TENTATIVE, SUBJECT TO CHANGE

MEETING OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

OPEN SESSION

Tuesday, May 8, 2012
5:15 P.M.-Closed Session, 7:00 P.M.-Open Session
New Town High School

I. PLEDGE OF ALLEGIANCE

II. SILENT MEDITATION IN REMEMBRANCE

III. AGENDA

Consideration of the agenda for May 8, 2012

IV. MINUTES

Consideration of the Open and Closed Minutes of March 20, 2012 Exhibit A

V. SELECTION OF SPEAKERS

VI. ADVISORY AND STAKEHOLDER GROUPS

VII. PUBLIC COMMENT

A. Public comment on the Proposed School Calendar for 2013-2014 (second reading)

B. Public comment on the Proposed Special Education Staffing Plan for 2012-2013 (second reading)

VIII. GENERAL PUBLIC COMMENT

IX. SUPERINTENDENT'S REPORT

X. PRESIDENT'S REPORT

XI. RECOGNITION OF ADMINISTRATIVE APPOINTMENTS FROM APRIL 17, 2012

XII. OLD BUSINESS

A. Consideration of the following Board of Education policies (third reading): (Mr. Coleman)

- Proposed Deletion of Policy 2343 – ADMINISTRATION: School Organization-Staffing Guidelines — Exhibit B
- Proposed Changes to Policy 3532 – NON-INSTRUCTIONAL SERVICES: Obtaining Restitution for Vandalism — Exhibit C
- Proposed Changes to Policy 3640 – NON-INSTRUCTIONAL SERVICES: Property Disposition-Sales and Disposal of Books, Equipment, Supplies — Exhibit D
- Proposed Changes to Policy 5410 – STUDENTS: Services to Students-School Counseling Services — Exhibit E
- Proposed Deletion of Policy 8110 – INTERNAL BOARD POLICIES: Organization-Composition of Board of Education of Baltimore County — Exhibit F
- Proposed Changes to Policy 8120 – INTERNAL BOARD POLICIES: Organization-Purpose, Role and Responsibilities of the Board of Education — Exhibit G
- Proposed Changes to Policy 8131 – INTERNAL BOARD POLICIES: Organization-Administration in Policy Absence — Exhibit H

XIII. NEW BUSINESS

A. Consideration of consent to the following personnel matters: (Dr. Peccia)

1. Terminations — Exhibit I
2. Retirements — Exhibit J
3. Resignations — Exhibit K
4. Leaves of Absence — Exhibit L
5. Deaths — Exhibit M
6. Certificated Appointments — Exhibit N
7. Advisory Council Appointments — Exhibit O

B. Consideration of Action Taken in Closed Session (Andrew Nussbaum, Esq.)

C. Consideration of the contract for incoming superintendent, Dr. S. Dallas Dance (Mr. Schmidt)

XIII. NEW BUSINESS (cont)

D. Consideration of consent to the following contract awards: (Mr. Gay/Mr. Sines)
Exhibit P

1. Contract Modification: Augmentative Communication Devices
2. Contract Modification: Grounds Equipment Repair Parts
3. Contract Modification: Grounds maintenance Equipment
4. Contract Modification and Extension: Integrated Disability Management Employee Attendance Monitoring Program Medical Evaluations
5. Contract Modification and Extension: Maryland's Tomorrow/ AdvancePath Academy
6. Contract Modification and Extension: Workability and Independent Psychiatric Evaluations
7. Cohort – BCPS Educational Leadership Certificate III
8. Cohort – BCPS Educational Leadership Masters III
9. Cohort – Transdisciplinary Literacy Strategies for Content Learning M.Ed.
10. Diploma to Degree Program
11. Financing Various Vehicles
12. Grass Seed, Fertilizer, and Field Treatment Supplies
13. Heating Oil
14. Inspection, maintenance, Repair, and Installation of Bleachers and Stadium Seating
15. Milk, Dairy, and Fruit Juice Products
16. Moving Services
17. Office Supplies
18. Online News K-12
19. Planetariums – Mobile Digital Dome Systems (STAR Lab)
20. Preventative Maintenance and Repair of Refrigeration Equipment
21. Road Trailer Rental
22. Vehicle Lifts
23. Water Treatment Services for Critical Equipment

XIII. NEW BUSINESS (cont)

24. Chain Link Fence Replacement – Arbutus Elementary School, Warren Elementary School, and Villa Cresta Elementary School
25. Replacement of Concrete Walks and Curbs – Arbutus Middle School
26. Chain Link Fence Replacement – Battle Grove Elementary School, Bear Creek Elementary School, and Berkshire Elementary School
27. Roof Replacement – Catonsville Center for Alternative Studies
28. Replacement of Windows, Doors, and Blinds – Chatsworth School
29. Parking Lot, Bus Loop, Sidewalks, Lighting, and Multi-Use Courts – Church Lane Elementary School
30. Renovation of the Kitchen Serving Line – Deep Creek Middle School
31. Parking Lot Improvements – Eastern Technical High School
32. Request to Provide Property Easements – George Washington Carver Center for Art & Technology
33. Resurfacing Multi-Use Courts – Johnnycake Elementary School and Wellwood Elementary School
34. Parking Lot Improvements – Patapsco High School and Center for the Arts
35. Building Package – Providence Road Bus Facility
36. Roof Replacement – Randallstown Elementary School
37. Classroom Renovations – Ridge Ruxton School
38. Roof Replacement – Seven Oaks Elementary School
39. Renovation-Addition – Stoneleigh Elementary School
40. Consultant Qualification: On-Call Construction Inspection Services

XIV. REPORTS

A. Report on Bullying (Mr. Rauenzahn)
Exhibit Q

XV. INFORMATION

A.	Revised Superintendent's Rule 3128 – NON-INSTRUCTIONAL SERVICES: Board-Owned Vehicles	Exhibit R
B.	Revised Superintendent's Rule 3532 – NON-INSTRUCTIONAL SERVICES: Obtaining Restitution for Vandalism	Exhibit S
C.	Southeast Area Education Advisory Council Minutes of March 12, 2012	Exhibit T

XVI. ANNOUNCEMENTS

Next Board Meeting Tuesday, May 22, 2012
6:30 PM Greenwood

Exhibit A

TENTATIVE MINUTES

BOARD OF EDUCATION OF BALTIMORE COUNTY, MARYLAND

Tuesday, March 20, 2012

The Board of Education of Baltimore County met in open session at 5:19 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Cornelia Bright Gordon, Esquire, Mr. James E. Coleman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. H. Edward Parker, Ms. Valerie A. Roddy, and Mr. Logan McNaney. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

Mr. Schmidt reminded Board members of community functions and Board of Education events scheduled in February and March.

Pursuant to the Annotated Code of Maryland, State Government Articles, §§10-508(a)(7) and upon motion of Mr. Parker, seconded by Mr. Coleman, the Board commenced its closed session at 5:20 p.m.

CLOSED SESSION MINUTES

The Board of Education of Baltimore County, Maryland, met in closed session at 5:20 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Cornelia Bright Gordon, Esquire, Mr. James E. Coleman, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. H. Edward Parker, Ms. Valerie A. Roddy, and Mr. Logan McNaney. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and the following staff members were present: Dr. Renee A. Foose, Deputy Superintendent; Ms. Michele O. Prumo, Chief of Staff; Dr. Roger L. Plunkett, Assistant Superintendent, Curriculum and Instruction; Ms. Karen T. Blannard, Assistant Superintendent, Elementary Schools; Ms. Patricia A. Lawton, Assistant Superintendent, Elementary Schools; Ms. Penelope Martin-Knox, Acting Assistant Superintendent, Middle Schools; Dr. Edward Newsome, Jr., Acting Assistant Superintendent, High Schools; Dr. Alpheus Arrington, Director, Human Resources; Margaret-Ann F. Howie, Esquire, General Counsel; Andrew W. Nussbaum, Esquire, Counsel to the Board of Education; and Ms. Brenda Stiffler, Administrative Assistant to the Board.

Mr. Nussbaum advised Board members regarding agency fees.

Board member, Mr. David Uhlfelder, entered the room at 5:23 p.m.

On motion of Ms. Roddy, seconded by Ms. Bright Gordon, the Board adjourned its closed session at 5:45 p.m. Staff exited the room.

ADMINISTRATIVE FUNCTION

At 5:46 p.m., the Board discussed the superintendent search process.

Board member, Mr. Michael J. Collins, entered the room at 5:47 p.m.

Board member, Mr. George J. Moniodis, entered the room at 5:55 p.m.

On motion of Mr. McNaney, seconded by Mr. Parker, the Board adjourned its administration session at 6:21 p.m. for a brief dinner.

OPEN SESSION MINUTES

The Board of Education of Baltimore County, Maryland, reconvened in open session at 6:45 p.m. at Greenwood. President Lawrence E. Schmidt, Esquire, and the following Board members were present: Mr. Michael H. Bowler, Cornelia Bright Gordon, Esquire, Mr. James E. Coleman, Mr. Michael J. Collins, Mr. Rodger C. Janssen, Ms. Ramona N. Johnson, Mr. George J. Moniodis, Mr. H. Edward Parker, Ms. Valerie A. Roddy, Mr. David Uhlfelder, and Mr. Logan McNaney. In addition, Dr. Joe A. Hairston, Superintendent of Schools, and staff members were present.

PLEDGE OF ALLEGIANCE

The open session commenced with the Pledge of Allegiance to the Flag, which was led by Ms. Alaina Kraft and Mr. Karl Muhlbach, students at Towson University, followed by a period of silent meditation for those who have served education in the Baltimore County Public Schools.

Hearing no additions or corrections to the Open and Closed Minutes of February 21, 2012; the Open and Closed Minutes of March 6, 2012; and the Report on the Public Hearing of March 19, 2012, Mr. Schmidt declared the minutes approved as presented on the Web site.

Mr. Schmidt informed the audience of the sessions in which Board members had participated earlier in the afternoon.

SELECTION OF SPEAKERS

After collecting completed sign-up cards, Mr. Schmidt announced the names of persons who would be speaking during the public comment portion of the meeting as well as the order in which the persons would be called.

Mr. Schmidt stated that public comment is one of the opportunities provided to hear the views and receive the advice of community members. The members of the Board appreciate hearing from interested citizens and will take their comments into consideration, even though it is not the Board's practice to take action at this time on issues which are raised. When appropriate, the Board will refer concerns to the superintendent for follow-up by his staff.

While the Board encourages public input on policy, programs, and practices within the purview of this Board and this school system, this is not the proper avenue to address specific student or employee matters, or to comment on matters that do not relate to public education in Baltimore County. The Board encourages everyone to utilize existing avenues of redress for complaints. Inappropriate personal remarks or other behavior that disrupts or interferes with the conduct of this meeting are out of order.

Mr. Schmidt also asked speakers to observe the timer, which lets the speaker know when time is up. He asked speakers to conclude their remarks when they see his/her time is up.

Mr. Schmidt provided an update on the superintendent search process. He stated that many individuals who have applied do so with the expectation that their application will be kept confidential. The Board continues to search for a new superintendent and hopes to appoint a candidate by the end of April. Mr. Schmidt thanked the public for its oral and written input regarding the desired characteristics of the new superintendent.

ADVISORY AND STAKEHOLDER COMMENTS

Ms. Abby Beytin, President of the Teachers Association of Baltimore County, stated that the school system's infrastructure has been underfunded as a result of custodial staff reductions. Ms. Beytin applauds the former and current County Executives for setting aside funds for renovations, air-conditioning, and new school construction.

Ms. Nancy Ostrow, President of the PTA Council of Baltimore County, reported on the National PTA Reflections Program held March 18, 2012. She announced that the Council's next general meeting would be held on Thursday, March 22, 2012, at Loch Raven High School beginning at 7:30 p.m. "Projected Student Enrollment and Relief Strategies for Overcrowding," will be presented.

Mr. Joshua Parker, a representative of the Advisory Committee for Alternative Programs, reported to the Board about the Accelerated English class, which reaches those students who need the most help through relationship building and connection.

GENERAL PUBLIC COMMENT

Mr. Charles Sydnor asked the Board to visit Imagine Discovery Charter School, to engage parents in the chartering process, and to extend the charter for another year.

GENERAL PUBLIC COMMENT (cont)

Ms. Penny Noval asked the Board to consider deferring its decision on the Mays Chapel site until there has been an opportunity to work jointly in finding the best solution.

Mr. Angelo Del Negro asked the Board to defer or consider a no-vote this evening on constructing a new elementary school in Mays Chapel.

Mr. Stanley Miller stated that he walks in the Mays Chapel Park. He stated that if the park is taken, the community will only see sidewalks and streets and that there will be no park of any value for walking.

Dr. Bash Pharoan asked the Board to close schools on Islamic holidays. He stated that this year's calendar committee has not objected to adding the Muslim holidays.

Ms. Gail Purnell asked the Board to consider deferring the use of Mays Chapel Park for an elementary school until the records show that all relevant information that has or should have gone into this decision has been shared with the community affected and that the community has had ample opportunity to review the material and respond.

SUPERINTENDENT'S REPORT

Dr. Hairston announced that there will be Baltimore County STEM Alliance Leadership Summit on April 11, 2012 and feature a keynote address by Norm Augustine, retired chairman and CEO of Lockheed Martin Corporation.

OLD BUSINESS

Mr. Schmidt stepped down as chair and asked Vice President Roddy to preside as chair over this agenda item.

Mr. Michael Sines, Executive Director of Physical Facilities, provided additional information to the Board on the recommendation to utilize the Mays Chapel site for a new elementary school. He stated that the school system has explored all options, has worked with the Board's fiscal authority, and is submitting a recommendation that is founded on the goals in the *Blueprint for Progress* in order to using resources effectively and efficiently.

OLD BUSINESS (cont)

Multiple options were evaluated to accommodate the projected increase in student enrollment during the preparation of the FY13 capital improvement plan (CIP). Baltimore County Public Schools (BCPS) explored the possibility of adding four small additions throughout the York Road corridor and conducted evaluations at Padonia International, Sparks Elementary, Lutherville Lab, and Riderwood Elementary schools. In each case, the campus could accommodate some form of addition; however, with the exception of Sparks Elementary, the common areas cannot accommodate any significant increase in student enrollment. The school system revisited the 31 sites that were identified several years ago including the possibility of renovating the existing Bykota Center and returning it to an elementary school. The school system also analyzed the possibility of adding relocatable units. Cost, potential scope of work, and the impact on student boundary changes were examined. It was determined that the long-term solution to provide the maximum seating capacity where student growth is occurring is to construct a new 700-seat elementary school. Current growth will also require a 200-seat addition to another school in the near future.

Once this analysis was completed, staff discussed where a new building could be constructed. Two board-owned sites were evaluated: Dulaney Springs and Mays Chapel. Mr. Sines reiterated that the State Clearinghouse indicated that the county approved the Mays Chapel site for a school 26 years ago. He stated that 10.016 acres of the Mays Chapel property will not be breached and will remain untouched. The study indicated that the cost for developing the Dulaney Springs site was significantly higher than Mays Chapel site. Mr. Sines stated that a comprehensive traffic study will be coordinated with the design consultants. Based upon state formula, the projected cost estimate for the new elementary school is $28 million.

Mr. Sines then reviewed the outline and approval process of a new elementary school from design to construction.

Mr. Sines stated that it is the superintendent's recommendation to utilize the Mays Chapel site for a 700-seat elementary school.

Mr. Parked moved to approve the Mays Chapel site for a new elementary school. Mr. Schmidt seconded the motion.

Mr. Schmidt asked that his comments be placed in the record:

- There can be little doubt that the elementary schools in the central core (as it is called) are overcrowded and the projections are that they will continue to be so. BCPS has employed a number of relief strategies, including "relocatables" or "trailers" as they are commonly known. We have constructed West Towson Elementary School, and are adding additions to Hampton and Stoneleigh. Still,

OLD BUSINESS (cont)

overcrowding, both presently and projected into the future, is problematic. As a Board member, I need to take a broad and somewhat regional approach. This is not a school for Rogers Forge or Towson. The overcrowding extends from Rogers Forge and Stoneleigh to the south to Sparks to the north. The Mays Chapel site addresses the overcrowding issue as it offers a proper and strategic location for a new school. There will be, as was done when West Towson was opening, a public process to adjust school boundaries.

- There has been significant discussion regarding public infrastructure considering the two properties owned by the Board in the central core which are considered as alternatives. Much of the debate has been which of these properties is the best alternative. These are the Mays Chapel site and the Dulaney Springs site adjacent to the intersection of Old Bosley Road and Pot Springs Road. With regards to public water, public sewer, storm drains and traffic, there is no doubt that the Mays Chapel site is far superior in applying these criteria. Both sites are inside the County's "Urban Rural Demarcation Line", a land development tool that the County utilizes to manage growth. Both sites have access to public water, the Mays Chapel site is easily served because of the development of the surrounding Mays Chapel North Planned Unit Development. Nonetheless, there is public water at (or very near) to the Dulaney Springs site. Public sewer is another matter. It is available at the Mays Chapel site. The nearest public sewer line approximately 1000 feet from the Dulaney Springs site. Insofar as storm water management, there appears to be no system in place at Dulaney Springs. To the contrary, there are curbs, gutters and storm drains at Mays Chapel. Insofar as traffic, this is a significant issue for me. Padonia Road is a traveled road but is not overcrowded. The traffic volumes pale in comparison with traffic on York Road and other arterial roads in the area. The roads at and near Dulaney Springs are difficult. Pot Spring Road and Old Bosley Road are narrow, winding and single lane roads. The adjacent intersection of Old Bosley and Pot Spring is difficult given the topography and limited sight distances. It has no traffic signal. The infrastructure is far better suited at Mays Chapel than at Dulaney Springs.

- We have had numerous suggestions offered that we consider locations other than Mays Chapel and Dulaney Springs. There have been no alternatives identified that meet the criteria of location, infrastructure, cost and propriety that must be considered. Some of the sites offered are not owned by BCPS. To consider that the Board would buy land when it already own property, in this economy and under our fiscal constraints, is not a reasonable alternative.

OLD BUSINESS (cont)

- The school and associated parking are projected to occupy less than 50% of the area of the property. There will be open areas and fields (just as surround other elementary schools). Mr. Schmidt encourages the engineers and design team to implement walking trails and other design elements that will make the property community friendly. For the past twenty five years, the Mays Chapel site has been designated as a school site. It is a school site that has been used as a park and not a park that is being converted to a school.

- The Board is not "rushing to judgment." As noted, the Mays Chapel site has been designated as an elementary school site since it was acquired in 1986 by BCPS. That was two years before the first construction in Mays Chapel North began. This school has been on the books before any of the condos, townhouses, and other parts of Mays Chapel North were built. Mr. Schmidt stated that for every new residential unit sold in Mays Chapel North, the developer has provided disclosure of the future plans for the community, including the school. Given the projected design and construction timelines, the Board's vote needs to be sooner rather than later so that it can address the overcrowded conditions. Mr. Schmidt stated that he plans to vote in favor of the proposed Mays Chapel School.

Mr. Coleman asked for the approximate number of available parking spaces. Mr. Sines responded that the parking spaces would be determined by a formula based upon the size of the building and the number of teachers.

Ms. Bright Gordon inquired about community participation in the design phase for the portions of the property that are not in the footprint of the school, parking lot, or associated structures. Mr. Sines responded that the initial schematic design will be brought forward to the Board's Building and Contract Committee. At that time, there will be renderings displayed to allow the input from the community. The community is encouraged to provide input at that time. Ms. Bright Gordon asked what would be the best way to get that information to the community. Mr. Sines responded that the Board agenda is published and the items are published prior to the meeting.

Ms. Roddy stated that it may be incumbent upon the Board to give the community specific information when that committee meeting occurs.

Mr. Collins asked whether there would be time to implement suggestions or changes that the community might have when the schematics are presented to the committee. Mr. Sines responded that it would be the opportune time to provide suggestions so that adjustments can be made before impacting the overall cost of the project.

Dr. Hairston stated that the school system has engaged prior communities when constructing a new school.

OLD BUSINESS (cont)

Mr. Parker stated that the Board's decisions are preparing the future for children not yet in the school system; students in the first grade. It is the Board's responsibility is to ensure that there is a perpetual school system of good quality to educate students. There are many things that the Board must take into consideration for the future of the young children yet to come.

Mr. Uhlfelder stated that his experience of living next to and across from Fort Garrison Elementary School was one of the best decisions he had ever made. He stated his children and grandchildren utilized the school's playground and facilities. Mr. Uhlfelder stated that he intends to vote in favor of the Mays Chapel site. He asked whether the Department of Recreation and Parks would be involved in the process because of the additional 10 acres. Mr. Sines responded in the affirmative.

Ms. Bright Gordon noted that, based upon the reports provided to the Board relative to overcrowding, the school system would not be well-served by an unfavorable vote. She stated that she would vote in favor of the Mays Chapel site.

The Board unanimously approved the construction of a new elementary school on the Mays Chapel site (favor-12).

ALTERNATIVE GOVERNANCE PLANS – DEEP CREEK MAGNET MIDDLE, DUNDALK MIDDLE, WINDSOR MILL MIDDLE, AND WHITE OAK SCHOOLS

Dr. Edward Newsome, Jr., Assistant Superintendent of High Schools, presented the staff's recommendations to the Board for approval regarding the restructuring plans for Deep Creek Magnet Middle, Dundalk Middle, Windsor Mill Middle, and White Oak schools. Ms. Elizabeth Chesney, Executive Director of Research, Accountability, and Assessment, provided an overview the *No Child Left Behind (NCLB)* requirements.

Dr. Newsome stated that these four schools did not meet annual targets for reading or mathematics, or both. In addition, there are achievement gaps among student groups. Areas of focus for these schools include the following student groups, as designated by *NCLB*: All Students, Black/African American, Hispanic/Latino, White, Free and Reduced-price Meals (FARMS), and Special Education. The Alternative Governance plans are intended to address specifically the areas in which the schools have not met annual targets. Proposed school reforms include:

- Mathematics, Reading, and Data Monitoring and Analysis
  - Master Schedule – Common planning, co-teaching, intervention period, targeted professional development, data utilization, culturally responsive teaching, monitoring tools to assess student growth

ALTERNATIVE GOVERNANCE PLANS – DEEP CREEK MAGNET MIDDLE, DUNDALK MIDDLE, WINDSOR MILL MIDDLE, AND WHITE OAK SCHOOLS (cont)

- School Culture
  - AVID (middle schools only) – High expectations, college prep
  - Action Team – Orderly environment, teacher-based management strategies
- System Supports for Restructuring Schools
  - Formative and summative assessments
  - Data analysis to support improvement
  - School improvement planning
  - Additional resources
  - Stakeholder involvement
  - Feedback loop (principals and assistant superintendents)

The next step for the proposals is submission to the Maryland State Board of Education for approval.

Mr. Collins asked whether principals in other schools, who implemented alternative governance plans, had been replaced. Dr. Donald Peccia, Assistant Superintendent of Human Resources, responded that two principals, whose schools were undergoing alternative governance, had been replaced.

Mr. Schmidt asked for the percentage of FARM students at each school. Dr. Penelope Martin-Knox, Acting Assistant Superintendent of Middle Schools, responded that Dundalk Middle School's is 74%, and Deep Creek Magnet Middle School's is 75%. Windsor Mill Middle and White Oak schools' are approximately 60%.

Ms. Johnson asked for a summary of the major issues at each of the four schools. Dr. Newsome responded that a comprehensive review of the instructional program is being conducted. At Deep Creek Middle School, there has been an increase of FARM students and high mobility rate of students. Dundalk Middle School also has over 50% mobility rate of students. White Oak School has a mobility rate of 90%, which has impacted adequate progress.

Ms. Johnson asked how a high mobility rate effects student achievement. Ms. Chesney responded that mobility rate is calculated based upon student enrollment. If a student is moving from one school to another, the student needs to adjust to the school's programming and possibly to the curriculum. Ms. Johnson asked whether the system performs an assessment when a new student enrolls. Ms. Chesney responded that it there is not a specific assessment that is administered to determine a student's progress. Ms. Johnson asked how the Articulated Instruction Module (AIM) tool is administered in the middle schools. Dr. Hairston responded that the school system is not using that component of AIM. Dr. Hairston stated that the system is using short-cycle benchmarks and the eduTrax system.

