

BALTIMORE COUNTY PUBLIC SCHOOLS ACKNOWLEDGMENT OF NEPOTISM POLICY FORM

Name:	Position:
Work Location:	Supervisor:
Employee ID No.:	

In accordance with Policy and Rule 4010, *Nepotism*, an employee may not hold a position that is responsible for the direct chain of supervision for another employee who is a family member. A family member is defined as any individual within the second degree of consanguinity or within the first degree of affinity as shown in Policy 4010, Form A. Employees shall submit a completed nepotism form within 10 days of becoming aware that they have become the family member (as defined by Policy and Rule 4010) of another Baltimore County Public School employee or Board member.

IN ORDER TO COMPLY WITH POLICY AND RULE 4010, YOU ARE REQUIRED TO COMPLETE THE FOLLOWING:

1. The following family members are employed by Baltimore County Public Schools:

Name:	Family Relationship:
Position Title:	Work Location:
Name:	Family Relationship:
Position Title:	Work Location:
Name:	Family Relationship:
Position Title:	Work Location:

2. I do not have a family member (as defined by Policy and Rule 4010) who is employed by Baltimore County Public Schools.
(check if applicable)

I affirm that the information provided by me on this form is correct to the best of my knowledge.

Employee Signature Date

RETURN THE COMPLETED FORM TO THE DIVISION OF HUMAN RESOURCES, ATTENTION DIRECTOR OF STAFFING