Exhibit M

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: November 4, 2003

TO: BOARD OF EDUCATION

FROM: Dr. J. Hairston, Superintendent

SUBJECT: Change Order – Boiler Replacement at Woodlawn High School

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director

Department of Physical Facilities Richard Cassell, P.E., Administrator Office of Engineering and Construction

James Adeoye, Project Engineer

Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a request for a Change Order.

Change Order – Boiler Replacement at Woodlawn High School.

Appendix I – Request for Change Order

Request for Change Order Boiler Replacement at Woodlawn High School November 4, 2003

On May 27, 2003, the Board of Education approved an award of contract with BGE Home/BGE Commercial Building Services to replace the boilers and hot water heater at Woodlawn High School. In order to complete this project, it has become necessary to perform a complete abatement of all asbestos-containing materials found within the boiler room. The Contractor has proposed a Change Order in the amount of \$53,500.00 to perform this additional work. This price proposal has been reviewed by the Department of Physical Facilities and found reasonable. Based upon this review, the Department of Physical Facilities recommends a Change Order in the amount of \$53,500.00 with BGE Home/BGE Commercial Building Services for asbestos abatement in the boiler room at Woodlawn High School.

As the above Change Order is a scope change to the project, the Department of Physical Facilities requests approval to maintain the original contingency authorization approved for this project in the amount of \$36,600.00. This original Change Order Allocation will still be used to cover any additional unforeseen conditions or minor changes to this contract, as authorized and approved by the Building Committee in accordance with Board Policy.

Funding for this Change Order is available through the Capital Project #665 – Major Maintenance.

APPROVED:

Executive Director