ALTERNATIVE GOVERNANCE PLANS – DEEP CREEK MAGNET MIDDLE, DUNDALK MIDDLE, WINDSOR MILL MIDDLE, AND WHITE OAK SCHOOLS (cont)

Ms. Johnson asked whether more students were being held back at these schools. Dr. Newsome responded in the negative. Specific progress monitoring tool that charts grades, teacher assessments, and unit assessments is needed. Ms. Johnson asked whether staff is confident that these students are equipped with the necessary tools to succeed in high school. Dr. Newsome responded that the key is to look at the data and put interventions in place to help students when they first enter into high school. He noted that these four schools have specific subgroups of students who are not successful, and the school system needs to focus on those students. Dr. Martin-Knox stated that staff reviews previous practices to identify lessons learned, future actions, and adjustments in lessons learned.

Ms. Johnson asked whether the *Language!* Program will continue at Deep Creek Magnet Middle School. Dr. Newsome responded that competency in reading is best accomplished went is it across the curriculum. This program will be used where it is most needed and ensure that other supports are in place through teaching and reading, reading across curriculum, integrating reading and social studies, and other parts of the content area.

Mr. Coleman asked whether any of these four schools had an extant AVID program. Dr. Martin-Knox responded that three middle schools had the AVID program.

On motion of Mr. Uhlfelder, seconded by Mr. Coleman, the Board unanimously approved the following Alternative Governance Plan for Deep Creek Magnet Middle School as presented in exhibit C (favor-12).

On motion of Mr. Parker, seconded by Mr. Coleman, the Board unanimously approved the alternative governance plan for Dundalk Middle School as presented in exhibit C (favor-12).

On motion of Mr. McNaney, seconded by Ms. Roddy, the Board unanimously approved the alternative governance plan for Windsor Mill Middle School as presented in exhibit C (favor-12).

On motion of Mr. McNaney, seconded by Ms. Roddy, the Board unanimously approved the alternative governance plan for White Oak School as presented in exhibit C (favor-12).

WORK SESSION REPORTS

The Board received the following reports:

A. **Board of Education Policies** – Mr. Coleman reported that the Board of Education's Policy Committee had met to consider the policies presented this evening, and that the committee is recommending approval of these policies. This is the first reading.

WORK SESSION REPORTS (cont)

- Proposed Deletion of Policy 2343 – ADMINISTRATION: School Organization-Staffing Guidelines
- Proposed Changes to Policy 3532 – NON-INSTRUCTIONAL SERVICES: Obtaining Restitution for Vandalism
- Proposed Changes to Policy 3640 – NON-INSTRUCTIONAL SERVICES: Property Disposition-Disposal of Surplus or Excess Property
- Proposed Changes to Policy 5410 – STUDENTS: Services to Students-School Counseling Services
- Proposed Deletion of Policy 8110 – INTERNAL BOARD POLICIES: Organization-Composition of Board of Education of Baltimore County
- Proposed Changes to Policy 8120 – INTERNAL BOARD POLICIES: Organization-Purpose, Role and Responsibilities of the Board of Education
- Proposed Changes to Policy 8131 – INTERNAL BOARD POLICIES: Organization-Administration in Policy Absence

B. **Report on School Facilities** – Mr. Michael Sines, Executive Director of Physical Facilities, and Mr. Merrill Plait, Acting Administrator for Engineering and Construction, reported an assessment of the condition of BCPS physical facilities from 2000 until the present. The report detailed the evolution of the development of the capital improvement program (CIP) and the many issues associated with the installation of air conditioning in vintage buildings. Mr. Sines also provided a brief review of future challenges confronting BCPS facilities. The report included:

- Historical perspective of aging schools
- Building components and systems
- Critical building infrastructure
- Accomplishments ($1.4 billion)
  - Computerized Maintenance Management System (CMMS)
  - Indoor Air Quality (IAQ) Tools for Schools
  - Eight new schools and 12 new additions through 2013
  - Renovations and limited renovations on 43 schools
- Closures avoided
- Immediate response to natural disasters
- Future capital program challenges

WORK SESSION REPORTS (cont)

Mr. Plait and Ms. Leslie Lazzeri, Senior Supervisor for Engineering and Construction, reported on the issues related to the installation of air conditioning. The report included:

- History of school building HVAC
- Environmental concerns
  - Inadequate ventilation
  - Human and environment generated contaminants
  - Moisture/humidity control
  - Effects of inadequate environment on occupants
- Air conditioning alternatives/options
  - Installation and cost

Mr. Sines reviewed the air conditioning strategy that will ensure occupant health and safety and cost effectiveness. He noted that air conditioning will be installed in all schools as the supporting infrastructure undergoes systemic renovations, limited renovations, or renovations per State standards. Air conditioning will be installed in school buildings where the essential infrastructure can support the introduction of air conditioning. Mr. Sines reviewed the current facility assessment noting that a significant shift in the prioritization of the capital program objectives and identified projects will likely result in catastrophic consequences.

Mr. Uhlfelder stated that this report should be given to all new Board members. He asked that the president bring this report back to the Board at a future date.

Mr. Janssen asked whether the small DX units were used for technology rooms. Mr. Sines responded that the rooms would need to have restricted capabilities. Mr. Sines noted that should the school system would attempt to use it for a primary building, the concerns are: old buildings; critical infrastructure cannot support number of units; and impact on indoor air quality.

Mr. Schmidt asked whether this was the case with Middleborough Elementary School. Mr. Sines responded that Middleborough Elementary is equipped with critical infrastructure to have central air conditioning installed. The school system is exploring all opportunities to identify sources to speed up the delivery for Middleborough Elementary.

WORK SESSION REPORTS (cont)

Mr. Bowler asked about the status of Pikesville High School. Mr. Sines responded that a feasibility study was conducted by an independent consultant who confirmed that Pikesville High has four systems in a failure mode, one of which is the HVAC. BCPS staff conducted a comprehensive assessment to perform minor repairs. The maintenance office is working with instructional staff to make sure there is appropriate air exchange at the school. Pikesville High will not receive air conditioning until the school system receives the funding to move the project forward to a full renovation.

Ms. Johnson asked how much money was spent as a result of the two natural disasters that had occurred earlier in this school year. Mr. Sines responded that the school system worked with the Maryland Association of Boards of Education (MABE) Group Insurance Pool regarding the earthquake damage. Monetary costs as a result of Hurricane Irene were limited to staff time, and an actual number was not calculated.

Mr. Moniodis requested the value of loss BCPS had sustained during the earthquake and hurricane events in August 2011.

C. **Report on Suspensions and Policy 5550, *Behavior*** – Mr. Dale Rauenzahn, Executive Director of Student Support Services, reported on suspensions, disciplinary processes, and Policy 5550. Mr. Rauenzahn stated that the following topics would be discussed:

- Suspension Data
- Maryland State Board of Education recommendations
- Implication on BCPS policies, rules, and procedures
- BCPS Program Alignment

Mr. Rauenzahn reviewed schools with highest suspension incidents, schools with the highest offenses, professional development for administrators and instructional staff, and disproportionality. Mr. Rauenzahn noted that Policy 5550 is under review and reflects both MSDE and BCPS's considerations for finding the proper balance of academic success and appropriate discipline. The student handbook for 2012-2013 is under review and will be revised to mirror any changes to Policy and Rule 5550 as well as other policies in the 5000 series.

WORK SESSION REPORTS (cont)

Mr. Janssen expressed concern with the rule and asked fellow Board members to review it. He asked whether the policy would require in-school suspensions instead of suspending a student outside of the classroom. Mr. Rauenzahn responded that in-school suspensions would be one option. The benefit of an in-school suspension is that a student would continue to receive academic support. Mr. Janssen stated that most schools are understaffed and in-school suspensions would strain staff resources. Mr. Janssen asked whether teachers would continue to intervene should a fight occur. Ms. Patsy Holmes, Director of Student Support Services, stated that physical intervention is a last result. There are other ways teachers can intervene before physically getting involved. Mr. Janssen expressed concern that the offense for fighting was recategorized. Mr. Rauenzahn stated that "fighting" is currently in Category III and remains in Category III in the revised policy. It may appear it is lower since there are now four categories. Disciplinary action in Category III includes suspensions and the ability to refer to the superintendent's designee. The principal will have the full range of authority as in the past and now has more options. Mr. Janssen asked how the school system would address the issue with the high rate of suspension for African-American males. Mr. Rauenzahn stated that the school system would have a year to develop a plan, three years to reach benchmarks, and resolve different disproportionalities within three years. Mr. Janssen stated that teachers should receive professional development on how to handle disruptive students. Mr. Rauenzahn stated a large number of staff development courses exists on classroom management.

Mr. Janssen stated that he had a number of concerns with offenses moving between categories and would e-mail his specific concerns to Mr. Rauenzahn.

Mr. Collins asked to see the current student handbook and the proposed student handbook for 2012-2013. Mr. Rauenzahn responded that the student handbook is not finalized until the Board approves the policy and receives the rule. While there are drafts of the student handbook, there are and will continue to be changes to the handbook. Dr. Hairston stated that there must be a clear and simplistic policy so that staff can develop the rule. Dr. Hairston remarked that the policy would not be in effect until August. Mr. Collins asked for assurance that the student handbook would not be printed until reviewed by the Board. Mr. Schmidt directed the Superintendent to share the student handbook with the Board as it evolves.

WORK SESSION REPORTS (cont)

Mr. McNaney stated that cell phone usage has changed and requested that staff speak to students and teachers about ways to use cell phones in the classroom. Mr. Rauenzahn responded that, under the direction of the teacher, the cell phone can be used if part of educational program. Mr. Rauenzahn noted that use of electronic devices is a Category I, which is to be addressed by interventions and not suspensions. Ms. Holmes remarked the cell phone usage was dropped to Category I on the advice of principals. Mr. Rauenzahn noted that a communications plan is in place to explain the changes to the revised policy to teachers and staff.

Ms. Bright Gordon requested that future written reports are as comprehensive as the oral report. She would like to see the nature of the alternative programs for BCPS. Ms. Bright Gordon requested information on whether the alternative programs track a student from their home school to the alternative program regarding instruction and academics.

Ms. Bright Gordon asked whether Baltimore County has the highest percentage of suspensions in Maryland with Mr. Rauenzahn responding affirmatively.

Ms. Johnson asked why BCPS has a high rate of suspensions for African-American males and special education students. Mr. Rauenzahn responded that there is not one single reason behind the high rate of suspensions for these two groups.

Ms. Johnson asked whether there was a "full report" on suspensions and expulsions. Mr. Rauenzahn stated that there are data charts and data elements pulled from Cognos that were presented in the oral report. There has not been a written report with all the data. Ms. Johnson stated it would be helpful that the Board receive a comprehensive report on suspension and expulsions. Ms. Johnson asked how the school system ensures equity. Mr. Rauenzahn stated that principals are working with assistant superintendents in reviewing and focusing on suspensions and working on staff development in preparation for the revised policy. He noted that there are major changes in the system's approach for monitoring and reporting on these issues.

Ms. Roddy requested a breakdown by schools, the number of special education students, and how those students are performing on the Maryland School Assessments (MSA).

Mr. Collins encouraged central office staff to visit schools to see what is really happening within the schools. Mr. Rauenzahn stated that staff will continue to visit schools relative to discipline.

WORK SESSION REPORTS

Mr. Uhlfelder noted that BCPS has the third highest graduation rate of African-American males.

INFORMATION

The Board received the following information:

A. Financial Report for months ending January 31, 2011 and 2012

B. Deletion of Superintendent's Rule 4206 – Salary Regulations-Professional

C. Deletion of Superintendent's Rule 6308 – Extra Duty Assignments: Appointments, Releases

D. Revised Superintendent's Rule 6801 – Cultural Exchange Program

ANNOUNCEMENTS

Mr. Schmidt made the following announcements:

- The Board of Education will host its spring recognition night on Thursday, March 29, 2012, at Kenwood High School beginning at 7:00 p.m.

- Schools will be closed April 2 through 9 for spring break. Schools will reopen on Tuesday, April 10, 2012.

- The Southeast Area Education Advisory Council will hold its next meeting on Monday, April 16, 2012, at Colgate Elementary School beginning at 7:00 p.m.

- The Board of Education of Baltimore County will hold its next meeting on Tuesday, April 17, 2012, at Greenwood. The meeting will begin with an open session at approximately 5:00 p.m. The Board will then adjourn to meet in closed session. The open session will reconvene at approximately 7:00 p.m. The public is welcome to attend all open sessions.

ADJOURNMENT

Since there was no further business, the Board adjourned its work session at 10:08 p.m.

Respectfully submitted,

_____
Joe A. Hairston
Secretary-Treasurer

/bls

Exhibit B

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 8, 2012

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **CONSIDERATION OF THE PROPOSED DELETION OF BOARD OF EDUCATION POLICY 2343, *STAFFING GUIDELINES***

ORIGINATOR: Renee A. Foose, Deputy Superintendent

RESOURCE PERSON(S): Donald Peccia, Assistant Superintendent, Human Resources

RECOMMENDATION

That the Board of Education approves the proposed deletion of Policy 2343. This is the third reading.

* * * * *

Attachment I: Policy Analysis
Attachment II: Policy 2343

POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 2343
STAFFING GUIDELINES

Statement of Issues or Questions Addressed
Board of Education Policy 2343 has not been reviewed since its adoption in 1981. Policy 2343 provides for funding of staff positions in the school system's annual budget request. Staff is recommending that the policy be deleted, because Policy 8120 provides for the preparation of the annual budget for the operating needs of the school system and staffing is included in the operating budget. As such, Policy 2343 is not necessary and should be deleted.

Cost Analysis and Fiscal Impact on School System
No fiscal impact is anticipated by the deletion of this policy.

Relationship to Other Board of Education Policies
1. Board of Education Policy 3111, *Budget: Planning and Preparation*
2. Board of Education Policy 8120, *Purpose, Role, and Responsibility of the Board of Education*

Legal Requirements
None

Similar Policies Adopted by Other Local School Systems
None

Draft of Proposed Policy
Attached

Other Alternatives Considered by Staff
No other alternatives were considered.

Timeline
First reading – March 20, 2012
Public comment – April 17, 2012
Third reading/vote – May 8, 2012

[POLICY 2343

ADMINISTRATION: Administrative Operations

School Organization: Staffing Guidelines

The Board of Education is committed to a level of staffing to provide a continually improving quality of education for all students. The annual budget request will reflect current and proposed staffing guidelines.

Also see Master Agreement with the Teachers Association of Baltimore County, Maryland, Inc.

Policy Board of Education of Baltimore County
Approved: 4/9/81]

Exhibit C

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 8, 2012

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **CONSIDERATION OF THE PROPOSED CHANGES TO BOARD OF EDUCATION POLICY 3532, *OBTAINING RESTITUTION FOR VANDALISM*, RENAMED *RESTITUTION FOR VANDALISM***

ORIGINATOR: Renee A. Foose, Deputy Superintendent

RESOURCE PERSON(S): Barbara Burnopp, Chief Financial Officer

RECOMMENDATION

That the Board of Education approves the proposed changes to Policy 3532. This is the third reading.

* * * * *

Attachment I: Policy Analysis
Attachment II: Policy 3532

POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 3532
OBTAINING RESTITUTION FOR VANDALISM
RENAMED AS: "RESTITUTION FOR VANDALISM"

Statement of Issues or Questions Addressed

In accordance with Board of Education Policy and Superintendent's Rule 8130, Policy 3532 is scheduled for review in school year 2011-2012. Policy 3532 provides that the school system will prosecute and seek restitution for acts of vandalism to school property. Staff is recommending that the policy be revised to: (1) rename the policy to "Restitution for Vandalism"; (2) include a policy statement that sets the Board's intent to prosecute and obtain restitution for the vandalism of school property; (3) include an implementation section; (4) conform to the Policy Review Committee's policy editing conventions.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. Board of Education Policy 3150, *Board Insurance Program*
2. Board of Education Policy 5550, *Behavior*

Legal Requirements

1. *Annotated Code of Maryland*, Education Article §7-305, *Suspension and expulsion.*

Similar Policies Adopted by Other Local School Systems

1. Baltimore City Board of School Commissioners, Policy NSF, *Restitution*
2. Somerset County Board of Education, Policy 400-31, *Vandalism/Theft to School Property*

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other alternatives were considered by staff.

Timeline

First reading – March 20, 2012
Public comment – April 17, 2012
Third reading/vote – May 8, 2012

NON-INSTRUCTIONAL SERVICES: PHYSICAL PLANT SERVICES

[Obtaining] Restitution for Vandalism

I. POLICY STATEMENT

A. The BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) HAS A DUTY TO PROVIDE FOR THE CARE, CONTROL AND MANAGEMENT OF SCHOOL PROPERTY. THE BOARD WILL INITIATE THE PROSECUTION OF, AND SEEK RESTITUTION FROM, ANY INDIVIDUAL(S) WHO VANDALIZES, DAMAGES, DESTROYS, OR SUBSTANTIALLY DECREASES THE VALUE OF SCHOOL SYSTEM PROPERTY.

B. A BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS) STUDENT WHO COMMITS AN ACT OF VANDALISM WILL BE DISCIPLINED IN ACCORDANCE WITH THE STUDENT BEHAVIOR CODE; THE STUDENT AND/OR HIS/HER PARENT OR LEGAL GUARDIAN WILL BE REQUIRED TO MAKE RESTITUTION TO THE SCHOOL SYSTEM.
[Baltimore County Public Schools will initiate prosecution and restitution for acts of vandalism. These efforts will be made in conjunction with the appropriate office or agency.]

II. IMPLEMENTATION

A. THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

LEGAL REFERENCES: *ANNOTATED CODE OF MARYLAND*, EDUCATION ARTICLE §7-305, *SUSPENSION AND EXPULSION*

RELATED POLICIES: BOARD OF EDUCATION POLICY 3150, *BOARD INSURANCE PROGRAM*
BOARD OF EDUCATION POLICY 5550, *BEHAVIOR*

Policy Board of Education of Baltimore County
Adopted: 06/16/88
Revised: 07/10/07
REVISED: _____

Exhibit D

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 8, 2012

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **CONSIDERATION OF THE PROPOSED CHANGES TO BOARD OF EDUCATION POLICY 3640, *SALES AND DISPOSAL OF BOOKS AND EQUIPMENT* RENAMED *DISPOSAL OF SURPLUS OR EXCESS PROPERTY***

ORIGINATOR: Renee A. Foose, Deputy Superintendent

RESOURCE PERSON(S): Kara Calder, Executive Director, Planning and Support Operations
Charles Raulie, Manager, Distribution and Print Services

RECOMMENDATION

That the Board of Education approves the proposed changes to Policy 3640. This is the third reading.

*****

Attachment I – Policy Analysis
Attachment II – Policy 3640

POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 3640
SALE AND DISPOSAL OF BOOKS AND EQUIPMENT
RENAMED AS "DISPOSAL OF SURPLUS OR EXCESS PROPERTY"

Statement of Issues or Questions Addressed

In accordance with Board of Education Policy and Superintendent's Rule 8130, Policy 3640 is scheduled for review in school year 2011-2012. Policy 3640 addresses the disposal of goods and materials when they become obsolete or impractical. Staff is recommending that the policy be revised to: (1) rename the policy to better reflect its intent; (2) include a policy statement reflecting the Board's goal of sound financial stewardship; (3) include standards for determining which items meet the criteria for disposal; (4) clarify that surplus property remains the property of the school system and that any attempt to remove such property will lead to disciplinary action; (5) include an implementation section authorizing the Superintendent to dispose of surplus property.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. Board of Education Policy 3620, *Inventories*
2. Board of Education Policy 4100, *Employee Responsibilities and Conduct*
3. Board of Education Policy 8410, *Fraud Reporting*

Legal Requirements

None

Similar Policies Adopted by Other Local School Systems

1. Board of Education of Harford County, Policy 20-0022-000, *Disposal of Personal Property.*
2. Board of Education of Carroll County, Policy DNN, *School Property Disposition.*
3. Board of Education of Montgomery County, Policy DNA, *Disposition of Board of Education Property.*

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

None.

Timeline

First reading – March 20, 2012
Public comment – April 17, 2012
Third reading/vote – May 8, 2012

NON-INSTRUCTIONAL SERVICES: FEES, GIFTS AND Property Disposition

DISPOSAL OF SURPLUS OR EXCESS PROPERTY [Sale and Disposal of Books and Equipment]

I. POLICY STATEMENT

A. THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) WILL MAKE EVERY EFFORT TO USE PROPERTY EFFICIENTLY AND COST-EFFECTIVELY UNTIL THE PROPERTY BECOMES UNSERVICEABLE, UNREPAIRABLE, OUTDATED, OR UNSAFE. THIS POLICY DOES NOT APPLY TO REAL PROPERTY.

II. STANDARDS

A. WHEN PROPERTY OF THE BOARD IS DETERMINED TO BE OF NO USE TO BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS) DUE TO ITS OBSOLESCENCE OR CONDITION, OR IS DISCONTINUED AT ITS CURRENT LOCATION, THE PROPERTY WILL BE DISPOSED OF IN ACCORDANCE WITH ESTABLISHED PROCEDURES.

B. PROPERTY DEEMED SURPLUS MUST MEET AT LEAST ONE OF THE FOLLOWING CRITERIA:
1. IT HAS BEEN CONDEMNED OR IS UNSAFE.
2. IT IS DAMAGED OR WORN BEYOND REPAIR THAT IS ECONOMICALLY FEASIBLE.
3. IT IS CONSIDERED OUTDATED OR OBSOLETE.
4. IT MUST BE REMOVED FROM SERVICE IN ACCORDANCE WITH STATE REGULATIONS.

C. TEXTBOOKS AND OTHER MATERIALS OF INSTRUCTION ARE CONSIDERED BOARD PROPERTY AND WILL BE GOVERNED BY THIS POLICY.

D. THE DISPOSAL OF LEASED OR LICENSED ITEMS WILL BE EXEMPT FROM THIS POLICY AND WILL COMPLY WITH THE SPECIFIC TERMS OF THE LEASE OR LICENSE AGREEMENT.

E. PROCEEDS REALIZED FROM ANY MEANS OF DISPOSAL ARE TO BE DEPOSITED IN AN ACCOUNT DESIGNATED BY THE DEPARTMENT OF FISCAL SERVICES.

III. RETENTION

A. ALL PROPERTY DECLARED SURPLUS OR EXCESS UNDER THIS POLICY, INCLUDING SALVAGE AND SCRAP PROPERTY, REMAINS THE PROPERTY OF BCPS. THE REMOVAL OF THESE ITEMS FOR PERSONAL USE IS STRICTLY PROHIBITED AND MAY RESULT IN DISCIPLINARY ACTION, UP TO AND INCLUDING TERMINATION.

IV. IMPLEMENTATION

A. THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

[No books or equipment shall be disposed of until permission has been received from the Superintendent or superintendent's designee.

Records of disposals shall be maintained in the Distribution Services Office, the Accounting Office, and the school or the central office that funded the original purchase].

RELATED POLICIES: BOARD OF EDUCATION POLICY 3620, *INVENTORIES*
BOARD OF EDUCATION POLICY 4100, *EMPLOYEE RESPONSIBILITIES AND CONDUCT*
BOARD OF EDUCATION POLICY 8410, *FRAUD REPORTING*

Policy Board of Education of Baltimore County
Adopted: 09/18/68
Revised: 11/21/06
REVISED: _____

Exhibit E

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 8, 2012

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **CONSIDERATION OFTHE PROPOSED CHANGES TO BOARD OF EDUCATION POLICY 5410, *SCHOOL COUNSELING SERVICES***

ORIGINATOR: Renee A. Foose, Deputy Superintendent

RESOURCE PERSON(S): Dale Rauenzahn, Executive Director, Student Support Services

RECOMMENDATION

That the Board of Education approves the proposed changes to Policy 5410. This is the third reading.

* * * * *

Attachment I: Policy Analysis
Attachment II: Policy 5410

POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 5410
SCHOOL COUNSELING SERVICES

Statement of Issues or Questions Addressed

In accordance with Board of Education Policy and Superintendent's Rule 8130, Policy 5410 is scheduled for review in school year 2011-2012. Policy 5410 establishes the school counseling program as part of the total program of instruction for all students. Staff is recommending that the policy be edited to: (1) provide a philosophy statement; (2) include a position section that sets forth the program goals; (3) include an implementation section; (4) conform with the Policy Review Committee's editing conventions.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. Board of Education Policy 5470, *Wellness*

Legal Requirements

1. COMAR 13A.05.05.02, *School Counseling Program*

Similar Policies Adopted by Other Local School Systems

1. Harford County Board of Education, Policy 04-0011-000, *Guidance Programs*
2. Montgomery County Board of Education, Policy IJA, *School Counseling Programs and Services*

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other alternatives were considered.

