



BCPS Procurement Authority



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Margaret-Ann F. Howie, Esq., General Counsel

Barbara Burnopp, Senior Executive Director



Statutory Procurement Authority



Annotated Code of Maryland, Education Article

- §5-112, Bids
- §4-123, Cooperative Administration of Programs
- §7-106, Textbooks, Materials of Instruction and Supplies

Procurement Processes - Slide 1



Board of Education Policies and Superintendent's Rules

3209 – Purchasing Principles

3210 – Purchasing Guidelines

3215 – Contract Execution

Procurement Processes – Slide 2



Board of Education Policies and Superintendent's Rules

3230 – Qualification of Vendors

3250 – Selection of Design and Construction Consultants

6002 – Selection of Instructional Materials

Purchasing Process





Purchases

< \$1,000

Procurement
Card Purchase

\$1,001 -
\$14,999

One Written
Quote

\$15,000 -
\$24,999

Two Written
Quotes

Lowest of the
two is selected

> \$25,000

Competitive
Bidding
Process/Board
Approval

Authorized Purchasing Methods – Slide 1

Competitive Contracts

- Invitation to Bid
- Request for Proposal



Authorized Purchasing Methods – Slide 2



Competitive Contracts



- Cooperative Contracts (Piggyback, Riding, Bridging, Multi-Agency Contracts)
- Qualification-Based Selection for Architect/Engineering Services



Authorized Purchasing Methods – Slide 3



Noncompetitive Contracts

- Curriculum
- Emergency Procurement
- Cooperative Administration of Programs



Summary

