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**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** December 4, 2001  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. J. Hairston, Superintendent  
**SUBJECT:** **Information Item-- Rule 8130**  
**ORIGINATOR:** Christine M. Johns, Deputy Superintendent of Curriculum and Instruction  
**RESOURCE**  
**PERSON(S):** Dr. Donald Mohler, Executive Director for Student Support Services

**INFORMATION**

That the Board of Education receive Rule 8130 that outlines administrative procedures to be followed by staff in implementing Policy 8130.

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Appendix I- Superintendent's Rule 8130

**INTERNAL BOARD POLICIES: Organization**

**Formulation**

In accordance with Board of Education Policy 8130 (8), the Superintendent establishes the following schedule of review for Board of Education policies enacted, adopted or reviewed after December 4, 2001.

1. The Superintendent or his designee shall assign to the appropriate division head or staff member Board policies for periodic review by the staff.
2. Assigned staff members shall be responsible for presenting amendments to Board policies to the Board of Education and for recommending changes to said policies, where necessary and appropriate.
3. Each Board of Education policy that is adopted, revised or reviewed after December 4, 2001, shall be presented to the Board no later than 5 years after the date of the Board's last official public action, as taken in accordance with Board Policy 8130.
4. Annually, no later than July 30 of each year, the Superintendent or a designated member of his staff, shall present to the Board a list of those policies to be reviewed during the succeeding school year. The Superintendent shall make every effort to present policies to the Board prior to their five-year anniversary date
5. Policies that are not reviewed by the Board in accordance with the five-year schedule shall remain in full force and effect until the Board takes an official action in accordance with Policy 8130.

Rule

Enacted: December 4, 2001

Superintendent of Schools