovation projects [issued by the school system] MUST MEET THE FOLLOWING CRITERIA:
 - a. THE VENDOR shall be prequalified by the Baltimore County Department of Public Works (BCDPW) prior to the bid opening date; and
 - b. THE VENDOR must not have been debarred, suspended, or terminated from work for cause by a public entity in the last five years.
2. VENDORS WHO SUBMIT PROPOSALS WITHOUT THE REQUISITE [Proposals from vendors who have failed to obtain the required] BCDPW prequalification shall be rejected as non-responsive.

B. Construction Managers and Consultants

1. Construction managers and consultants shall be selected through a Qualification Committee and a Selection Committee in accordance with BOARD Policy and SUPERINTENDENT'S Rule 3250, *Selection of Construction Consultants*.

[II. Vendors – Qualified by Baltimore County Public Schools (BCPS)]

C. Vendors – NON-CONSTRUCTION

1. ALL VENDORS, OTHER THAN THOSE OUTLINED ABOVE, [wishing to submit proposals for general maintenance, minor renovation, or miscellaneous building services] shall complete and submit [their] qualifications in accordance with the bid specifications issued by the Office of Purchasing with the bid

- solicitation.
2. The vendor's qualifications WILL [shall] be evaluated by designated representatives of the school system AND [...] failure to provide valid and complete information may result in the proposal being rejected as non-responsive.

[III. Vendors – Qualified by Bid Specification

Vendors wishing to submit proposals for general commodities, equipment, supplies, and services shall become qualified through submission of materials and/or information defined in the bid solicitation. Required documentation may include: financial statements, years in business, certificate of insurance, client references, product samples, factory training certificates, prior performance on state or local contracts, and copies of appropriate licenses. Proposals which fail to include the required information will be rejected as non-responsive.

IV. Consultants (Non-Construction)

- A. Specific technical evaluation criteria shall be provided by the department or office requesting the consulting services.
- B. At the discretion of the Office of Purchasing, proposals may be solicited.]

II. [V.]SUSPENSION OR DEBARMENT [Disqualification or Debar From Bidding]

- A. [With cause,] The Office of Purchasing SHALL ESTABLISH PROCEDURES FOR EVALUATING AND REPORTING VENDOR PERFORMANCE UNDER A CONTRACT. THE OFFICE OF PURCHASING has the authority to disqualify or debar contractors, construction managers AND[,] consultants, AND [or] OTHER vendors from DOING BUSINESS WITH BCPS IN ACCORDANCE WITH [bidding with Baltimore County Public Schools for a reasonable period of time which will be determined on a case-by-case basis. See] Board Policy and Superintendent'S Rule 3231, *Vendor Performance Evaluation*.

RULE 3230

RELATED POLICIES: BOARD OF EDUCATION POLICY 3215, *CONTRACT
EXECUTION*
BOARD OF EDUCATION POLICY 3231, *VENDOR
PERFORMANCE EVALUATION*
BOARD OF EDUCATION POLICY 3250, *SELECTION OF
CONSTRUCTION CONSULTANTS*

Rule

Superintendent of Schools

Approved: 09/25/69

Revised: 07/14/77

Revised: 07/13/99

Revised: 08/12/08

REVISED: _____



Agenda Item Details

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	R. INFORMATION
Subject	3. Revised Superintendent's Rule 5140 - STUDENTS: Enrollment and Attendance-Special Permission Transfer
Access	Public
Type	Information

Public Content

- [5140 Rule Form A New SC 12-3-13.pdf \(193 KB\)](#)
- [5140 Rule Form A Delete SC 11-11-13.pdf \(14 KB\)](#)
- [5140 Rule Form B New SC 12-3-13.pdf \(123 KB\)](#)
- [5140 Rule Form B Delete SC 12-3-13.pdf \(233 KB\)](#)
- [5140 Rule Draft 12-3-13.pdf \(62 KB\)](#)

Administrative Content

Executive Content

STUDENTS: Enrollment and Attendance

Special Permission Transfer

I. Purpose

- A. To provide procedures and guidelines for student (K-12) special permission transfers in Baltimore County Public Schools (BCPS).
- B. In accordance with Board of Education OF BALTIMORE COUNTY (BOARD) Policy 5140, each Baltimore County public school will have a designated school attendance area. Students shall attend the school serving the school attendance area in which their parents have a bona fide domicile, unless an exception is granted in accordance with the procedures and guidelines provided herein.
- C. The Superintendent delegates the responsibility of determining whether a special permission transfer should be granted to the principal of the requested school. The receiving principal shall make his/her decision based on the criteria outlined herein.
- D. The Superintendent, in his/her sole discretion, has the authority to determine when a school or schools will be closed to special permission transfers. When a school is deemed a "closed school" under this Rule, no students will be admitted to the school through the special permission transfer process.

II. Definitions

- A. *Business Day* – Any day that the central offices of the school system are open for business or as provided on the official school system calendar.
- B. *Child* – Any child who meets all state requirements for enrollment and who is not currently enrolled in a Baltimore County public school.
- C. *Child of an Employee* – A dependent child of a BCPS employee. This includes:
 - 1. A biological child.
 - 2. A legally adopted child.
 - 3. A child for whom the employee has legal guardianship.

- 4. A stepchild, when the employee's spouse resides with the employee and the employee's spouse is the child's natural or adoptive parent.
- D. *Closed School* – A school determined by the Superintendent to be closed to the special permission transfer process.
- E. *Employee* – A certificated or non-certificated individual who is an employee for a least 9 months a year by BCPS and as defined by §6–404 and §6–501 of the Education Article of the *Annotated Code of Maryland*.
- F. *File[d]* – Means the delivery of documents to the appropriate school system office on or before the documents are due, or depositing the papers in the United States mail *before the date the papers are due*.
- G. *Fraudulent Enrollment* – Refers to the intentional misrepresentation of documentation or material fact regarding domicile, providing false information on the special permission transfer application, and/or the failure to notify BCPS of a change in domicile or a change in hardship conditions for which the special permission transfer was approved. Any such change must be provided to the school principal within fifteen (15) business days of occurrence.
- H. *Overcrowded* – Occurs when one or more of the following conditions exists:
 - 1. Current or projected student enrollment is equivalent to or exceeds state-approved building capacity.
 - 2. Average class size is equivalent to or exceeds Board-approved staffing guidelines.
 - 3. Enrollment is equivalent to or exceeds staffing allocation schoolwide or within specific programs, grade levels, or courses.
- I. *Parent* – The biological or adoptive parent, legal guardian, or person acting in the absence of the parent or guardian.
- J. *PRIMARY WORK SITE* – THE PHYSICAL LOCATION WHERE THE EMPLOYEE RECEIVES HIS/HER MAIL AND MAINTAINS HIS/HER OFFICE. FOR EMPLOYEES WITH SPLIT WORK SITES, THE PRIMARY WORK SITE MEANS THE WORK LOCATION IDENTIFIED BY THE DEPARTMENT OF HUMAN RESOURCE'S INFORMATION SYSTEM.

- K. [J.] *Receiving School* – The school where the student is seeking to be enrolled by special permission transfer.
- L. [K.] *Sibling* – A brother, sister, half-brother, half-sister, stepbrother, stepsister, or foster child who is domiciled in Baltimore County in the same residence as the student WHO IS ENROLLED IN THE REQUESTED SCHOOL [applicant].
- M. [L.] *Student* – A school-aged child who meets specified conditions for establishing domicile in Baltimore County and who is currently enrolled in a BCPS school.
- N. [M.] *Terminal Grade* – GRADES 5, 8, AND 12 [The last grade before transitioning to middle or high school].

III. Guidelines

- A. A student is expected to attend the school that serves his/her attendance area. However, a request for a special permission transfer may be approved by the principal of the receiving school, except as provided herein.
- B. Prekindergarten students are not eligible for special permission transfers.
- C. Special permission transfer requests related to application and admission to a magnet school must be made in accordance with Board [of Education] Policy and Superintendent's Rule 6400, *Magnet [Schools and] Programs*.
- D. A special permission transfer will be approved when one of the following conditions exists:
 - 1. Terminal Grade
 - a. When a student in Grade[s] 4, 7, or 11 moves to a different school attendance area after the completion of the school year, BUT wishes to complete the final year of elementary, middle, or high school IN HIS/HER CURRENT SCHOOL.
 - 2. Program of Study
 - a. When a student desires to pursue a curricular, academic, or sequential program of study not offered in the student's regularly assigned school.
 - b. The student must have met the stated prerequisites for the requested program.