Timeline

First reading – March 20, 2012
Public comment – April 17, 2012
Third reading/vote – May 8, 2012

STUDENTS: Services to Students

School Counseling Services

I. PHILOSOPHY

A. THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) IS COMMITTED TO ENSURING THAT ALL STUDENTS HAVE ACCESS TO HIGH QUALITY SCHOOL COUNSELING PROGRAMS AS PART OF THE TOTAL INSTRUCTIONAL PROGRAM. THE BOARD BELIEVES THAT A COMPREHENSIVE, DEVELOPMENTALLY APPROPRIATE, SCHOOL COUNSELING PROGRAM PROVIDED BY QUALIFIED SCHOOL COUNSELORS IS ESSENTIAL TO ACHIEVING THE BOARD'S MISSION OF PROVIDING A QUALITY EDUCATION THAT DEVELOPS THE CONTENT KNOWLEDGE, SKILLS, AND ATTITUDES THAT ENABLE ALL STUDENTS TO REACH THEIR MAXIMUM POTENTIAL AS RESPONSIBLE, LIFE-LONG LEARNERS AND PRODUCTIVE CITIZENS.

II. SCOPE

A. THE COMPREHENSIVE SCHOOL COUNSELING PROGRAM IS AN ESSENTIAL PART OF THE BOARD'S EDUCATIONAL PROGRAM TO PROMOTE AND ENHANCE STUDENT ACHIEVEMENT THROUGH ACADEMIC, CAREER, AND PERSONAL/SOCIAL DEVELOPMENT. THE SCHOOL COUNSELORS SUPPORT AND ENCOURAGE STUDENT ACQUISITION OF THE SKILLS, KNOWLEDGE, AND ATTITUDES TO BE COLLEGE, CAREER, AND LIFE-READY.

B. THE SCHOOL COUNSELING PROGRAM IS BASED ON THE AMERICAN SCHOOL COUNSELOR ASSOCIATION'S NATIONAL MODEL AND STATE STANDARDS, WHICH INCLUDE PREVENTION, INTERVENTION, AND CRISIS RESPONSE SERVICES.

C. THE SCHOOL COUNSELING PROGRAM WILL BE IMPLEMENTED IN GRADES K – 12 AND INCLUDE THE FOLLOWING:

1. DIRECT SERVICES TO STUDENTS, INCLUDING INDIVIDUAL STUDENT ACADEMIC ADVISING AND CAREER PLANNING, INDIVIDUAL COUNSELING, SMALL GROUP COUNSELING, AND CLASSROOM GUIDANCE.

2. INDIRECT SERVICES THAT ADVOCATE FOR STUDENTS, INCLUDING COLLABORATION WITH PARENTS, STAFF, AND OUTSIDE AGENCIES TO REMOVE BARRIERS TO STUDENT SUCCESS.

III. IMPLEMENTATION

A. THE BOARD DIRECTS THE SUPERINTENDENT TO IMPLEMENT THIS POLICY.

[The School Counseling Program shall be an integral part of the total program of instruction for all students.

School counselors deliver a comprehensive program of counseling services to all students based upon the goals of school success, mastering decision-making and career development skills, and demonstrating intrapersonal and interpersonal competencies. The delivery of this comprehensive counseling program is outlined in the *School Counseling Essential Curriculum and Non-Negotiables.*

In addition, school counselors at the secondary level support the *Blueprint for Progress* in areas related to college readiness and preparation including PSAT/SAT, college readiness, parallel enrollment at colleges, AP potential and AP programs. These services are provided through a combination of direct counseling interventions (individual and group counseling, classroom guidance), consultation services to staff and parents, and the coordination of related initiatives to foster academic success.

Alignment with the Baltimore County Public Schools' *Blueprint for Progress* is reflected in the goals for improved achievement for all students and the maintenance of a safe and orderly learning environment. The school counseling program assists with the need for the development of content, knowledge, skills, and attitudes that will enable students to reach their maximum potential as responsible, productive citizens, and life-long learners.]

LEGAL REFERENCE: COMAR 13A.05.05.02, *SCHOOL COUNSELING PROGRAM*

RELATED POLICY: BOARD OF EDUCATION POLICY 5470, *WELLNESS*

Policy Board of Education of Baltimore County
Adopted: 11/21/68
Revised: 07/12/84
Revised: 02/20/07
REVISED: _____

Exhibit F

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 8, 2012

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **CONSIDERATION OF THE PROPOSED DELETION OF BOARD OF EDUCATION POLICY 8110, *COMPOSITION OF BOARD OF EDUCATION OF BALTIMORE COUNTY***

ORIGINATOR: Margaret-Ann F. Howie, Esq., General Counsel

RESOURCE PERSON(S): Patricia S. Clark, Policy and Compliance Officer

RECOMMENDATION

That the Board of Education approves the proposed deletion of Policy 8110. This is the third reading.

*****

Attachment I – Policy Analysis
Attachment II – Policy 8110

POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 8110
COMPOSITION OF BOARD OF EDUCATION OF BALTIMORE COUNTY

Statement of Issues or Questions Addressed

In accordance with Policy and Rule 8130, Policy 8110 is scheduled for review in school year 2011-2012. Policy 8110 outlines the composition of the Board of Education. Policy 8110 is simply a restatement of Maryland law. As such, the policy is being recommended for deletion.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. None

Legal Requirements

1. *Annotated Code of Maryland*, Education Article §3-108, *Appointment, Term, and Removal from County Board*
2. *Annotated Code of Maryland*, Education Article §3-109, *Baltimore County Board*

Similar Policies Adopted by Other Local School Systems

1. Anne Arundel County Board of Education, Policy BAA, *Board Membership*
2. Prince George's County Board of Education, Policy 9110, *Organization*

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other alternatives were considered.

Timeline

First reading – March 20, 2012
Public comment – April 17, 2012
Third reading/vote – May 8, 2012

[POLICY 8110

INTERNAL BOARD POLICIES: Organization

Composition of Board of Education of Baltimore County

Members of the Board of Education of Baltimore County shall be appointed pursuant to state law.

Legal Reference:
Annotated Code of Maryland, Education Article, §3-108 and §3-109

Policy Board of Education of Baltimore County
Adopted: 4/13/72
Revised: 5/26/77
Revised: 8/19/82
Revised: 9/9/97
Revised: 3/27/07]

Exhibit G

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 8, 2012

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **CONSIDERATION OF THE PROPOSED CHANGES TO BOARD OF EDUCATION POLICY 8120, *PURPOSE, ROLE, AND RESPONSIBILITIES OF THE BOARD OF EDUCATION***

ORIGINATOR: Margaret-Ann F. Howie, Esq., General Counsel

RESOURCE PERSON(S): Patricia S. Clark, Policy and Compliance Officer

RECOMMENDATION

That the Board of Education approves the proposed changes to Policy 8120. This is the third reading.

*****

Attachment I – Policy Analysis
Attachment II – Policy 8120

POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 8120
PURPOSE, ROLE AND RESPONSIBILITIES OF THE BOARD OF EDUCATION

Statement of Issues or Questions Addressed
In accordance with Policy and Rule 8130, Policy 8120 is scheduled for review in school year 2011-2012. Policy 8120 outlines the statutory duties of the Board of Education. Policy 8120 has been revised to: (1) include a policy statement; (2) include funding for staffing as part of the Board's budgetary authority; (3) conform with the Policy Review Committee's editing conventions.

Cost Analysis and Fiscal Impact on School System
No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies
1. None

Legal Requirements
1. *Annotated Code of Maryland*, Education Article §4-101, *Control and Promotion of Education*
2. *Annotated Code of Maryland*, Education Article §4-108, *Duties in General*

Similar Policies Adopted by Other Local School Systems
1. Anne Arundel County Board of Education, Policy BAB, *Board Powers and Duties*
2. Frederick County Board of Education, Policy 106, *General Powers and Duties*
3. Harford County Board of Education, Policy 22-001-000, *Legal Authority and Status of the Harford County Board of Education*
4. Howard County Board of Education, Policy 2000, *School Board Governance*

Draft of Proposed Policy
Attached

Other Alternatives Considered by Staff
No other alternatives were considered.

Timeline
First reading – March 20, 2012
Public comment – April 17, 2012
Third reading/vote – May 8, 2012

INTERNAL BOARD POLICIES: Organization

Purpose, Role and Responsibilities of the Board of Education

I. POLICY STATEMENT [PURPOSE]

A. The Board of Education of Baltimore County (BOARD) IS A SEPARATE LEGAL ENTITY CREATED UNDER THE LAWS OF THE STATE OF MARYLAND. THE BOARD HAS FULL AUTHORITY AND JURISDICTION OVER ALL EDUCATIONAL MATTERS AFFECTING BALTIMORE COUNTY AND SHALL PROMOTE THE INTERESTS OF THE SCHOOLS UNDER ITS JURISDICTION.

B. THE BOARD MAY SUE AND BE SUED AND EXERCISE ALL POWERS AND PRIVILEGES GRANTED TO OR VESTED IN IT BY LAW.

II. PURPOSE

A. THE BOARD is empowered, directed, and required to maintain a reasonably uniform system of public schools designed to provide quality education and equal educational opportunity for all CHILDREN IN BALTIMORE COUNTY. [youth and shall be in control of all educational matters affecting Baltimore County. It promotes the interests of the public schools of Baltimore County. The following are the basic responsibilities of the Board:]

B. SOME OF THE BOARD'S DUTIES AND OBLIGATIONS INCLUDE THE DUTY AND OBLIGATION TO:

1. Reflect the aspirations and desires of the citizens for an adequate educational program. [;]
2. Comply with federal and state laws and regulations. [;]
3. Select the Superintendent [of Schools]. [;]
4. Appoint the personnel needed for developing and carrying out the educational program as recommended by the Superintendent.
5. EXERCISE ITS LAWFUL BUDGETARY AUTHORITY TO PROPOSE ADEQUATE FUNDING FOR CURRENT AND PROPOSED STAFFING GUIDELINES.

6. [5.] Review the evaluation of the educational program as determined by the Superintendent and act upon recommendations contained therein. [;]

7. [6.] Prepare and support an annual budget for the operating and capital needs of the school system. [;]

II. MISSION [Responsibilities]

A. [The Board of Education shall concern itself primarily with questions of policy rather than with administrative details. The application of policies is an administrative task to be performed by the Superintendent of Schools and the staff, who shall be held responsible for the effective administration and supervision of the entire school system.] The Board, as the governing body of the school system, fulfills its mission by adopting policies concerning:

1. The educational program, to determine the effectiveness with which the schools are achieving the educational purposes of the school system.

2. The appointment of a staff, and its professional development, to assist students in reaching appropriate goals.

3. The dissemination of information relating to the schools, necessary for creating a well-informed public.

4. The planning, expansion, improvement, financing, construction, and maintenance of the physical plant of the school system.

5. The standards needed for the efficient operation and improvement of the school system.

6. The establishment and maintenance of records, accounts, archives, management methods, and procedures incidental to the conduct of school business.

7. The budget, financial reports, audits, major expenditures, payment of obligations, and policies whereby the administration may formulate procedures, regulations, and other guides for the orderly accomplishment of business.

Legal ReferenceS: *ANNOTATED CODE OF MARYLAND,* EDUCATION ARTICLE §4-101, *Control and Promotion of Education*
Annotated Code of Maryland, Education Article §4-108, *Duties in General*

Policy Board of Education of Baltimore County
Adopted: 04/13/72
Revised: 05/08/07
REVISED: _____

Exhibit H

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 8, 2012

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **CONSIDERATION OF THE PROPOSED CHANGES TO BOARD OF EDUCATION POLICY 8131, *FORMULATION OF POLICIES: ADMINISTRATION IN POLICY ABSENCE***

ORIGINATOR: Margaret-Ann F. Howie, Esq., General Counsel

RESOURCE PERSON(S): Patricia S. Clark, Policy and Compliance Officer

RECOMMENDATION

That the Board of Education approves the proposed changes to Policy 8131. This is the third reading.

*****

Attachment I – Policy Analysis
Attachment II – Policy 8131

POLICY ANALYSIS FOR
BOARD OF EDUCATION POLICY 8131
FORMULATION OF POLICIES: ADMINISTRATION IN POLICY ABSENCE
RENAMED AS, "ADMINISTRATION IN POLICY ABSENCE"

Statement of Issues or Questions Addressed

In accordance with Policy and Rule 8130, Policy 8131 is scheduled for review in school year 2011-2012. Policy 8131 grants to the Superintendent the authority to act in the absence of any applicable Board policy. Policy 8131 has been revised to: (1) rename the policy; (2) include a policy statement; (3) conform with the Policy Review Committee's editing conventions.

Cost Analysis and Fiscal Impact on School System

No fiscal impact is anticipated by the revision of this policy.

Relationship to Other Board of Education Policies

1. None

Legal Requirements

1. *Annotated Code of Maryland*, Education Article §4-205, *Powers and Duties of County Superintendent*

Similar Policies Adopted by Other Local School Systems

1. Harford County Board of Education, Policy 22-015-000, *Administration in the Absence of Policy*

Draft of Proposed Policy

Attached

Other Alternatives Considered by Staff

No other alternatives were considered.

Timeline

First reading – March 20, 2012
Public comment – April 17, 2012
Third reading/vote – May 8, 2012

INTERNAL BOARD POLICIES: Organization

[Formulation of Policies:] Administration in Policy Absence

I. POLICY STATEMENT

A. ONLY ACTIONS OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD) IN FORMAL SESSION SHALL CONSTITUTE AN ACT OF THE BOARD.

B. In cases IN WHICH [where] IMMEDIATE action must be taken within the school system where the Board has provided no GUIDANCE [guides] for administrative action, the Superintendent shall have the power to act. The Superintendent's decision, however, shall be subject to review by action of the Board at its NEXT regularLY SCHEDULED PUBLIC meeting. It shall be the duty of the Superintendent to inform the Board promptly of such action and of the need for policy.

C. NOTHING CONTAINED HEREIN SHALL LIMIT THE AUTHORITY OF THE SUPERINTENDENT WHERE STATE LAW GRANTS OR PERMITS SUCH AUTHORITY.

LEGAL REFERENCE: *ANNOTATED CODE OF MARYLAND*, EDUCATION ARTICLE §4-205, *POWERS AND DUTIES OF COUNTY SUPERINTENDENT*

Policy Board of Education of Baltimore County
Adopted: 09/18/68
Readopted: 05/22/07
REVISED: _____

Exhibit J

BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204

May 8, 2012

RETIREMENTS

NAME	POSITION	SCHOOL/OFFICE	YRS. OF SERVICE	EFFECTIVE DATE
Gail Amoss	English Teacher	Perry Hall High	38.3	07/01/12
Jacalyn Apgar	ESOL Teacher	Padonia Elementary	33.4	07/01/12
Susan Beale	Bus Attendant	Transportation	47.6	04/01/12
Melvin Benney	ROTC Instructor	Randallstown High	16.0	07/01/12
Susan Biscoe	Principal	Fullerton Elementary	27.0	07/01/12
Paula Bonomo	English Teacher	Perry Hall High	34.1	07/01/12
Lynn Breedlove	Special Ed Teacher	Winfield Elementary	16.6	03/01/11*
Sharon Cooper	Classroom Teacher	Fullerton Elementary	31.7	07/01/12
Jessie Douglas	Coordinator	ESS/Dept of C&I	21.7	07/01/12
Carmen Franco-Valiente	Spanish Teacher	Franklin High	30.0	07/01/12
Susan Grevey	Kindergarten Teacher	Berkshire Elementary	20.0	07/01/12
Karen Hastings	Lib Sci Media Teacher	Campfield Early Childhood	10.0	07/01/12
Mindy Hayes	School Nurse	Meadowood Educ. Center	34.0	07/01/12
Louise Higgins	Classroom Teacher	Gunpowder Elementary	23.0	07/01/12
Nancy Jergensen	Kindergarten Teacher	Halstead Academy	20.0	07/01/12
Deborah Kimmitt	Reading Specialist	Oliver Beach Elementary	26.2	07/01/12
Linda Lindemann	Classroom Teacher	Essex Elementary	33.1	07/01/12
Hope Mainolfi	Special Ed Teacher	Perry Hall High	30.2	07/01/12

NAME	POSITION	SCHOOL/OFFICE	YRS. OF SERVICE	EFFECTIVE DATE
Cheryl Riisager	Spanish Teacher	Hereford High	16.0	07/01/12
Janet Rohde	ESOL Teacher	Parkville High	29.6	07/01/12
Valerie Rose	Kindergarten Teacher	Red House Run Elem	21.5	07/01/12
Linda Silverman	Classroom Teacher	Riderwood Elementary	30.0	07/01/12
Susan Turcotte	ESOL Teacher	Lansdowne Elementary	21.5	07/01/12
Gary Vaughan	Pupil Personnel Worker	Battle Grove Elementary	43.0	07/01/12
Randi Waskow	Kindergarten Teacher	Franklin Elementary	20.0	07/01/12

*Correction from 04/17/12 Board Exhibit

Exhibit K

BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204

May 8, 2012

RESIGNATIONS

ELEMENTARY – 2

Chatsworth School
Karin L. Altshuler, 04/10/12, 12.0 yrs., 8.0 mos.
Psychologist

Mars Estates Elementary School
Hannah B. Franklin, 06/30/12, 2.0 yrs.
Special Education – Self-Contained

SECONDARY – 1

Windsor Mill Middle School
William Temmink, 06/30/12, 8.0 yrs.
Social Studies

ADMINISTRATOR – 1

Chatsworth School
Suzanne M. Zahner, 04/20/12, 14.0 yrs., 6.0 mos.
Assistant Principal

SEPARATION FROM LEAVE – 3

Monique F. Matthews, granted Unusual and Imperative Leave, 07/01/11-06/30/12, resigning 6/30/12, 11.0 yrs., 7.0 mos.
Stephanie M. O'Neill, granted Child Rearing Leave, 08/23/10-06/30/12, resigning 6/30/12, 8.0 yrs.
Leigh A. Wingate, granted Child Rearing Leave, 11/23/10-11/23/12, resigning 6/30/12, 4.0 yrs., 7.0 mos.

Exhibit L

BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204

May 8, 2012

LEAVES

CHILD REARING LEAVE

DAWN C. HINES – (Elementary) – Chapel Hill Elementary School
Effective June 19, 2012 through June 19, 2014

JENNIFER MESZAROS – (Elementary) – Norwood Elementary School
Effective May 25, 2012 through May 25, 2013

PERSONAL LEAVE

KATHERINE M. BERMAN – (Elementary) – Padonia International Elementary School
Effective July 1, 2012 through June 30, 2013

KATHARINE L. STRATTON – (Elementary) – Mars Estates Elementary School
Effective July 1, 2012 through June 30, 2013

PERSONAL ILLNESS LEAVE

JEANINE A. THOMAS – (Transportation) – Hopkins Creek Bus Facility
Effective April 9, 2012 through April 9, 2013

SABBATICAL LEAVE

SERELDA MATTHEWS – (Special Education) – Overlea High School
Effective July 1, 2012 through June 30, 2013

UNUSUAL OR IMPERATIVE LEAVE

AYSE KIRK – (English) – Lansdowne High School
Effective July 1, 2012 through June 30, 2013

Exhibit M

BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204

May 8, 2012

DECEASED

The Board gratefully acknowledges the service of the employees listed below:

Jerold Hertrich
Bus Driver
Wabash Bus Lot - Transportation
March 24, 2012

Exhibit N

BALTIMORE COUNTY PUBLIC SCHOOLS
TOWSON, MARYLAND 21204

May 8, 2012

RECOMMENDED CERTIFICATED APPOINTMENTS

NAME	SCHOOL LOCATION
Caitlin Weber	Dundalk Middle
Diane Perez	Johnnycake Elementary
Caitlin Catanese	Middle River Middle
Michael Gorecki	Norwood Elementary
Elizabeth Stavis	Perry Hall High

Exhibit O

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 8, 2012

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **AREA EDUCATION ADVISORY COUNCIL (AEAC) APPOINTMENT**

ORIGINATOR: Clifford Collins, Northwest Area Education Advisory Council Chairperson

PERSON(S):

RECOMMENDATION

That the Board of Education appoints Nona Carroll to the Northwest Area Education Advisory Council.

*****

Exhibit P

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 8, 2012

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: Renee A. Foose, Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael G. Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

*****

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

Recommendations for Award of Contracts
Board Exhibit – May 8, 2012

1. **Contract Modification:** Augmentative Communication Devices
   Contract #: JNI-717-09

Term: N/A **Extension:** N/A **Contract Ending Date:** 9/30/13
Estimated contract authority: $ 300,000
Estimated modification amount: $ 250,000
New estimated total contract authority: $ 550,000

Board meeting date: May 8, 2012

Description:

On September 9, 2008, the Board approved this contract. This contract modification consists of an increase in funding for augmentative communication devices that support the academic and communication needs of students who are otherwise unable to verbally communicate. The devices are selected based upon the unique features of each individual student's communication, physical, and academic requirements. As students progress, more sophisticated devices will be required.

Recommendation:

Award of contract modification is recommended to:

Prentke Romich Co.	Wooster, OH
Responsible school or office:	Department of Special Programs
Contact person:	Kathleen McMahon
Funding source:	Operating budget

2. Contract Modification: Grounds Equipment Repair Parts
Contract #: JMI-604-12

Term: N/A **Extension:** N/A **Contract Ending Date:** 11/30/16
Estimated contract authority: $ N/A
Estimated modification amount: $ N/A
New estimated total contract authority: $ N/A

Board meeting date: May 8, 2012

Description:

On November 8, 2011, the Board approved this contract. This contract modification consists of a Consent to Assignment of the above contract to Horizon Distributors, Inc. (a division of Pool Corporation), from G. L. Cornell Company. Horizon Distributors, Inc., is assuming G. L. Cornell Company's current service contract to provide various categories of repair parts for grounds equipment on an as-needed basis (e.g., mower parts, snow plow parts, etc.) as provided under the current contract's terms and conditions.

Recommendation:

Award of contract modification is recommended to:

Horizon Distributors, Inc.	Gaithersburg, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Operating budget

3. Contract Modification: Grounds Maintenance Equipment
Contract #: JMI-606-10

Term:	N/A	**Extension:**	N/A	**Contract Ending Date:**	12/31/14

Estimated contract authority:	$	N/A
Estimated modification amount:	$	N/A
New estimated total contract authority:	$	N/A

Board meeting date: May 8, 2012

Description:

On December 1, 2009, the Board approved this contract. This contract modification consists of a Consent to Assignment of the above contract to Horizon Distributors, Inc. (a division of Pool Corporation), from G. L. Cornell Company. Horizon Distributors, Inc., is assuming G. L. Cornell Company's current service contract to provide various categories of grounds equipment on an as-needed basis (e.g., mowing equipment, utility tractors, etc.) as provided under the current contract's terms and conditions.

Recommendation:

Award of contract modification is recommended to:

Horizon Distributors, Inc.	Gaithersburg, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Operating budget

4. Contract Modification and Extension: Integrated Disability Management Employee Attendance Monitoring Program Medical Evaluations
Contract #: MWE-809-06

Term: N/A **Extension:** 2 years **Contract Ending Date:** 5/31/14

Estimated contract authority:	$ 300,000
Estimated modification amount:	$ 100,000
New estimated total contract authority:	$ 400,000

Board meeting date: May 8, 2012

Description:

On December 6, 2005, the Board approved this contract. The bid specifications allowed for a two-year extension upon mutual approval. Both the Office of Risk Management and the award bidders have approved the extension. This contract provides medical workability and independent medical evaluation services of our employees on an as-needed basis. These services are used for nonwork-related illnesses and injuries. Services may include medical review of history records, work status, treatment recommendations, fitness-for-duty evaluations including the ability to perform physical and psychological essential functions of the position, work restrictions, diagnosis and prognosis, transitional duty, physical and drug and alcohol testing, hearings, and litigation.

Recommendation:

Award of contract modification and extension is recommended to:

Concentra Medical Centers Forensic & Law Enforcement Services	Linthicum, MD Towson, MD
Responsible school or office:	Department of Planning and Support Operations
Contact person:	Kara Calder
Funding source:	Operating budget

5. Contract Modification and Extension: Maryland's Tomorrow/AdvancePath Academy

Contract #: RGA-120-07

Term: 3 years	**Extension:** 2 years	**Contract Ending Date:**	6/30/17
Estimated contract authority:		$ 3,813,405	
Estimated modification amount:		$ 3,799,365	
New estimated total contract authority:		$ 7,612,770	

Board meeting date: May 8, 2012

Description:

On February 20, 2007, the Board approved this contract, and on July 14, 2009, the Board approved a modification to the contract to expand the program to include Dundalk High School for an afternoon and evening program. This contract modification and extension is to increase the funding and extend the duration of the contract.

