

BALTIMORECOUNTYPUBLICSCHOOLS

DATE: January28,2003

TO: **BOARDOFEDUCATION**

FROM: Dr.J.Hairston,Superintendent

SUBJECT: **RequesttoNegotiate –On -CallArchitecturalServicesatVariousSchools**

ORIGINATOR: J.RobertHaines,DeputySuperintendentofBusinessServices

RESOURCE

PERSON(S): DonaldF.Krempel,Ph.D.,ExecutiveDirector,DepartmentofPhysical
Facilities
RichardCassell,Administrator,OfficeofEngineeringandConstruction

RECOMMENDATION

ThattheBoardofEducationapprovesarequesttonegotiate.

RequesttoNegotiate –On -CallArchitecturalServicesatVariousSchools.

AppendixI –RequesttoNegotiate

Appendix I

Request to Negotiate On-Call Architectural Services January 28, 2003

To address numerous requests for investigating project feasibility, preparing construction cost estimates, and developing designs for various architectural issues, the Department of Physical Facilities requires the use of consultants on an "on-call" basis. In order to obtain these services, an on-call architectural service contract was advertised. All procedures in the Board of Education's Policy and Rule, Section 3250 were followed to advertise, qualify, interview, and select consultants.

In December 2002, the Qualification Committee met and reviewed the "expressions of interest" submitted by eighteen (18) consultants. This information was reviewed and graded with the Qualification Committee stating that four (4) qualified firms should be considered by the Selection Committee.

The Selection Committee met on January 15, 2003 to discuss the Qualification Committee's report and discuss the consultants' "expressions of interest." The Selection Committee recommends that approval be given to begin contract negotiations with the following four firms:

Colimore Gallow Associates
Nutec Design
Murphy & Dittenhafer, Inc.
AS Architects, Inc.

APPROVED:



Donald F. Kremmel, Ph.D.
Executive Director