- c. Special permission transfer requests based on program of study will be denied if the requested PROGRAM IS OVERCROWDED OR THE school is overcrowded.
- 3. Medical/Student Adjustment
 - a. When the student demonstrates exceptional hardship for reasons of medical, emotional, or social adjustment.
 - (1) Independent, detailed documentation substantiating the circumstances (e.g., from physicians, psychologists, social workers, or counselors) is required and must be attached to the *Application for Special Permission Transfer*.
 - b. Overcrowded conditions will not preclude approval under this section, unless the school has been deemed a closed school.
- 4. Change of Residence
 - a. When a student has moved from one school attendance area to a different school attendance area in Baltimore County during the regular school year, but wishes to continue attending his or her school in his or her previous attendance area until completion of the school year.
 - (1) The family must provide the principal of the school the student currently attends with proof of the new address.
 - b. When a student plans to move from one school attendance area to a different attendance area on or before November 1 of the current school year.
 - (1) A student must demonstrate definite plans to move to a different attendance area, as follows:
 - (a) Proof of purchase or rental must be provided with the application for student transfer.
 - (b) The new residence must be the primary permanent residence for the student and the student's family and must be located within the receiving school's attendance area.
 - (c) Additional documentation may be requested to establish that the new residence is a bona fide domicile for the student.
 - (2) If the student is not domiciled with his/her parent in the new attendance area by November 1, the student will be withdrawn at the end of the semester.
- [5. Siblings

- a. When a student whose sibling lives in the same household and is enrolled in the requested school.
 - (1) To qualify, the sibling of the student seeking special permission must be currently enrolled in the receiving school at the time of application for special permission transfer.
 - b. Overcrowding will not preclude approval under this section.
- 6. Family Conditions
 - a. When a parent has demonstrated a hardship necessitates that a student lives in another home within Baltimore County.
 - b. Overcrowding will not preclude approval under this section, unless the school has been deemed a closed school.]
- 5. [7.] Child of an Employee
 - a. When the parent is a BCPS employee and is requesting a special permission transfer to the school where the parent is employed or to the school nearest the employee's primary work site.
 - (1) The employee's primary work site must be located within the attendance area of the receiving school.
 - (2) If the receiving school is overcrowded, the student will be given the option of applying for a special permission transfer to another school that is not overcrowded and whose boundary is adjacent to the employee's work site.
 - b. If the employee's primary work site and the requested school is a magnet school, the employee's child must qualify for admission in accordance with Board [of Education] Policy and Superintendent's Rule 6400, *Magnet [Schools and] Programs*. If the student qualified for admission into the magnet program, the student will be given priority placement, without entry into the lottery selection process.
 - c. Special permission transfer requests made under this section will be denied if the requested school is overcrowded.
- 6. [8.] Child Care
 - a. When the parent of an elementary or middle school student demonstrates hardship in obtaining appropriate full-time before- and/or after-school supervision of the student within the boundaries of the school where the child is domiciled.
 - b. When a high school student is severely or profoundly disabled and the parent provides documentation of child care, and after consultation with the appropriate offices including,

but not limited to, the Offices of Special Education, Health Services, and Transportation.

- c. Special permission transfers requested for reasons of child care will be denied if the requested school is overcrowded.

7. BOUNDARY CHANGES

- a. DURING THE FIRST YEAR OF A BOUNDARY CHANGE, WHEN A STUDENT IS CURRENTLY ENROLLED IN GRADES 4-5, 7-8, OR 11-12 OF THE SCHOOL AFFECTED BY A CHANGE IN ATTENDANCE AREA, AND THE STUDENT WISHES TO REMAIN IN THE SCHOOL THROUGH HIS/HER TERMINAL GRADE.

- (1) IF A STUDENT WHO MEETS THE CRITERIA IN SUBSECTION (a.) HAS A SIBLING WHO IS CURRENTLY ENROLLED IN THE AFFECTED SCHOOL, THE SIBLING WILL BE GIVEN THE OPTION OF REMAINING IN THE AFFECTED SCHOOL THROUGH HIS/HER TERMINAL GRADE.

[Title I Transfer

- a. When a student attends a BCPS school that has been identified as eligible for the Title I Public School Transfer Option and the student has been declared eligible under applicable Title I federal guidelines.
- b. Transfer requests under this section shall be filed with the Office of Title I and Grant Assistance in accordance with Title I Public School Transfer Option procedures.]

IV. Application Procedure

- A. The following procedures shall be followed when a student is requesting special permission to attend a school outside his or her designated school attendance area.
- B. Student Transfer Application
 - 1. The parent must complete the *Application for Special Permission Transfer, K-12*, and submit the completed application form with requisite supporting documentation as provided herein to the principal of the receiving school. The *Application for Special Permission Transfer* is attached hereto as Rule 5140, Form A.
 - 2. Applications for the succeeding school year must be submitted between April 1 and June 1 of the current school year.

RULE 5140

- a. The deadline for application submission will be waived if documentation accompanies the application and substantiates one or more of the following conditions:
 - (1) The student is a new resident of Baltimore County.
 - (2) There is an emergency or event that could not have been foreseen and can be documented as such.
 - (3) Information or documentation supporting the transfer request was not available between April 1 and June 1.
 - 3. The student shall be enrolled in and attend the school serving his/her attendance area while the special permission transfer request is being processed.
- C. Receiving School Application Review Process
 - 1. The school will date and time stamp each application immediately upon receipt in the order in which it is received.
 - 2. The principal, or his/her designated administrator, will review the application and:
 - a. Consult with the home school principal, as appropriate.
 - b. Verify that the student is domiciled in Baltimore County or has been approved for enrollment as a nonresident student in accordance with Board [of Education] Policy and Superintendent's Rule 5150, *Residents and Nonresident Students*.
 - c. Forward documentation of a medical or emotional/social adjustment hardship for review:
 - (1) Documentation demonstrating a medical hardship shall be forwarded to the coordinator of health services for evaluation and consultation.
 - (2) Documentation demonstrating an emotional or social adjustment hardship or documentation from mental health or medical professionals shall be forwarded to the Office of Psychological Services for evaluation and consultation.
 - 3. The principal WILL [may] deny the application for one or more of the following reasons:
 - a. OVERCROWDED SCHOOL [overcrowding].
 - b. OVERCROWDED PROGRAM OF STUDY.
 - c. Reason for transfer is inconsistent with policy and rule.
 - d. [c.] Lack of appropriate documentation.

RULE 5140

- e. [d.] The application was not submitted within the required timeline and/or the parent provided no documentation to support the late filing.
- f. [e.] The school is deemed a closed school.

D. Notification

- 1. The principal will make every effort to render a decision by no later than July 1, except as provided below:
 - a. Decisions concerning admission to kindergarten will be rendered before the beginning of the school year.
 - b. For applications filed for a transfer during the current school year, the principal will make every effort to issue a decision within ten (10) business days.
 - [c. Schools identified for Title I transfers will not approve or deny applications until released to do so by the Title I Office.]
- 2. The principal will indicate his/her approval or denial of the application in the appropriate section of the application. If denied, the reason(s) for denial will be clearly marked. Copies of the application shall be forwarded as follows:
 - a. Original application will be returned to the parent.
 - b. A copy will be forwarded to the home school principal.
 - c. A copy will be maintained in the student's official school record.

E. Contract for Special Permission Transfer Students

- 1. The child's enrollment shall be conditional upon completing and signing the *Student Contract: Nonresident Employee/Special Permission Transfer* (Rule 5140, Form B).
 - a. Students who have failed to meet the conditions of the *contract* may be withdrawn at the end of the school year for any one of the following reasons:
 - (1) Absences resulting in an attendance rate that is equal to or below the state mandated Adequate Yearly Progress (AYP) attendance rate, the attendance rate of the previous local school year, or the BCPS annual attendance rate, whichever is lower for any given marking period.
 - (2) An absence rate or tardiness rate resulting in an attendance referral to the pupil personnel worker (PPW) or to Project Attend, where applicable.

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- (3) Accumulated tardiness in excess of the school's per student average tardiness rate.
 - (4) Three (3) or more suspensions.
 - (5) Suspension to the Superintendent's designee resulting in disciplinary action.
 - (6) The student has received more failing final grades than passing final grades.
 - (7) There is a change in reason for which the transfer was granted. Siblings who were approved for enrollment under this Rule will not be affected by the withdrawal of a student under this section.
- b. Students who fail to meet the conditions of the *Contract for Special Permission Transfer Students* and who are approaching terminal-year status will be withdrawn by no later than June 15, and terminal-year status will not apply.

V. Conditions

- A. Any student who is granted a special permission transfer must maintain appropriate behavior, attend school regularly, and demonstrate academic progress.
- B. A special permission transfer is approved until the student completes the terminal grade of a school level, except when:
1. A student voluntarily withdraws from the receiving school.
 2. A student withdraws from the instructional program under which the transfer was granted.
 3. A student withdraws from a magnet program within a comprehensive school that is not his/her assigned school.
 4. A special permission transfer is granted for the purpose of *Change of Residence from Attendance Area* and is approved for one school year only.
- C. Any student who is granted a special permission transfer and who completes a terminal grade must attend the middle or high school serving the attendance area where the student is domiciled with his/her parent, unless a new special permission transfer application is approved.
- D. Parents are responsible for providing transportation to and from the newly assigned school unless the student can be accommodated by the existing bus routes and existing bus stops of that school. In such instances, the

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parents/guardians are responsible for providing transportation to and from the existing bus stop.

VI. Fraudulent Enrollment

- A. A parent shall notify the school of any change in domicile or change in reason for which the special permission was approved. Failure to notify the school within fifteen (15) business days of any change may result in the student being withdrawn from school.
- B. If non-residency or non-custody of an enrolled student is suspected, the matter will be referred to the Office of Pupil Personnel Services for investigation.
- C. If a student is found to be fraudulently enrolled in a BCPS school, the school will issue a letter notifying the parent that the student will be withdrawn in ten (10) business days; the letter will advise the parent of his/her right to appeal the finding.
- D. If a student is found to be fraudulently enrolled, he or she is precluded from applying for a special permission transfer to the same receiving school during the school year.

VII. Special Conditions

- A. Special permission transfers will not be accepted if one of the following conditions applies at the receiving school:
 - 1. The school is a new school and is in its first school year of operation; OR
 - 2. The school is in its first school year of a boundary change, EXCEPT AS AUTHORIZED IN PARAGRAPH III.D.7.
 - 3. The Superintendent has declared that the school is a closed school.

VIII. Appeal Process

- A. Appeal to the Executive Director
 - 1. A decision of the principal to deny a special permission transfer application under this Rule may be appealed to the Executive Director of SPECIAL EDUCATION AND Student Support Services (hereinafter, Executive Director).