Maryland's Tomorrow/AdvancePath Academy is an alternative program, part of the Continuum of Alternative Programs (Performance Goal 4 – Provide a continuum of services through alternative education programs, and Performance Goal 5 – All students will graduate from high school) that partners with AdvancePath Academics to operate in-school academies to educate, recover, and graduate at-risk youth, ages 14-21. Unlike a traditional high school classroom, teachers in the academy work with a caseload of students to support each student's journey in earning his or her high school diploma.

The Maryland's Tomorrow/AdvancePath Academy is a state-of-the-art classroom that uses computer-adaptive curriculum and small-group, teacher-led instruction. Each student who enrolls in the academy has a personalized learning plan that tracks what he or she must learn in order to develop grade-level proficiency in each academic area and satisfy the requirements for his or her diploma.

Approximately 180 students per year will be able to gain academic support and credit for courses completed in the academy through this mastery-learning, computer-assisted instructional process. There are 47 seats at Dundalk and 49 seats at Chesapeake high schools. Four teachers, one instructional assistant, and one registrar (all BCPS employees) work with students to provide a high school experience that will meet the individual needs of each student in the program while building academic success for all state and county assessments.

During the past four and a half years, 815 students have enrolled in the two academies located at Chesapeake (2007) and Dundalk (2009) high schools. They have achieved 1,527 credits, and 283 students have graduated. The Dundalk Academy is also used in the evening high school program that allows students from any high school to participate when referred by the administration. The students who attend these academies are at risk for dropping out of school, are credit deficient, are over the age limit, or are returning after a break in enrollment.

Recommendation:

Award of contract modification and extension is recommended to:

AdvancePath Academics, Inc.	Williamsburg, VA
Responsible school or office:	Department of Student Support Services
Contact person:	Dale R. Rauenzahn
Funding source:	Operating budget

6. Contract Modification and Extension: Workability and Independent Psychiatric Evaluations

Contract #: MWE-816-06

Term: N/A **Extension:** 2 years **Contract Ending Date:** 5/31/14

Estimated contract authority: $ 300,000

Estimated modification amount: $ 100,000

New estimated total contract authority: $ 400,000

Board meeting date: May 8, 2012

Description:

On February 14, 2006, the Board approved this contract. Bid specifications allowed for a two-year extension to the contract upon mutual approval. Both the Office of Risk Management and the award bidder have expressed consent to extend. This contract provides medical workability and independent psychiatric evaluation services of our employees on an as-needed basis. These services will be used for nonwork-related illnesses and injuries. Services may include the psychiatric review of history records, work status, treatment recommendations, fitness for duty evaluations to perform the essential functions of the position, work restrictions, diagnosis and prognosis, transitional duty, attend hearings, and provide testimony during litigation.

Recommendation:

Award of contract modification and extension is recommended to:

Stephen W. Siebert, M.D., M.P.H., P.A.	Towson, MD
Responsible school or office:	Department of Planning and Support Operations
Contact person:	Kara Calder
Funding source:	Operating budget

7. Contract: Cohort – BCPS Educational Leadership Certificate III
Contract #: RGA-973-12

Term: 2 years, 6 mos. **Extension:** N/A **Contract Ending Date:** 5/31/15
Estimated total award value: $ 112,500

Board meeting date: May 8, 2012
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract is for a cohort program to provide 18 graduate credit hours in educational leadership coursework, beginning in the spring semester of 2013 and concluding in the spring semester of 2015, leading to administrator I certification. Enrollment is open to all teachers with a maximum of 25 participants.

Recommendation:

Award of contract is recommended to:

Loyola University Maryland	Baltimore, MD
Responsible school or office:	Department of Professional Development
Contact person:	William S. Burke
Funding source:	Operating budget

8. Contract: Cohort – BCPS Educational Leadership Masters III
Contract #: RGA-974-12

Term: 4 years, 6 mos. **Extension:** N/A **Contract Ending Date:** 5/31/17
Estimated total award value: $ 262,500

Board meeting date: May 8, 2012
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract is for a cohort program to provide 42 graduate credit hours in educational leadership coursework, beginning in the spring semester of 2013 and concluding in the spring semester of 2017, leading to a master of education in educational leadership and administrator I certification. Enrollment is open to all teachers with a maximum of 25 participants.

Recommendation:

Award of contract is recommended to:

Loyola University Maryland	Baltimore, MD
Responsible school or office:	Department of Professional Development
Contact person:	William S. Burke
Funding source:	Operating budget

9. Contract: Cohort – Transdisciplinary Literacy Strategies for Content Learning M.Ed.
Contract #: RGA-975-12

Term: 3 years, 6 mos. **Extension:** N/A **Contract Ending Date:** 5/31/16
Estimated total award value: $ 270,000

Board meeting date: May 8, 2012
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract is for a cohort program to provide 36 graduate credit hours in literacy strategies coursework, beginning in the spring semester of 2013 and concluding in the spring semester of 2016, leading to a master of education degree. Enrollment is open to all teachers with a maximum of 30 participants.

There is a need to provide teachers with the knowledge to engage students in reading and writing tasks using strategies to be successful in specific content areas.

Recommendation:

Award of contract is recommended to:

Goucher College	Towson, MD
Responsible school or office:	Department of Professional Development
Contact person:	William S. Burke
Funding source:	Operating budget

10. Contract: Diploma To Degree Program
Contract #: RGA-135-12

Term: 2 years **Extension:** N/A **Contract Ending Date:** 6/30/13
Estimated total award value: $ 130,000

Board meeting date: May 8, 2012
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of a partnership designed for students who want to graduate from Baltimore County Public Schools (BCPS) having simultaneously earned an associate of arts degree in general studies at the Community College of Baltimore County (CCBC) and a high school diploma from BCPS. The general studies degree curriculum is designed for students who plan to pursue an associate of arts degree before transferring to a four-year college and/or university. The cost to students and parents will be absorbed by CCBC and BCPS for this cohort of students. This program will be known as the Diploma to Degree Program.

Recommendation:

Award of contract is recommended to:

Community College of Baltimore County	Baltimore, MD
Responsible school or office:	Department of Special Programs
Contact person:	Kathleen McMahon
Funding source:	Race to the Top funds

11. Contract: Financing Various Vehicles
Contract #: MBU-520-12

Term: 6 years **Extension:** N/A **Contract Ending Date:** 7/3/18
Estimated contract authority: $ 4,140,861

Board meeting date: May 8, 2012
Bid issued: March 29, 2012
Pre-bid meeting date: N/A
Due date: April 19, 2012
No. of vendors issued to: 29
No. of bids received: 11
No. of no-bids received: 3

Description:

This contract consists of financing for various motor vehicles.

Recommendation:

Award of contract is recommended to:

JPMorgan Chase Bank, N.A. Columbus, OH

Responsible school or office: Department of Fiscal Services

Contact person: Barbara Burnopp

Funding source: Operating budget

12. Contract: Grass Seed, Fertilizer, and Field Treatment Supplies
Contract #: JMI-625-12 (Anne Arundel County Public Schools RFB #12CM-111)

Term: 3 years **Extension:** N/A **Contract Ending Date:** 3/31/15
Estimated contract authority: $ 105,000

Board meeting date: May 8, 2012
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of providing grass seed, fertilizer, and field treatment supplies. The Baltimore Regional Cooperative Purchasing Committee conducted the solicitation with Anne Arundel County Public Schools as the lead agency.

Section §5–112 of the Education Article of the Annotated Code of Maryland subparagraph (a) (3) states that, "…except as provided in subsection (e) of this section, a county board's participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures." Further, under the Education Article §4-123 Cooperative administration of programs (a) (1) states a "county board may enter into an agreement for the cooperative or joint administration of programs with one or more: (i) County boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils." In §13-110 of the State Finance and Procurement Article, "Subject to §12-107 of this article, whenever a primary procurement unit procurement officer determines that it is in the best interest of the State to sponsor or participate in an intergovernmental cooperative purchasing agreement, with the approval of the unit head and subject to any other approval required by law, the primary procurement unit may become a party to or participate under the agreement."

Recommendation:

Award of contract is recommended to:

Agrium Advanced Technologies	Rosedale, MD
Newsom Seed, Inc.	Fulton, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

13. Contract: Heating Oil
Contract #: PCR-247-12

Term: 5 years **Extension:** N/A **Contract Ending Date:** 6/30/17
Estimated contract authority: $ 10,000,000

Board meeting date: May 8, 2012
Bid issued: March 1, 2012
Pre-bid meeting date: March 15, 2012
Due date: March 28, 2012
No. of vendors issued to: 20
No. of bids received: 5
No. of no-bids received: 1

Description:

This project consists of providing heating oil for schools, offices, and service facilities that require this type of fuel. BCPS served as the lead jurisdiction. The project was issued as a Baltimore Regional Cooperative Purchasing Committee solicitation that included nine jurisdictions.

Anne Arundel County Public Schools
Baltimore City Government
Baltimore County Government
Baltimore County Public Schools
Carroll County Government
Harford County Government
Harford County Public Schools
Howard County Community College
Howard County Government

Recommendation:

Award of contract is recommended to:

Space Petroleum & Chemical Co., Inc. Columbia, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

14. Contract: Inspection, Maintenance, Repair, and Installation of Bleachers and Stadium Seating
Contract #: MBU-510-12

Term: 3 years, 8 mos. **Extension:** 3 years **Contract Ending Date:** 12/31/18
Estimated contract authority: $ 3,500,000

Board meeting date: May 8, 2012
Bid issued: February 23, 2012
Pre-bid meeting date: March 1, 2012
Due date: March 22, 2012
No. of vendors issued to: 14
No. of bids received: 1
No. of no-bids received: 3

Description:

This contract consists of performing preventative maintenance services, repairs, and/or installation of indoor and outdoor bleachers and stadium and auditorium seating. Additionally, the award bidder shall complete specific projects in conjunction with renovations, additions, demolition, damages, critical equipment failures, and modifications at any site.

Recommendation:

Award of contract is recommended to:

T.J. Distributors	Forest Hill, MD
Responsible school or office:	Office of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Operating budget

15. Contract: Milk, Dairy, and Fruit Juice Products
Contract #: MBU-525-12

Term: 5 years **Extension:** 2 years **Contract Ending Date:** 6/30/19
Estimated contract authority: $ 24,500,000

Board meeting date:	May 8, 2012
Bid issued:	March 8, 2012
Pre-bid meeting date:	N/A
Due date:	March 23, 2012
No. of vendors issued to:	22
No. of bids received:	1
No. of no-bids received:	0

Description:

This contract consists of providing milk, dairy, and fruit juice products as specified that comply with the required federal requirements. These specifications also include sour cream, cream cheese, yogurt, and eggs.

Recommendation:

Award of contract is recommended to:

Cloverland Farms Dairy	Baltimore, MD
Responsible school or office:	Department of Planning and Support Operations
Contact person:	Kara Calder
Funding source:	Operating budget

16. Contract: Moving Services
Contract #: PCR-250-12

Term: 5 years **Extension:** N/A **Contract Ending Date:** 6/30/17
Estimated contract authority: $ 500,000

Board meeting date: May 8, 2012
Bid issued: March 8, 2012
Pre-bid meeting date: March 22, 2012
Due date: March 30, 2012
No. of vendors issued to: 16
No. of bids received: 5
No. of no-bids received: 0

Description:

This project consists of providing moving services on as as-needed basis. These services will augment the Office of Distribution and Print Services' capacity for moving school/office furniture and equipment during building renovations.

Recommendation:

Award of contract is recommended to:

Johnson Moving & Storage	Clinton, MD
Paul F. Federline & Sons	Elkridge, MD
Triumvirate Environmental, Inc.	Baltimore, MD
Walters Relocation, Inc.	Baltimore, MD

Responsible school or office: Department of Planning & Support Operations

Contact person: Kara Calder

Funding source: Operating budget

17. Contract: Office Supplies
Contract #: RGA-136-12 (The Cooperative Purchasing Network [TCPN] Contract #R4945)
Term: 2.5 yrs **Extension:** N/A **Contract Ending Date:** 2/28/15
Estimated contract authority: $ 1,250,000

Board meeting date: May 8, 2012
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of providing school and office supplies, equipment, and furniture through Quill Corporation, contracted through TCPN. Approval of this contract will give one more option for schools and offices to comparison shop national discounted prices against local prices, and procure items at the best available price thereby reducing the cost of purchased goods through pooled-purchasing power and bulk-volume discounts. There are no costs or fees to the local agency to participate in this consortium.

Section §5–112 of the Education Article of the Annotated Code of Maryland subparagraph (a) (3) states that, "…except as provided in subsection (e) of this section, a county board's participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures." Further, under the Education Article §4-123 Cooperative administration of programs (a) (1) states a "county board may enter into an agreement for the cooperative or joint administration of programs with one or more: (i) County boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils." In §13-110 of the State Finance and Procurement Article, "Subject to §12-107 of this article, whenever a primary procurement unit procurement officer determines that it is in the best interest of the State to sponsor or participate in an intergovernmental cooperative purchasing agreement, with the approval of the unit head and subject to any other approval required by law, the primary procurement unit may become a party to or participate under the agreement."

Recommendation:

Award of contract is recommended to:

Quill Corporation	Philadelphia, PA
Responsible school or office:	Department of Fiscal Services
Contact person:	Barbara Burnopp
Funding source:	Operating funds

18. Contract: Online News K-12
Contract #: MWE-835-12 (The Cooperative Purchasing Network [TCPN] Contract #R5062)
Term: 2 years **Extension:** N/A **Contract Ending Date:** 5/31/14
Estimated contract authority: $ 164,440

Board meeting date: May 8, 2012
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

NBC Learn, the education arm of NBC News, provides 24/7 online access to all K-12 school staff and students and their families to more than 12,000 news stories from the NBC News' archives, one of the largest news archives in the world dating back to the 1920s. Digital collections are updated with current events every day, Monday through Friday, with stories from such celebrated programs as NBC Nightly News, the Today Show, Meet the Press, and Dateline NBC, as well as the networks of MSNBC and CNBC. News stories are correlated to state standards and the Common Core Curriculum. Videos are short, less than six minutes in length; therefore, enabling instructors to engage and enlighten their students without compromising instructional class time.

This item was selected using the process outlined in Board of Education Policy and Superintendent's Rule 6002 and under section §7-106, Paragraph (a) of the Education Article of the Annotated Code of Maryland. BCPS purchases the above materials upon the recommendation of the county superintendent and the adopted procedures of the county board. Instructional materials are recommended after being carefully evaluated and selected by a curriculum and instruction committee for use in the subject area; the selected materials support the curriculum and meet the diverse needs of students. Under Superintendent's Rule 6002, instructional materials may be consumable and expendable and include, but are not limited to, such items as charts, kits, textbooks, magazines, newspapers, pictures, recordings, slides, transparencies, videos, video discs, workbooks, and electronic resources such as software, CD-ROMs, and online services.

Section §5–112 of the Education Article of the Annotated Code of Maryland subparagraph (a) (3) states that, "…except as provided in subsection (e) of this section, a county board's participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures." Further, under the Education Article §4-123 Cooperative administration of programs (a) (1) states a "county board may enter into an agreement for the cooperative or joint administration of programs with one or more: (i) County boards; (ii) Other educational

institutions or agencies; and (iii) Boards of county commissioners or county councils." In §13-110 of the State Finance and Procurement Article, "Subject to §12-107 of this article, whenever a primary procurement unit procurement officer determines that it is in the best interest of the State to sponsor or participate in an intergovernmental cooperative purchasing agreement, with the approval of the unit head and subject to any other approval required by law, the primary procurement unit may become a party to or participate under the agreement."

Recommendation:

Award of contract is recommended to:

NBC News World Headquarters	New York, NY
Responsible school or office:	Department of Science, Technology, Engineering, and Mathematics
Contact person:	Dr. John Quinn
Funding source:	Operating budget

19. Contract: Planetariums – Mobile Digital Dome Systems (StarLab)
Contract #: RGA-134-12 (Department of Defense Dependent Schools (DODDS)-Europe Procurement #HE128-10-P-0038)

Term: One-time buy **Extension:** N/A **Contract Ending Date:** Until replaced
Estimated contract authority: $94,200

Board meeting date: May 8, 2012
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of two planetarium domes, custom-designed storage bags, digital projection systems, blowers, software cassettes, licenses, projection cylinders, and all necessary components for full operation to replace and update the current units used in the elementary StarLab Program. The existing StarLab units (approved by the board on October 21, 2003, and purchased in 2004) are worn and approaching the end of their usefulness and will be used for a credit of $12,500 toward the purchase price of the new units.

This item was selected using the process outlined in Board of Education Policy and Superintendent's Rule 6002 and under section §7-106, Paragraph (a) of the Education Article of the Annotated Code of Maryland. BCPS purchases the above materials upon the recommendation of the county superintendent and the adopted procedures of the county board. Instructional materials are recommended after being carefully evaluated and selected by a curriculum and instruction committee for use in the subject area; the selected materials support the curriculum and meet the diverse needs of students. Under Superintendent's Rule 6002, instructional materials may be consumable and expendable and include, but are not limited to, such items as charts, kits, textbooks, magazines, newspapers, pictures, recordings, slides, transparencies, videos, video discs, workbooks, and electronic resources such as software, CD-ROMs, and online services.

Section §5–112 of the Education Article of the Annotated Code of Maryland subparagraph (a) (3) states that, "…except as provided in subsection (e) of this section, a county board's participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures." Further, under the Education Article §4-123 Cooperative administration of programs (a) (1) states a "county board may enter into an agreement for the cooperative or joint administration of programs with one or more: (i) County boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils." In §13-110 of the State Finance and Procurement Article, "Subject to §12-107 of this article, whenever a primary procurement unit procurement officer determines that it is in the best interest of the

State to sponsor or participate in an intergovernmental cooperative purchasing agreement, with the approval of the unit head and subject to any other approval required by law, the primary procurement unit may become a party to or participate under the agreement."

Recommendation:

Award of contract is recommended to:

Science First®	Yulee, FL
Responsible school or office:	Department of Science, Technology, Engineering, and Mathematics
Contact persons:	Dr. John Quinn
Funding source:	Operating budget

20. Contract: Preventative Maintenance and Repair of Refrigeration Equipment
Contract #: MBU-517-12

Term: 3 years **Extension:** 2 years **Contract Ending Date:** 6/30/17
Estimated contract authority: $ 1,750,000

Board meeting date: May 8, 2012
Bid issued: March 1, 2012
Pre-bid meeting date: March 16, 2012
Due date: March 29, 2012
No. of vendors issued to: 44
No. of bids received: 5
No. of no-bids received: 0

Description:

This contract consists of providing preventative maintenance and repair services on refrigeration equipment. Repair services will be required in indefinite quantities on an as-needed basis throughout the term of the contract at the fixed rates.

Recommendation:

Award of contract is recommended to:

Air Tech Refrigeration & Mechanical Contractors, Inc.	Baltimore, MD
Responsible school or office:	Department of Planning and Support Operations
Contact person:	Kara Calder
Funding source:	Operating budget

21. Contract: Road Trailer Rental
Contract #: PCR-249-12

Term: 5 years **Extension:** N/A **Contract Ending Date:** 6/30/17
Estimated contract authority: $ 500,000

Board meeting date: May 8, 2012
Bid issued: March 1, 2012
Pre-bid meeting date: N/A
Due date: March 21, 2012
No. of vendors issued to: 3
No. of bids received: 2
No. of no-bids received: 0

Description:

This contract consists of renting road trailers that will be used as temporary storage on an as-needed basis. The trailers will augment the Office of Distribution and Print Services' storage capacity for the storage of school/office furniture and equipment during building renovations.

Recommendation:

Award of contract is recommended to:

Brody Transportation Co., Inc.	Baltimore, MD
Vallerie Service Co.	Baltimore, MD

Responsible school or office: Department of Planning & Support Operations

Contact person: Kara Calder

Funding source: Operating budget

22. Contract: Vehicle Lifts
Contract #: PCR-253-12 (Baltimore Regional Cooperative Purchasing Committee #FL03-11)

Term: 5 years **Extension:** N/A **Contract Ending Date:** 6/30/17
Estimated contract authority: $ 500,000

Board meeting date: May 8, 2012
Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of bids received: N/A
No. of no-bids received: N/A

Description:

This contract consists of providing vehicle lifts that will replace aging equipment at the BCPS vehicle service centers.

Section §5–112 of the Education Article of the Annotated Code of Maryland subparagraph (a) (3) states that, "…except as provided in subsection (e) of this section, a county board's participation in contracts for goods or commodities that are awarded by other public agencies or by intergovernmental purchasing organizations if the lead agency for the contract follows public bidding procedures." Further, the Education Article §4-123 Cooperative administration of programs (a) (1) states a "county board may enter into an agreement for the cooperative or joint administration of programs with one or more: (i) County boards; (ii) Other educational institutions or agencies; and (iii) Boards of county commissioners or county councils." In §13-110 of the State Finance and Procurement Article, "Subject to §12-107 of this article, whenever a primary procurement unit procurement officer determines that it is in the best interest of the State to sponsor or participate in an intergovernmental cooperative purchasing agreement, with the approval of the unit head and subject to any other approval required by law, the primary procurement unit may become a party to or participate under the agreement."

Recommendation:

Award of contract is recommended to:
Mohawk Resources, Ltd. Amsterdam, NY

Responsible school or office: Department of Planning and Support Operations

Contact person: Kara Calder

Funding source: Operating budget

23. Contract: Water Treatment Services for Critical Equipment
Contract #: MWE-809-12

Term: 5 years **Extension:** 5 years **Contract Ending Date:** 5/31/22
Estimated contract authority: $ 1,750,000

Board meeting date: May 8, 2012
Bid issued: March 8, 2012
Pre-bid meeting date: March 15, 2012
Due date: March 29, 2012
No. of vendors issued to: 12
No. of bids received: 3
No. of no-bids received: 0

Description:

This contract consists of water treatment services to critical heating and cooling equipment (boilers and chillers).

Recommendation:

Award of contract is recommended to:

Bond Water Technologies, Inc.	Gaithersburg, MD
Chem-Aqua, Inc.	Irving, TX
Klenzoid, Inc.	Conshohocken, PA

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Operating budget

24. Contract: Chain Link Fence Replacement – Arbutus Elementary School, Warren Elementary School, and Villa Cresta Elementary School
Contract #: MWE-828-12

Term:	N/A	**Extension:**	N/A	**Contract Ending Date:**	N/A
Estimated annual award value:			$ 95,750		
Estimated contingency amount:			$ 9,575		
Estimated total award value:			$ 105,325		

Board meeting date:	May 8, 2012
Bid issued:	March 3, 2012
Pre-bid meeting date:	March 16, 2012
Due date:	March 29, 2012
No. of vendors issued to:	3
No. of bids received:	1
No. of no-bids received:	0

Description:

This project consists of the removal and replacement of existing chain link fence, baseball backstop, and basketball backboards, and the construction of two concrete flumes.

Recommendation:

Award of contract is recommended to:

P&H Fencing	Baltimore, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Capital budget

Contract: Chain Link Fence Replacement – Arbutus Elementary School, Warren Elementary School, and Villa Cresta Elementary School
Contract #: MWE-828-12

	Bidders' Names
	P&H Fencing
PART A - Lump Sum Item	$54,200
PART B - Unit Price Lump Sum	$5,500
TOTAL BASE BID	**$59,700**
Alternate No. 1 ADD: Concrete Flumes Replacement at Villa Cresta ES Multi-use Court and Tennis Court	$3,200
Alternate No. 2 ADD: Fence Replacement at Villa Cresta ES Tennis Court	$15,750
Alternate No. 3 ADD: Concrete Flumes Replacement at Warren ES Multi-use Court	$5,700
Alternate No. 4 ADD: Fence Replacement at Warren ES Property Line	$11,400
Total	**$95,750**

25. Contract: Replacement of Concrete Walks and Curbs – Arbutus Middle School
Contract #: JNI-711-12

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: $ 261,662
Estimated contingency amount: $ 26,166
Estimated total award value: $ 287,828

Board meeting date: May 8, 2012
Bid issued: March 15, 2012
Pre-bid meeting date: March 23, 2012
Due date: April 12, 2012
No. of vendors issued to: 4
No. of bids received: 3
No. of no-bids received: 0

Description:

This project consists of removal and replacement of existing concrete walk, curb, and gutter.

