

**BALTIMORE COUNTY PUBLIC SCHOOLS**

Joe A. Hairston, Superintendent

Towson, Maryland 21204-3711

**BOARD EXHIBIT****August 14, 2001**

**TO:** Dr. Joe A. Hairston

**FROM:** Division of Physical Facilities

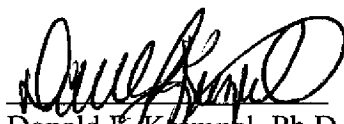
**RE:** Change Order – Major Maintenance Renovation Program  
Baltimore Highlands Elementary School

On December 5, 2000, the Board of Education approved an award of contract with Phillips Way, Incorporated to perform work under the Major Maintenance Renovation Program at Baltimore Highlands Elementary School. In order to complete this project, it has become necessary to incorporate additional wiremold raceway containing duplex receptacles with the associated conduit and wiring. These additional receptacles are necessary to support the new IT devices. This additional wiremold raceway was not included in the original scope of work for this firm.

The Division of Physical Facilities has received a proposal from the Contractor in the amount of \$39,554.04 to complete the additional scope of work. This cost has been reviewed by our consultant for this project and negotiations are on-going. Based upon this review, we recommend approval of a change order in the not-to-exceed amount of \$39,554.04 with Phillips Way, Inc. to provide the additional wiremold raceway system for the new IT devices .

Funding for this Change Order is available from Capital Budget Project # 665 – Major Maintenance.

APPROVED:



Donald F. Kempel, Ph.D.  
Executive Director