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2. The appeal must be made in writing and filed with the Executive Director **within fifteen (15) business days** of the date the application is denied.
 3. The appeal must include the following:
 - a. The full name, mailing address, and telephone number for the person filing the appeal or that person's designated representative.
 - b. A copy of the application signed by the principal.
 - c. A concise statement of the issues presented and the facts about which the person is appealing.
 4. The Executive Director, or his/her designee, will review the facts of the case and issue a final decision in writing.
 - a. The Executive Director, or his/her designee, will make every effort to issue a written decision within thirty (30) business days of the receipt of the written appeal.
- B. Appeal to the Superintendent
1. If the appeal is denied or the party is not satisfied with the decision rendered by the Executive Director, he/she may further appeal that decision by filing an appeal with the Superintendent.
 2. The appeal must be made in writing and filed with the Superintendent **within ten (10) business days** of the date of the Executive Director's decision.
 3. The Superintendent, or his/her designee, will review the facts of the case and issue a final decision in writing.
 - a. The Superintendent or designee will make every effort to issue a written decision within forty-five (45) business days of the receipt of the appeal.
- C. Appeal to the Board of Education
1. A decision of the Superintendent, or his/her designee, regarding enrollment or withdrawal under this Rule may be appealed to the Board of Education of Baltimore County.
 2. The appeal must be made in writing and filed with the Board [of Education] **within thirty (30) calendar days** of the date of the Superintendent's decision.
 3. The procedures for filing an appeal with the Board [of Education] are outlined in Board [of Education] Policy 8340, *Appeal Before the Board of Education*.

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- D. For all appeals filed under this section, electronic transmittals will not be accepted.

Legal References: *Annotated Code of Maryland*, Education Article §4-205, *Powers and Duties of County Superintendent*
Annotated Code of Maryland, Education Article §6-404, *Designation of Exclusive Representative for Employees; Specific Units*
Annotated Code of Maryland, Education Article §6-501, *Definitions*
Annotated Code of Maryland, Education Article §7-101, *Admission of Students; Location; Kindergarten Programs*

Related Policies: Board of Education Policy 5100, *Compulsory Attendance*
Board of Education Policy 5110, *Admission*
Board of Education Policy 5140, *School Attendance Areas*
Board of Education Policy 5150, *Residents and Nonresidents*
Board of Education Policy 6400, *Magnet [Schools and] Programs*
Board of Education Policy 8340, *Appeal Before the Board of Education*
Board of Education Policy 8341, *Appeal Before a Hearing Examiner*

Rule	Superintendent of Schools
Approved:	12/13/73
Revised:	03/13/80
Revised:	11/23/93
Revised:	04/11/00
Revised:	08/14/01
Edited:	01/07/02
Revised:	03/26/02
Revised:	03/09/04
Revised:	04/20/04
Revised:	03/22/05
Revised:	06/12/07
Revised:	08/14/07
Revised:	04/21/09
Revised:	08/09/11
Revised:	12/06/11
REVISED:	_____

FOR RECEIVING SCHOOL USE ONLY: Date Application Received _____ Application Received By _____

BALTIMORE COUNTY PUBLIC SCHOOLS**Application for Special Permission Transfer, K-12**

INSTRUCTIONS: Read carefully the information provided in the attached Policy/Rule 5140 before completing this form. The transfer request application for the next school year must be submitted between **April 1 and June 1** except for Magnet and Title I applicants. **Magnet applicants** must submit this application in its entirety according to guidelines established by Policy and Rule 6400. **Title I applicants** must submit requests according to the guidelines established by the Title I public school transfer option procedures and submit the application to the receiving school principal.

PART I: SCHOOL TRANSFER REQUEST

Name of Student: _____ Date of Birth: _____

School Currently Attending: _____ Current Grade: _____

Home School According to Residence: _____

Name of Parent/Guardian: Dr. ☐ Mr. ☐ Mrs. ☐ Ms. ☐ Miss ☐ _____

Address: _____

City/State: _____ ZIP Code: _____

Telephone Number: (Home) _____ (Work) _____ (Other) _____

Requested School: _____ Requested School Year: 20__ - 20__ Requested Grade: _____

Reason(s) for Request: Refer to Rule 5140 and check box(es) below:

- ☐ Terminal grade
☐ Program of study
☐ Medical/student adjustment (must be accompanied by documentation from medical or mental health provider)
☐ Change of residence from attendance area (only when a family moves during a current school year and lasts only until the end of the semester)
☐ Change of residence to attendance area by November 1st
☐ Siblings
☐ Family conditions
☐ Child of an employee
☐ Child Care (the following information must be provided):

Name of daycare provider/agency: _____

Address: _____ Telephone: _____

Days and times supervision is provided: _____ Signature of daycare provider: _____

Additional explanation (attach separate sheet if more space is needed): _____

I have received and read the information in Policy and Rule 5140. I understand that, unless otherwise indicated, if the transfer request is approved, transportation is not provided by BCPS. I understand that providing false information may result in tuition charges and the withdrawal of my child from school.

Signature of Parent/Guardian: _____ Date: _____

PART II: TRANSFER REVIEW/DECISION (To be completed by Receiving School Principal)_____
Approved_____
Denied**Reasons for Denial: (Circle all spaces that apply)**

- | | |
|--|---|
| A. Overcrowding; | E. The application was not submitted within the required timeline and/or the parent provided no documentation to support late filing. |
| B. Reason for transfer is inconsistent with Policy and Rule; | F. The school is a closed school to the special permission transfer process. |
| C. Reason provided is not supported by documentation; | |
| D. Lack of appropriate documentation; | |

Signature of Receiving School Principal: _____ Date: _____

APPEALS: Must be made in writing and filed within fifteen (15) business days of the date of the denial with the executive director, Student Support Services, Baltimore County Public Schools, 9610 Pulaski Park Drive, Suite 219, Baltimore, Maryland 21220.

A copy of this application, signed by the receiving school principal, must accompany your appeal.

Copies: (1) receiving school principal; (2) home school principal; (3) parent/guardian BEBCO 0261-09 (revised 8-9-11)]

BALTIMORE COUNTY PUBLIC SCHOOLS

S. Dallas Dance, Ph.D., Superintendent

6901 Charles Street

Towson, MD • 21204-3711

Student Contract Nonresident Employee/Special Permission Transfer

I, _____, parent/guardian of _____

Agree to the following requirements while my child is enrolled in _____:

1. Attendance/Tardiness – The student named above will:
 - *Maintain an attendance rate in compliance with Policies and Rules 5140 and 5150.*
2. Behavior – The student named above will:
 - *Not be suspended three (3) or more times.*
 - *Not be suspended to the Superintendent's designee resulting in disciplinary action.*
3. Academics – The student named above will:
 - *Maintain passing final grades in more than one-half of all subjects each school year.*
4. Change in reasons for which the enrollment was approved – The parent/guardian of the student named above will:
 - *Report to the school, within fifteen (15) business days of occurrence, any change in the reason(s) for which the enrollment was approved.*
5. Magnet program enrollment in comprehensive schools – The student named above will:
 - *Maintain enrollment in a magnet program in the requested school when program of study is the reason the transfer was granted.*

I have reviewed this student contract with my child and understand that if my child fails to meet any of the above conditions; he/she may be withdrawn at the end of the school year.

Student's Signature: _____ Date: _____

Parent's/Guardian's Signature: _____ Date: _____

Principal's Signature: _____ Date: _____



BALTIMORE COUNTY PUBLIC SCHOOLS

Date Received	Time Received	Initials
---------------	---------------	----------

Application for Special Permission Transfer, K-12

INSTRUCTIONS: Read carefully Superintendent's Rule 5140, *Special Permission Transfer*, before completing this form. Applications for the next school year must be received between **April 1 and June 1**, except for magnet school applicants.

(Magnet applicants must submit this application in its entirety according to guidelines established by Superintendent's Rule 6400, *Magnet Programs*)

PART I: SCHOOL TRANSFER REQUEST

Student's Last Name	First	Birthdate (MM-DD-YYYY)	Female Male	Current Grade
School Currently Attending		Assigned Home School		
Requested School		Requested School Year: 20__ - 20__		Requested Grade
Mother's/Guardian's Name	Home Phone		Work Phone	Cell Phone
Father's/Guardian's Name	Home Phone		Work Phone	Cell Phone
Parent's/Guardian's Home Address (where student is residing)		City	State	Zip Code

Choose the reason for which you are requesting a Special Permission Transfer (See Rule 5140):

- ☐ Terminal Grade
☐ Program of study
☐ Medical/student adjustment (MUST BE ACCOMPANIED BY DOCUMENTATION FROM MEDICAL OR MENTAL HEALTH PROVIDER)
☐ Change of residence
☐ Child of an employee
☐ Child Care
☐ Boundary Change (CURRENTLY ENROLLED STUDENT OR SIBLING ONLY)

PART II: PARENT AGREEMENT

By initialing here, I understand that I am responsible for providing transportation to and from the requested school, unless the student can be accommodated by existing bus routes/bus stops. In such instances I understand that I am responsible for providing transportation to and from the existing bus stop.		Parent/Guardian Initials
I hereby certify that I am the parent or legal guardian of the student, that I have authority as such to make education decisions for the student, that I have read and that I understand Policy and Rule 5140, and that the information provided above is true and correct to the best of my information, knowledge, and belief. I hereby authorize BCPS officials to verify the information provided, including directly consulting with medical or mental health providers for medical or mental health adjustments. I understand and agree that, if false information is provided, the transfer will be denied or revoked and that my child may be withdrawn.	Name of Parent/Guardian (please print)	Application Date
	Signature of Parent/Guardian	

➤ Submit this application to: Principal of school where student is seeking enrollment

PART III: DECISION

DECISION – YOUR APPLICATION HAS BEEN: ☐ APPROVED ☐ DENIED

For Office Use Only	Reason(s) for Denial:	<input type="checkbox"/> Overcrowded school <input type="checkbox"/> Overcrowded program <input type="checkbox"/> Reason inconsistent with policy/rule <input type="checkbox"/> Lack of appropriate documentation <input type="checkbox"/> Application late/no documented emergency	<input type="checkbox"/> Requested school is a new school in first year of operation <input type="checkbox"/> Requested school is in first year of boundary change <input type="checkbox"/> Requested school is closed school
Signature of Receiving Principal			Date

PART IV: APPEALS

Appeals must be made in writing within **fifteen (15) business days** of the date of the denial and filed with the Executive Director, Special Education and Student Support Services, Jefferson Building, 105 W. Chesapeake Ave., Towson, MD 21204. A copy of this *Application for Special Permission Transfer*, signed by the Principal, along with any supporting documentation, must accompany your appeal.