Recommendation:

Award of contract is recommended to:

Machado Construction Company, Inc. Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

Contract: Replacement of Concrete Walks and Curbs – Arbutus Middle School
Contract #: JNI-711-12

	Bidders' Names		
	Machado Construction Co. Inc.	***P. Flanigan & Sons, Inc.***	***Romano Concrete Construction, Inc.***
PART A - Lump Sum Item	$150,522	$197,128	$197,232
PART B - Unit Price Lump Sum	$7,503	$7,505	$7,500
TOTAL BASE BID	**$158,025**	**$204,633**	**$204,732**
Alternate No. 1 ADD: Remove and replace existing concrete walk located between building and athletic fields	$23,330	$47,560	$38,762
Alternate No. 2 ADD: Remove and replace existing concrete walk located between parking lot and athletic fields	$32,629	$35,142	$46,215
Alternate No. 3 ADD: Remove existing asphalt walk from parking lot to Sulphur Spring Road and replace with concrete walk	$18,816	$28,430	$29,104
Alternate No. 4 ADD: Remove and replace existing concrete patio located between parking lot and service area	$19,760	$24,261	$42,220
Alternate No. 5 ADD: Remove and replace existing concrete walk located near gas meter cage	$9,102	$7,609	$26,345
Total	**$261,662**	**$347,635**	**$387,378**

26. Contract: Chain Link Fence Replacement – Battle Grove Elementary School, Bear Creek Elementary School, and Berkshire Elementary School
Contract #: JMI-628-12

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: $ 212,530
Estimated contingency amount: $ 21,253
Estimated total award value: $ 233,783

Board meeting date: May 8, 2012
Bid issued: March 15, 2012
Pre-bid meeting date: March 27, 2012
Due date: April 19, 2012
No. of vendors issued to: 6
No. of bids received: 3
No. of no-bids received: 0

Description:

This project consists of existing chain link fence removal and replacement along the property line, at the baseball backstop, and at the multi-use courts.

Recommendation:

Award of contract is recommended to:

Hercules Fence of Maryland, LLC Jessup, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

Contract: Chain Link Fence Replacement – Battle Grove Elementary School, Bear Creek Elementary School, and Berkshire Elementary School
Contract #: JMI-628-12

	Bidders' Names		
	Hercules Fence of Maryland, LLC	***New Holland Chain Link, LLC***	***The American Asphalt Paving Co., LLC***
SITE #1 Battle Grove Elementary School PART A - Lump Sum Item	$34,630	$65,520	$43,900
SITE #1 PART B - Unit Price Lump Sum	$5,400	$7,476	$5,900
SITE #1 TOTAL BASE BID (PART A + PART B)	**$40,030**	**$72,996**	**$49,800**
SITE #2 Bear Creek Elementary School PART A - Lump Sum Item	$14,950	$24,970	$45,700
SITE #2 PART B - Unit Price Lump Sum	$5,400	$7,476	$5,900
SITE #2 TOTAL BASE BID (PART A + PART B)	**$20,350**	**$32,446**	**$51,600**
SITE #3 Berkshire Elementary School PART A - Lump Sum Item	$82,875	$107,409	$148,595
SITE #3 PART B - Unit Price Lump Sum	$5,400	$7,476	$5,900
SITE #3 TOTAL BASE BID (PART A + PART B)	**$88,275**	**$114,885**	**$154,495**
TOTAL BASE BID is the sum of: SITE #1 BASE BID (00400-2) + SITE #2 BASE BID (00400-3) + SITE #3 BASE BID (00400-4)	**$148,655**	**$220,327**	**$255,895**
Alternate No. 1 ADD: Battle Grove Elementary School Tennis Court Fence Replacement	$15,700	$16,669	$18,585
Alternate No. 2 ADD: Bear Creek Elementary School Baseball Diamond Backstop Fence Replacement	$12,450	$23,870	$30,090
Alternate No. 3 ADD: Bear Creek Elementary School Multi-use Court Fence Replacement	$15,750	$15,620	$21,476
Alternate No. 4 ADD: Berkshire Elementary School Multi-use Court Fence Replacement	$19,975	$16,375	$21,476
Total	**$212,530**	**$292,861**	**$347,522**

27. Contract: Roof Replacement – Catonsville Center for Alternative Studies
Contract #: MWE-817-12

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: $ 741,063
Estimated contingency amount: $ 74,106
Estimated total award value: $ 815,169

Board meeting date: May 8, 2012

Description:

This project consists of the removal of the existing roof system, and the installation of approximately 28,257 square feet of a four-ply, built-up, cold-coat surface and gravel roof system with a 20-year warranty. Funding for this project is included in the FY 2012 capital budget.

Recommendation:

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (PAEJPC) / Weatherproofing Technologies, Inc. (TREMCO)	Ashburn, VA

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

28. Contract: Replacement of the Windows, Doors, and Blinds – Chatsworth School
Contract #: JNI-765-12

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: $ 426,850
Estimated contingency amount: $ 42,685
Estimated total award value: $ 469,535

Board meeting date: May 8, 2012
Bid issued: January 27, 2012
Pre-bid meeting date: February 2, 2012
Due date: February 23, 2012
No. of vendors issued to: 12
No. of bids received: 8
No. of no-bids received: 0

Description:

This project consists of the removal and replacement of the exterior windows, blinds, exterior doors and frames, and other associated work. This work will benefit all areas of the school with the installation of new energy efficient aluminum window frames and energy efficient double glazing. The doors will be replaced with new steel doors, frames, and hardware that meet all code requirements.

Recommendation:

Award of contract is recommended to:

Huntington & Hopkins, Inc.	Hunt Valley, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Capital budget

Contract: Replacement of the Windows, Doors, and Blinds – Chatsworth School
Contract #: JNI-765-12

	Bidders' Names			
	Huntington & Hopkins, Inc.	***J.A.K. Construction Co., Inc.***	***Baltimore Contractors, Inc.***	***E. Pikounis Construction Co., Inc.***
Base Bid (Include the following allowance of $10,000 for Industrial Hygienist Services; NOT INCLUDING THE PREVAILING WAGE DETERMINATIONS)	$426,850	$446,000	$465,724	$477,000
Total	**$426,850**	**$446,000**	**$465,724**	**$477,000**

	Bidders' Names			
	J A Argetakis Contracting Co., Inc.	***Blair & Sons Co., Inc.***	***Tito Contractors, Inc.***	***JLN Construction Services, LLC***
Base Bid (Include the following allowance of $10,000 for Industrial Hygienist Services; NOT INCLUDING THE PREVAILING WAGE DETERMINATIONS)	$498,000	$526,000	$536,496	$564,222
Total	**$498,000**	**$526,000**	**$536,496**	**$564,222**

29. **Contract:** Parking Lot, Bus Loop, Sidewalks, Lighting, and Multi-Use Courts – Church Lane Elementary School
Contract #: MBU-522-12

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: $ 730,676
Estimated contingency amount: $ 73,067
Estimated total award value: $ 803,743

Board meeting date: May 8, 2012
Bid issued: March 8, 2012
Pre-bid meeting date: March 19, 2012
Due date: March 30, 2012
No. of vendors issued to: 6
No. of bids received: 2
No. of no-bids received: 0

Description:

This project consists of existing parking lot overlay and expansion, existing concrete walks replacement, and existing multi-use court overlay.

Recommendation:

Award of contract is recommended to:

American Asphalt Paving Co. LLC Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

Contract: Parking Lot, Bus Loop, Sidewalks, Lighting, and Multi-Use Courts – Church Lane Elementary School
Contract #: MBU-522-12

	Bidders' Names	
	American Asphalt Paving Co.	***P. Flanigan & Sons, Inc.***
PART A - Lump Sum Item	$357,056	$362,551
PART B - Unit Price Lump Sum	$173,400	$328,720
TOTAL BASE BID (PART A + PART B)	**$530,456**	**$691,271**
Alternate No. 1 ADD: Existing Multi-use Court Renovation	$84,369	$92,300
Alternate No. 2 ADD: ADA Parking Area Addition	$115,851	$103,000
Total	**$730,676**	**$886,571**

30. Contract: Renovation of the Kitchen Serving Line – Deep Creek Middle School
Contract #: MBU-519-12

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: $ 421,346
Estimated contingency amount: $ 42,134
Estimated total award value: $ 463,480

Board meeting date: May 8, 2012
Bid issued: March 1, 2012
Pre-bid meeting date: March 8, 2012
Due date: March 29, 2012
No. of vendors issued to: 8
No. of bids received: 4
No. of no-bids received: 0

Description:

This project consists of eliminating the existing serving lines in the cafeteria. The kitchen serving line area will be expanded and renovated to meet current BCPS food service standards. Select kitchen equipment will also be replaced.

Recommendation:

Award of contract is recommended to:

Chilmar Corporation	Baltimore, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Capital budget

Contract: Renovation of the Kitchen Serving Line – Deep Creek Middle School
Contract #: MBU-519-12

	Bidders' Names			
	Chilmar Corporation	***Orfanos Contractors, Inc.***	***Roy Kirby & Sons, Inc.***	***Tito Contractors, Inc.***
Base Bid: (Include the following allowance(s) in the Base Bid: $10,000 for Industrial Hygienist Services. All unused portions of Allowances shall be returned to BCPS)	$396,396	$403,000	$434,400	$575,426
Alternate No.1 ADD: Provide wall mounted DSS-1 cooling unit, piping, electrical, rooftop unit, roof curb and roof repair for Dry Storage Room 213	$16,050	$20,000	$22,400	$31,320
Alternate No.2 ADD: Provide motor and power for rolling counter doors 03, 04, 05, 06 in Serving Line Room 221	$8,900	$5,500	$7,400	$5,600
Total	**$421,346**	**$428,500**	**$464,200**	**$612,346**

31. Contract: Parking Lot Improvements – Eastern Technical High School
Contract #: MWE-826-12

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: $ 797,500
Estimated contingency amount: $ 79,750
Estimated total award value: $ 877,250

Board meeting date: May 8, 2012
Bid issued: March 22, 2012
Pre-bid meeting date: March 29, 2012
Due date: April 19, 2012
No. of vendors issued to: 10
No. of bids received: 4
No. of no-bids received: 0

Description:

This project consists of existing asphalt pavement overlay, removal and replacement of portion of existing asphalt pavement, concrete walks, and concrete curb and gutter. The project also includes painting of all parking spaces and traffic patterns on new pavement surface.

Recommendation:

Award of contract is recommended to:

Gray & Son, Inc. Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

Contract: Parking Lot Improvements – Eastern Technical High School
Contract #: MWE-826-12

	Bidders' Names			
	Gray & Son, Inc.	***American Asphalt Paving Co., LLC***	***M. T. Laney Co., Inc.***	***P. Flanigan & Sons, Inc.***
PART A - Lump Sum Item	$393,000	$271,338	$296,330	$439,068
PART B - Unit Price Lump Sum	$169,500	$298,200	$316,400	$298,120
TOTAL BASE BID (PART A + PART B)	**$562,500**	**$569,538**	**$612,730**	**$737,188**
Alternate No. 1 ADD: Bus Loop between School Building and Mace Avenue	$110,000	$110,564	$134,235	$80,101
Alternate No. 2 ADD: Parking Lot at Shop Area on the Northern Side of School Building	$60,000	$44,475	$65,910	$41,290
Alternate No. 3 ADD: Parking Lot at the Bottom of the Hill near the Courts on the Western Side of School Building	$65,000	$84,314	$117,850	$176,431
Total	**$797,500**	**$808,891**	**$930,725**	**$1,035,010**

32. Contract: Request to Provide Property Easements – George Washington Carver Center for Art & Technology
Contract #: PCR-254-12

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: $ N/A
Estimated contingency amount: $ N/A
Estimated total award value: $ N/A

Board meeting date: May 8, 2012

Description:

Patient First Corporation is planning to construct a Patient First medical building on the property which is adjacent and north of the George Washington Carver Center for the Arts & Technology entrance driveway, east of York Road, south of the Gerard Avenue right of way, and east of the new storm water management ponds for the new school building. Patient First has requested two access easements from the Board of Education at the George Washington Carver Center for Arts & Technology school site.

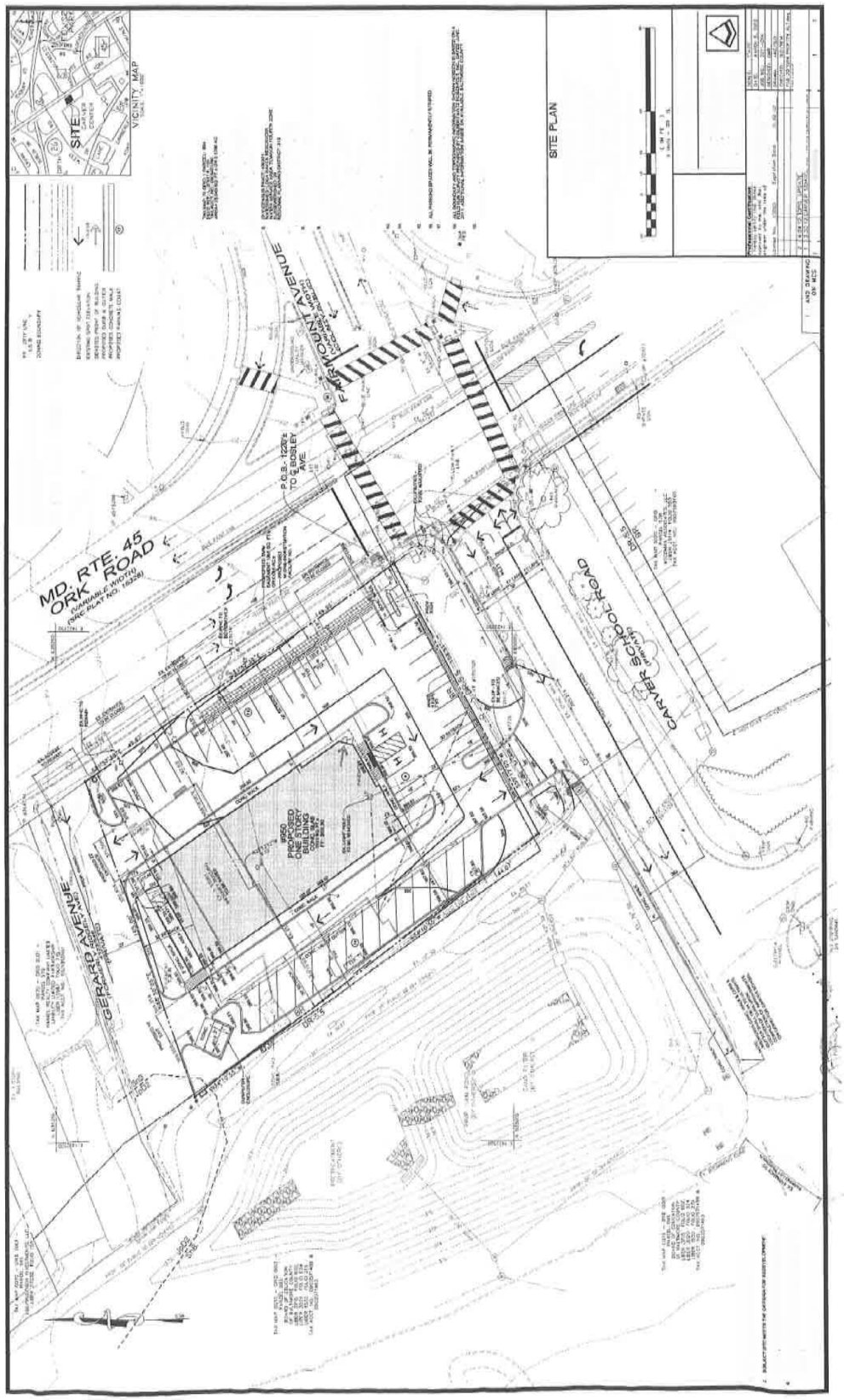
The first easement is along the entrance road to allow access from the south. The second easement is along Gerard Avenue to allow access from the north. The easement along the entrance driveway will necessitate improvements to and widening of the entrance driveway to the school which will be paid by the private developer of the project. The value of the Gerard Avenue easement was independently appraised at $22,250, which the developer will pay to the Board.

If the easements are approved, the developer plans to improve the school entrance immediately, which will improve access for the school buses next school year.

Recommendation:

Approval to grant permission is recommended to:

Patient First Corporation	Richmond, VA
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	N/A


SITE PLAN
VICINITY MAP
SITE
MD. RTE. 45
ORK ROAD
FAIRMOUNT AVENUE
CARVER SCHOOL ROAD
GERARD AVENUE
P.O.B. - 1220'± TO ℄ BOSLEY AVE.
8950 PROPOSED ONE STORY BUILDING

33. Contract: Resurfacing Multi-Use Courts – Johnnycake Elementary School and Wellwood Elementary School
Contract #: MBU-526-12

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: $ 226,800
Estimated contingency amount: $ 22,680
Estimated total award value: $ 249,480

Board meeting date: May 8, 2012
Bid issued: March 22, 2012
Pre-bid meeting date: March 28, 2012
Due date: April 19, 2012
No. of vendors issued to: 5
No. of bids received: 2
No. of no-bids received: 0

Description:

This project consists of existing multi-use courts surface overlay, removal and replacement of the chain link fence around the courts, removal and replacement of adjoining concrete walks, concrete mow tables, concrete flumes, basketball backboards, and new court markings.

Recommendation:

Award of contract is recommended to:

American Tennis Courts, Inc. Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

Contract: Resurfacing Multi-Use Courts – Johnnycake Elementary School and Wellwood Elementary School
Contract #: MBU-526-12

	Bidders' Names	
	American Tennis Courts, Inc.	***American Asphalt Paving Co., Inc.***
Site 1-PART A - Lump Sum Item	$91,600	$92,319
Site 1-PART B - Unit Price Lump Sum	$23,700	$33,500
Site 1-TOTAL BASE BID (PART A + PART B)	**$115,300**	**$125,819**
Site 2-Part A - Lump Sum Item	$87,800	$82,660
Site 2-Part B - Unit Price Lump Sum	$23,700	$33,500
Site 2-TOTAL BASE BID (PART A + PART B)	**$111,500**	**$116,160**
Total	**$226,800**	**$241,979**

34. Contract: Parking Lot Improvements – Patapsco High School and Center for the Arts
Contract #: MWE-827-12

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: $ 733,864
Estimated contingency amount: $ 73,386
Estimated total award value: $ 807,250

Board meeting date: May 8, 2012
Bid issued: March 22, 2012
Pre-bid meeting date: March 29, 2012
Due date: April 19, 2012
No. of vendors issued to: 10
No. of bids received: 5
No. of no-bids received: 0

Description:

This project consists of existing asphalt pavement overlay, removal and replacement of portion of existing asphalt pavement, concrete walks, and concrete curb and gutter. The project also includes painting of all parking spaces and traffic patterns on new pavement surface.

Recommendation:

Award of contract is recommended to:

American Asphalt Paving Co. LLC Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

Contract: Parking Lot Improvements – Patapsco High School
Contract #: MWE-827-12

	Bidders' Names				
	American Asphalt Paving Co. LLC	***Gray & Son, Inc.***	***P. Flanigan & Sons, Inc.***	***M T Laney Co., Inc.***	***General Paving***
PART A - Lump Sum Item	$434,885	$443,000	$418,143	$466,760	$499,939
PART B - Unit Price Items	$175,800	$150,500	$269,735	$233,500	$194,050
TOTAL BASE BID (PART A + PART B)	**$610,685**	**$593,500**	**$687,878**	**$700,260**	**$693,989**
Alternate No. 1 ADD: Shop Parking Lot on the Northern Side of School Building with entrance from Langport Ave.	$25,524	$18,000	$15,886	$26,780	$21,059
Alternate No. 2 ADD: Removal and Replacement of Existing Curb, Gutter, Adjoining Sidewalk, and Chain Link Fence at Shop Parking Lot on the Northern Side of School Building	$36,355	$63,000	$54,144	$64,530	$71,194
Alternate No. 3 ADD: Removal and Replacement of Existing Concrete Walk between School Building and Wise Avenue	$35,500	$61,000	$49,636	$34,707	$44,363
Alternate No. 4 ADD: Removal and Replacement of Existing Concrete Walk between School Building and Parking Lot with Entrance from Inverness Ave.	$25,800	$37,000	$38,279	$33,653	$33,516
Total	**$733,864**	**$772,500**	**$845,823**	**$859,930**	**$864,121**

35. Contract: Building Package – Providence Road Bus Facility
Contract #: JNI-798-12

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: $ 1,052,700
Estimated contingency amount: $ 105,270
Estimated total award value: $ 1,157,970

Board meeting date: May 8, 2012
Bid issued: March 8, 2012
Pre-bid meeting date: March 14, 2012
Due date: April 10, 2012
No. of vendors issued to: 15
No. of bids received: 7
No. of no-bids received: 0

Description:

This project consists of the construction of the new bus maintenance building at the Providence Road maintenance facility. All site work, building foundations, site lighting, and underground utility work for the building was completed under the site package bid JNI-765-10.

Recommendation:

Award of contract is recommended to:

H&H Contractors, Inc.	Halethorpe, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Capital budget

Contract: Building Package – Providence Road Bus Facility
Contract #: JNI-798-12

	Bidders' Names			
	H & H Contractors, Inc.	***North Point Builders, Inc.***	***Warwick Supply & Equipment Co., Inc.***	***Huntington & Hopkins, Inc.***
Base Bid: Consisting of the cost of new construction, including the related architectural, structural, mechanical, electrical, and other requirements incidental to the project and outlined in contract documents	$917,700	$926,000	$962,000	$977,700
Alternate No. 1 ADD: Location of alternate vehicle lift is noted as "Future Vehicle Lift" on the plans	$135,000	$136,500	$150,000	$160,900
Total	**$1,052,700**	**$1,062,500**	**$1,112,000**	**$1,138,600**

Contract: Building Package – Providence Road Bus Facility
Contract #: JNI-798-12

	Bidders' Names		
	Orfanos Contractors Inc.	***J.A.K. Construction Co., Inc.***	***Bob Porter Company Inc.***
Base Bid: Consisting of the cost of new construction, including the related architectural, structural, mechanical, electrical, and other requirements incidental to the project and outlined in contract documents	$1,021,800	$1,089,000	$1,210,400
Alternate No. 1 ADD: Location of alternate vehicle lift is noted as "Future Vehicle Lift" on the plans	$147,000	$146,000	$135,000
Total	**$1,168,800**	**$1,235,000**	**$1,345,400**

36. Contract: Roof Replacement – Randallstown Elementary School
Contract #: JNI-786-12

Term:	N/A	**Extension:**	N/A	**Contract Ending Date:**	N/A
Estimated annual award value:			$	499,929	
Estimated contingency amount:			$	49,993	
Estimated total award value:			$	549,922	

Board meeting date: May 8, 2012

Description:

This project consists of the removal of the existing roof system and the installation of approximately 11,879 square feet of a four-ply, built-up, cold-coat surface and gravel roof system with a 20-year warranty. This project also reshingles approximately 20,358 square feet of roof and restores another 7,500 square feet of metal roof. Funding for this project is included in the FY2012 supplemental capital budget.

Recommendation:

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (PAEJPC) / Weatherproofing Technologies, Inc. (TREMCO)	Ashburn, VA

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

37. Contract: Classroom Renovations – Ridge Ruxton School
Contract #: PCR-252-12

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: $ 174,000
Estimated contingency amount: $ 17,400
Estimated total award value: $ 191,400

Board meeting date: May 8, 2012
Bid issued: March 22, 2012
Pre-bid meeting date: March 29, 2012
Due date: April 23, 2012
No. of vendors issued to: 18
No. of bids received: 7
No. of no-bids received: 0

Description:

This project consists of building modifications to one wing of Ridge Ruxton School including dedicated toilet rooms, corridor doors, and development of four standard classrooms to accommodate students from West Towson Elementary School in preparation for the 2012-13 school year.

