



NON-INSTRUCTIONAL SERVICES: Purchasing
Furniture, Fixtures and Equipment

I. Policy Statement

The Board of Education of Baltimore County (Board) recognizes that the need may arise to plan, design and construct new educational facilities or to renovate or build additions to an existing school to advance student success. The Board further believes that these construction projects should include in the total project budget the cost of the purchase of furniture, fixtures and equipment for use in the facility.

II. Standards

- A. The Superintendent shall establish administrative procedures to direct the selection, purchase and installation of furniture, fixtures and equipment for new school projects, building renovations, additions and facilities.
- B. The purchase of furniture, fixtures and equipment shall comply with applicable state and local laws and regulations and support the educational, functional and architectural requirements and design of any school building.

III. Implementation

The Board directs the Superintendent to implement this policy.

Legal References: *Annotated Code of Maryland*, Education Article §5-112, *Bids*

Related Policies: Board of Education Policy 3000, *Non-Instructional Services*
Board of Education Policy 3200, *Purchases from Minority and Small Business Enterprises*
Board of Education Policy 3209, *Purchasing Principles*
Board of Education Policy 3210, *Purchasing Guidelines*
Board of Education Policy 3620, *Inventories*
Board of Education Policy 7310, *Determination of School Construction Costs*

Policy

Board of Education of Baltimore County

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