Original: parent/guardian // Copies: (1) receiving school principal; (2) home school principal; (3) Executive Director, Special Education and Student Support Services; (4) student's official school record



BALTIMORE COUNTY PUBLIC SCHOOLS

Student Contract for Special Permission Transfer

PART I: To be completed by parent

Student's Last Name	First	Current Grade
Requested School	Requested School Year: 20__ - 20__	Requested Grade

PART II: Requirements

Any student who is granted a special permission transfer shall adhere to the following requirements or may be subject to withdrawal from the school at the end of the school year.

1. The student shall maintain satisfactory behavior and adhere to the Student Code of Conduct.
2. The student shall attend school regularly and demonstrate academic success.
3. The student shall maintain an attendance rate of more than 94%.
4. The student shall not accumulate a tardiness rate in excess of the school's per student average tardiness rate and/or be referred to the Pupil Personnel Worker or to Project Attend.

A student may be withdrawn from school at the end of the school year under the following conditions.

1. The student has been suspended more than one (1) time.
2. The student has been suspended to the Superintendent's Designee and disciplinary action was taken.
3. There has been a change in reason for which transfer was granted.
4. The student withdraws from a magnet program within a comprehensive school that is not his/her assigned school.

PART III: Student Agreement

I agree to comply with the requirements listed in the Student Contract and understand that I may be withdrawn from the school for any of the reasons stated above.

Student Signature

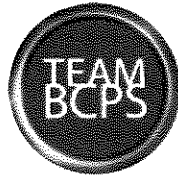
Date

PART IV: Parent Agreement

I certify that I am the parent and legal guardian of the student, that I have read and that I understand the above requirements, and that I accept and will be bound by its terms and conditions on my own behalf and on behalf of the student.

Parent/Guardian Signature

Date

**Agenda Item Details**

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	R. INFORMATION
Subject	4. Revised Superintendent's Rule 6202 - INSTRUCTION: Technology Acceptable Use Policy (TAUP) for Students
Access	Public
Type	

Public Content

[011414_Rule 6202 and Form A.pdf \(366 KB\)](#)

Administrative Content

Executive Content

INSTRUCTION: Instructional Services

TECHNOLOGY ACCEPTABLE USE POLICY (TAUP) FOR STUDENTS
[Telecommunications Access to Electronic Information, Services, and Networks]

I. PURPOSE

BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS) OFFERS A WIDE ARRAY OF TECHNOLOGY RESOURCES FOR STUDENT USE. THESE TECHNOLOGY RESOURCES ARE TO BE USED BY STUDENTS FOR EDUCATIONALLY-RELATED ACTIVITIES. THIS RULE IMPLEMENTS BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) POLICY 6202 BY OUTLINING APPROPRIATE USE AND PROHIBITED ACTIVITIES WHEN USING BCPS TECHNOLOGY RESOURCES AND WHEN USING PERSONAL AND/OR BCPS-ISSUED ELECTRONIC DEVICES.

II. DEFINITIONS

THE FOLLOWING DEFINITIONS SHALL APPLY:

- A. *BCPS ISSUED DEVICES* - PERSONAL DEVICE THAT IS THE PROPERTY OF BCPS AND IS PROVIDED TO A STUDENT AS PART OF THE STUDENT'S EDUCATIONAL PROGRAM.
- B. *EDUCATIONAL PURPOSES* - THOSE TASKS PERFORMED BY STUDENTS WHICH ARE DIRECTLY RELATED TO BCPS' CURRICULAR ASSIGNMENTS, PROJECTS, OR RESEARCH.
- C. *ELECTRONIC DEVICE* - ANY DEVICE (PERSONAL OR BCPS-ISSUED), INCLUDING, BUT NOT LIMITED TO DESKTOP COMPUTERS, LAPTOPS, SMARTPHONES, IPADS, TABLETS, AND E-READERS.
- D. *INTERNET* - A WORLDWIDE TELECOMMUNICATIONS SYSTEM THAT PROVIDES CONNECTIVITY TO THOUSANDS OF OTHER SMALL NETWORKS.
- E. *NETWORK* - THE SYSTEM OF COMPUTERS, KIOSKS, SERVERS, DATABASES, ROUTERS, HUBS, SWITCHES, AND DISTANCE LEARNING EQUIPMENT.

RULE 6202

- F. *PARENT* - THE BIOLOGICAL OR ADOPTIVE PARENT, LEGAL GUARDIAN, OR PERSON ACTING IN THE ABSENCE OF THE PARENT OR GUARDIAN.
- G. *STUDENT AUTHORIZED USERS* - ANY STUDENT ENROLLED IN BCPS IN A TRADITIONAL CLASSROOM OR VIRTUAL CLASSROOM SETTING.
- H. *TECHNOLOGY* - ANY ELECTRONIC DEVICE OR SYSTEM THAT USES, STORES, MANAGES, CARRIES, OR SUPPORTS AUDIO, VIDEO, TEXT, OR DATA AND INCLUDES, BUT IS NOT LIMITED TO, INFORMATION TRANSMITTED OR RECEIVED VIA RADIO, TELEVISION, CABLE, MICROWAVE, TELEPHONE, COMPUTER SYSTEMS, NETWORKS, COPIERS, SCANNERS, CELL PHONES/SMART DEVICES, AND FAX MACHINES.

III. STUDENT AUTHORIZED USERS

- A. ALL STUDENT AUTHORIZED USERS SHALL COMPLY WITH THE PROVISIONS OF POLICY 6202 AND THIS RULE AS A CONDITION OF CONTINUED USE OF BCPS TECHNOLOGY.
- B. BCPS PROMOTES THE USE OF COMPUTERS IN A MANNER THAT IS RESPONSIBLE, LEGAL, AND APPROPRIATE. THE STUDENT ACCEPTABLE USE POLICY AND THIS RULE SHALL BE IN EFFECT ANY TIME THE STUDENT AUTHORIZED USER CONNECTS TO THE SCHOOL SYSTEM'S HARDWIRED OR WIRELESS NETWORK VIA OUTSIDE LINES SUCH AS VPN, DIALUP, DISTANCE LEARNING EQUIPMENT, AND OTHER PERSONAL ELECTRONIC DEVICES.

IV. GENERAL PROVISIONS

- A. THE *TECHNOLOGY ACCEPTABLE USE POLICY (TAUP) FOR STUDENTS* AND THIS RULE WILL BE REVIEWED ANNUALLY IN THE BCPS STUDENT HANDBOOK AND AS PART OF THE STUDENT HANDBOOK TRAINING SESSIONS. PARENTS WILL BE EXPECTED TO DISCUSS THE TERMS AND CONDITIONS OF THE TAUP AND RULE WITH THE STUDENT AND SIGN THE STUDENT HANDBOOK ACKNOWLEDGEMENT FORM EACH SCHOOL YEAR.

RULE 6202

- B. ANY AND ALL COMPUTER HARDWARE, SOFTWARE, ELECTRONIC FILES, PERIPHERAL DEVICES, AND TECHNOLOGY SYSTEMS OWNED BY BCPS ARE UNDER THE DOMAIN OF BCPS AND ARE SUBJECT TO THE REQUIREMENTS OF THIS RULE.
 - C. USE OF BCPS TECHNOLOGY OR NETWORKS FOR ANY ILLEGAL ACTIVITY IS PROHIBITED. BCPS TECHNOLOGY OR NETWORKS SHALL NOT BE USED FOR PERSONAL GAIN OR PROFIT OR FOR ANY BUSINESS OR COMMERCIAL ACTIVITIES.
 - D. BCPS SHALL NOT BE RESPONSIBLE FOR UNAUTHORIZED FINANCIAL OBLIGATIONS INCURRED BY STUDENTS WHO USE BCPS' TECHNOLOGIES.
 - E. BCPS STUDENTS MAY USE BCPS TECHNOLOGY AND NETWORKS FOR COMPLETION OF ASSIGNMENTS, PROJECTS, OR OTHER EDUCATIONAL PURPOSES ONLY. TEACHERS AND OTHER STAFF SHOULD GUIDE STUDENTS IN THEIR USE OF BCPS TECHNOLOGY SO THAT STUDENTS WILL LEARN HOW INTERNET RESOURCES CAN PROVIDE VALUABLE EDUCATIONAL INFORMATION FROM CLASSROOMS, SCHOOLS, AND OTHER NATIONAL AND INTERNATIONAL SOURCES.
 - F. BCPS DOES NOT GUARANTEE THE ACCURACY OR QUALITY OF INFORMATION LOCATED ON ANY TECHNOLOGY NETWORKS. LINKED SITES ARE NOT UNDER THE CONTROL OF BCPS AND BCPS IS NOT RESPONSIBLE FOR THE CONTENTS OF ANY LINKED SITE, LINKS WITHIN THE SITE, OR ANY REVISIONS TO SUCH SITES. LINKS FROM BCPS WEB SITES ARE PROVIDED AS A CONVENIENCE AND DO NOT IMPLY AN ENDORSEMENT OF THE CONTENT OF THE LINKED WEB SITE.
- V. STUDENT RESPONSIBLE USE OF TECHNOLOGY AND BCPS-ISSUED DEVICES, INCLUDING THE INTERNET
- A. STUDENTS WILL BE HELD RESPONSIBLE FOR APPROPRIATE BEHAVIOR WHEN USING BCPS NETWORKS AND TECHNOLOGY. STUDENTS ARE EXPECTED TO FOLLOW ALL OF THE RULES AND CONDITIONS LISTED, AS WELL AS THOSE GIVEN VERBALLY BY BCPS TEACHERS AND ADMINISTRATORS, AND

TO DEMONSTRATE GOOD CITIZENSHIP, LEGAL, AND ETHICAL BEHAVIOR AT ALL TIMES.