Recommendation:

Award of contract is recommended to:

North Point Builders, Inc. Baltimore, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

Contract: Classroom Renovations – Ridge Ruxton School
Contract #: PCR-252-12

	Bidders' Names			
	North Point Builders, Inc.	***J.A.K. Construction Co., Inc.***	***Homewood General Contractors, Inc.***	***Huntington & Hopkins, Inc.***
Base Bid: (Include the following allowance(s) in the Base Bid: $1,000 for Industrial Hygienist Services; $4,000 for Asbestos Abatement; $4,000 for Code Compliance; $1,000 for Custodial Coverage)	$174,000	$187,000	$205,000	$222,450
Total	**$174,000**	**$187,000**	**$205,000**	**$222,450**

	Bidders' Names		
	RWC Contracting LLC	***Broughton Construction Co. LLC***	***Tito Contractors, Inc.***
Base Bid: (Include the following allowance(s) in the Base Bid: $1,000 for Industrial Hygienist Services; $4,000 for Asbestos Abatement; $4,000 for Code Compliance; $1,000 for Custodial Coverage)	$238,655	$277,500	$396,654
Total	**$238,655**	**$277,500**	**$396,654**

38. Contract: Roof Replacement – Seven Oaks Elementary School
Contract #: MBU-514-12

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: $ 1,278,108
Estimated contingency amount: $ 127,811
Estimated total award value: $ 1,405,919

Board meeting date: May 8, 2012

Description:

This project consists of the removal of the existing roof system, and the installation of approximately 62,500 square feet of a four-ply, built-up, cold-coat surface and gravel roof system with a 20-year warranty. Funding for this project is included in the FY 2012 capital budget.

Recommendation:

Award of contract is recommended to:

Pennsylvania Education Joint Purchasing Council (PAEJPC) / Weatherproofing Technologies, Inc. (TREMCO)	Ashburn, VA

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

39. Contract: Renovation – Addition – Stoneleigh Elementary School
Contract #: JMI-613-12

Term: N/A **Extension:** N/A **Contract Ending Date:** N/A
Estimated annual award value: $ 11,471,800
Estimated contingency amount: $ 1,147,180
Estimated total award value: $ 12,618,980

Board meeting date: May 8, 2012
Bid issued: February 23, 2012
Pre-bid meeting date: March 1, 2012
Due date: March 22, 2012
No. of vendors issued to: 23
No. of bids received: 12
No. of no-bids received: 0

Description:

This project consists of renovation of the existing classrooms, library, gymnasium, administrative area, and health suite; as well as the construction of a classroom addition to accommodate the school's enrollment, replacement and upgrade to the mechanical, electrical, and data systems, and expansion of the parking area, as well as other site improvements, are included.

Board approval is contingent upon action and approval by the County Council.

Recommendation:

Award of contract is recommended to:

Roy Kirby & Sons, Inc.	Baltimore, MD
Responsible school or office:	Department of Physical Facilities
Contact person:	Michael G. Sines
Funding source:	Capital budget

Contract: Renovation – Addition – Stoneleigh Elementary School
Contract #: JMI-613-12

	Bidders' Names			
	Rob Kirby & Sons, Inc.	***Broughton Construction Co., LLC***	***Phillips Way, Inc.***	***Keller Brothers, Inc.***
Base Bid: (Include the following allowance(s) in the Base Bid: $60,000 for Industrial Hygienist Services)	$11,088,000	$11,280,000	$11,285,000	$11,325,000
Alternate No. 1 ADD: West elevation existing building - Add the labor and material cost to remove the existing canopy and area way as indicated on Drawing A200 and the remedial patching as indicated in detail 14-D Partial Existing West Elevation behind area way walls on sheet A201.	$12,500	$8,100	$11,500	$37,000
Alternate No. 2 ADD: Add the labor and material to install stone base at the proposed addition as shown in Detail 6-B, 10-B, 13-B, A202 and on associated wall sections sheets for the new area. Base bid is to install brick veneer.	$50,000	$46,000	$68,000	$52,000
Alternate No. 3 ADD: Add the labor and material to install new parking lot (20 spaces) and associate storm water management, bio retention, lighting and landscaping on the east side of the main entrance in front of the existing kitchen.	$88,000	$100,000	$111,000	$134,000
Alternate No. 4 ADD: Add the labor and material cost to add Fritz tile for corridors in lieu of VCT in base bid	$127,000	$125,000	$127,000	$160,000
Alternate No. 5 ADD: Add power washing of the existing building.	$10,500	$23,000	$15,500	$28,000
Alternate No. 6 ADD: Add labor and material to repaint the existing window grates on the existing building (12 locations) as shown on drawing 10-B, A200.	$800	$500	$2,000	$1,600
Alternate No. 7 ADD: Add labor and material cost to add ceramic tile in corridors.	$95,000	$87,000	$82,300	$91,000
Total	**$11,471,800**	**$11,669,600**	**$11,702,300**	**$11,828,600**

Contract: Renovation – Addition **–** Stoneleigh Elementary School
Contract #: JMI-613-12

	Bidders' Names			
	Plano-Coudon, LLC	***CAM Construction Co., Inc.***	***Tuckman-Barbee Construction Co., Inc.***	***Lobar, Inc.***
Base Bid: (Include the following allowance(s) in the Base Bid: $60,000 for Industrial Hygienist Services)	$11,812,000	$11,925,000	$12,150,000	$12,273,000
Alternate No. 1 ADD: West elevation existing building - Add the labor and material cost to remove the existing canopy and area way as indicated on Drawing A200 and the remedial patching as indicated in detail 14-D Partial Existing West Elevation behind area way walls on sheet A201.	$28,000	$21,000	$35,000	$16,000
Alternate No. 2 ADD: Add the labor and material to install stone base at the proposed addition as shown in Detail 6-B, 10-B, 13-B, A202 and on associated wall sections sheets for the new area. Base bid is to install brick veneer.	$52,000	$45,000	$73,000	$49,000
Alternate No. 3 ADD: Add the labor and material to install new parking lot (20 spaces) and associate storm water management, bio retention, lighting and landscaping on the east side of the main entrance in front of the existing kitchen.	$140,000	$80,000	$99,000	$92,000
Alternate No. 4 ADD: Add the labor and material cost to add Fritz tile for corridors in lieu of VCT in base bid	$127,000	$150,000	$130,000	$160,000
Alternate No. 5 ADD: Add power washing of the existing building.	$25,000	$27,000	$29,000	$21,000

Alternate No. 6 ADD: Add labor and material to repaint the existing window grates on the existing building (12 locations) as shown on drawing 10-B, A200.	$1,000	$3,000	$3,500	$5,000
Alternate No. 7 ADD: Add labor and material cost to add ceramic tile in corridors.	$92,000	$90,000	$70,000	$9,100
Total	**$12,277,000**	**$12,341,000**	**$12,589,500**	**$12,625,100**

Contract: Renovation – Addition **–** Stoneleigh Elementary School
Contract #: JMI-613-12

	Bidders' Names			
	North Point Builders, Inc.	***Towson Mechanical, Inc.***	***Mullan Contracting Co.***	***Huntington & Hopkins, Inc.***
Base Bid: (Include the following allowance(s) in the Base Bid: $60,000 for Industrial Hygienist Services)	$12,364,000	$12,384,000	$12,539,438	$13,347,700
Alternate No. 1 ADD: West elevation existing building - Add the labor and material cost to remove the existing canopy and area way as indicated on Drawing A200 and the remedial patching as indicated in detail 14-D Partial Existing West Elevation behind area way walls on sheet A201.	$48,000	$80,000	$34,160	$7,000
Alternate No. 2 ADD: Add the labor and material to install stone base at the proposed addition as shown in Detail 6-B, 10-B, 13-B, A202 and on associated wall sections sheets for the new area. Base bid is to install brick veneer.	$78,000	$78,000	$84,000	$98,000
Alternate No. 3 ADD: Add the labor and material to install new parking lot (20 spaces) and associate storm water management, bio retention, lighting and landscaping on the east side of the main entrance in front of the existing kitchen.	$49,000	$103,000	$151,500	$122,000
Alternate No. 4 ADD: Add the labor and material cost to add Fritz tile for corridors in lieu of VCT in base bid	$125,000	$158,000	$170,000	$135,000
Alternate No. 5 ADD: Add power washing of the existing building.	$15,000	$36,500	$34,000	$30,000

Alternate No. 6 ADD: Add labor and material to repaint the existing window grates on the existing building (12 locations) as shown on drawing 10-B, A200.	$5,000	$3,100	$3,500	$5,000
Alternate No. 7 ADD: Add labor and material cost to add ceramic tile in corridors.	$90,000	$89,400	$92,000	$90,000
Total	**$12,774,000**	**$12,932,000**	**$13,108,598**	**$13,834,700**

40. Consultant Qualification: On-Call Construction Inspection Services
Contract #: JMI-623-12

Term:	N/A	**Extension:**	N/A	**Contract Ending Date:**	6/30/2015
Estimated annual award value:			$	N/A	
Estimated contingency amount:			$	N/A	
Estimated total award value:			$	N/A	

Board meeting date: May 8, 2012

Description:

On August 12, 2008, the Board adopted Board of Education Policy and Superintendent's Rule 3250 to prequalify consultants for construction inspection services to assist Baltimore County Public Schools with new projects.

On April 17, 2012, the selection committee met and reviewed the expressions of interest submitted by eleven consultants. This information was reviewed and each consultant was determined to be either qualified or unqualified based on the evaluation criteria. The selection committee recommends that, based on the results of the review, approval be granted to prequalify six consultants.

Recommendation:

Award of contract is recommended to:

Development Facilitators, Inc.	Millersville, MD
Gannett Fleming, Inc.	Baltimore, MD
Johnson, Mirmiran & Thompson, Inc.	Sparks, MD
KCI Technologies	Sparks, MD
Rummel, Klepper and Kahl, LLP	Baltimore, MD
URS Corporation	Hunt Valley, MD

Responsible school or office: Department of Physical Facilities

Contact person: Michael G. Sines

Funding source: Capital budget

Exhibit Q

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 8, 2012

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

SUBJECT: **REPORT ON BULLYING**

ORIGINATOR: Renee A. Foose, Deputy Superintendent

RESOURCE PERSON(S): Dale R. Rauenzahn, Executive Director, Student Support Services
Glenda Myrick, Coordinator, Safe and Drug-Free Schools

RECOMMENDATION

That the Board of Education receives the Report on Bullying.

*****

Attachment I: Executive Summary
Attachment II: Power Point Presentation
Attachment III: Qualities of Character

Baltimore County Public Schools
Executive Summary
Bullying Report

Sometimes regarded as a "rite of passage," bullying and harassment can no longer be considered as such. During the past two decades, the often devastating effects of bullying and harassment have evidenced themselves on the well-being of students and the climate of schools. Electronic and technological advances of the last ten years have unwittingly provided another outlet for bullying and harassment, "cyber-bullying." Its message enters homes and communities and the resulting effects sometimes extend into schools when victims walk through the schoolhouse doors. Incidents of bullying, harassment, and intimidation have caused increasing concern among school personnel, students, parents, and public officials.

The Safe Schools Reporting Act of 2005 required each county and Baltimore City to report incidents of harassment or intimidation against students in public schools. This law also required MSDE to develop and distribute a standardized reporting form. In the 2008 legislative session, a series of bills passed that created new requirements. First, that the original bill would not sunset. Second, that school staff could now report incidents, which under the 2005 Act only students, parents, or close family relatives could report. Third and final change was that MSDE was required to develop and distribute a model bullying, harassment, and intimidation policy that the LEAs were to also use to develop a policy to be in place by September 1, 2009.

This presentation will show how Baltimore County Public Schools has met these requirements with a policy that defines bullying, harassment, and intimidation, is using Character Education as the foundation to prevent bullying and harassment, as well as other initiatives, and the mandates in place to investigate and address bullying when it occurs. Professional development and education provided to staff, students, and parents on this issue will be discussed.

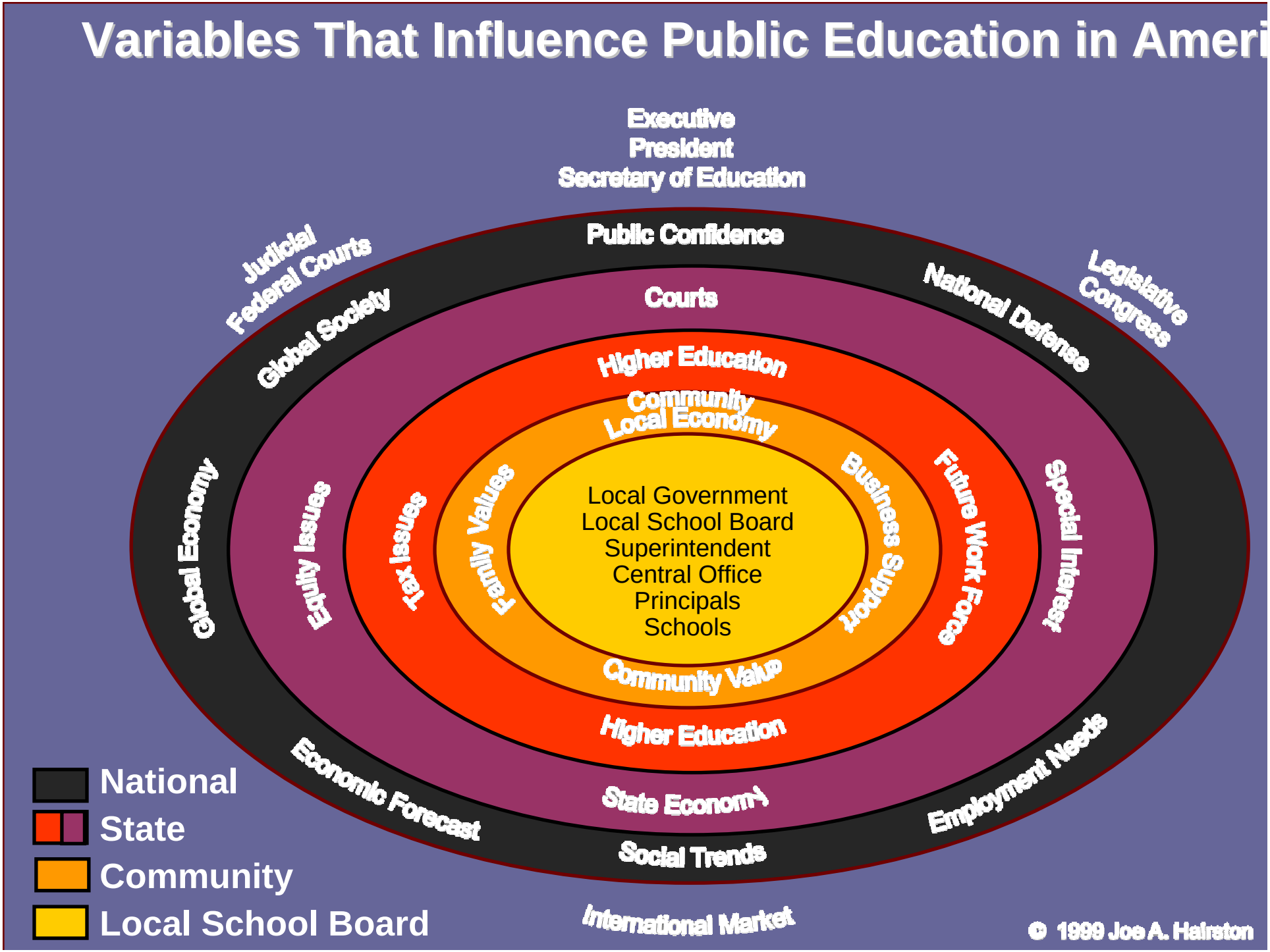
Character Education:

A Systemic Approach to Violence Prevention

Presentation to the Board of Education

May 8, 2012

Variables That Influence Public Education in Ameri



When Bullies Rule: Schools Offer a Lesson Plan on Bullies

School Bullying Is a Common Experience for Students, Survey Reports

Bullying Widespread in U.S. Schools, Survey Finds

Washington: Anti-bullying Measure Supported

NEWS & TRENDS
The Bullying Pulpit: Post-Columbine, Harassment Victims Take School to Court

BCPS Character Objectives

To Develop	• the wisdom and good judgment to make reasoned decisions
To Develop	• sense of justice that is informed by fairness, honesty, and civility
To Develop	• and demonstrate respect for self, respect for others, and respect for property
To Develop	• a positive attitude that reflects hope, enthusiasm, flexibility, and appreciation

BCPS Character Objectives

To Demonstrate

- compassion for others through the development of empathy, kindness, and service.

To Demonstrate

- discipline and responsibility by exhibiting self-control and the willingness to admit mistakes and correct them.

To Demonstrate

- tolerance and understanding of others regardless of race, gender, ethnicity, disability, national origin, religion, creed, socio-economic status, marital status, pregnancy, personal record, sexual orientation, or political belief.

To Demonstrate

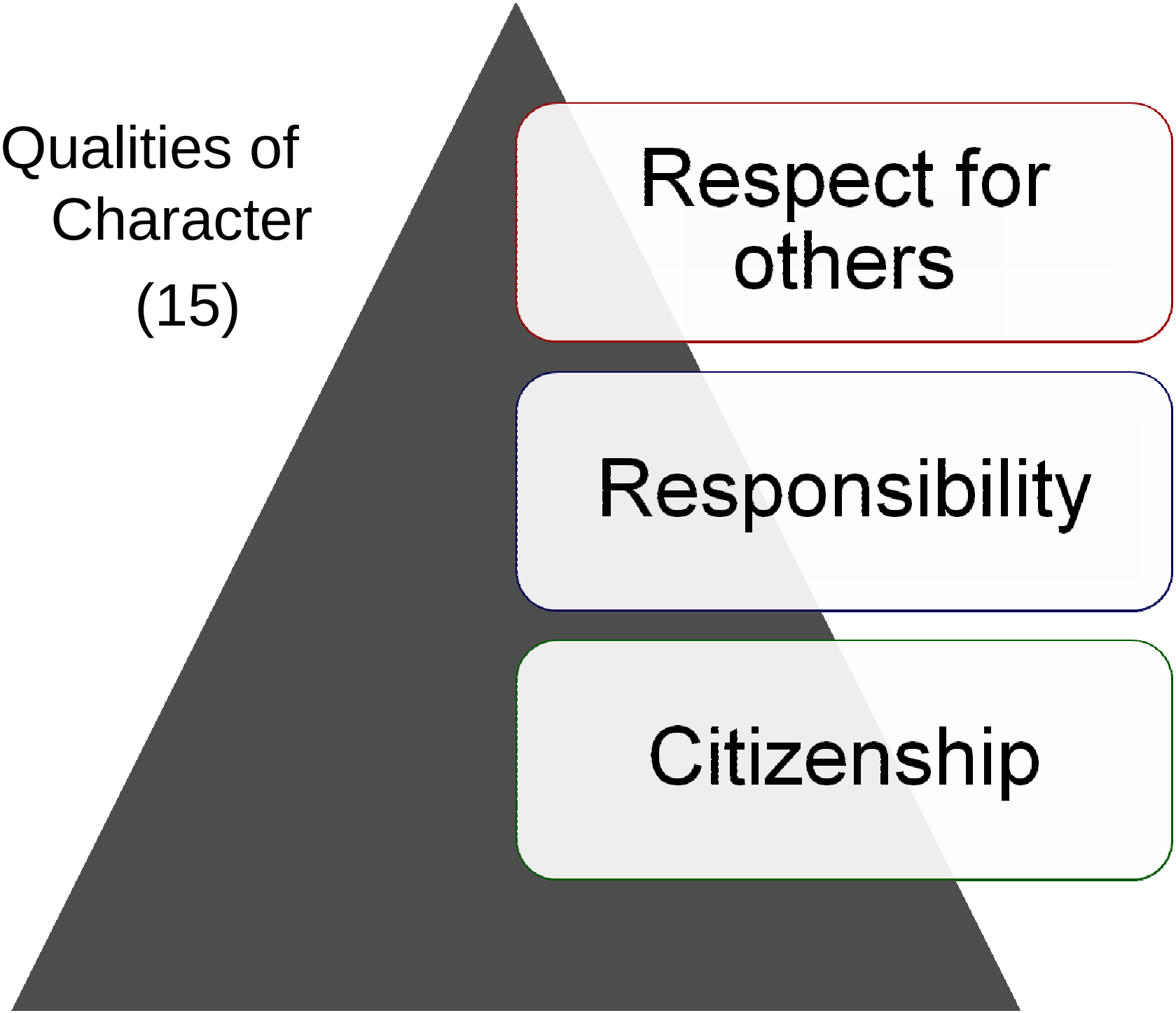
- pride in oneself and others by doing the best for self, family, school, and community and by respecting the achievements of others.

BCPS Character Objectives

To exhibit

- personal and academic integrity through honesty, expressing beliefs in appropriate ways, and working to one's full potential.

Qualities of Character (15)

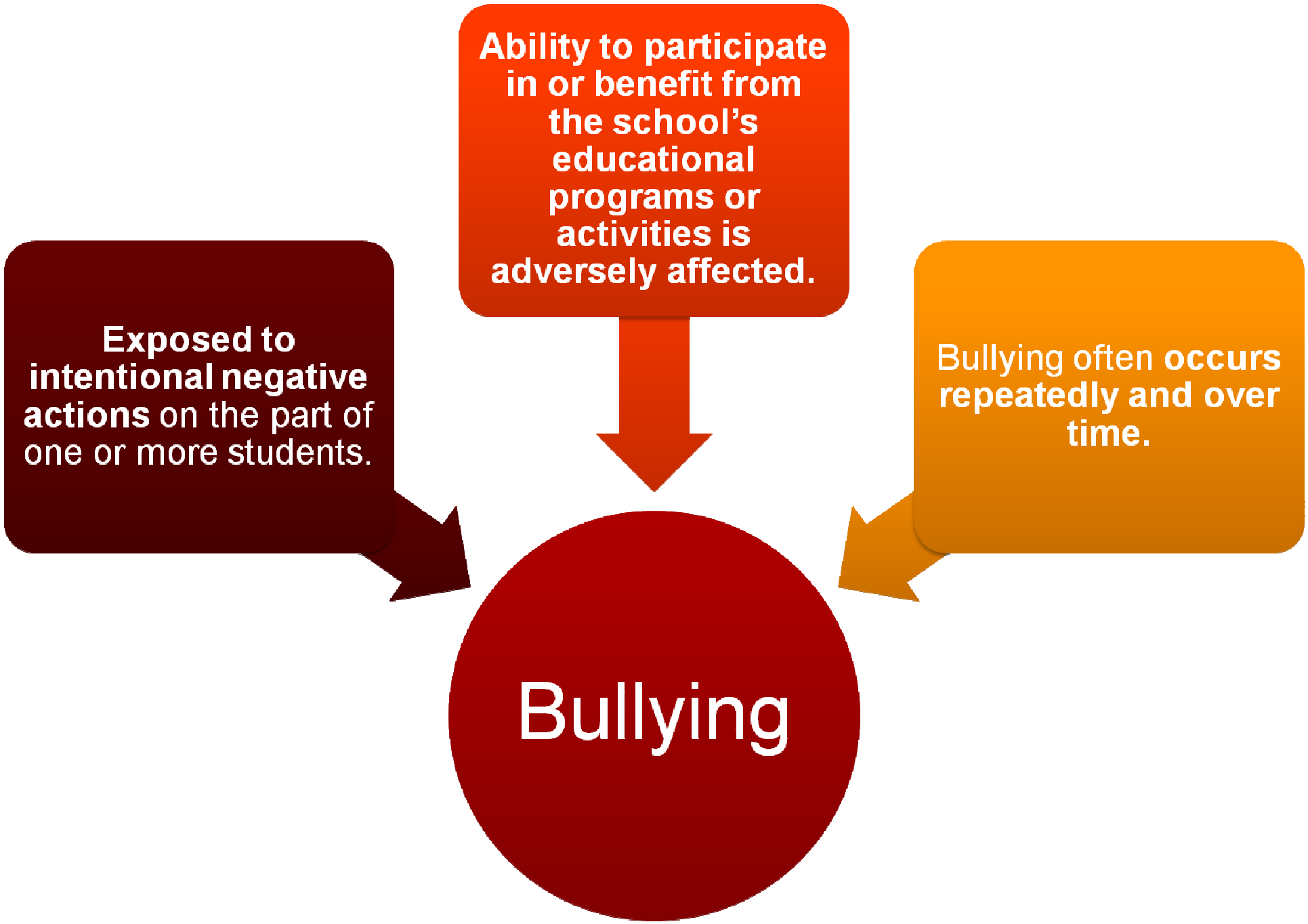


Legislation

The Safe Schools Reporting Act of 2005

Regulations Mandating Policy

Board of Education Policy 5580: Students: Bullying, Harassment, or Intimidation


Ability to participate in or benefit from the school's educational programs or activities is adversely affected.
Exposed to intentional negative actions on the part of one or more students.
Bullying often occurs repeatedly and over time.
Bullying

Harassment

- Race, color, national origin, gender, disability, sexual orientation, religion, or other identifying characteristics

- Ability to participate in or benefit from the school's educational programs or activities is adversely affected.

