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BALTIMORE COUNTY PUBLIC SCHOOLS

Joe A. Hairston, Superintendent

Towson, Maryland 21204-3711

BOARD EXHIBIT

October 23, 2001

TO: Dr. Joe A. Hairston

FROM: Department of Physical Facilities

RE: Changes – Design Services for Major Maintenance Renovation Project
Sandalwood Elementary School

On April 24, 2001, the Board of Education approved a negotiated fee with Burdette, Koehler, Murphy and Associates to provide design services under the Major Maintenance Renovation Program at Sandalwood Elementary School. In order to complete this project, it has become necessary to provide complete design of telecommunications services.

The Department of Physical Facilities has received a proposal from the consultant in the amount of \$11,500.00 to complete the additional scope of work. This fee has been reviewed by 3D/International and was found reasonable. Based upon this review, we recommend approval of a change order in the amount of \$11,500.00 with Burdette, Koehler, Murphy and Associates to provide complete design of telecommunications services.

Funding for this Change Order is available from Capital Budget Project # 665 – Major Maintenance.

APPROVED:



Donald R. Krempel, Ph.D.
Executive Director