- B. STUDENTS WILL BE REQUIRED TO ACKNOWLEDGE THE FOLLOWING RESPONSIBILITIES PRIOR TO USING OR CONNECTING TO BCPS TECHNOLOGY AND THE INTERNET IN THEIR SCHOOL.
1. I AM RESPONSIBLE FOR MY LANGUAGE. I WILL BE POLITE AND USE APPROPRIATE LANGUAGE IN MY E-MAIL MESSAGES, ONLINE POSTINGS, AND OTHER DIGITAL COMMUNICATIONS.
 3. I AM RESPONSIBLE FOR HOW I TREAT OTHERS. I WILL NOT CREATE OR COMMUNICATE ABUSIVE, HARASSING, BULLYING, LIBELOUS, OBSCENE, OFFENSIVE, PROFANE, THREATENING, DISCRIMINATORY, OR ILLEGAL MESSAGES.
 4. I AM RESPONSIBLE FOR RESPECTING THE INTELLECTUAL PROPERTY RIGHTS OF OTHERS. I WILL OBEY COPYRIGHT LAWS. I WILL NOT PLAGIARIZE OR USE ANOTHER'S WORK WITHOUT PROPER CITATION AND PERMISSION.
 5. I AM RESPONSIBLE FOR MY COMPUTER ACCOUNT AND E-MAIL ACCOUNT. I AM RESPONSIBLE FOR ALL ACTIVITY CONDUCTED THROUGH MY ACCOUNT(S). I UNDERSTAND THAT MY USERNAMES AND PASSWORDS ARE PRIVATE AND THEY SHOULD NOT BE SHARED WITH ANYONE. I UNDERSTAND THAT IT IS IMPORTANT TO LOG OFF OF THE COMPUTER AT THE END OF EVERY SESSION SO ANOTHER USER CANNOT USE MY PASSWORD.
 6. I AM RESPONSIBLE FOR MY USE OF THE BCPS NETWORK. I WILL USE BCPS RESOURCES RESPONSIBLY AND WILL NOT SEARCH, RETRIEVE, SAVE, CIRCULATE, DISPLAY UPLOAD, POST, E-MAIL, TRANSMIT, OR OTHERWISE MAKE AVAILABLE ANY HATE-BASED, OFFENSIVE, OR SEXUALLY EXPLICIT IMAGES, LANGUAGE, OR THE FILES THAT GENERATE SUCH IMAGES OR LANGUAGE.
 7. I AM RESPONSIBLE FOR PROTECTING THE SECURITY OF THE BCPS NETWORK. I WILL NOT ATTEMPT TO BYPASS SECURITY SETTINGS OR INTERNET FILTERS, OR INTERFERE WITH THE OPERATION OF THE NETWORK BY INSTALLING OR DOWNLOADING UNAUTHORIZED SOFTWARE, GAMES, PROGRAMS, FILES, ELECTRONIC

MEDIA, STAND-ALONE APPLICATIONS FROM THE INTERNET, OR FROM ANY OTHER SOURCE.

8. I AM RESPONSIBLE FOR PROTECTING SCHOOL PROPERTY. I UNDERSTAND THAT VANDALISM IS PROHIBITED. THIS INCLUDES, BUT IS NOT LIMITED TO, ACCESSING, MODIFYING, OR DESTROYING EQUIPMENT, PROGRAMS, FILES, OR SETTINGS ON ANY COMPUTER OR TECHNOLOGY RESOURCE. I UNDERSTAND THAT I NEED THE AUTHORIZATION FROM A SCHOOL ADMINISTRATOR OR TEACHER TO USE PERSONAL ELECTRONIC DEVICES OR MEMORY STORAGE DEVICES THAT I BRING TO SCHOOL.
9. I AM RESPONSIBLE FOR MY CONDUCT ON ALL ONLINE SITES. I UNDERSTAND THAT WHAT I DO ON SOCIAL NETWORKING WEBSITES SHOULD NOT NEGATIVELY AFFECT THE SCHOOL LEARNING ENVIRONMENT. I WILL NOT USE INTERNET TOOLS SUCH AS DISCUSSION BOARDS, CHAT ROOMS, AND INSTANT MESSAGING FOR PERSONAL RATHER THAN EDUCATIONAL PURPOSES.
10. I AM RESPONSIBLE FOR FOLLOWING BOARD POLICY, SUPERINTENDENT'S RULES, AND SCHOOL PROCEDURES WHEN USING BCPS TECHNOLOGY AND NETWORKS AND WHEN PUBLISHING SCHOOL WORK ONLINE. I UNDERSTAND THAT IT IS UNSAFE TO POST ANY PERSONAL INFORMATION ABOUT MYSELF AND OTHERS, INCLUDING BUT NOT LIMITED TO MY ADDRESS, PHONE NUMBER, OR SCHOOL. I WILL NOT POST PHOTOS OR VIDEOS OF STUDENTS WITH THEIR FIRST AND LAST NAMES ON ANY ONLINE SITE WITHOUT THE PERMISSION OF THE PARENT/GUARDIAN OF THE STUDENT OR THE STUDENT IF AGE 18 AND OLDER.

VI. REPORTING

- A. STUDENTS SHALL IMMEDIATELY REPORT TO A SCHOOL ADMINISTRATOR OR TEACHER:
 1. THE RECEIPT OF AN ELECTRONIC MESSAGE THAT THREATENS TO ENDANGER THE SAFETY OF STUDENTS, EMPLOYEES, OR OTHER PERSONS.

2. ANY INCIDENT OF HARASSMENT, BULLYING, OR CYBER-BULLYING TO THE CLASSROOM TEACHER OR A SCHOOL ADMINISTRATOR.
3. ANY VIOLATION OF THE *TECHNOLOGY ACCEPTABLE USE POLICY* TO THE CLASSROOM TEACHER OR TO A SCHOOL ADMINISTRATOR.

VII. STUDENT INTELLECTUAL PROPERTY

- A. BCPS MAY PUBLISH AND/OR DISPLAY A STUDENT'S INTELLECTUAL PROPERTY CREATED DURING SCHOOL-SPONSORED ACTIVITIES AND/OR LEARNING EXPERIENCES IN A SCHOOL OR SCHOOL-SYSTEM WEB SITE, POD CAST, VIDEO PRODUCTION, TV PRODUCTION OR BROADCAST, COMMERCIAL NEWS BROADCAST, NEWSLETTERS, OR BY OTHER MEANS.
 1. IDENTIFICATION OF A STUDENT'S INTELLECTUAL PROPERTY SHALL APPEAR IN THE FOLLOWING MANNER:
 - a. *INDIVIDUAL STUDENT* – FIRST NAME AND SURNAME
 - b. *GROUP OF STUDENTS* – GROUP NAME WITH THE EXCEPTION OF LABELING THAT WOULD IDENTIFY STUDENTS' INTELLECTUAL LEVEL, SUCH AS "MS. JONES' SPECIAL EDUCATION OR GIFTED AND TALENTED (G/T) CLASS."
 2. NOTICE OF COPYRIGHT SHALL BE USED WHEN ELECTRONICALLY PUBLISHING OR DISPLAYING STUDENT INTELLECTUAL PROPERTY.
- B. STUDENT-CREATED PUBLICATIONS AND PRODUCTIONS LINKED TO, OR INCLUDED AS PART OF, ANY SCHOOL OR SCHOOL-SYSTEM WEB SITE, SHALL:
 1. BE REVIEWED AND APPROVED BY THE OFFICE HEAD OR SCHOOL PRINCIPAL;
 2. COMPLY WITH PARENTAL PRIVACY OPT-OUT PREFERENCES;
 3. COMPLY WITH BCPS GUIDELINES FOR WEB PUBLISHING; AND
 4. COMPLY WITH SUPERINTENDENT'S RULE 1110, *PUBLICATIONS, RADIO, TELEVISION, AND DIGITAL MEDIA*.
 5. BE PUBLISHED ON THE SCHOOL OR SCHOOL SYSTEM WEB SITE ONLY BY THE BCPS DEPARTMENT OF

INFORMATION TECHNOLOGY OR OFFICE/SCHOOL
WEBMASTER.

C. PARENT OPT-OUT PROVISIONS

A PARENT MAY WITHHOLD PERMISSION TO HAVE A STUDENT'S INTELLECTUAL PROPERTY PUBLISHED OR DISPLAYED BY SUBMITTING WRITTEN NOTICE TO THE SCHOOL PRINCIPAL.

1. IN ORDER TO WITHHOLD PERMISSION, THE PARENT MUST COMPLETE THE *PARENTAL PRIVACY PREFERENCE OPT-OUT FORM, INTELLECTUAL PROPERTY OPT-OUT* (RULE 6202, FORM A) AND SUBMIT THE FORM TO THE SCHOOL PRINCIPAL BY OCTOBER 1 EACH SCHOOL YEAR OR WITHIN 30 DAYS OF THE STUDENT'S ENROLLMENT IN SCHOOL.
2. THE PARENTAL PRIVACY OPT-OUT FORM IS ATTACHED AS RULE 6202, FORM A, AND WILL BE MADE AVAILABLE ON THE SCHOOL SYSTEM'S WEB SITE AND IN THE SCHOOL'S MAIN OFFICE.

VIII. STUDENT PHOTOGRAPHS, VIDEOS, AND/OR SOUND RECORDINGS

A. BCPS MAY USE STUDENT PHOTOGRAPHS, VIDEO, AND AUDIORECORDINGS TAKEN DURING SCHOOL-SPONSORED ACTIVITIES, LEARNING EXPERIENCES, AND/OR MEDIA EVENTS TO ENHANCE ITS PUBLICATIONS AND COMMUNICATIONS VEHICLES, INCLUDING PRINTED MATERIALS, SCHOOL AND BCPS WEBSITES, SOCIAL MEDIA SITES, ITS CABLE TELEVISION CHANNEL, AND BY ANY OTHER MEANS.