Intimidation

- Subjected to intentional action that seriously threatens and induces a sense of fear and/or inferiority
- Ability to participate in or benefit from the school's educational programs or activities is adversely affected

Cyber-bullying

- Harassing, humiliating, intimidating, or threatening others on the Internet or via cell phones or other technology available to youth (e.g., e-mails, web pages, instant messaging, and other electronically communicated messages).

Why do Students Bully Other Students?

Need to feel powerful and in control

Derive satisfaction from inflicting injury and suffering on others

Seem to have little empathy for their victims

Defend their actions by saying that their victims provoked them in some way

Dr. Dan Olweus: Olweus Bullying Program

BCPS State Reports of Incidents

- 2007-2008 142
- 2008-2009 119

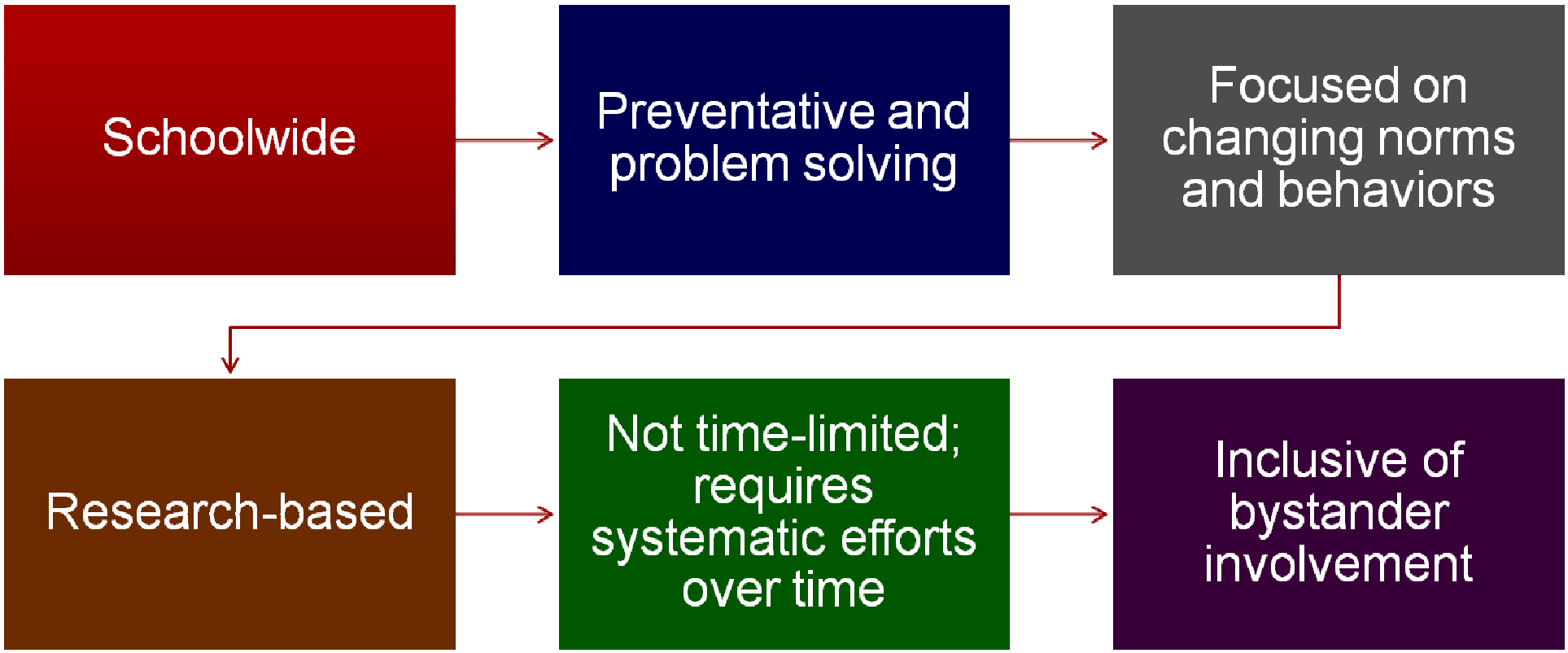
- 2009-2010 302
- 2010-2011 510

Staff May Report

Suspension Data for Bullying, Harassment, and Intimidation

- 2007-2008 248
- 2008-2009 309
- 2009-2010 413
- 2010-2011 474

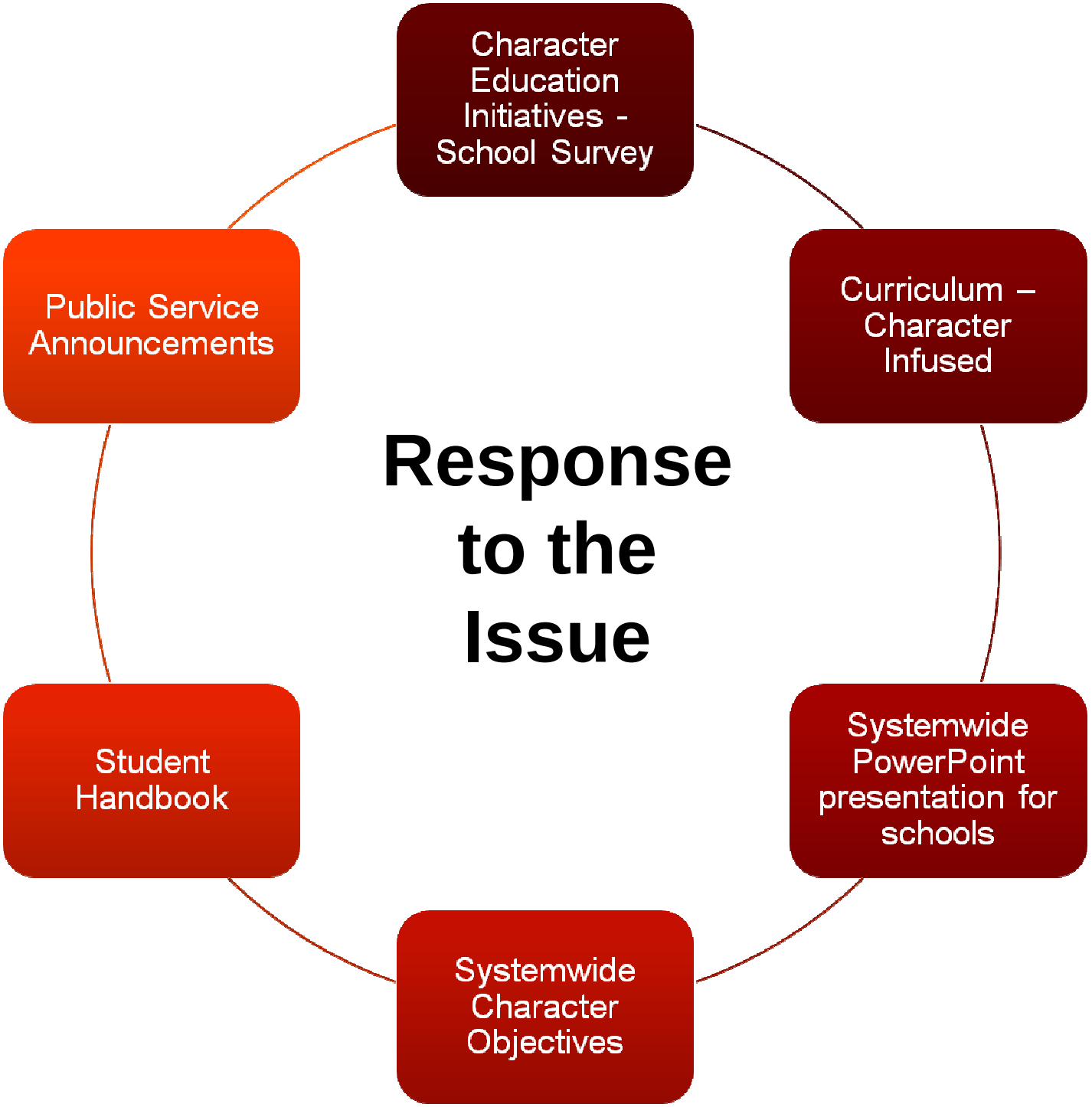
A Successful Bullying Prevention Program is…



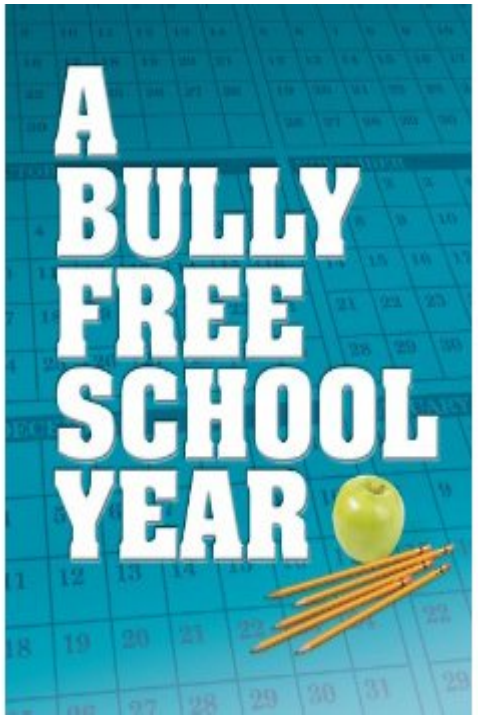
Performance Goal 4: Implement an active character education program.

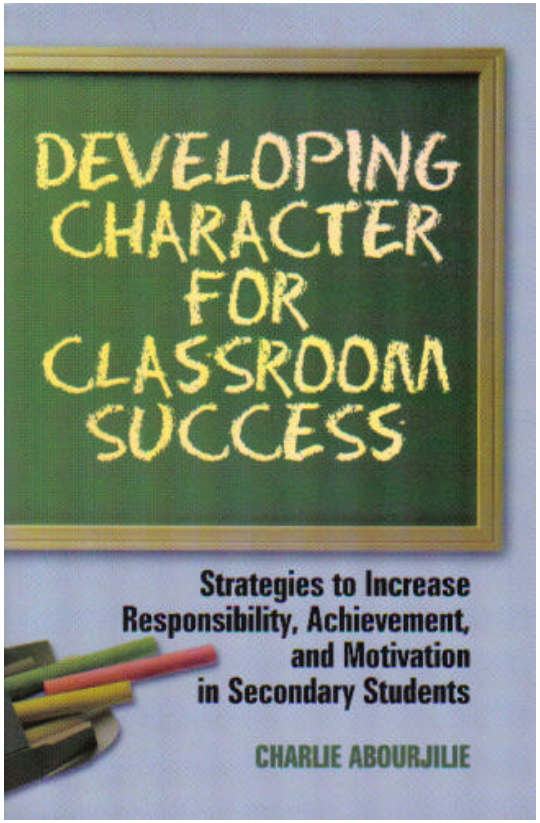
Response to the Issue

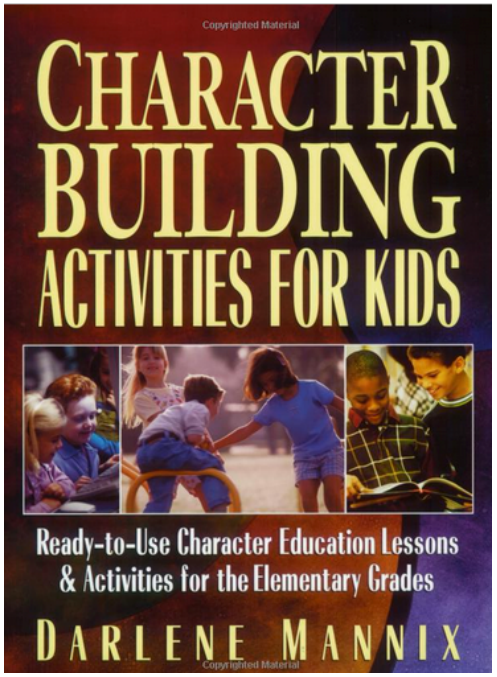
School Improvement Plan


Character Education Initiatives - School Survey
Curriculum – Character Infused
Systemwide PowerPoint presentation for schools
Systemwide Character Objectives
Student Handbook
Public Service Announcements
Response to the Issue

BCPS Response to the Issue



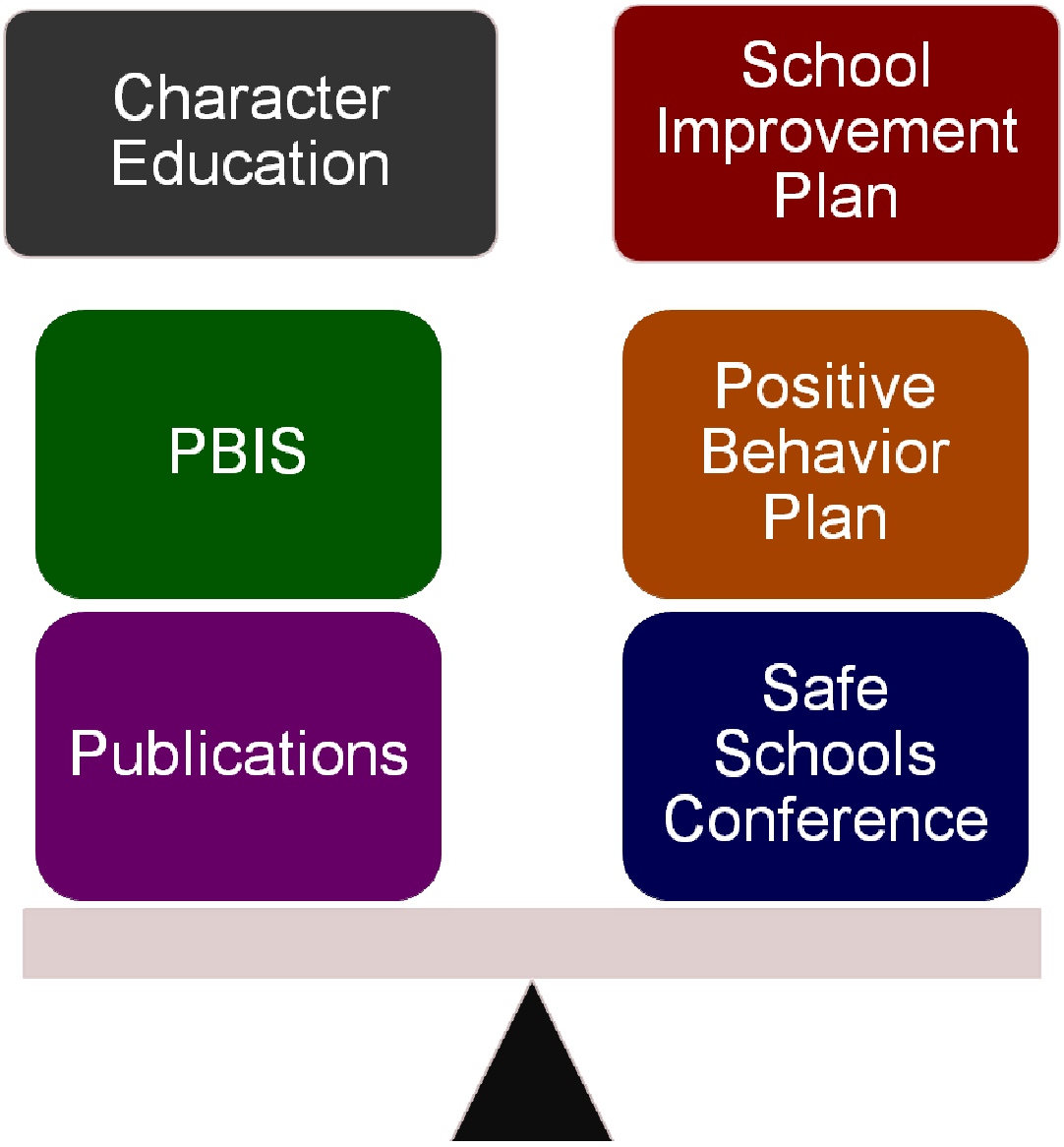




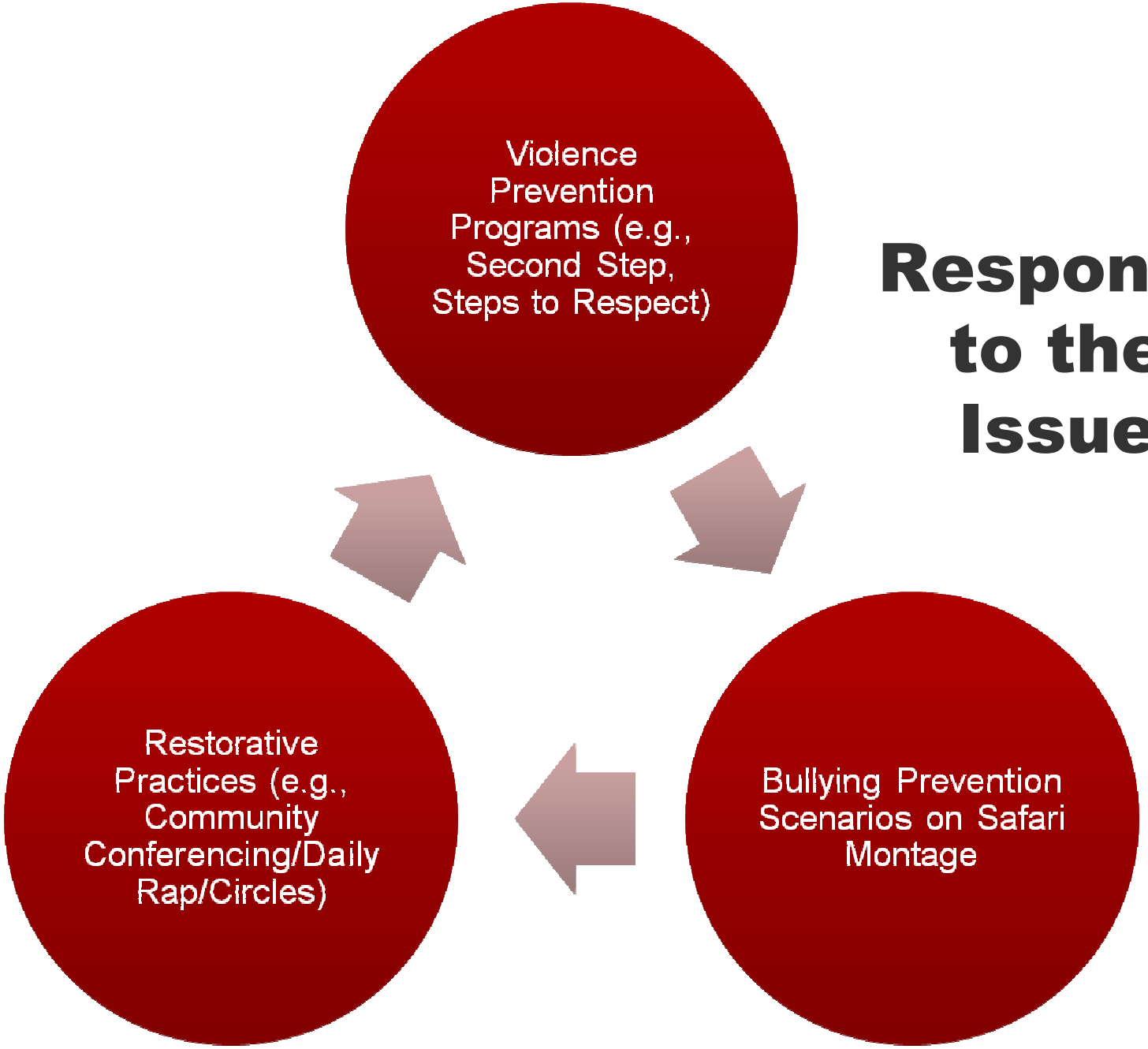
Bullying Prevention in the Health Education Curriculum

- Over 20 lessons in the K-12 health education curriculum.
- Students acquire content and skills related to:
    - respecting differences
    - building character
    - exhibiting politeness
    - controlling emotions
    - communicating clearly
    - managing peer pressure
    - preventing violence

Response to the Issue:

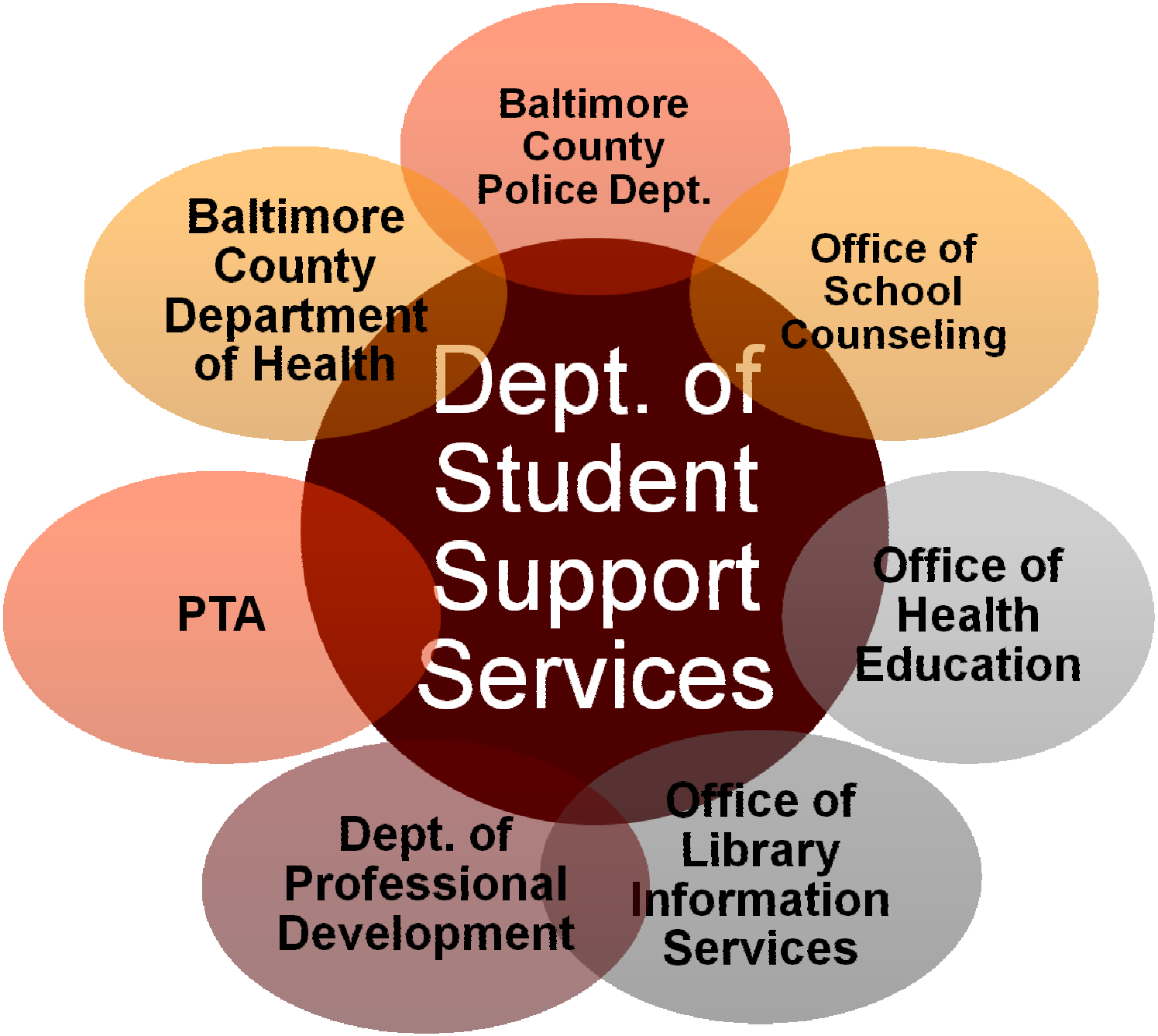


Response to the Issue

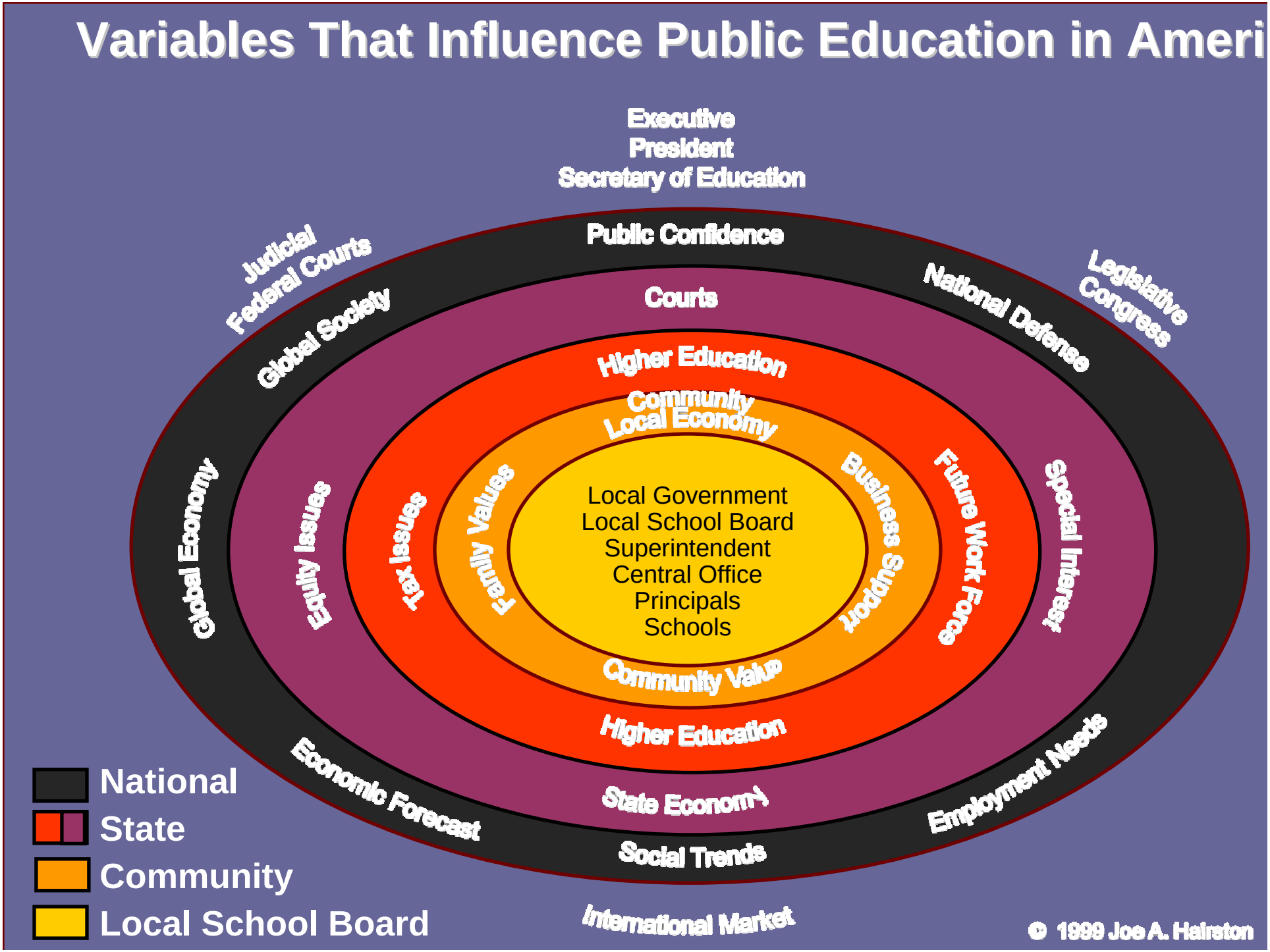


Web site & Library Media Services Resources
Interdepartmental Offices and Interagency Collaboration
Response to the Issue
Ongoing Professional Development
Staff Resources

