

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: December 16, 2003
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **Change Order – Design/Build Networking and Electrical Upgrade at Arbutus Elementary School**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director
Department of Physical Facilities
Richard Cassell, P.E., Administrator
Office of Engineering and Construction
Vladimir Mukasey, Electrical Engineer
Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a request for a Change Order.

Change Order – Design/Build Networking and Electrical Upgrade at Arbutus Elementary School.

Appendix I

Request for Change Order Design/Build Networking and Electrical Upgrade at Arbutus Elementary School December 16, 2003

On September 9, 2003, the Board of Education approved an award of contract with Casper G. Sippel Electric Company, Inc. to complete the design/build project for networking and electrical upgrade at Arbutus Elementary School. In order to complete this project, it has become necessary to perform additional removal of asbestos-containing ceiling tiles. The Contractor has proposed a Change Order in the not-to-exceed amount of \$75,000.00 to perform this additional abatement work. This price proposal has been reviewed by the Department of Physical Facilities and found reasonable. Based upon this review, the Department of Physical Facilities recommends a Change Order in the not-to-exceed amount of \$75,000.00 with Casper G. Sippel Electric Company, Inc. for asbestos abatement associated with the installation of computer data cabling at Arbutus Elementary School.

As the above Change Order is a scope change to the project, the Department of Physical Facilities requests approval to maintain the original contingency authorization approved for this project in the amount of \$41,947.00. This original Change Order Allocation will still be used to cover any additional unforeseen conditions or minor changes to this contract, as authorized and approved by the Building Committee in accordance with Board Policy.

Funding for this Change Order is available from Capital Project #665 – Major Maintenance.

APPROVED:



Donald F. Kremmel, Ph.D.
Executive Director