B. A PARENT MAY WITHHOLD APPROVAL TO PHOTOGRAPH, VIDEOTAPE AND/OR AUDIOTAPE A STUDENT WHILE PARTICIPATING IN SCHOOL-SPONSORED ACTIVITIES BY PROVIDING WRITTEN NOTICE TO THE SCHOOL PRINCIPAL.

1. IN ORDER TO WITHHOLD PERMISSION, THE PARENT MUST COMPLETE THE *PARENTAL PRIVACY PREFERENCE OPT-OUT FORM, STUDENT PHOTOGRAPHS, VIDEOS, AND/OR SOUND RECORDINGS*, (RULE 6202, FORM A) AND SUBMIT THE FORM TO THE SCHOOL PRINCIPAL BY OCTOBER 1 EACH SCHOOL YEAR OR WITHIN 30 DAYS OF THE STUDENT'S ENROLLMENT IN SCHOOL.

RULE 6202

2. THE PARENTAL PRIVACY OPT-OUT FORM IS ATTACHED AS RULE 6202, FORM A, AND WILL BE MADE AVAILABLE ON THE SCHOOL SYSTEM'S WEB SITE AND IN THE SCHOOL'S MAIN OFFICE.

IX. FILTERING

PURSUANT TO THE CHILDREN'S INTERNET PROTECTION ACT (CIPA), BCPS USES FILTERING SOFTWARE AND HARDWARE TO SCREEN INTERNET SITES FOR ABUSIVE, LIBELOUS, OBSCENE, OFFENSIVE, PROFANE, THREATENING, SEXUALLY EXPLICIT, PORNOGRAPHIC, OR ILLEGAL MATERIAL.

X. SAFETY AND PRIVACY

- A. THE PERSONAL PRIVACY OF COMMUNICATIONS, DATA, AND FILES ON BCPS SYSTEMS IS NEITHER EXPRESSED NOR IMPLIED. THE BCPS WEB TEAM MAY MONITOR, AUDIT, AND REVIEW DATA, FILES, AND COMMUNICATIONS TO MAINTAIN SYSTEM INTEGRITY AND TO ENSURE THAT STUDENTS ARE USING THE SYSTEM IN ACCORDANCE WITH APPLICABLE FEDERAL AND STATE LAWS, BOARD POLICIES, AND SUPERINTENDENT'S RULES.
- B. BCPS WILL NOT BE RESPONSIBLE FOR ANY INFORMATION THAT MAY BE LOST, DAMAGED, OR UNAVAILABLE DUE TO TECHNICAL OR OTHER DIFFICULTIES.
- C. PARENTS ARE EXCLUSIVELY RESPONSIBLE FOR MONITORING THEIR CHILD'S USE OF THE INTERNET WHEN THE BCPS NETWORK IS ACCESSED FROM HOME OR A NON-SCHOOL LOCATION.

XI. COMPLIANCE

- A. ALL STUDENT USERS SHALL BE SUBJECT TO THE STUDENT TECHNOLOGY ACCEPTABLE USE POLICY, THIS RULE, AND SCHOOL PROCEDURES WHEN USING BCPS TECHNOLOGY AND NETWORKS. VIOLATIONS MAY RESULT IN LOSS OF ACCESS TO BCPS TECHNOLOGY AND/OR NETWORKS; DISCIPLINARY ACTION, AND/OR LEGAL ACTION. STUDENT VIOLATORS WILL

BE DISCIPLINED IN ACCORDANCE WITH BOARD POLICY 5550, *DISRUPTIVE BEHAVIOR*.

- B. STUDENT AUTHORIZED USERS MUST IMMEDIATELY REPORT THE LOSS OR THEFT OF BCPS-ISSUED ELECTRONIC DEVICES TO THE STUDENT'S PRINCIPAL, AND FOLLOW SCHOOL SYSTEM LOSS REPORTING PROCEDURES.
 - C. COSTS INCURRED DUE TO VANDALISM THAT RESULTS IN THE DESTRUCTION OF BCPS TECHNOLOGY OR BCPS-ISSUED DEVICES WILL BE THE FINANCIAL RESPONSIBILITY OF THE NEGLIGENT OR CULPABLE STUDENT(S).
 - D. ILLEGAL ACTIVITIES WILL BE REPORTED TO APPROPRIATE LAW ENFORCEMENT AUTHORITIES AND MAY SUBJECT THE VIOLATOR TO CIVIL AND/OR CRIMINAL PENALTIES OR CONSEQUENCES.
- [A. Baltimore County Public Schools (BCPS) provides equipment with telecommunications capabilities to access electronic networks for educational purposes only.
- 1. Educational purposes are defined as those tasks performed by students which are directly related to BCPS' curricular assignments, projects, or research. No personal use of any kind is permitted.
 - 2. Telecommunications refers to any electronic device that uses, stores, manages, carries, or supports audio, video, text, or data and includes, but is not limited to, information transmitted or received via radio, television, cable, microwave, telephone, computer systems, networks, copiers, scanners, and fax machines.
- A. The BCPS' telecommunications network is a "closed forum" for district use only and to transmit information to the public. The system reserves the right to exercise editorial control over all electronic publications and communications on all BCPS' telecommunications equipment and services.
- B. The *Telecommunications Acceptable Use Policy for Students* form (Series 6202, Form A) states the terms and conditions of appropriate and safe use of networks.

- C. The *Telecommunications Acceptable Use Policy for Students* Form is published annually in the *BCPS Student Handbook*. Parents/guardians will be requested to discuss with their child the terms and conditions of the Telecommunications Acceptable Policy for Students that is published annually in the Student Handbook. Parents/guardians may agree to or “opt out” of the terms and conditions specific to privacy protocols and intellectual property in electronic format including but not limited to Web sites, pod casts, photographs, and The Education Channel broadcasts, as well as commercial news broadcast media.
- D. BCPS will employ processes which attempt to ensure that the Internet is a safe and accessible learning environment as follows:
 - 1. The Office of Library and Information Services will provide access to electronic resources that support the BCPS’ Essential Curriculum through the Online: The Librarians’ Network for the Essential Curriculum Web Portal of Commercial Digital Content and evaluated Web resources.
 - 2. The Department of Technology, the Office of Library Information Services, and the Office of Instructional Technology shall provide an effective, safe, and accessible learning environment through standards and selection criteria for telecommunications, presentation, and instructional hardware and software.
 - 3. The system level Web team will provide guidance and support to office/school Webmasters in the design, content, and development of Web sites that comply with Board Policies and Superintendent’s Rules.
 - 4. Employees shall supervise students when using telecommunications in BCPS.
 - 5. Employees shall instruct students in the appropriate, legal, ethical, and safe use of telecommunications.
 - 6. Parents/guardians will be requested to discuss the terms and conditions of the *Telecommunications Acceptable Use Policy for Students* with their child.

RULE 6202

7. In order to comply with the Children's Internet Protection Act (CIPA), computer software which attempts to filter abusive, libelous, obscene, offensive, profane, threatening, sexually explicit, pornographic, or illegal material must be accessible on all student computer networks with telecommunications capability before use by students.
- E. BCPS will not be responsible for unauthorized financial obligations incurred by students resulting from the use of the telecommunications in BCPS.
- F. BCPS does not guarantee the accuracy or quality of information located on remote networks.
- G. Students shall be held responsible for appropriate behavior as specified by the terms and conditions in the *Telecommunications Acceptable Use Policy for Students* Form (Series 6202, Form A). These terms and conditions are not intended to be all-inclusive, but should serve as a reference for appropriate and safe use of telecommunications:
 1. Students shall:
 - a. Use the BCPS telecommunications for educational purposes only.
 - b. Communicate with others in a courteous and respectful manner.
 - c. Maintain the privacy of an individual's personal information such as address, phone number, password(s), and respect the same privacy of others.
 - d. Use only telecommunication accounts and passwords provided by BCPS.
 - e. Report any incident of harassment to the supervising employee.
 - f. Comply with copyright laws and intellectual property rights of others.
 - g. Agree to the review of student communications, data, and files by the Baltimore County Public Schools.

RULE 6202

- h. Report violation of this *Telecommunications Acceptable Use Policy* to the supervising employee.
- 2. Students shall not:
 - a. Knowingly enter unauthorized computer networks or software to tamper or destroy data.
 - b. Bypass the school system's filtering server.
 - c. Access or distribute abusive, harassing, bullying, libelous, obscene, offensive, profane, pornographic, threatening, sexually explicit, or illegal material.
 - d. Install unauthorized software on computers.
 - e. Use telecommunications for commercial, purchasing, or illegal purposes.
 - f. Use telecommunications in any other manner that would violate the school board's disciplinary policies.
- I. Responding to requests for additional information about a student is the responsibility of the principal or designee who shall comply in accordance with the Code of Maryland Regulations (COMAR) 13A.08.02.
- J. BCPS shall not enter into any contract for telecommunications and/or information services where student directory information will be collected by the vendor for purposes not approved by BCPS. All requests by vendors for student directory information will be processed in accordance with Superintendent's Rule 5230.
- K. BCPS shall permit photographs, videos, and/or sound recordings of student(s) taken during school-sponsored activities and/or learning experiences to appear in but not limited to, a school or system-level Web site, pod cast, video production, The Education Channel production or broadcast, and commercial news broadcast media.

If the parents/guardians do not want their child to be photographed, videotaped, and/or audiotaped and/or his/her child's first and surname used in any of the above mentioned media, the parents/guardians will have the

opportunity to “opt out” as outlined in the *BCPS Student Handbook* by annually submitting a written notice to the school principal.

- L. The BCPS shall publish/produce student’s intellectual property created during school-sponsored activities and/or learning experiences to appear in, but not limited to, a school or system level Web site, pod cast, video production, The Education Channel production or broadcast, and commercial news broadcast media. Identification of a student’s intellectual property shall appear in the following manner:

Individual Student – First name and surname

Group of Students – Group name with the exception of labeling that would identify students’ intellectual level, such as “Ms. Jones’ Special Education or gifted and talented (G/T) class.”