County and Systemwide Collaborations



Variables That Influence Public Education in Ameri



Contact Information

Department of Student Support Services

(410) 887-0216

or visit

http://www.bcps.org/offices/sss/

Qualities of Character

Citizenship

Courtesy

Excellence

Honesty

Human Worth

Integrity

Loyalty

Patriotism

Respect for Environment

Respect for Others

Responsibility

Self-Discipline

Self-Respect

Tolerance

Truth

The Baltimore County Public Schools

Exhibit R

RULE 3128

NON-INSTRUCTIONAL SERVICES: Non-Instructional Services

Board-Owned Vehicles

I. Purpose

A. To establish procedures for the assignment and use of Board of Education of Baltimore County (Board)-owned vehicles.

B. As used in this rule, a board-owned vehicle is a vehicle OWNED OR LEASED BY THE BOARD AND USED ONLY FOR THE OFFICIAL BUSINESS OF THE BALTIMORE COUNTY PUBLIC SCHOOLS AND ONLY BY THOSE EMPLOYEES AUTHORIZED BY THE SUPERINTENDENT OR HIS/HER DESIGNEE. [assigned to a designated employee whose Baltimore County Public Schools (BCPS) assignments or job functions require the use of a board-owned vehicle].

II. SCOPE

A. ALL EMPLOYEES WHO DRIVE BOARD-OWNED VEHICLES.
B. ALL EMPLOYEES WHOSE JOB DESCRIPTIONS REQUIRE POSSESSION OF A VALID DRIVER'S LICENSE OR A COMMERCIAL DRIVER'S LICENSE.
C. THIS RULE DOES NOT APPLY TO SCHOOL BUS DRIVERS.

III. [II.] Procedures

A. Responsibilities
1. The Superintendent, or designee, is responsible for:
a. Authorizing the assignment of board-owned vehicles to employees based on job requirements OR [of] functions.
2. The Director, Office of Transportation:
a. Oversees the assignment and use of board-owned vehicles;
b. Monitors all board-owned vehicles and recommends the replacement of these vehicles following the guidelines established by Baltimore County Government.
3. Executive directors/office heads who have permanently assigned board-owned vehicles for their department or office must have internal procedures for controlling the use of board-owned vehicles that include:
a. Safeguarding cars and keys;

b. Maintaining a log of vehicle use;
c. Requiring approval of the appropriate administrator before the vehicle is used by employees other than those who are regularly authorized;
d. Prohibiting personal use;
e. Notifying the Office of Transportation when the board-owned vehicle is no longer required.

B. DRIVING RECORD AUTHORIZATION

[4. Each] ONLY THOSE employeeS WHO DRIVE A BOARD-OWNED VEHICLE SHALL BE REQUIRED TO SUBMIT DRIVING RECORD AUTHORIZATION AS FOLLOWS: [assigned a vehicle under this rule will]

1. DRIVERS LICENSED IN MARYLAND SHALL:
   a. Provide to the Director of Transportation his/her complete name, BIRTH DATE [home address], and valid driver's license number and state of issuance in order to be added to the Motor Vehicle Administration's Flag Program.
2. DRIVERS LICENSED OUTSIDE OF THE STATE OF MARYLAND SHALL:
   a. ANNUALLY DISCLOSE A DRIVING RECORD FROM THE APPLICABLE STATE DEPARTMENT OF MOTOR VEHICLES FOR THE PAST THREE YEARS.
   b. THE EMPLOYEE IS RESPONSIBLE FOR OBTAINING A COPY OF HIS/HER DRIVING RECORD AND PROVIDING A COPY TO THE DIRECTOR OF TRANSPORTATION.

C. MOTOR VEHICLE VIOLATIONS

1. EMPLOYEES SUBJECT TO THIS RULE SHALL REPORT MOTOR VEHICLE VIOLATIONS TO HIS/HER IMMEDIATE SUPERVISOR AS FOLLOWS:
   a. [b. Report] All in and out of state motor vehicle VIOLATIONS [charges] and convictions WITHIN 24 HOURS [to their immediate supervisor] IF THE VIOLATION HINDERS THE ABILITY OF THE EMPLOYEE TO PERFORM HIS/HER JOB DUTIES AND RESPONSIBILITIES BY AFFECTING THE STATUS OF THE EMPLOYEE'S DRIVER'S LICENSE.
   b. [c. Report any] ALL alcohol or controlled substance-related VIOLATIONS [charges to his/her immediate supervisor]

WITHIN 24 HOURS, OR prior to the start of the next SCHEDULED work day following the charges, WHICHEVER OCCURS FIRST.

D. [B.] Guidelines for Use

1. The transportation of non-business related passengers is prohibited without prior approval from the employee's immediate supervisor.
2. The employee to whom the board-owned vehicle is assigned shall keep the vehicle in reasonable clean condition.
3. The employee to whom the board-owned vehicle is assigned must report any damage to the vehicle to the Office of Transportation. The Office of Transportation will report to the employee's supervisor when these incidences occur. The employee's supervisor has the authority to take disciplinary action up to and including loss of the use of the vehicle for excessive or frequent damage.
4. [3.] Employees will not install or have installed any items or equipment in board-owned vehicles.
5. [4.] Employees are responsible for delivering the vehicle for servicing, in accordance with a schedule established by the Office of Transportation.
6. [5.] Drivers of board-owned vehicles must have a valid driver's license for the class of vehicle assigned.
7. [6.] A driver of a board-owned vehicle involved in an accident must immediately contact the police and the BCPS Office of Transportation.
8. [7.] Use of tobacco products are not permitted in BCPS vehicles.
9. [8.] Drivers will comply with all motor vehicle operating and parking laws. Posted speed limits will not be exceeded, nor is a vehicle to be operated above safe driving speeds for road conditions. Any fines or fees for violations will be the responsibility of the driver.
10. [9.] Board-owned vehicles may not be used for personal business, except for incidental uses during the business day. If an emergency requires the use of a vehicle for personal reasons, the employee must seek approval from his/her immediate supervisor.
11. [10.] The school system will comply with all IRS regulations pertaining to employee use of board-owned vehicles.

E. [C.] Training

1. Each employee WHO IS SUBJECT TO THIS RULE [assigned a board-owned vehicle] is required to attend a defensive driving

course, overseen by the Office of Risk Management, within 6 [six (6)] months after being assigned a board-owned vehicle and attend a refresher course every 5 [five] years thereafter.

2. It is the responsibility of the Office of Risk Management to notify employees [who are assigned board-owned vehicles] when they must attend a refresher course.

IV. [III.] COMPLIANCE [Violations]

A. There shall be no exception to this Rule unless in the case of an unforeseen bona fide emergency or authorized by the Superintendent.

B. If the Superintendent or his/her designee, upon investigation, has established that an employee has violated this rule, the Superintendent or designee may invoke one or more of the following:
1. Loss of use of vehicle on a temporary basis;
2. Loss of use of vehicle on a permanent basis;
3. Assessment of charges for use deemed inappropriate;
4. Disciplinary action UP TO AND INCLUDING TERMINATION.

C. Any employee who IS AUTHORIZED TO DRIVE [operates] a board-owned vehicle AND who is convicted OF OR RECEIVES A PROBATION BEFORE JUDGMENT FOR [of] an alcohol or controlled substance TRAFFIC [related] offense, WILL LOSE HIS/HER DRIVING PRIVILEGES FOR BOARD-OWNED VEHICLES AND MAY BE subject to disciplinary action up to and including termination.

D. ANY EMPLOYEE WHOSE JOB DESCRIPTION REQUIRES POSSESSION OF A VALID DRIVER'S LICENSE OR REQUIRES A COMMERCIAL DRIVER'S LICENSE AND WHO IS CONVICTED OF OR RECEIVES A PROBATION BEFORE JUDGMENT FOR AN ALCOHOL OR CONTROLLED SUBSTANCE TRAFFIC OFFENSE, MAY BE SUBJECT TO DISCIPLINARY ACTION UP TO AND INCLUDING TERMINATION.

Related Policies: Board of Education Policy 4101, *Drug-Free Workplace*

Rule Superintendent of Schools
Approved: 04/05/11
Edited: 07/01/11
REVISED: _____

Exhibit S

RULE 3532

NON-INSTRUCTIONAL SERVICES: PHYSICAL PLANT SERVICES

[Obtaining] Restitution for Vandalism

I. PURPOSE

BALTIMORE COUNTY PUBLIC SCHOOLS (BCPS) SHALL SEEK FULL RESTITUTION FROM ANY INDIVIDUAL, OR THE PARENT/GUARDIAN OF A MINOR, FOR VANDALISM OF SCHOOL PROPERTY. TO EXPEDITE, CONTROL, AND ENSURE THE COLLECTION OF RESTITUTION MONIES, ALL COLLECTIONS SHALL BE MADE IN ACCORDANCE WITH THE GUIDELINES SET FORTH IN THIS RULE. [The following information states the procedures used by the Baltimore County Public Schools relative to obtaining restitution for vandalism.]

II. DEFINITIONS

A. *VANDALISM* – THE INTENTIONAL, WILLFUL, OR UNLAWFUL DAMAGE TO, DESTRUCTION OF, OR ACTS THAT SUBSTANTIALLY DECREASE THE VALUE OF SCHOOL SYSTEM PROPERTY.

B. *SCHOOL PROPERTY* – ALL SCHOOL SYSTEM PROPERTY, BUILDINGS, GROUNDS, FIXTURES, AND VEHICLES OWNED BY, LEASED TO, OR UNDER THE JURISDICTION OF THE BOARD OF EDUCATION OF BALTIMORE COUNTY (BOARD).

III. GUIDELINES

A. REQUIREMENTS
1. FINANCIAL RESTITUTION FOR VANDALISM OF SCHOOL PROPERTY IS REQUIRED WHEN THE STUDENT OR INDIVIDUAL RESPONSIBLE FOR THE DAMAGE IS KNOWN. RESTITUTION OCCURS THROUGH:
   a. AGREEMENT OF THE PARENT/GUARDIAN, OR STUDENT (IF 18 YEARS OF AGE OR OLDER).
   b. BY ORDER OF THE COURT OR THE DEPARTMENT OF JUVENILE SERVICES.

B. REPORTING
1. IN ALL CASES OF LOSS OR DAMAGE, THE SCHOOL

PRINCIPAL OR DEPARTMENT HEAD SHALL FILE A *PROPERTY LOSS/DAMAGE REPORT FORM* WITH THE OFFICE OF RISK MANAGEMENT AND AS OUTLINED IN THE *CRITICAL RESPONSE AND SCHOOL EMERGENCY SAFETY MANAGEMENT GUIDE.*

a. THE OFFICE OF RISK MANAGEMENT SHALL BE RESPONSIBLE FOR NOTIFYING AND COORDINATING REPAIRS OR REPLACEMENT WITH THE SCHOOL SYSTEM'S INSURANCE CARRIER WHEN VANDALISM EXCEEDS THE POLICY DEDUCTIBLES.

2. IN ALL CASES OF VANDALISM, THE POLICE ARE TO BE PROMPTLY NOTIFIED.

C. DETERMINING AMOUNT OF LOSS

1. IN CASES INVOLVING DAMAGE AND LOSS TO THE PHYSICAL PLANT, the DEPARTMENT OF PHYSICAL FACILITIES [Department of Fiscal Services and the Office of Safety and Security] will DETERMINE [assist the school personnel in determining] the extent of damage OR LOSS and PROVIDE [reach] an estimate FOR REPAIR OR REPLACEMENT COST. [of cost involved. Where necessary, the Department of Physical Facilities will assist with developing the estimate. The information will be forwarded to the Assistant County Attorney and to the Office of the Controller.]

2. IN CASES INVOLVING DAMAGE AND LOSS TO CLASSROOM OR OFFICE EQUIPMENT/SUPPLIES, THE OFFICE OF PURCHASING WILL ASSIST SCHOOL PERSONNEL IN DETERMINING REPAIR OR REPLACEMENT COSTS.

3. IN CASES INVOLVING DAMAGE TO VEHICLES, THE OFFICE OF TRANSPORTATION WILL DETERMINE THE AMOUNT OF DAMAGE OR LOSS AND PROVIDE AN ESTIMATE FOR REPAIR OR REPLACEMENT.

IV. RESTITUTION FROM STUDENTS

A. A STUDENT WHO COMMITS AN ACT OF VANDALISM SHALL BE SUBJECT TO DISCIPLINARY ACTION IN ACCORDANCE WITH BOARD OF EDUCATION POLICY 5550, *BEHAVIOR.*

B. WHEN A STUDENT HAS BEEN REASSIGNED AS A RESULT OF AN

ACT OF VANDALISM, THE SUPERINTENDENT, SUPERINTENDENT'S DESIGNEE, OR THE REVIEW AND REINSTATEMENT COMMITTEE, IS AUTHORIZED TO REQUIRE PAYMENT OF RESTITUTION AS A CONDITION FOR READMISSION. RESTITUTION IN THIS SUBSECTION IS SUBJECT TO THE FOLLOWING:

1. THE RESTITUTION MAY BE IN THE FORM OF MONETARY RESTITUTION, OR THE STUDENT'S ASSIGNMENT TO A SCHOOL WORK PROJECT, OR BOTH.
2. IF MONETARY RESTITUTION IS ORDERED, IT MAY NOT EXCEED THE LESSER OF THE LOSS AS DETERMINED IN SECTION III(C) OR $2,500.00.
3. THE STUDENT'S PARENT OR GUARDIAN IS NOTIFIED IN WRITING OF THE RESTITUTION ORDER.
4. THIS SECTION DOES NOT APPLY IF THE STUDENT HAS BEEN REFERRED TO THE DEPARTMENT OF JUVENILE JUSTICE.

C. THE OFFICE OF STUDENT SUPPORT SERVICES WILL ESTABLISH PROCEDURES FOR THE COLLECTION OF RESTITUTION FROM STUDENT OFFENDERS.

V. CRIMINAL PROCEEDINGS

A. IF CRIMINAL CHARGES ARE COMMENCED RELATING TO VANDALISM OF SCHOOL PROPERTY, BCPS MAY PURSUE RESTITUTION FOR ANY DAMAGES THROUGH THE CRIMINAL PROCEEDINGS.

B. SCHOOLS SHALL IMMEDIATELY REFER ALL REQUESTS AND NOTICES OF HEARINGS FROM JUVENILE AUTHORITIES, THE COURT SYSTEM, AND THE STATE'S ATTORNEY'S OFFICE TO THE OFFICE OF LAW.

C. THE OFFICE OF LAW WILL COORDINATE RESPONSES TO THE COURT AND ENSURE THAT THE APPROPRIATE AUTHORITIES HAVE KNOWLEDGE OF THE ACTUAL DAMAGES TO THE SCHOOL SYSTEM AND FACILITIATE OBTAINING ORDERS OF RESTITUTION.

VI. PAYMENT.

ALL RESTITUTION FUNDS RECEIVED PURSUANT TO THIS RULE WILL BE DEPOSITED IN ACCORDANCE WITH ESTABLISHED ACCOUNTING PROCEDURES.

VII. COLLECTION

THE OFFICE OF LAW IS EMPOWERED TO NEGOTIATE SETTLEMENT OR INSTITUTE LEGAL PROCEEDINGS TO COLLECT RESTITUTION.

[2. The principal will discuss the extent and cost of the damages with the parents and request restitution. Parents will be given the request, in writing, with a copy to the Assistant County Attorney and the Office of the Controller. Parents are to be informed that failure to make arrangements for voluntary restitution will result in the case being referred to the Assistant County Attorney who will sue for restitution.

3. Parents will be given 30 days by the school administration to respond to the request.

4. If the parents agree to pay through the local school, they will be informed that all money is to be sent to the principal in the form of a check or money order made payable to the local school. The local school will notify the Office of the Controller of the arrangements for repayment. The Office of the Controller will issue an invoice and establish an account for receiving restitution payments. The local school will forward all payments to the Office of the Controller. The local school will keep a record of all payments made.

5. If parents refuse to make arrangements for compensation or fail to follow through with arrangements made with the local school, the case will be referred to the Office of Law that will follow-up (see #1). The school has no further responsibility. In the event that restitution is not made through arrangements with the local school and the case is referred to the Office of Law that will follow the appropriate course of action.

   a. The Office of Law has the authority to arrange a settlement with the parents and may arrange for collection of all the money involved in the restitution arrangements. The Office of the Controller will be notified of the arrangements and all money collected will be forwarded to the Office of the Controller.

b. If no arrangement for restitution is reached, the Office of Law is empowered to sue for the amount due in restitution. If negotiating with the parents, the Office of Law has the authority to arrive at a reasonable settlement.

6. In the event of an expulsion related to vandalism, the Superintendent or the Superintendent's designee, and/or the Review and Reinstatement Committee can make the payment of restitution a condition for readmission. In that event, the procedures outlined above will be used.]

LEGAL REFERENCES: *ANNOTATED CODE OF MARYLAND*, EDUCATION ARTICLE §7-305, *SUSPENSION AND EXPULSION*

RELATED POLICIES: BOARD OF EDUCATION POLICY 3150, *BOARD INSURANCE PROGRAM*
BOARD OF EDUCATION POLICY 5550, *BEHAVIOR*

Rule Superintendent of Schools
Approved: 06/16/88
Revised: 07/10/07
REVISED: _____

Exhibit T

Southeast Area Education Advisory Council
Meeting Minutes March 12, 2012

Meeting called to order: 7:00 PM

Advisory Council Members: Jackie Brewster, Bonnie Saul, Sandra Skordalos, and Bud Staigerwald
Attendees: Rosalie Daddura, Grange ES Principal
Presenters: Marsye Kaplan (Support Related Services- Office of Special Education)
Presentation:
A PowerPoint was presented "Universal Design and Instruction".

- Universal Design
  - Concept or philosophy for designing and delivery of products and services
  - Usable by people with the widest possible range of functional capacities
  - Products and services that are directly accessible
  - Operable with assistive technologies
- Parent Advocacy Brief – A Parent's Guide to UDL www.LD.ORG
  - "students are provided with scaffolds and supports to deeply understand and engage with standards-based material. They not only have access to content and facts, but they learn to ask questions, find information, and use that information effectively. They learn how to learn."
- Think About
  - Texting
  - Touch screen phones
- Blueprint
  - Creating instructional goals
  - Methods
  - Materials
  - Assessment
- What is UDL?
  - Alternatives for everyone
  - Designed from the beginning
  - Access for everyone
- Conveniently, accommodations created for a subset of the population usually result in increased benefit for everyone
- Universal Design for Learning
  - UDL proposes that children with disabilities do not constitute a separate category, but fall along a continuum of learning differences.
  - UDL leads us to make adjustments for learner differences for all students, not just those with disabilities.
- Development and use of Curriculum
  - Varied, diverse, and multiple
  - Includes digital and online resources, rather than centering instruction on a single text book.
- Multiple Means of Representation
- Multiple Means of Engagement
- Multiple Means of Action & Expression

UDL and Instruction

Content/ Connection to State Standards

13 colonies

	Teaching Strategies	Technology Tools
Process *Representation* How we teach/ *give Information*	Textbook to read (various levels, digital, online, read aloud by reader or to the student-digital) Video/ Safari Montage Online databases for resources Role Play PowerPoint Have material available on school/class Wiki for review Podcast the presentations (differentiation of the content)	Digital text book Safari Montage PowerPoint Wiki Podcast
Engagement	Work alone Group work By offering appropriate level of information Reflection	
Product *Action/ Expression* *How learner demonstrates their new knowledge*	Oral report Video Written essay Podcast Painting diorama Monitoring progress	Video Podcast

Description of lesson including UDL strategies and those identified to meet the student's individual needs.

Benefits of UDL

- "Advances in technology have made UDL possible.
- UDL uses technology's power and flexibility to make education more inclusive and effective for all learners.
- UDL provides new ways for teachers to customize their teaching to students with a range of abilities, interests and backgrounds."

UDL and Assistive Technology

UDL	Assistive Technology
o Barrier free learning environment	o Supports for students with significant disabilities
o Supports for all students available	o Special educator
o General educator	

UDL and Accommodations

- Lessen effects of the disability
- Level the playing field (Not reduce learning expectations)
- Curriculum design
- Assessment design

Multiple Means of Representation
- What would engage your child?
- How would your child demonstrate their knowledge?

UDL - A Route for Every Learner
- http://marylandlearninglinks.org/950

Baltimore County's Plan
- Past
  - Central office training
  - School-based training
  - PD for Principals and Assistant Principals
- Present
  - Developing a professional development plan
  - Focus on middle schools

Presentation Period Ended 8:08 PM

Advisory Council Meeting
The council met briefly to discuss:

- Minutes from February – Approved.
- Thanks to our host school Grange ES. The principal attended our meeting.
- We discussed the proposed student behavior policy changes regarding the category of offenses.
- Want to know which schools the children will go to in the new houses being built near Peninsula Expressway.
- Still questions about staffing
- Discussed high school students hanging out at school after dismissal
- Would like to know what area high schools are doing to supervise juniors and seniors who take college class or are part of career programs that allow students to go to high school part time? Do they need to take a certain number of college classes? Does anyone follow-up with their employers? We received a complaint from several parents who were consulted after the guidance office had already worked out with the student that they would be attending only one or two classes and have the rest of their school day off. One student was taking only one college class and another was no longer working at their job. They had been fired from the job after one month and still allowed to keep their one class schedule in high school. What are the alternate programs for high school students and how are they monitored?
- Still have not heard answers to our questions including what will happen to the technology at Dundalk and Sollers Point Tech. when the new school opens?

Meeting Adjourned: 9:06 PM
Next meeting: March 16th 7PM at Colgate ES Capital Budget