

BALTIMORE COUNTY PUBLIC SCHOOLS

Joe A. Hairston, Superintendent

Towson, Maryland 21204-3711

BOARD EXHIBIT**September 11, 2001**

TO: Dr. Joe A. Hairston

FROM: Department of Physical Facilities

RE: Change Order – Consultant Design Services Major Maintenance Renovation Program - Sandalwood Elementary School

On April 24, 2001, the Board of Education approved a negotiated fee with architects-engineers Burdette, Koehler and Murphy to provide the design and construction administrative services for the Major Maintenance Renovations at Sandalwood Elementary School. During the preparation of the Design Development drawings for this project, it was determined by the engineers that the existing electrical switchgear does not have the capacity to accept the additional electrical loads required for our IT initiatives, and the existing switchgear does not meet current Code requirements for minimum clearance. The existing switchgear must be replaced.

Two proposals were prepared by Burdette, Koehler and Murphy and presented to the Department of Physical Facilities. The first proposal recommended relocation of the new switchgear to an adjacent room. The second proposal recommended removal and replacement of the existing boilers, with newer smaller units, and replacement of the switchgear in the existing position. The Department of Physical Facilities recommends acceptance of the proposal to relocate the electrical switchgear and leave the existing boilers in place. The cost associated with the increased design to relocate the electrical switchgear is \$28,557.00.

At this time, the Department of Physical Facilities requests approval to increase Burdette, Koehler and Murphy's contract \$28,557.00 to account for the additional design associated with relocation of the electrical switchgear. Funding for this Change Order is available from Capital Budget Project # 665 – Major Maintenance.

APPROVED:



Donald F. Kempel, Ph.D.
Executive Director