If the parents/guardians do not want their child’s intellectual property to be published/produced in the above mentioned media, the parents/guardians will have the opportunity to “opt out” as outlined in the *BCPS Student Handbook* by annually submitting a written notice to the school principal.

- M. Students’ resumes shall not be linked to or included as part of any school or system level Web site.
- N. Electronic publications, such as student personal Web pages, shall not be linked to or included as part of any school or system level Web site.
- O. Electronic publications and productions created by students may be linked to or included as part of any school or system level Web site provided that they:
 - 1. Are reviewed and approved by the principal’s designee Webmaster.
 - 2. Comply with the guidelines for Web publishing as specified in the *Webmaster Roles and Responsibilities Agreement* form (Series 4006, Form B).
 - 3. Comply with the Superintendent’s Rule 1110, Communication with the Public.
- P. All school or system level Web pages shall contain or link to the following disclaimer:

The BCPS does not guarantee the accuracy or quality of information located on the telecommunications networks. We have made every reasonable attempt to ensure that our school system's Web sites are educationally sound and do not contain links to anything that can be deemed in violation of the BCPS telecommunications policy. The linked sites are not under the control of the Baltimore County Public Schools; therefore, BCPS is not responsible for the contents of any linked site, links within the site, or any revisions to such sites. Links from BCPS' Web sites are provided as a convenience and do not imply an endorsement of the linked Web site.

- Q. All school or system level Web sites which are representative of the BCPS shall comply with Board policies and rules and employ the conventions of Standard English or other languages.
- R. BCPS' network storage areas shall be treated like school lockers, as they are property of BCPS. The privacy of student communications, data, and files is neither expressed nor implied. BCPS may review student communications, data, and files to maintain system integrity and to monitor appropriate use of the network. Illegal activities will be reported to the appropriate authorities.
- S. Students shall comply with the terms and conditions of the *Telecommunications Acceptable Use Policy for Students* form (Series 6202, Form A). Students who fail to comply shall be disciplined according to the procedures set forth in the BCPS' *Student Handbook*.]

Legal References: 18 U.S.C. §§2510-2522, *ELECTRONIC COMMUNICATIONS PRIVACY ACT*
 20 U.S.C. §794d, *SECTION 508 OF THE REHABILITATION ACT OF 1973*
 20 U.S.C. §1232g, *FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT*
 20 U.S.C. §§1400-1419, *INDIVIDUALS WITH DISABILITIES EDUCATION ACT*
 29 U.S.C. 794, *SECTION 504 OF THE REHABILITATION ACT*
 47 U.S.C. §254(h), *Children's Internet Protection Act*
 [18 U.S.C. §§2701-2711, *Electronic Communications Privacy Act*
 20 U.S.C. §1232g, *Family Educational Rights and Privacy Act*

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20 U.S.C. §794d, *Section 508 of the Rehabilitation Act of 1973*
Annotated Code of Maryland, Education Article §7-305,
SUSPENSION AND EXPULSION
Annotated Code of Maryland, Education Article §7-308, *SEARCHES*
OF STUDENTS AND SCHOOLS
Annotated Code of Maryland, Education Article §26-101,
DISTURBING ACTIVITIES AT SCHOOL OR COLLEGE;
MOLESTING OR THREATENING STUDENTS
ANNOTATED CODE OF MARYLAND, STATE GOVERNMENT
ARTICLE §§10-611 to 10-630, *ACCESS TO PUBLIC*
RECORDS
COMAR 13A.05.01, *PROVISION OF A FREE APPROPRIATE*
PUBLIC EDUCATION
COMAR 13A.05.02[.13H], *ADMINISTRATION OF SERVICES*
FOR STUDENTS WITH DISABILITIES
COMAR 13A.05.04.01, *PUBLIC SCHOOL LIBRARY PROGRAMS*
COMAR 13A.08.01.11, *DISCIPLINARY ACTION*
[COMAR 13A.08.01.14]

Related Policies: BOARD OF EDUCATION POLICY 1110, *PUBLICATIONS,*
RADIO, TELEVISION, AND DIGITAL MEDIA
BOARD OF EDUCATION POLICY 4008, *DATA GOVERNANCE*
BOARD OF EDUCATION POLICY 4104, *TECHNOLOGY*
ACCEPTABLE USE POLICY (TAUP) FOR EMPLOYEES AND
APPROVED NON-EMPLOYEES
BOARD OF EDUCATION POLICY 5230, *STUDENT RECORDS*
Board of Education Policy 5550, *DISRUPTIVE BEHAVIOR*
[Board of Education Policy 5570]
BOARD OF EDUCATION POLICY 5580, *BULLYING,*
HARASSMENT, OR INTIMIDATION
BOARD OF EDUCATION POLICY 5590, *STUDENTS'*
EXPRESSIONS
BOARD OF EDUCATION POLICY, 5600, *STUDENTS' RIGHTS*
AND RESPONSIBILITIES
[Board of Education Policy 5660]
BOARD OF EDUCATION POLICY 6002, *SELECTION OF*
INSTRUCTIONAL MATERIALS

RELATED RULE: SUPERINTENDENT'S RULE 1120, *COPYRIGHT*

RULE 6202

Rule

Superintendent of Schools

Approved: 06/09/97

Revised: 03/11/03

Revised: 04/22/08

REVISED: _____



BALTIMORE COUNTY PUBLIC SCHOOLS

Parental Privacy Preference Opt-Out Form

INSTRUCTIONS: Complete both pages of this Opt-Out Form and return the signed form to your child's principal by October 1 of the current school year, or within 30 days of your child's enrollment in school.

Student Information

Student's Last Name	First	
School	Grade	Teacher

Directory Information Opt-Out

The *Family Educational Rights and Privacy Act* (FERPA), a federal law, requires that Baltimore County Public Schools (BCPS), with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, BCPS may disclose appropriately designated "directory information" without written consent, unless you have provided written notice to the school system to the contrary.

In accordance with Superintendent's Rule 5230, *Student Records*, BCPS has identified the following information as "directory information" and releases the following information without parent consent: student's name, address, date of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received.

Federal law also requires that BCPS provide names, addresses, and telephone numbers of secondary school students to military recruiters or institutions of higher education that request the information, except where the parent or eligible student opts out by notifying the school system in writing that he/she does not consent to the release of this information.

To opt out means that a parent/guardian or eligible student is not permitting BCPS to share a student's directory information. If you do not express your preferences, you are giving BCPS permission to disclose your child's directory information upon request.

Note: If you "opt-out" of the release of directory information, BCPS will not release your child's directory information to anyone, including, but not limited to: Boys and Girls Clubs, YMCA, scouts, PTA, booster clubs, yearbook/memory book companies that take photographs at schools, and/or other agencies and organizations.

Please check the appropriate boxes below.

- ☐ DO NOT release my child's directory information to anyone.
- ☐ DO NOT release my child's name, address, and telephone number to military recruiters.
- ☐ DO NOT release my child's name, address, and telephone number to institutions of higher education.

Parent Signature _____ Date _____

Continued on Page 2

Intellectual Property Opt-Out

In accordance with Board of Education Policy and Superintendent's Rule 6202, *Technology Acceptable Use Policy (TAUP) for Students*, a parent may withhold permission to have a student's intellectual property published. As the parent or guardian of the student identified above, I understand that I may withhold permission if I do not want BCPS to publish and/or display my child's intellectual property created during school-sponsored activities and/or learning experiences in a school or school-system web site, pod cast, video production, TV production or broadcast, commercial news broadcast, newsletters, or by any other means.

If you do not want your child's intellectual property released, check the box below and sign:

☐ DO NOT release the intellectual property of my child.

Parent Signature _____ Date _____

Student Photographs, Videos, and/or Sound Recordings Opt-Out

In accordance with Board of Education Policy and Superintendent's Rule 6202, *Technology Acceptable Use Policy (TAUP) for Students*, a parent may withhold permission to have a student photographed, videotaped, and/or audiotaped during school-sponsored activities, learning experiences, and/or media events. As the parent or guardian of the student identified above, I understand that if I opt-out, my child will not be included in pictures taken by school staff, students, or anyone outside the school, including commercial photographers and the media, nor will my child's picture be part of a school yearbook, memory book, memory video, sports team, club, or any other medium.

Note: This does not include videotaping by security cameras in school or on school buses.

If you do not want your child to be photographed, videotaped and/or audiotaped, check the box below and sign:

☐ DO NOT allow my child to be photographed, videotaped and/or audio taped during school-sponsored activities and/or learning experiences.

Parent Signature _____ Date _____

RETURN THIS COMPLETED FORM TO THE PRINCIPAL OF YOUR CHILD'S SCHOOL BY OCTOBER 1 OF THE CURRENT SCHOOL YEAR OR WITHIN 30 DAYS OF THE STUDENT'S ENROLLMENT IN SCHOOL.

**Agenda Item Details**

Meeting	Jan 14, 2014 - MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND
Category	R. INFORMATION
Subject	5. Southeast Area Advisory Council Meeting Minutes for June, September, and October 2013
Access	Public
Type	Information

Public Content

[Southeast Area Educational Advisory Council June 2013.doc \(63 KB\)](#)

[Southeast Area Educational Advisory Council September 2013.doc \(72 KB\)](#)

[Southeast Area Educational Advisory Council10-14-13.doc \(55 KB\)](#)

Administrative Content

Executive Content

Southeast Area Education Advisory Council
Meeting Minutes June 17, 2013

Meeting called to order: 7:00 PM

Advisory Council Members: Jackie Brewster, Bonnie Saul, Sandra Skordalos & Bud Staigerwald

Approval of the Minutes: May minutes were approved

Letters of Communication: none

Questions/ Concerns:

Holabird MS / Norwood ES – Will the buildings be ready for the first day? Will the new curriculum be in place? Dr. Dance and the Board of Education have promised that all will be in place on opening day. We will follow up in August. Definitely want to schedule a meeting at these schools.

