



NON-INSTRUCTIONAL SERVICES: Purchasing
Purchasing Principles

I. Policy Statement

The Board of Education of Baltimore County (Board) acknowledges its responsibility to secure high-quality instructional and support materials and services for students. The Board expects that school system funds will be expended and handled in the most effective, efficient and ethical manner possible and that procurement activities will be carried out in accordance with applicable laws.

II. Standards

A. The Superintendent shall establish procedures that outline the principles and responsibilities to be used in making purchases on behalf of the school system. The procedures shall incorporate sound purchasing practices and be consistent with all applicable state laws and regulations.

B. The competitive nature of public purchasing and the efficient use of public funding require that ethical standards be incorporated into all purchasing functions. Accordingly, all purchasing activities on behalf of the Baltimore County Public Schools (BCPS) shall be subject to the Board's Ethics Code.

III. Implementation

The Board directs the Superintendent to implement this policy.

Legal References: *Annotated Code of Maryland*, Education Article §5-112, *Bids Annotated Code of Maryland*, State Finance and Procurement Article, Title 14, Subtitle 3, *Minority Business Participation*
COMAR 21.11.03, *Minority Business Enterprise Policies*

POLICY 3209

Related Policies: Board of Education Policy 3209, *Purchasing Principles*
Board of Education Policy 3210, *Purchasing Guidelines*
Board of Education Policy 3215, *Contract Execution*
Board of Education Policy 3230, *Qualification of Vendors*
Board of Education Policy 3520, *Maintenance*
Board of Education Policy 4100, *Employee Conduct and Responsibilities*
Board of Education Policy 6002, *Selection of Instructional Materials*
Board of Education Policy 8360 Sub Series, *Ethics Code*

Policy

Board of Education of Baltimore County

Adopted: 10/08/96

Revised: 09/06/06

Revised: 04/17/12

Revised: 08/08/17