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## **I. Memorandum of Understanding**

**Between**

**BOARD OF EDUCATION OF BALTIMORE COUNTY**

**and**

**UNIVERSITY OF MARYLAND, BALTIMORE COUNTY**

**Project Year: August 15, 2001 to September 30, 2002**

### **1. Purpose**

This is an agreement between the Board of Education of Baltimore County on behalf of (hereinafter referred to "BCPS" and the University of Maryland, Baltimore County (hereinafter referred to as "UMBC"). The purpose of this agreement is to establish and define relationships and agreements between BCPS and UMBC regarding implementation of the *BCPS - UMBC Urban Teacher Education Partnership to Prepare Outstanding Responsive Teachers* in the school system.

This program is part of the School-University Partnerships to Prepare Outstanding Responsive Teachers (SUPPORT) Project, a statewide initiative begun by UMBC to improve student achievement by providing high-quality teachers to high-need schools. By providing financial and professional support to prospective and current teachers - in exchange for long-term commitment to teaching in partnership schools in BCPS, the program is able to provide prospective staff and improve teacher quality at high-need public elementary and middle schools in Baltimore County, thereby giving school reform initiatives a chance to be implemented and take effect.

Interns will be educated by UMBC and serve as interns in the BCPS. UMBC provides a post-baccalaureate program leading to a Masters Degree in Instructional Systems Development. Interns who successfully complete the degree program will receive a masters degree and upon submission of all state requirements for certification to UMBC, the Department of Education of UMBC will recommend the graduate to the state for teacher certification.

### **II. Term**

The term of this agreement will commence on August 15, 2001 to September 30, 2002. This agreement may be extended annually with consent of the Superintendent and Board of Education of Baltimore County Public Schools and appropriate representatives as designated by the University of Maryland, Baltimore County. BCPS will notify UMBC of these requested extensions in writing no later than June 15 of each year. Each contract period shall begin August 1 and shall extend to September 30 of the following year.

## **2. Responsibilities of UMBC**

UMBC will recruit students for the Post Baccalaureate Track of the Master of Arts in Instructional Systems Development (MAISD or Program) that leads to a Masters Degree.

UMBC will select students for the program and admit to the MAISD program.

UMBC will provide instruction and supervision to the students for 12 months.

UMBC will provide a stipend to each student during the 12 month MAISD program.

UMBC will grant a Masters degree in Instructional System Development to students who successfully complete the course work and other degree requirements.

UMBC will recommend certification to the state of Maryland upon receipt of materials that meet state required teacher certification requirements.

UMBC will make reasonable efforts to provide each student with a copy of BCPS commitment agreements as furnished by BCPS, to be signed by the students. Students will be responsible for returning the document to BCPS prior to registration at UMBC.

## **3. Responsibilities of BCPS**

BCPS may inform potential candidates about the Post Baccalaureate track of the MAISD.

BCPS will provide full-time work for students as classroom assistants or interns under the supervision of a full-time certified BCPS teacher.

BCPS will consider for employment students who graduate from the MAISD program at UMBC and receive certification from the state of Maryland.

BCPS will furnish to UMBC all documents BCPS requires students to execute for entry into the program. BCPS will be responsible for ensuring all executed documents are obtained from students and for enforcement of provisions to which students have agreed.

## **4. Funding and Billing**

BCPS commits a maximum of \$228,000.00 for the funding period August 1, 2001 to July 31, 2002 for expenses required by UMBC Urban Teacher Education (UTE) to recruit, prepare, support, and retain up to eight interns in BCPS-UMBC partnership schools. UMBC shall invoice BCPS for actual expenses incurred during each month.

UMBC will provide up to 8 students (individuals who have BS/BA degrees) to serve as interns in schools that qualify as low performing or underachieving in Baltimore County Public Schools. The funding will provide each candidate \$18,000 per year stipend and \$14,000 for tuition, fees,

health benefits and other costs. In addition, each supervising teacher will receive \$2,500 annually.

**5. Intern Withdrawal Notification**

If an intern terminates his or her graduate study in UTE, UMBC will promptly notify BCPS of the student's termination of study. Should an intern leave the program prior to completion of his or her graduate study, UMBC will cease all payment of stipend and benefits. Accordingly, charges to BCPS will also cease.

**6. Integration and Amendments**

This document constitutes the complete understanding of the parties and supercedes all prior and contemporaneous agreements. Any modifications to the agreement shall be by mutual written agreement of the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

BOARD OF EDUCATION OF BALTIMORE COUNTY

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Joe A. Hairston  
Superintendent of Schools  
Baltimore County Public Schools

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Donald Arnold  
President  
Board of Education of Baltimore County

APPROVED FOR LEGAL FORM AND SUFFICIENCY\*  
(Subject to Execution by a Duly Authorized Superintendent  
and President of the Board of Education of Baltimore County)

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OFFICE OF THE COUNTY ATTORNEY

**\*Approval of Legal Form and Sufficiency  
Does not Convey Approval or Disapproval  
Of the Substantive Nature of this Transaction.  
Approval is Based Upon Typeset Document-  
All Modifications Require Re-Approval.**

**University of Maryland, Baltimore County**

**By: \_\_\_\_\_**

**Title: \_\_\_\_\_**

**Address: \_\_\_\_\_**

**Date: \_\_\_\_\_**