Dundalk HS/ Sollers Point Technical HS – Will the brand new facility be ready for opening day. We will follow up in August. Definitely want to schedule a meeting at these schools.

Chesapeake HS – Administration changing

General John Stricker MS – Many teachers requesting transfers

Second Language – How does this work with feeder schools? Do they all choose the same language, so there are higher level courses in middle & high school?

Peer Review Positions

What will happen to the fig tree located near the greenhouse at Dundalk HS?

Action Items:

Joint Advisory Council Meeting – Follow up with Mr. Schmidt to reschedule meeting which was postponed due to weather. I will send out the new meeting date when I receive it. Hope to see everyone there.

Calendar-

September 9th at Dundalk HS – Tour of Facility/ MS & HS Update

October 14th at Sollers Technical HS – Pre-Budget hearing

November 11th at Holabird MS – Magnet Program

December – no meeting

January 13th at Battle Monument – Special Education Update

February 10th at Logan ES – Alternative Programs/ ES Update

March 10th at Oliver Beach – Technology Update

April – no meeting

May 12th at Seneca or Hawthorne – Second Language

June 18th Planning Meeting TBD

Selection of Chair and Vice Chair-

Chair – Jackie Brewster

Vice Chair – Sandra Skordalos

Meeting Adjourned: 8:29 PM

Next meeting: September 9th at 7PM at Dundalk HS

**Southeast Area Education Advisory Council
Meeting Minutes September 9, 2013
Dundalk & Sollers Technical High Schools**

Meeting called to order: 7:07 PM

Advisory Council Members: Jackie Brewster, Bonnie Saul, Sandra Skordalos & Buddy Staigerwald

Attendees: Kim Barnhouser (Dundalk/ Sollers & Holabird MS PTSA)

Presenters: Maria Lowry (Assistant Superintendent, High Schools)

Dr. Penelope Martin-Knox (Assistant Superintendent, Middle Schools)

Dr. John Mayo (Assistant Superintendent, Middle Schools)

Host School Administrators: Mr. Shouldice (Dundalk HS Principal)

Mr. Weglein (Sollers Point Technical HS Principal)

Presentation:

PowerPoint entitled "Creating a Culture of Deliberate Excellence"

Superintendent's Goals

- Implement Blueprint 2.0 that will focus on increasing rigor throughout the entire district by raising the bar for ALL students and closing gaps
- Ensure a high quality curriculum in all content areas while transitioning to the Common Core State Standards
- Focus strategically on professional growth and development for all employees
- Ensure internal and external communications are timely, transparent, and clear

Blueprint 2.0: Our Way Forward

- Goal 1: **Academics** World-Class Teaching and Learning
- Goal 2: **Safety and Security** Safe and Secure Teaching, Learning and Working Environments
- Goal 3: **Communication** Building Community Through Communication
- Goal 4: **Organizational Effectiveness** Organizational Performances Standards and Accountability

BCPS College & Career-Ready Pathway

- Advanced in MSA in Reading or Mathematics in one or more grades
- Grade 8 Mathematics final grade of "B"
- Grade 9 GPA 2.8
- Grade 10 PSAT combined score of 145
- Take and pass one AP exam
- SAT combined score of 1650 or ACT score of 24

BCPS' Teaching & Learning Framework

Learning and Innovative Skills				Media, Information and Technology Skills
	Preparedness and Planning		Classroom Environment	
	Rigorous		Relevant	
		Globally Competitive Graduates		
	Accessible		Responsive	
	Instruction		Professionalism	
Core Knowledge				Life and Career Skills

Differentiated Tiered School Model

- Tier III: High level of differentiated supports (More central staff-directed. Less self-directed.
- Tier II: Moderate level of differentiated supports
- Tier I: Low level of differentiated supports (Less central-staffed directed. More self-directed)

Expected Outcomes

- Graduating on Time
- College and Career Prepared
- Leaders in the global society

Contacts – Middle School office 410-887-8760 High School Office 410-887-8767

Additional information-

- All 11th grade students will be taking the SAT on April 30th in their high schools
- Holabird MS looks like a different school than last year. Eighth graders are helping fourth graders. All students are engaged and using a personal device. They are a Tier II school and work with two assistant superintendents.

Public Questions and/or Comments:

- Concerns were raised regarding other feeder schools leading into Dundalk HS since Norwood ES and Holabird MS have a STEM focus and have more technology. This leaves the students at Dundalk MS, Logan ES, Dundalk ES, Colgate ES, and Berkshire ES entering Dundalk HS without that background. How will they prepare those students to compete with the students who receive this special curriculum? Dundalk MS will have an 8th grade STEM course.
- Other items discussed were Project Lead the Way, The Cyber Security and Defense Program and HS students being able to take CCBC classes for free if they meet certain criteria.

Presentation Period Ended 7:53 PM

After the presentation Mr. Shouldice and Mr. Weglein took the Advisory Council members on a tour of the new facility.

Advisory Council Meeting

The council met briefly:

- The building conditions and programs at Norwood ES (STEM – no magnet funds) and Holabird MS (no faculty bathrooms). Both schools have traffic issues. We will be at Holabird MS in November and will tour the facility.
- Joint Advisory meeting on September 12th from 6:30-7:30PM. Kim is set to be approved tomorrow night at the Board of Education meeting. She will join Sandie Skordalos and I at this meeting if she is appointed to the SE Advisory Council.

Meeting Adjourned: 9:12 PM

Next meeting: October 14th Dinner 5:30PM, Sign up 6:30PM and Testimony begins 7PM at Dundalk & Sollers Point Technical High Schools – Pre-Operating Budget

Southeast Area Educational Advisory Council
Pre-Operating Budget October 14, 2013
Dundalk HS & Sollers Point Technical HS
Minutes

Meeting called to order: 7 PM

Advisory Council Members: Bill Bafitis, Kim Barnhouser, Jackie Brewster, Bonnie Saul, & Sandra Skordalos

Attendees: Stephen Bender (Logan ES – Principal), Aimee Freeman (PTA Council of Baltimore County – Advocacy Chair), Jeff Grim (Chesapeake HS – Principal), Roger Janssen (Board of Education), Craig Reed (Patapsco HS - Principal), George Sarris (Office of Budget and Reporting - Director) Tom Shouldice (Dundalk HS – Principal), Sam Wynkoop (Sparrows Point HS - Principal) & Michael Weglein (Sollers Point Technical HS – Principal)

Speakers:

Maxine Erickson (Dundalk HS - PTSA President)

“Good Evening. I am Maxine Erickson, Dundalk High’s PTSA President. I want to thank the Southeast Area Educational Advisory Committee for the chance to offer input for next year’s FY 2015 budget.

We are excited to be in our new building after five years of planning, construction and anticipation. Students and faculty are responding with increased attention to instruction. Kids seem much calmer, and I know that the air conditioning is making a huge difference in the classrooms. We are very proud of our new community school.

Dundalk continues to make academic progress even as our student body continues to change. Currently, Dundalk has 1324 students. This is 64 students over the school projected enrollment and staffing. And, students continue to enroll. Many of these students have special needs or are English Language Learners.

In addition, the school’s operating budget has been reduced. Restructure funding which had helped Dundalk make academic and social strides has been eliminated. This along with the prior years’ reduction in staffing makes it increasingly difficult for the school to make progress.

For next year’s budget, we request that there be no further reduction in staff at Dundalk and that the school be staffed based on the needs of our Dundalk population. In addition, we request that the school receive the necessary maintenance of effort operating funding to continue to make progress. We don’t want to see the investment in Dundalk reversed.

We want to thank the Board for their continued support of Dundalk High School. Now that the school is open, we invite everyone to come for a tour.

Thank you for allowing us to share.”

Jackie Brewster (Patapsco HS & CFA - PTSA Secretary) and Sandra Skordalos (Patapsco Teacher and Department Chair)

We want to know where Patapsco HS is on the renovation schedule. Realistically, when do you anticipate renovations to begin at Patapsco? Why are we scheduled to get windows and doors? Is this part of the renovation?

Thank you for the stadium!

Area around the trailers is not secure. Getting in and out of the building to use the trailers is very difficult. Why do we not have a card key system at Patapsco like they have done with other schools that have trailers?

Student bathrooms are awful.

Technology is needed for testing. While testing is going on in the building other classes cannot use the equipment/ labs. There is always testing going on at Patapsco HS due to its unique schedule.

They need to make upgrades to the entry system for school safety.

There needs to be a better plan to support students who are not going to college. What resources are available to these students? We need CTE programs and internships.

We need staffing especially in Special Education to meet the needs of our students.

Our building needs to be completely renovated and air conditioned.

Advisory Council addressed some concerns for the overall southeast area schools:

We spoke about the need for adequate staffing. Smaller class sizes create a better learning environment. They need to look at how they allocate teachers. Split classes are not the best answer. You can have 28 kids in 3rd and 5th grade classes and 18 in 4th grade. The average class size does not tell the complete picture.

High schools need to be renovated. Many across the county are in very bad condition. This is not unique to any area.

Enrollment seems to be up in many of our schools.

At the newly renovated Holabird MS grades 4-8 campus, they need an overhang for the 4th and 5th grade entrance.
The testimony portion ended at 7:32PM.

The SE advisory council met briefly to discuss the priorities for our area and address other concerns.

We spoke about our concerns after attending the Joint Advisory Council meeting. We were not provided with any answers to our concerns or how we will operate in the future. We were told we will be given a schedule regarding policy that will be coming before the board. We are waiting to hear about the follow up meeting that is supposed to occur.

We appreciate the attendance of Mr. Janssen from the Board of Education and Mr. Sarris from BCPS at our meeting. We welcome their future attendance at our meetings.

Special thanks to Mr. Weiglein and Mr. Shouldice for hosting our dinner and to the Chefs and students of Sollers Point Tech. HS for preparing a delicious meal. It is always a pleasure to see our students being prepared for their future.
Meeting adjourned: 8:35 PM